

One Hundred and Twenty-Ninth
Annual Report
of the
TOWN OFFICERS
of the
TOWN OF BOURNE



FOR JULY 1, 2011 THROUGH
JUNE 30, 2012

Bourne at a Glance

Settled in 1627

Formerly a part of Sandwich

Incorporated in 1884

Population:

Winter - 2012 Town Census	20,384
Summer (Estimated)	40,000

Registered Voters	13,099
Precinct 1 – Bourne Veterans Memorial Community Center	1,906
Precinct 2 – Sagamore Beach Fire Station	2,113
Precinct 3 – Bourne Veterans Memorial Community Center	1,294
Precinct 4 – Bourne Middle School	2,133
Precinct 5 – St. John's Church	2,072
Precinct 6 – St. John's Church	1,631
Precinct 7 – Bourne Middle School	1,950

Approximate land acreage figures

Total acreage	26,200
Fresh Water Acreage	300
County owned	55
Federal owned acreage	1,378
Housing Authority	30
State owned	11,695
Town owned	1,979
Upper Cape Cod Regional Vocational-Technical	
School District owned	76
Water Districts	530

Balance privately owned	10,157
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ELECTIVE OFFICERS

Name	Term Expires
Board of Selectmen	
John A. Ford, Jr.	2013
Peter J. Meier	2013
Earl V. Baldwin	2014
Donald J. Pickard	2015
Linda M. Zuern	2015
Town Clerk	
Barry H. Johnson	2015
Constable	
Nancy J. Sundman	2013
Board of Health	
Carol P. Tinkham	2013
Stanley Andrews	2014
Kathleen M. Peterson	2014
Galon "Skip" Barlow	2015
Donald C. Uitti	2015
Housing Authority	
Laurence Olson	2013
Frederic Bartholomew	2015
Stephen E. Litz	2016
Alvin A. Huff	2017
Trustees Jonathan Bourne Library	
Heather A.M. DiPaolo	2013
Diane Flynn	2013
Stephanie G. Kelly	2014
Joan T. Simpson	2014
Claudine D. Wrighter	2015
Kathryn G. Tura	2015
Trustees Veterans' Memorial Community Building	
Arthur R. Parrott, Sr.	2013
George Sala	2014
Charles Noyes	2014
Gary O. Maloney, Jr.	2015
Stanley Andrews	2015
John A. Ford, Jr., Chairman of Board of Selectmen	
Moderator	
Robert W. Parady	2013

Planning Board

Donald M. Duberger	2013
Christopher Farrell, Chairman	2013
Louis Gallo	2013
Gerald Carney	2014
John P. Howarth	2014
Dudley M. Jensen	2014
Daniel L. Doucette	2015
Jonathan Nelson	2015
Douglas Shearer	2015
Michael Leitzel, Assoc.	
Vincent Michienzi, Assoc	
Ann Gratis, Secretary	

Recreation Authority

John Coughlin	2013
Gregory A. Folino	2014
W. Curt Duane, Chairman	2015
Paul R. Forsberg	2015
Rickie Tellier, State Appointee	Annually

School Committee

David Harrison	2013
Matthew Stuck	2013
Jonathan O'Hara	2014
Laura Scena	2014
Catherine D. Walton	2014
Christopher Hyldburg	2015
Ann Marie Siroonian	2015

Board of Sewer Commissioners

John A. Ford, Jr.	2013
Peter J. Meier	2013
Earl V. Baldwin	2014
Donald J. Pickard	2015
Linda M. Zuern	2015

Upper Cape Cod Regional Vocational Technical School Committee

Lisa Dumont	2014
Mary Crook	2015

BY TOWN ADMINISTRATOR

ADA Coordinator

Dody Adkins-Perry

ASSESSORS' OFFICE

Board of Assessors

Priscilla Koleshis, Clerk	2012
Anne Ekstrom, Member	2013
J. Malcolm Whitney, Chm.	2014

Principal Assessor

Donna Barakauskas

Assistant Assessor

Janet M. Black

Account Clerk

Jean Potter	Debi McCarthy
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Data Collector

Traci Langley

TOWN CLERK'S OFFICE

Assistant Town Clerk

Wendy Chapman

Clerk

Tracy A. Sullivan

Election Workers

Estelle Blake	Marie Dimitro
Carol Blanchette	Maureen Dunn
Helen Blankenship	M. Elizabeth Ellis
Clarence Boucher	Mary E. Ellis
Eleanor "Teddy" Brown	Jan Finton
Ralph Brown	Diane Flynn
Phillip Burgess	Lucia Fulco
Sally Butler	John Garity
Arlene Cardoza	Lita M. Gasper
Eda Cardoza	Sally Gibbs
Phyllis Carpenito	Joel Gould
Nancy Carritte	Norma Goulding
Barbara Cavanaugh	Ann Gratis
Mary Cocuzzo	Valerie Gudas
Dolores Collins	Janis Guiney
Linda Connors	Dorothy Harrington
Diane Cremonini	Albert Hill
Anne Dastous	Henrietta Holden

Kathleen Kelley
Michael D. Kelley
Frances Lahteine
Traci Langley
Monica M. Layton
Janet Luizzi
Priscilla Lyons
Joan MacNally
Joan Marsh
Patricia Maskery
Judith McAlister
Mary C. McDonough
Penny Myers
Jane Nam
Patricia O'Connor
Inez W. Page
Ruth Palo

Elizabeth Paquette
Martha Parady
Bette L. Puopolo
Mary Reid
James Russo
Patricia Saniuk
Karen Seiden
Richard Sheets
Cindy Smith
Edwin M. Smith
William Thomas
Judith Thrasher
Carole G. Valeri
Sandra Vickery
Susanne Willey
Dorothy Woodside
Lorraine S. Young

Coastal Oil Spill Coordinator
Martin Greene

COUNCIL ON AGING
Director
Lois Carr, Acting

Administrative Assistant
Cheryl J. Gomes

Secretary II
Marie C. Meier

Account Clerk III
Stephanie Comick

Outreach Coordinator
Lois Carr

Formula Grant
Sherrie Best
Joyce Lindberg

Van Driver
Eve Aseltine

CONSERVATION COMMISSION
Conservation Agent
Brendan Mullaney

Kari Leighton

Jean Hills

INFOMATION TECHNOLOGY DEPARTMENT

IT DIRECTOR

Cheryl Campbell

DIRECTOR OF FINANCE

Finance Director

Linda A. Marzelli

Account Clerk IV

Christine Ensko

BOARD OF HEALTH

Health Agent

Cynthia Coffin

Health Inspector

Carrie Furtek

Secretary

Lisa Collett

INSPECTION DEPARTMENT

Animal Inspectors

Cynthia A. Coffin

Michael J. Gratis, Sr.

Sharon Hamilton

Timothy Mullen

John Thompson

Daniel Warncke

Building Inspector for Public Safety

Fire Chief

Inspector of Buildings

Roger M. Laporte

Paul Murphy, Assistant

Secretary

Ann Gratis

Sewer Inspector

George W. Tribou

Weigher of Commodities and Merchandise

Ernest A. Plante, III

Inspector of Wires

Edward E. Eacobacci

Joseph McGuire, Assistant

Roger Laporte, Assistant

INTEGRATED SOLID WASTE MANAGEMENT

General Manager

Daniel T. Barrett

Operations Manager

Asa Mintz

Environmental Manager

Philip A. Goddard

Assistant Coordinator of Finance & Recycling

Paula Coulombe

Secretary

Jane E. Henzie

Crew Chiefs

Salvatore A. Barbetto Jr. – Landfill

Dennis Cooke – Garage

John Howard, Jr. – Recycling

Scalehouse Operator

Jeffrey Blumenthal

Equipment Operator II

Ronald Busnengo

Errol A. Campbell

Patrick McCrum

Roy Morse

James Speers

Patrick Watt

Timothy Young

Skilled Laborer

Donald Trudeau

Mechanic

James Stec

Equipment Operator 1

William R. Ellison

Truck Driver

William Almeder

Richard Bertram

Laborers

Dean Adams

Ambrose (Jay) Redmond

Henriques Goncalves

Brent Fernandes

Steven Drake

NATURAL RESOURCES DEPARTMENT

Natural Resources Director

Timothy Mullen, Director

Administrative Assistant

Jennifer Chisser

Natural Resource Officers

Michael J. Gratis, Sr.

Sharon Hamilton

John Thompson

Daniel Warncke

Marina Manager

Lane A. Gaulin

Cove Masters

Peter Callagy
Andrew Campbell

Kurt Chisser
Ron Cowan
David Crane
Joseph Drago
Lawrence Frawley
Leonard B. Hills
Frederick Hunt
George Jenkins
Richard E. Kretschmer
Richard F. Libin
Michael Lyons
Randy Mastrangelo
Ron Matheson
James A. Mulvey
Scott L. Northrop
Laurence H. Olson
Michael Parish

Jay Redmond
Rick Spilhaus
Matthew Shenker
Matthew D. Swift
William White

Patuisset South
Little Bay/Megansett/
Monks Park/Squeteague
Mashnee Island
Hen Cove East
Gray Gables
Hideaway
Dolphin/Hayfield
Pocasset River/Wenauomet Bluffs
Hen Cove West
Wings Neck
Queen Sewell Cove
Barlows Landing
Phinney's Harbor
Scraggy Neck
Cohasset Narrows
Little Buttermilk
Mill Pond-Winnepoc-Bassetts Island
Tobys Island
Electric Ave/Buttermilk Bay
Wallace Point
Tahanto
Back River
Handy Point/Red Brook Harbor
Hospital Cove/Winsor Cove
North Patuisset

Deputy Shellfish Constables

Michael J. Gratis, Sr.
Sharon Hamilton

John Thompson
Daniel Warncke

Volunteer Deputy Shellfish Wardens

Richard F. Libin

Deputy Herring Agents

Michael J. Gratis, Sr.
Sharon Hamilton
Mark Gmyrek
Steven MacNally

Brendan Mullaney
John Thompson
Daniel Warncke

PLANNING/ENGINEERING DEPARTMENT**Town Planner**

Coreen V. Moore

Engineering Technician II

Michael E. Leitzel

Engineering Technician I

Dody Adkins-Perry

RECREATION DEPARTMENT**Director**

Krissanne Caron

SELECTMEN'S OFFICE**Selectmen's Administrative Secretary**

Nancy J. Sundman

Selectmen's Secretary

Debbie Judge

TREASURER'S OFFICE**Treasurer**

Karen Girouard

Benefits Coordinator

Wendy A. Lemieux

BOURNE VETERANS' MEMORIAL COMMUNITY CENTER**Community Center Director**

Lisa Plante

Custodian

Kevin Mason

James Conlon, Part Time

Jonathan Kilgore, Part Time

TOWN COLLECTOR'S OFFICE**Interim Town Collector**

Karen Girouard

Assistant Town Collector

Kathleen Burgess

Account Clerk

Ann Dastous

Account Clerk

Sally Gibbs

TOWN HALL CUSTODIANS**Head Custodian**

David L. Raymond

Custodian

Walter W. Burkhardt

FOREST WARDEN

Martin Greene

Deputy

Clyde Tripp

KEEPER OF THE LOCK-UP

Dennis R. Woodside

HAZARDOUS WASTE MATERIALS COORDINATOR

Martin Greene

HEARING CLERK

Thomas M. Guerino

PARKING CLERK

Thomas M. Guerino

BY INSPECTOR OF BUILDINGS

Part-Time Plumbing And Gas Inspector

George Tribou

John Cook, Assistant

BY LIBRARY BOARD OF TRUSTEES

Director

Patrick W. Marshall

Assistant Director

Diane M. Ranney

Children's Librarian

Terry L. Johnson

Children's Assistant

Kathleen Gatoni

Circulation Assistant

Melissa A. Chase

Randall J. Mason

Lee M. Savard

Substitute Circulation Assistant

Frances Bogden

Joy Dalton

Kathleen Haynes

Barbara Lorentzen

Custodian

Hazel Currence

FIRE DEPARTMENT

Chief

Martin Greene, CFO

Administrative Secretary

Kimberly Griffin

Deputy Chiefs

Joseph J. Carrara Jr.

David Cody

Daniel L. Doucette

David M. "Skip" Kingsbury

Lieutenants

James Brown

Penny M. Eldridge

David Pelonzi

Paul C. Weeks

Firefighters

Chad Cerulli

Dana A. Dupuis

Greg C. Edgcomb

Ronald H. Eldridge

Richard W. Emberg

Branden Ferro

Daniel Finn

Ryan Haden

Adam Hawkes

Holly Kuhn

Scott R. LaBelle

Douglas Leon

Michael J. Mahony

Michael Mascio

Craig Poirier

Julio Pomar

Nicholas Reis

Brian Rooney

Christopher G. Santos

Jason Silva

Shawn M. Silva

Thomas Simpson

Thomas Swartz

Gilbert N. Taylor

Mark W. Taylor

Philip W. Tura

Tara L. Warren

Call Officers

Captain Russell Peck

Capt. Robert R. Ronayne

Lt. Kenneth W. Girouard III

Call Firefighters

Robert L. Hodge

Stephen Marzelli

Mark H. MacNally

Jonathan MacNally

Thomas McGrady

William J. Strojny

Timothy Young, Sr.

Timothy Young, Jr.

POLICE DEPARTMENT

Chief

Dennis R. Woodside

Lieutenants

Richard E. Tavares

Martha McGonagle*

Richard J. Silvestro

Sergeants

Kim M. Young
John R. Stowe
Michael J. Mulligan
James M. Czyryca

Michelle R. Tonini*
Brandon M. Esip
Eric M. Diauto (Acting)

Detectives

John F. Doble
Kenneth S. Gelson

David J. Loneragan
David J. Wilson

Patrolmen

Kevin M. McMahon
Michael C. Kelley*
Jeffrey A. Lanoie
Jared P. MacDonald
Timothy N. Derby
Christopher W. Wrighter
Wallace J. Perry III
Wendy Noyes
David Ross
Thomas Morgello
Daniel Cox
Jonathan MacDougall
Lee Desrosier
Lauren Walsh
Steven P. LaCerde, Jr.

Joshua D. Connors
Thomas J. Spillane
Brian D. Lucier
Lance C. Bergman
Brian J. Doble
James P. Hightower
Michael K. Mallard
Lena A. Bevilacqua***
Matthew R. Wahlers (recruit)
Theodore C. Economides (recruit)
Joshua A. Parsons (recruit)
Jonathan P. Cusoliti (recruit)
Nicole J. Bevilaqua (recruit)
Brendan J. Yates (recruit)***

Dispatchers

Liberty Evans
Krystal Semple
Cheryl Ann Gorveatt***
Charles A. Lemieux***

Rachelle E. Gillette***
Brittany D. Andersen
Krystal A. Pearson

Account Clerks

Mary Beth Regan

Maureen E. Pelonzi

Custodian

Dana Tobey

Specials

Glen M. Lungarini
Drew Loneragan
Christopher Slattery
Timothy Mullen

Daniel Warncke
Christopher D. Perry
Richard W. Morse
Timothy R. White

DEPARTMENT OF PUBLIC WORKS

Superintendent

Rickie J. Tellier

Assistant Superintendent

George M. Sala

Assistant Coordinator for Finance & Contracts

Michelle L. Freeman

Secretary II

Karen A. D'Angelo

Vehicle Maintenance Foreman

Brian C. Wilson

Crew Chief

James Woollam

Mechanics

Charles J. Ruggiero

William Abrams

Scott Smith

Russell Conway

Heavy Equipment Operator

Ricky McSweeney

Equipment Operators

James Boyle

Edgardo Gutierrez

Mark McMahon

Matthew Quinn

Truck Drivers/Craftsmen

Thomas Parrott

Stephen Peckham

Truck Drivers

Ronald D. Chambers

James Dean

Joshua Howard

Dennis Look

David Moos

Timothy J. Young

Laborers

David Cunningham

Louis DeMatteo

Matthew Kearns

James Martin

Adam Prunier

Eric Robbins

Mathews Roberts

Nicholas Rose

Michael Sanborn

Trevor Turner

DISTRICT DEPARTMENT OF VETERANS' SERVICES

Edward F. Merigan, Director and Agent

James Crockett, Local Agent

APPOINTMENTS BY SELECTMEN

Town Administrator

Thomas M. Guerino

Constables

David H. Coulombe
Charles T. Devlin
Lee M. Gresh

Russell H. McAllister
Donald J. Pickard
Richard F. White

Town Counsel

Robert S. Troy

Registrars of Voters

Penny A. Bergeson
Adelaide M. Carrara

Barbara R. Jacobs
Barry H. Johnson

COMMITTEE APPOINTMENTS BY SELECTMEN

Affordable Housing Action Plan Committee/

Bourne Housing Partnership Committee

Cynthia A. Coffin
Frances Garland Anderegg
Al Hill

Coreen V. Moore
Susan Ross
Barbara Thurston

Affordable Housing Trust Committee

Lee M. Berger
Peter J. Meier
Judith A. Riordan

Susan R. Ross
Stephen Walsh

Barnstable County Coastal Resources Committee

Timothy Mullen

Barnstable County Dredge Advisory Committee

William Curt Duane
B. Paul Bushueff, Jr.

Barnstable County Home Consortium

Judith Riordan

Barnstable County Human Rights Commission

Alan Milsted
Andrew E. Murray, Alternate

Board of Appeals

Lee Berger	2012
Timothy Sawyer	2013
Judith Riordan	2014
John Priestley, Jr.	2015
Wade M. Keene	2016

Thomas C. Armstrong	2012
Harold Kalick	2012
John E. O'Brien, Assoc.	2012

Bourne Cultural Council

Patti Parker	2012
Marie Cheney	2013
Pat Cook	2013
Susan R. Cushing	2013
Lauren Freed	2014
Robin Pierson	2014
Kathy Timmons	2014

Bourne Financial Development Corporation Board of Directors

Michael Giancola	2012
Marie Oliva	2012

Bourne Human Services Committee

Olivia Garcia	2012
Andrew E. Murray	2012
Richard Tavares	2012
Jack Mulkeen	2013
Barbara Thurston	2013
Leona Bombaci	2014
Lois Carr	2014

Bourne Landfill Business Model Working Group

Stanley D. Andrews	John Redman
Donald J. Pickard	William Ware
Robert Schofield	

Buzzards Bay Action Committee

Brendan Mullaney

Bylaw Committee

Gerald Carney	2012
Cynthia A. Coffin	2012
David T. Gay	2012
Christopher Farrell	2013
Elinor D. Ripley	2013
Michael Butler	2014
Frank M. Kodzis	2014
Dennis R. Woodside, Ex Officio	

Cable Television Advisory Committee

Kathleen V. Donovan	2012
Diane R. Flynn	2012
William G. Locke	2012
Thomas O'Reilly	2012
Robert Schofield	2012

Cape & Vineyard Electric Cooperative

Paul O'Keefe	2012
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Cape Cod Commission

Michael A. Blanton	2013
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Cape Cod Joint Transportation Committee

Rickie Tellier	2012
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George Sala, Alt.	2012
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Cape Cod Regional Transit Authority

Thomas M. Guerino	2012
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Cape Cod Water Protection Collaborative**Cape Light Compact Committee****Bourne's Representative**

Robert Schofield	2012
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Elizabeth Caporelli, Alternate	2012
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Capital Outlay Committee

John E. O'Brien	2012
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John Redman	2012
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William Ware	2013
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Mary Jane Mastrangelo	2014
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Richard Mastria	2014
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Linda Marzelli, Ex Officio	
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Central Information and Liaison Officer for Development

Coreen V. Moore	
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Chief Procurement Officer

Thomas M. Guerino	
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Commission on Disabilities

Susan Gallagher	2012
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Donald Uitti	2012
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Nathan Carr	2013
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Victoria Carr	2013
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Kendellynn Cavanaugh	2013
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Michael Roberts	2013
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Maurice Monice	2014
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Community Preservation Committee

Richard Anderson	Barry Johnson
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Andrew Cooney	Penny Myers
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Daniel Doucette	Paula McConnell
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Donald E. Ellis	Donald M. Morrissey
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Melvin Peter Holmes	
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Conservation Commission

Robert Gray	2012
Melvin Peter Holmes	2012
Susan J. Weston	2012
Elizabeth Kiebala	2013
Martha Craig Rheinhardt	2013
Paul R. Lelito	2014
Robert Palumbo	2014

Associates:

Michael J. Gratis, Sr.	2012
Michael E. Leitzel	2012
Thomas L. Ligor	2012

Council on Aging

Linda Masson	2012
Donald E. Morrissey	2012
Lorraine Young	2012
Valerie Gudas	2013
Marjorie L. McClung	2013
Dorothy Wilcox	2013
Kathleen V. Donovan	2014
Monica M. Layton	2014
Estelle Blake	2015
Mary C. Fuller	2015
Elizabeth M. Songer	2015

Education/Scholarship Committee

Lauren Freed	2014
Steven Lamarche	2014
Patti Parker	2014
Tami Trask	2014

Ethics Liaison

Barry H. Johnson	2012
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Historic Commission

Jean Campbell	2012
Mary P. Reid	2012
William S. Wright, Jr.	2012
Neil F. Langille	2013
Thelma Loring	2013
Judith A. Riordan	2013
Donald E. Ellis	2014

Associates:

Gioia Dimock	2012
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Local Emergency Planning Committee**Local Hazard Mitigation Committee**

Charles Noyes, Director

Cynthia A. Coffin

Timothy Mullen

John A. Ford, Jr.
Philip Goddard
Martin Greene
Patricia Houde
Stephan Kelleher
Carol Kibner
Chrystal LaPine
Michael E. Leitzel
Brendan Mullaney

John Pribilla
Joe Reynolds
Ann Marie Riley
George Sala
Amanda Speakman
John M. Stofa
Rickie Tellier
Michele Tonini
George Tribou

Open Space Committee

Mardi Mauney	2012
Penny Myers	2012
Richard Rheinhardt	2012
Colin J. Robin	2012
Brian D. Andrews	2013
Jim Sullivan	2013
Patrick Sweeney	2013
Richard Anderson	2014
Andrew Cooney	2014
Barry H. Johnson	2014

Staff

Michael Leitzel	2012
Coreen V. Moore	2012
Brendan Mullaney	2012

Plymouth-Carver Aquifer Advisory Committee

Valerie Massard

Private Roads Acceptance Committee

Michael E. Leitzel	Rickie Tellier
Coreen V. Moore	

Recreation Committee

Priscilla Koleshis	2012
Donald M. Morrissey	2012
Mary Ellen Sanders	2012
Robert Horne	2013
Roger Maiolini	2013
George Sala	2013
Stephen J. McCarthy	2014
Michael K. Tierney	2014

Recycling Committee

Meredith Chase	2013
Kathleen MacNally	2013
James Boyle	2014
Heather A.M. DiPaolo	2014
Betty Steudel	2014

Route 6A Advisory Committee

Donald E. Ellis 2012

Selectmen's Energy Advisory Committee

Elizabeth Caporelli	Frank M. Kodzis
Thomas Gray Curtis, Jr.	Paul O'Keefe
Chris Kapsambelis	Robert E. Schofield
Allyson Bizer Knox	

Selectmen's Task Force on Local Pollution and Community Oversight Group for the Storm Water Management Group

Stewart Bell	2012
Elaine Cook Graybill	2012
James Mulvey	2012
Leslie Perry	2012
Mort Toomey	2012

Shore and Harbor Committee

B. Paul Busheuff, Jr.	2012
Irving C. Salley	2012
David Wiggin	2012
Richard Libin	2013
R. Hunter Scott	2013
David Crane	2014
Chris Southwood	2014

Special Works Opportunities Program Committee

Andrew D. Cormier	Edward Linhares
Susan E. Cronin	Judith Shorrock
Janet P. Hughgill	Kathleen A. Stubstad
Felicia Jones	

Transportation Advisory Committee

Michael Blanton	Sallie Riggs
Don Cunningham	Rickie Tellier
John F. Flanagan	Dennis R. Woodside
Robert W. Parady	

Upper Cape Regional Transfer Station Board of Managers

Dan Barrett	Philip Goddard
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Veteran's Graves Officer

Thomas Barclay

Wastewater Advisory Subcommittee

Stanley D. Andrews	William W. Locke
Mary Andrews	Donald Montour
Michael F. Brady	Sally Riggs

APPOINTMENTS BY MODERATOR

Charter Compliance Committee

Kathleen Donovan	2013
Diane R. Flynn	2013
Don C. Hayward	2013
Renee D. Ziegner	2014
Lucia Fulco	2015
James D. Sullivan	2015

Finance Committee

L. Mark DeCicco	2013
Donald Montour	2013
C. Jeff Perry	2013
Elinor D. Ripley	2013
Harold DeWaltoff	2014
Michele W. Ford	2014
John E. Redman	2014
George Slade	2014
David T. Ahearn	2015
Glenn Galusha	2015
William F. Grant	2015
Mary Jane Mastrangelo	2015

- * Retired
- ** Deceased
- *** Resigned

Annual Report of the Town of Bourne Affordable Housing Trust Fund

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Affordable Housing Trust Fund was established by Town Meeting in May of 2009, and it provides the Town with many tools to create and preserve affordable housing, including the ability to option, lease, purchase, renovate, and lease out or sell real estate. There are five Trustees appointed by the Board of Selectmen and the Trust is provided part-time staff support by the Affordable Housing Specialist through cooperation with the Bourne Housing Partnership and the use of Community Preservation Committee funding.

The Trust has been focused on four significant activities over the past year.

The first is the development of and sale two new three-bedroom, affordable single-family homes, one in Sagamore Village and the other in the village of Cataumet. The homes were built by Valle Group from Falmouth who was selected from a field of three quality builders. Both homes were completed and sold during the FY 2012 to families with incomes that meet the eligibility requirements of the program. Both families have young children and in each case, the buying household included at least one buyer who was a life long resident of Bourne. The Trust is very proud of the design of these new homes which are attractive, highly energy efficient, and easily convertible for the needs of a wheelchair user, which was of great importance to one of the buying families.

The second initiative has been the creation of a program to assist low and moderate income homeowners throughout the Town of Bourne in completing necessary health and safety repairs to their homes. The Trust, in cooperation with the Cape Cod Commission and the US Department of Agriculture office in the West Wareham, is providing the services of a Housing Rehabilitation Specialist to provide inspection, specification writing, bid processing, and construction oversight for repairs funded by the US Department of Agriculture Rural Development grant program of up to \$7,500, and/or loans of 1% interest for 20 years up to \$20,000. This program, while open to all modest income applicants, is particularly geared to older homeowners of modest income. This USDA program, which is available through out the community, is seen as an ancillary program to be Community Development housing rehab program targeted for the Buzzards Bay neighborhood, which is being implemented through the Town Planner's office, in cooperation with the Bourne Housing Partnership. The Trust has contracted with John Saari to provide the services of the housing rehabilitation specialist. Mr. Saari is also providing these services for the Community Development Program. Currently, four projects proposed to receive \$7,500 grants from USDA are in process. Two of these projects are being coordinated with the Block Grant program funding.

The third major initiative of the Trust has been to obtain additional opportunities to create affordable homes though acquisition of existing structures or by obtaining building lots and building new homes. The Trust is currently negotiating the purchase of two properties and envisions utilizing the recently created special permit procedure under the Town's Zoning Bylaw to allow for the use of nonconforming lots (of at least 10,000

ft.²) for the construction of affordable homes. The Town has donated a site on Old Plymouth Rd. to the Trust. The Trustees hope to build 3 new homes in FY 2013.

The fourth significant activity of the Trust is to serve as the Town's last line of defense against losing affordable homes by foreclosure or through the inability of current owners to find eligible buyers within specified time periods. The Trust, when it is in the best interest of the Town, can act to purchase properties to resell them with a new form of affordability deed restriction that survives in perpetuity. The Trust took such action in the past, buying a Cataumet affordable property, making minor improvements and reselling it with the new deed restriction. The Trust, in cooperation with the Bourne Housing Partnership and the Bourne Housing Authority was poised to act in this role again during the past year but fortunately a "last minute" closing coordinated by the Housing Partnership made such action unnecessary. The Trust continues to be prepared to act under such circumstances.

The Trust is sad to note the passing of Noel Adkins/Perry who provided valuable part time clerical help to the Trust. The Trust would like to thank Betsy Anderson for her help over the past year.

Further, it is noted that Stephen Walsh resigned as Chairman, effective June 30, 2012. Mr. Walsh served as the first Chairmen of the Trust and he informed the Trustees that he felt that changes in the Chairmanship are healthy. Mr. Walsh's leadership, knowledge of engineering and construction, and generosity (including voluntary carpentry work) are greatly appreciated. Mr. Walsh will remain as one of the Trustees. The Trustees voted unanimously for Ms. Susan Ross to serve as Chairperson.

The Trustees wish to thank the staff at Town Hall for their continued help and support.

Respectfully submitted,
Kerry Horman, Affordable Housing Specialist

Report of the Town Archives

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Archives has continued growing as a dynamic center for both research as well as the fun of exploring Bourne's past. This year we have had even more researchers using the wonderful resources available at the Archives, many of whom had told us that they had been able to find information in our collections that cannot be found anywhere else. Both our photographs and glass plates offer a fairly complete picture of the Town's history, and visitors have been excited to find a picture that is just what they were looking for as well as being able to get a copy of it. We have had two new volunteers join our group of dedicated, enthusiastic volunteers this year—Ellen Gately and Jan Finton. In addition to continuing the never-ending project to organize, catalogue and rehouse the Archives collections and updating the Archives database as necessary, we have also begun the project of documenting the Town's cemeteries. We are always looking for more volunteers to help in this interesting work, so everyone is welcome to visit and see if they find a project that looks intriguing.

We are open Mondays and Tuesdays from 9:00 a.m. to 3:00 p.m. and the second and fourth Wednesday evenings from 6:30 p.m. to 8:30 p.m. at 30 Keene Street, Bourne Village. We look forward to having many more visitors—to research, to browse through the collections, and to tour the great Historical Center building.

Respectfully submitted,

Jean Campbell
Director

Report of the Assembly of Delegates

Cape Cod Regional Government (known as Barnstable County)
First District Courthouse, Route 6A
Barnstable, MA 02630

REPORT FOR FISCAL YEAR 2012

The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government). Each town within the county is duly represented on the Assembly of Delegates. Delegates are elected by the voters from each town for a two-year (calendar) term.

On Tuesday, November 2, 2010, delegates were elected to serve and on January 5, 2011 assumed their duties and began the twelfth session (2011 – 2012) of the Assembly of Delegates. Ronald Bergstrom (Chatham) was elected Speaker and Richard Anderson (Bourne) was elected Deputy Speaker. Michelle Springer continued as the Acting Assembly Clerk following the sad passing of long-time Assembly Clerk Diane Thompson. In February 2011, Janice O'Connell was appointed and assumed her duties as the new Clerk for the Assembly of Delegates.

The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber Hall of the Assembly of Delegates, First District Courthouse, Barnstable, MA. The vote of each delegate is a weighted vote based on the 2010 U. S. Decennial Census. Barnstable has the largest weighted vote of 20.92% and Truro has the smallest weighted vote of 0.93%.

The legislative powers of county government are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance. Ordinances are brought forward to the Assembly of Delegates and then referred for review and discussion to a Standing Committee of the Assembly by the Speaker prior to receiving a recommendation from the committee for a vote by the full Assembly. The public has the opportunity to participate in the process when a proposed ordinance is scheduled for a public hearing by the appropriate Standing Committee.

Delegates are appointed to serve on the Standing Committees of the Assembly. There are six Standing Committees of the Assembly of Delegates:

- **Economic Affairs:** addresses economic development in Barnstable County
- **Finance:** reviews the budget and looks at every major decision rendered by the Barnstable County government that has financial implications including inter-governmental fiscal policies and procedures
- **Governmental Regulations:** address all matters relating to the Regional Policy Plan (committee composition consists of the Chairs of all other Standing Committees)
- **Health and Human Services:** addresses matters relating to public health, social services and housing
- **Natural Resources:** addresses matters relating to environmental matters
- **Public Services:** addresses matters relating to public services

Members of each Standing Committee will review the components of all proposed ordinances assigned to and under consideration by each appropriate committee prior to issuing a report to the full Assembly.

An important and significant responsibility of the Assembly is the review and adoption of the proposed FY budget that is submitted to the Assembly of Delegates by the Board of County Commissioners (executive branch of Barnstable County government). Standing Committees meet with department managers, review their budgets and programs, look at the goals and effectiveness of each program, and consider information that is gathered through the public hearing process prior to making a recommendation to the full Assembly for a vote. This budget process typically takes place between February and May of each year.

During FY 2012 (July 2011 through June 2012), the Assembly of Delegates adopted ten ordinances (#11-08 and 11-09, and 12-01 through 12-06). A complete list of all ordinances adopted by the Assembly of Delegates is available upon request or can be viewed on the county website at <http://www.barnstablecounty.org/assembly-of-delegates/ordinances>.

Below is a list of the Standing Committees and Special Committees, and a description of the ordinances and subject matter that were reviewed by the committees and ordinances adopted by the Assembly during fiscal year 2012.

Finance:

- Supplemental appropriation to FY 2012 budget for Human Services Grant/Overnights of Hospitality - **Ordinance 11-08**
- Supplemental appropriation to FY 2012 budget for Miscellaneous & Contingency/Pesticide/Fertilizer Inventory – **Ordinance 11-09**
- Supplemental appropriation to FY 2012 budget for Health & Human Services/Video Recording Equipment – **Ordinance 12-01**
- Supplemental appropriation to FY 2012 budget for County Services/ Building Conversion: Gym to Lab, Facilities Department – **Ordinance 12-02**
- Supplemental appropriation to FY 2012 budget for County Services/Dredge Salaries – **Ordinance 12-03**
- Reviewed department requests and made recommendations for appropriations for FY 2013 operating budget to the full Assembly – **Ordinance 12-04**
- Supplemental appropriations to FY 2012 budget for Public Safety/Fire Extinguishers and Supplies, and Fire Training Academy – **Ordinance 12-06**

Government Regulations:

- Implementing regulations for the Ocean Management Planning District of Critical Planning Concern (DCPC) – **Proposed Ordinance Failed to Pass**
- Growth Incentive Zone in Downtown Buzzards Bay in Bourne – **Ordinance 12-05**

Economic Affairs

Health & Human Services

Natural Resources, and

Public Services:

- Reviewed and recommended various department budgets to the Finance Committee for FY 2013 proposed operating budget

**Town Representation during FY 2012
Twelfth Session of the Assembly of Delegates
2011 – 2012**

<u>Delegates</u>	<u>Town</u>	<u>% Weighted Vote</u>
Richard Anderson	Bourne	9.15%
Cheryl Andrews	Provincetown	1.36%
Ronald Bergstrom	Chatham	2.84%
Leo Cakounes	Harwich	5.67%
Christopher Kanaga	Orleans	2.73%
James Killion	Sandwich	9.58%
Marcia King	Mashpee	6.49%
Thomas K. Lynch	Barnstable	20.92%
Teresa Martin	Eastham	2.30%
Deborah McCutcheon	Truro	0.93%
Spyro Mitrokostas	Yarmouth	11.02%
John Ohman	Dennis	6.58 %
Paul Pilcher	Wellfleet	1.27%
Anthony Scalese	Brewster	4.55%
Julia C. Taylor	Falmouth	<u>14.61%</u>
		100.00%

If you have any questions about the operation or structure of the Assembly of Delegates please contact the Assembly Clerk via the following:

Janice O'Connell, Clerk
Telephone (508) 375-6761
Fax: (508) 362-6530
E-mail: aofd@barnstablecounty.org

Report of the Bourne Town Representative to Barnstable County Human Rights Commission

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

I am pleased to submit this report on the work of the Human Rights Commission, and, in particular, my own involvement since my appointment as the Bourne Town Representative late in 2010.

Background

In October of 2005, Barnstable County created the Human Rights Commission to address discrimination, equal rights, and equal access in Barnstable County.

The Barnstable County Human Rights Commission promotes equal opportunity in housing, employment, education, public accommodations, Town and County services, insurance, banking, credit and health care for all persons in Barnstable County regardless of race, color, religious creed, national origin, sex, age, ancestry, sexual or affectional preference, marital, family or military status, source of income, neighborhood or disability.

The goals of the Commission are:

1. To promote and protect the basic human rights of all persons in Barnstable County
2. To enlist the cooperation and support of racial, religious, ethnic, civic, fraternal, benevolent, and private and public agencies in eliminating unlawful discrimination, and cultivating an atmosphere of mutual understanding of the County's cultural and social diversity
3. To promote community awareness and understanding of the County's diverse cultures through education and community action
4. To provide the public with a forum to identify and address human rights violations within Barnstable County and, where possible, to assist in the resolution of complaints of human rights violations.

The Commission currently comprises nine commissioners, appointed by the County Commissioners. Commissioners serve for a three year term, which may be renewed for one more consecutive term. A person may be reappointed as a Commissioner after a period of at least 12 months has passed.

In addition to the Commissioners, each town, plus the Mashpee Wampanoag tribe, is invited to appoint a representative. Although Town Representatives do not have voting rights, they are actively involved in the work of the Commission, and are expected to attend the Commission's meetings (monthly, except for July), and participate in committees, activities and outreach (with the exception of casework).

The Commission is supported by a part-time Coordinator; the Coordinator is appointed by the County Commissioners, on a contractual basis, following issuance of an "rfp".

At present, the main activities of the Commission are:

- i. production of written materials to support the development and furtherance of human rights;
- ii. consideration of complaints of possible discrimination;
- iii. organization of a Human Rights Academy, to which every high school on the Cape (public, including regional technical schools and charter schools; parochial, alternative and independent) is invited to participate. In 2011/12, a small number of schools with middle school students was also invited to participate, with a view to extending the program to all schools with middle school students eventually;
- iv. celebration of International Human Rights Day, with presentation of awards to groups or individuals who have, in the view of Commissioners, notably contributed to the promotion and furtherance of human rights on the Cape.

In addition to these signature activities, the Commission also participates in a range of activities and events, through sponsorship, joint organization or representation, including:

- the County Health and Human Services Advisory Committee;
- activities to welcome and support students who are here on J1 student visas during the summer;
- public sessions alerting the public to the Commission's existence, and the services it offers;
- meetings with representative groups such as Chief Police Officers and Boards of Selectmen;
- joint activities with groups such as the Council of Churches, Catholic Social Services, youth organizations, and Cape Cod Community College;
- meetings with the Massachusetts Commission against Discrimination (held at Massachusetts Maritime Academy during their visit to the Cape and Islands in August 2011;
- attending conferences and workshops, such as the Catholic Social Services' annual Immigration Law Education and Advocacy Project (which , this year, focused on the new Secure Communities Act); and the annual Multicultural Festival at Cape Cod Community College, and other events.

My own involvement, apart from consistent attendance at the monthly meetings, has focused on the Human Rights Academy, as a member of the planning group, offering support as an adviser to some of the participating schools (notably Bourne High School and Upper Cape Regional Technical School); supporting outreach events, such as the Multicultural Festival, and the fundraisers organized by the Friends of HRC (a 401.c. (3) organization), set up to support the Commission; and attending community events.

During May and June 2012, I acted as the Interim Coordinator, pending the appointment of a new Coordinator (Elenita Muñiz, who has been involved with the work of HRC as one of the faculty advisers for the highly-regarded Human Rights Academy).

I am happy to meet with the Board, to discuss the work of the Human Rights Commission in more detail, and ways in which its work can be furthered within the Town of Bourne; and how to ensure that issues of concern within this community are more consistently drawn to the Commission's attention.

If it pleases the Board of Selectmen, I am very happy to continue to act as your representative on this important body.

Alan Milsted

BARNSTABLE COUNTY HUMAN RIGHTS COMMISSION: MEMBERSHIP

COMMISSIONERS since November 2010: 9 positions

Commissioners are appointed by the County Commissioners, following recommendation by a joint panel of representatives of the HRC and the County Health & Human Services Advisory Committee. Commissioners are appointed for a three year term, which may be renewed once.

John Reed, Chair, 2012
Donald Barrett, Vice Chair, 2012 (appointed January 2012; resigned, August 2012)
Ruth Ailinger (appointed January 2012)
Robert Freedman
Elizabeth Goldberg Swanson, Chair 2010 (to December 2010)
Paul Houlihan
Malcolm McDowell (reappointed January 2012)
Michael Medeiros (to December 2011)
Andrew Murray (to December 2011) (a Bourne resident)
Camila Monteiro Santos
Ingrid Muzy Murray, Chair, 2011 (reappointed January 2011)
Stephen Whitmore

COMMISSIONER EMIRATA

Jacqueline P. Fields

TOWN REPRESENTATIVES

Town Representatives are appointed by their respective towns, normally by the Board of Selectmen, or its equivalent. The following towns currently have representatives appointed to the Human Rights Commission (invitations have been issued to the other 10 Cape towns, together with the Mashpee Wampanoag tribe):

Bourne: Alan Milsted
Brewster: Susan Ballantine
Chatham: Edmund Robinson
Falmouth: Scoba Rhodes
Orleans: G. Thomas Rhodes

BARNSTABLE COUNTY HUMAN RIGHTS COMMISSION: FUNCTIONS, POWERS AND DUTIES

(a) To enlist the cooperation of racial, religious, ethnic, civic, fraternal benevolent, and private and public agencies in eliminating unlawful discrimination by cultivating an atmosphere of mutual understanding and harmonious inter-group relationships.

(b) To initiate intake, information gathering, and assessments into the existence of unlawful discrimination or harassment, retaliation or reprisal, and to resolve matters of unlawful discrimination, whenever possible, through mediation.

(c) To issue such publications and such results of assessments and research, as in the Commission's judgment, will tend to promote good will and to minimize or eliminate discrimination.

(d) To provide for community awareness of possible human rights violations and to promote understanding of diverse cultures through education and community action.

(e) To make recommendations to the Massachusetts Commission on Discrimination (MCAD) to improve access and support the promotion of human rights in Barnstable County.

(f) To keep the Commissioners and the Assembly of Delegates informed of Commission action, by periodic report upon request, and by means of an annual written summary of its work.

(g) To periodically provide opportunities at which the public is given an opportunity to discuss incidents of and/or concerns about human rights violations and to provide referrals, where appropriate, to the MCAD as well as other public and private organizations that in the Commission's judgment will assist with resolving discrimination and human rights issues.

Barnstable County Ordinance 08-12 regarding the Barnstable County Human Rights Commission (amending Ordinances 05-18 and 06-02)

Report of the Barnstable County Dredge Advisory Committee

To the Honorable Board of Selectmen
and Citizens of the Town of Bourne:

The Barnstable County Dredge Advisory Committee consists of Curt Duane and B. Paul Bushueff, Jr.

Meetings are held three times a year at the Barnstable County Court House. There is a meeting in the fall before the dredging season begins, one during the winter dredging season, and a meeting after all projects have been completed. I attended all three meetings this year.

If there is a dredging project going on in Bourne, individual meetings are held between Wayne Jedtke, the County Dredge Superintendent, and town officials (Mike Leitzel – DPW - BSC Engineering - Department of Natural Resources). A project in Hen Cove was just completed this year. The next project is Barlow's Landing and the entrance to the Pocasset River

Respectfully submitted,

Curt Duane –Chairman
B. Paul Bushueff, Jr. – Alternate

Report of the Town of Bourne Board of Appeals

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Board of Appeals is governed by Massachusetts General Laws Chapters 40A and 40B. It is comprised of five regular members and up to three associate members.

The Board is empowered to hear and decide applications for Variances, Special Permits, and Appeals from Decisions of the Building Inspector. The Board is also the Comprehensive Permit granting authority for affordable housing projects under Chapter 40B. On almost all occasions when an application is approved, the Board attaches conditions to the approval that it deems to be in the best interests of the Town and the local neighborhood affected. Those conditions generally require the applicant to conform the project as closely as possible to the zoning bylaws. The Building Inspector enforces those conditions.

During this past year, the Board heard 10 applications for Variances, approving 8, and after concerns were expressed by the Board, 2 applications were withdrawn. The Board heard 17 requests for Special Permits, approving 16, and after the Board expressed concerns, 1 request was withdrawn. The Board heard 1 appeal from a decision of the Building Inspector and affirmed the Building Inspector's decision.

The Board has held several public hearings concerning an affordable housing project under Chapter 40B. The petitioner is seeking a Comprehensive Permit to construct 32 residential units, 8 being affordable under the New England Fund Program of the Federal Home Loan Bank of Boston. The site of this proposed development, called "Chase Estates," is located at 230 Sandwich Road, Map 24 Parcels 9 & 36.

The operations of the Board are revenue neutral. Board members are unpaid volunteers appointed by the Selectmen. Appropriate fees are charged to applicants to reimburse the Town of Bourne for secretarial and other operational expenses.

Respectfully submitted,

Lee Berger
Chairman

Report of the Board of Assessors

To the Honorable Board of Selectmen
And Citizens of the Town of Bourne

The Board of Assessors was organized in Fiscal '12 as follows:

J. Malcolm Whitney	Chairman	Appointed 2002-2014
Priscilla A. Koleshis	Clerk	Appointed 2003-2015
Anne Esktrom	Member	Appointed 2010-2013

The Board of Assessors meets on the second or fourth Tuesday of the month. The Board held seven meetings with all members in attendance.

Fiscal Year 2012 total assessed valuation of the Town was \$4,087,996,000 a decrease of 7% from fiscal year 2011. The Department of Revenue, on November 30, 2011, approved the property tax rate of \$9.21 per \$1,000 of assessed valuation. Total new growth was \$36,495,268 which generated \$299,625 in new tax revenue.

The Board granted exemptions to 357 qualified residents for a total tax credit of \$227,130.87. These exemptions are allowed to those who are qualified primarily from among the elderly, veterans, the blind, widows and widowers.

In calendar year 2012 a total of 22,136 motor vehicle excise bills were issued representing \$2,235,700.33 in revenue and 2,313 boat excise tax bills were issued representing \$116,463 in revenue.

The Board completed a revaluation of all property in compliance with state regulations for fiscal year 2012 and certified by the Department of Revenue. This process, based upon calendar year 2010 market sales, sets market value on all properties as of January 1, 2011.

The median single-family residential value for FY12 is \$300,200 down from FY11 median value of \$318,600 or 6%. The waterfront or water-influenced property still continues to hold their value.

Residential condominiums reflect an increase from a FY11 median value of \$192,400 00 to a FY12 median value of \$176,200 a decrease of 9%.

The average decrease in assessments for commercial/industrial properties was 5%.

Taxpayers can view the results of their assessment over the Internet. Pamphlets containing information on the assessment process "You And Your Property Taxes" were distributed and are still available at the town hall.

The office is undertaking a cyclical reinspection program, which includes a measure and list of all residential and commercial properties. This program is a recollection of all physical property data in order to maintain data quality and should include an interior

inspection and exterior measurements of all structures by appointment with the homeowner. The interior inspection takes only 5 to 10 minutes and will be completed by the assessing staff.

The Board wishes to thank all the Town Departments for their assistance and cooperation.

Respectively submitted,

J. Malcolm Whitney, Chairman
Priscilla A. Koleshis, Clerk
Anne Ekstrom, Member

Report of the Board of Health

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Board of Health hereby submits its annual report for this year ending
June 30, 2012.

In FY 2012 the Board of Health office was staffed by a Full-Time Health Agent, Cynthia Coffin; Full-Time Health Inspector, Carrie Furtek; and Full-Time Secretary, Melissa Chase. The Board of Health staff answers to the Town Administrator and Part-Time Board of Selectmen. In addition, we also answer to an elected five-person Board of Health. The elected Board meets at 7:00 P.M. the second and fourth Wednesdays of each month at the Bourne Town Hall. It is the responsibility of the Board members to discuss and vote on Title 5 variance and waiver requests, consider and vote on enforcement options for non-compliance issues, vote on miscellaneous code variances, hold hearings to promulgate new Board of Health regulations, receive updates and vote as needed to approve Landfill operations, and address any public health concerns raised by the public.

For FY 2012 the Board of Health held 16 meetings. There were 18 hearings on Title 5 variance requests, amendments, or waivers; 4 hearings on issues regarding horse licensure; 5 hearings on landfill updates by ISWM; 10 hearings on housing code violations; 3 hearings on Wind Turbine regulations; 1 hearing on update of Otis plume remediation; 5 hearings on Alternative Septic system updates; 3 hearings on new plans for the Bourne Marina septic; 1 hearing on amended Board of Health fees; 2 hearings regarding Tier 3 designation of Bourne's beaches; 1 hearing on a trash complaint; 1 hearing on tobacco regulations; 1 hearing on BOH NIMS and ICS training; 10 hearings on the Pocasset Mobile Home Park; 4 hearings on pool fencing non-compliance issues, and 1 installer's license hearing. As in other years, I would like to express my appreciation to the elected Board members for their dedication to helping enforce the existing state and local public health codes.

A day in the Board of Health affords us the opportunity to work with the public on a variety of issues from septic systems to food complaints, water quality to handling asbestos, lead paint to housing issues, and many more. Boards of Health are mandated through State and Federal Law to oversee and regulate a myriad of public health issues. A review of the categories of our licenses and inspections will give you an idea of the wide range of issues that we deal with. We are required to have a working knowledge of multiple public health codes and nuisance regulations; to be familiar with communicable diseases and public health issues such as West Nile, asbestos, rabies, and algal blooms. Daily operation involves the issuance of septic permits, as well as permits of all food /retail establishments, bed and breakfasts, body art establishments, recreational camps, barns, ice cream establishments, semi-public pools, tanning salons, and tobacco retail stores. In addition the Health Inspector, primarily, and the Health Agent conducts all mandated inspections of these facilities. The Health Inspector also conducts inspections relative to housing complaints and for homeowners who need an inspection for a rental program voucher. The office staff also responds to complaints about garbage, noise and odor nuisances, sanitary conditions in establishments, and septic

overflows. We field questions on water quality, rabies, West Nile virus, lead paint, asbestos, bathing beaches, hoarding, pesticides, wells, and landfill issues, to name only a few. The Board of Health investigates food-borne illness complaints, issues burial permits, helps organize and run the seasonal flu clinics, posts bathing beach closures, distributes KI pills, and operates the Towns Emergency Communication System. I, as Agent, also review building permit applications to determine Title 5 compliance, and comment on Appeals Board and Conservation filings where Title 5 is an issue. The Board of Health continually reviews and updates its current Public Health Emergency Management Plan and conducts drills throughout the year to meet the requirements of the State Department of Public Health. These requirements, issued by CDC continue to expand each year and put additional demands on this department.

Following is a list of inspections conducted and licenses issued by the Board of Health office from July 1, 2011 to June 30, 2012:

Inspections:

Barns	27	Recreational Camps	15
Bed & Breakfasts	11	Food Inspections	195
Body Art	3	Restaurant Complaints	5
Campgrounds	2	Review Title Transfer	186
Excavation Checks	48	Schools	15
Garbage Complaints	7	Semi-Public Pools	12
Housing Complaints & inspections	17	Septic Certifications	18
Miscellaneous Complaints	28	Septic Complaints	1
Motels	11	Septic Installations	127
Nuisance	57	Tanning	11
Percolation Tests	129	Title transfer inspections	22
Pocasset Mobile Home Park	7	Tobacco Compliance	46

Licenses and Permits Issued:

Bakeries	9	Mobile Food Server	6
Bed & Breakfasts	11	Mobile Park/Campground	4
Body Art Tech	4	Motels	8
Body Art Establishment	2	Recreational Camps	14
Catering	9	Residential Kitchen	7
Disposal Installers	84	Retail Food	59
Food Licenses	129	Rubbish Collectors	5
Funeral Directors	4	Septic System Permits	154
Horses	19	Swimming Pools	16
Ice Cream	15	Tanning Facilities	6
Septage Haulers	31	Title transfer Reports	186
Well Drillers	2	Tobacco	32

Reportable Diseases:

Babesiosis	5	Legionellosis	1
Campylobacteriosis	2	Listeriosis	1
Cryptosporidiosis	1	Lyme Disease	5
Group B Streptococcus	1	Pertussis	3
Hepatitis B	1	Salmonellosis	6
Hepatitis C	11	Streptococcus pneumonia	2
Human Granulocytic Anaplasmosis	1	Vibrio sp.	1
Influenza	1		

The Board of Health continued to receive fees for licensure, permits, and inspections. At the end of this reported year the office has taken in a total of \$78,306.10 in receipts.

The Health Inspector continued with her inspection program and tried to make sure that she inspected all year-round food establishments a minimum of twice per year. We fell a little short this reported fiscal year with our documented inspections. She often visited the establishments to follow-up on compliance issues but did not formally log these visits so they do not show up in our inspection numbers. Often paperwork and non-compliance issues take away from the hours to do our daily required inspections and this can be quite frustrating. As usual, the semi-public swimming pools were inspected at least once prior to opening and the Board of Health required water quality testing once all the pools were filled and ready to be licensed. The office maintained the inspection database, and also recorded ServSafe compliance, and ice cream machine testing. While we requested copies of all existing ServSafe certification, not every establishment sent in the required documentation and this was a little frustrating. We also asked for email addresses as part of the application process, but only a few establishments gave us that information. It was discouraging as our request was to allow us another method of communication to disseminate information on food recalls and training. We hope that this next year, they will be more compliant. The existing food code requires each establishment that serves or prepares food to have at least one Food Protection Manager who is certified with ServSafe and employees are required to have Allergy Awareness training. The office now has to keep track of that as well. The office does not allow renewal of food licenses unless there is at least one employee, who is designated as a food protection manager and has the required certifications. Monthly bacterial testing of ice cream machines is also required under the State Food Code and this database allows the Inspector to track that compliance as well. Any bacterial testing failures are followed up with phone calls by the inspector to ensure that the proper sanitization and retesting of the machine in question is conducted, with a retest being done immediately. Our goal as a health department is to conduct more than the minimum number of State required inspections in order to better ensure the health and safety of the public, and the Inspector tries to do this as much as possible. This goal can only really be achieved with proper funding and staffing of this department.

The Health Inspector continued to educate establishments on the requirements for the Food Allergy Awareness Training as a result of the change to Food Code last year. All establishments serving food were required to have labels on their menus stating that those with food allergies needed to make the staff aware of those allergies upon ordering. Signs also had to be placed in any location where there were menu boards. We found significant compliance with this food code change when we took the time to educate the managers and owners of the new requirement.

The Health Inspector participated in the Bourne Police Department's Drug Take Back Day again in FY11. Prescription and non-prescription drugs reach waterways and groundwater from excretion and from flushing drugs down the toilet or down the sink into sewers and septic systems. I know that this year the collection was a real success and the Bourne Police Department hopes to be able to offer the collection again next year; and hopefully more than once per year. It is important for residents to remember that while the drug collection is probably the best way to dispose of unwanted medications, there are also four steps you can take to properly dispose of unwanted medications. The first is to pour medication into a sealable plastic bag and crush it or

add water to dissolve it if it is a solid. Then add cat litter, sawdust, coffee grounds or some other mixing material that makes it unpalatable. Next, seal the bag and put it in the trash and remember to remove and destroy all identifying personal information from medication containers before recycling them or throwing them in the trash. Everyone needs to do their part to help protect our drinking water, ponds, and coastal waters from contamination. I would like to thank Bourne's Police Department for organizing the Take Back Collections as they are a real benefit to the Town.

In FY 2012 the Board of Health continued to work with the Department of Integrated Solid Waste Management to make sure that they were kept up to date on the operation of the Town landfill, especially with regard to closure plans, the gas collection system, waste materials, and odors. The past issues of hydrogen sulfide odors seemed to have been dealt with by the installation of the gas collection systems and by the fact that the landfill was no longer accepting sheet rock for disposal. ISWM Management reported to the Board of Health during our regular meetings. The Board had some discussions on the future of the landfill and ISWM's pursuit of obtaining RFP's for Alternative Technologies, such as biogas, digestion of food waste, use of generated landfill gas, and leachate evaporation with the understanding that any proposal would have to be brought before the Board of Health for approval. The Board of Health made it clear that any technology had to be within the scope of the existing landfill site assignment, or the site assignment would have to be reopened for further discussion and vote. Any changes to the site assignment can only be made by the Board of Health after proper public hearings per State statute. The Board of Health also hired an engineer to help the Board review the future Alternative Technology RFP's. The Board of Health members, and ISWM management, still see the landfill as a valuable asset to the Town, but maintain that any use of the landfill must be done with consideration to protect the public health of the residents of Bourne.

FY 12 found us continuing work to address issues at the Pocasset Mobile Home Park relative to the condition of the Park's septic system and the continued noncompliance with the Department of Environmental Protection's order to install a wastewater treatment plant. Weekly inspections of the existing failing system were continued through FY12 per order of the Court and the Receiver, Attorney Chuck Sabatt; with the Board of Health being a witness to at least one inspection per month. In addition the Board of Health was involved in the witnessing of on-going remediation of any clogged pipes or backups in the Park. Attorney Sabatt continued to collect the rents due, to keep the system under control with necessary pumpings, and to work on the removal of abandoned trailers at the Park. The overflow trenches that were installed continued to function through FY12 and only at the end of the fiscal year was failure of these trenches beginning to be noticed. A decision on the installation of the treatment plant is expected by early FY13. The court will most likely order either the installation of the Wastewater Treatment Plant or the closure of the Park, under the guidelines and timelines of State Law. The Board of Health continues to work with the Receiver and the residents to protect the health of those in the Park to the best of our ability.

In August of 2011 the Board of Health finally adopted a Wind Energy Conversion Systems regulation. This decision was made after numerous public health meetings and presentations from proponents and opponents of wind turbines. In order to protect public health in regards to infrasound, flicker, ice throw, and hazardous materials, the Board of Health drafted and approved regulations that would require certain setbacks for Wind

Energy Conversion Systems and documentation in the form of sound studies for wind turbines greater than 10 KW, or greater than 75 feet in height, whether commercial or private use. In addition there are restrictions on flicker leaving the property and there are performance standards which must be met. Variances may be issued by the Board of Health if the applicant demonstrates to the Board's reasonable satisfaction that there will be no nuisance created that will affect any property within three times (3X) the radius of the height of the WECS.

The Town of Bourne continued to participate in the Barnstable County's Septic Betterment Loan Program. In FY12 Bourne residents received \$ 289,495 in Betterment Loans for the upgrade of 21 failed septic systems. This money is paid back to the County through a betterment at a 5% interest rate over a period of up to 20 years. This program is of real benefit to many residents faced with the necessity to upgrade a failed system who do not have funds readily available to do so. The funding takes care of the perc test, engineering, and installation. There are still funds available and anyone interested should contact Kendall Ayers, Administrator of the County Septic Betterment Program, at 508-375-6610.

The Board of Health still maintains and updates the Town's Emergency Notification system known as Geocast Web. We also have another program called Communicator NXT that allows us to do quarterly call down drills to complete our Public Health deliverables from the CDC. The GeoCast web program is used to launch specific one-time or pre-built notifications to all residents of the Town or to specific defined sections of the Town. The system has been used to notify residents of meetings, road paving, and water line breaks. I am hoping that the Bourne Police Department will be able to use the system in the near future for public safety issues, as they have recently been trained on the system. The GeoCast web system is a huge asset to the Town and affords us an avenue to reach out to citizens in times of emergency or whenever information needs to be disseminated in a quick manner. Residents need to make sure that their answering machines are set properly and that there are no pauses in the message as the computerized system does not recognize this as an answered call and probably will hang up and not deliver the message. Residents should be reminded that they can add their cell phone numbers and non-verizon landline numbers to the system by accessing a link on the Board of Health page on the Town of Bourne website. This link will direct them to a page called the Self-Registration Portal. In addition, the Guardian Calling Program, now renamed the Community Care Program, is still available to any seniors living alone or to anyone with a disability or home-care need. The Community Care Program is an automatic program that can make calls to anyone registered in the system. Anyone in the system must have at least one designated guardian responder. If you or anyone you know would benefit from this program please contact the Council on Aging or the Bourne Board of Health for information.

In FY 2012 the Board of Health continued with its Bathing Beach Program with help from the Barnstable County Health Department. The County offers summer beach water samplers who take the samples and bring them to the County for the lab for testing. With changes to the State Bathing Beach code, the Board of Health is required to issue bathing beach permits for all the Town beaches. The Barnstable County Health Department continued to license our Semi-Public Beaches, which are private association beaches. The Board of Health still does not charge any fee for the semi-public beach license. Permanent signs remain posted at each beach, public and semi-public, stating

the license number, the dates of operation, and the Board of Health contact information. The Department of Public Health only funds testing of the saltwater beaches, but the County does our two freshwater ponds as well. In the summer of 2011, 69 water samples were taken from the Town's Public Beaches. There were seven (7) saltwater beaches sampled- Barlows Landing Beach, Cataumet Harbor Beach off of Megansett Rd, Electric Ave Beach, Gilder Road Beach, Monument Beach, Patuisset Beach, Sagamore Beach and two (2) freshwater pond beaches - Picture Lake, and Queen Sewell Pond. Some may notice the decrease in the number of samples from last year. This is because in 2008, the Department of Public Health Tier 3 program designated Barlows Landing Beach, Gray Gables Beach and Electric Avenue Beach as Tier 3 beaches, or those beaches only requiring sampling once per month because of no exceedences for three years worth of testing. In February of 2012 the Board voted to reapprove that status and DPH concurred. The Tier 3 status of these beaches will stand until 2015. Then in March of 2012 the DPH notified us that Gilder Road Beach, Patuisset Beach, and Sagamore Beach had also obtained Tier 3 status. The Board voted concurrence and these three beaches were designated as Tier 3 beaches. Since Patuisset was one beach where I had bacteria problems prior to all the upgrades done to the stormwater system there, I did ask that Patuisset be tested every other week to better keep an eye on the results in that location. All other Tier 3 beaches were sampled once per month. Remaining Town beaches are done once per week. In addition to the Town beaches, there were also 109 samples taken from Semi-Public Beaches, i.e. Association Beaches. The Associations contract privately with the County Lab for the running of these samples. At the beginning of the FY12 bathing beach season Barlows Landing Beach had one closure from August 2 to August 3. This resulted in Barlows Landing losing its Tier 3 status. Briarwood Conference Center Beach and the Cedar Point Association Beach were two semi-public beaches closed from 8/2/ to 8/3. Other than that, there were no beach closures this summer. The quality of Bourne's bathing beaches continues to be very good. I would like to express our appreciation to the County's bathing beach sampling program as it is a great help to this department and the Town.

Because I feel so passionately about pet owners doing their part to protect their pets and themselves against rabies, I again ask that all pet owners vaccinate their pets against rabies. State Law requires the vaccination of cats and dogs against rabies. In addition, vaccines are available for horses and ferrets. You should contact your veterinarian if you have any questions. The Rabies Baiting Program is still focusing on the Mid Cape and Lower Cape areas. Incidents of positive rabies cases in wildlife and domestic animals in these towns are still on the decline. I have been told by the Rabies Task Force, which I sit on, that the baiting program will expand to bait the Upper Cape and push the disease back over the man-made barrier of the canal at some point in the future. There is still a concern that rabies cases may be seen in the wild animal population in Bourne at any time and you need to vaccinate your pets to protect them, yourself, and your family members. Also protect yourself and your children from exposure to bats, which can generally carry rabies; and do not feed or attempt to touch wild or sick acting animals.

Once again, the Bourne Board of Health coordinated the running of our two flu clinics on October 17th and October 24th. As usual the clinics were held at the Bourne Memorial Community Building and the St. John's Hall. We are so lucky to have both facilities for our use. We found that attendance was reduced from years past. Many

people had already taken advantage of the many clinics held at local pharmacies and retail stores. The Board of Health only received 230 doses of seasonal flu vaccine from the Department of Public Health. With the help of the VNA and volunteer residents, those doses were administered to those 65 years of age or older or who had a chronic illness. In addition the VNA gave us additional flu vaccine in order to vaccinate the teachers and nurses of the Bourne Schools and the Upper Cape Regional School . About 109 doses were administered at these locations. Hopefully next year residents will obtain the vaccine either thru our clinics or at walk-ins in pharmacies and groceries stores, or at their own physician's office. The goal is to get vaccinated against the flu no matter the venue where you obtain that vaccine.

In FY 12 we, again, had the assistance of Joan MacNally and Jean Cirillo through the Senior Tax Write-Off Program. Ms. Cirillo continued to maintain the septic pumping records and also brought our perc test database up to date. Mrs. MacNally assisted in general office work and was able to offer secretarial coverage to the office when our secretary was on vacation. Ms. Cirillo and Mrs. MacNally are both an asset to the Department and I would like to personally thank them for working in the Board of Health office. I look forward to seeing them in future years.

In late FY 12 Tim Mullen of the Department of Natural Resources approached the Board of Health members to discuss the future of the Monument Beach Marina. A new alternative septic system, with nitrogen reduction, was proposed for the facility. The design was based on future potential development and the Town made sure that the system was properly designed to meet any future development. The Board of Health and the project engineer monitored the installation during the early summer and the installation was completed in June of 2012. By installing this Nitrogen removal system, the Town is meeting the same high standards that would be required of any homeowner who might be developing or adding on to a property that sits within a flood zone or within 150 feet of a wetland.

As Health Agent, I continue to serve the Cape Cod Rabies Task Force, am a non-voting member of Bourne's Housing Partnership Committee, a member of the By Law Committee, a member of the Local Emergency Planning Committee, and am one of the Town's Animal Inspectors. I usually conduct yearly barn inspections to complete the barn book that is required to be submitted to the Bureau of Animal Health. The Health Inspector and I attend the meetings of the Cape & Islands Health Agent's Coalition, and attended State conferences such as the Massachusetts Health Officers Association Conference and the Yankee Conference, which is run by the Massachusetts Environmental Health Association. Ms. Furtek studied and took the Registered Sanitarian's test and received her RS License in early FY12. In addition I was able to finally send her to the training as a Soil Evaluator. She received that certification in FY12. The Board of Health office and staff, as well as the elected Board, maintain their certifications in Incident Command Training and the Open Meeting Law. The Health Inspector and I attend various training seminars and presentations on public health issues, code changes, and enforcement in order to broaden our knowledge base and also to obtain the credits necessary to maintain our licensures. By doing so I feel that we can best serve the public in a more informed manner.

Once again, I would like to thank the other Town departments, the Town Administrator, and the Board of Selectmen for their continued cooperation and support. The field of Public Health is continually growing and it seems that more demands are placed on this office every year with changes to the existing codes, new certifications, and all the work involved with public health emergency planning. We, at the Board of Health, will continue to do its best to enforce local and State regulations and to provide information and assistance to the public on the myriad of public health issues that we deal with each day. Although the wheels may sometimes move more slowly than residents would like, we do our utmost to address their complaints, all the while trying to protect their public health and safety, while also trying to protect and preserve the resources of this great Town.

Respectfully submitted,

Cynthia A. Coffin, R.S.,C.H.O.
Health Agent

Report of the Bourne Housing Partnership

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Housing Partnership is a committee of seven members appointed by the Board of Selectman which serves as a liaison with affordable housing entities and reviews private sector and not for profit proposals for the development of affordable housing within the town. It serves to initiate affordable housing bylaws and advise the Town on affordable housing issues. In addition, it implements financial programs to assist buyers of affordable homes such as the B-HOPP and GAP programs, and serves as the Town's monitoring agent in reviewing the initial sale and resale of affordable homes within the community. The Partnership traditionally works very closely with the Town Planner and Planning Board, the Bourne Housing Authority, the Bourne Affordable Housing Trust, the Cape Cod Commission, Housing Assistance Corporation, the Massachusetts Department of Housing and Community Development, and the United States Department of Agriculture on activities related to affordable housing. The Partnership is provided part-time staff through the position of Affordable Housing Specialist which is funded by the Community Preservation Committee.

The focus of the Partnership over the past year has been in three very important areas. The first is in the role of monitoring agent of the initial sale, and especially, the resale of affordable housing units. The Partnership in the past year has reviewed and approved the sale of 3 new affordable houses and has monitored the resale of two affordable homes. Additionally, the Partnership served as the direct sales representative for two properties, one of which has closed and the other is under agreement. The Partnership, recognizing the often short time it has available to identify eligible buyers and the consistency of affordable "resales" becoming available, sought and received approval from the Massachusetts Department of Housing and Community Development to establish its own affordable "resale ready buyers list" which it is now implementing. The Partnership monitored and approved the refinancing of three affordable homes during the past fiscal year.

A second area of activity is the effort preserve affordable properties from being lost through foreclosure. The Partnership has worked with the Bourne Housing Authority, the Bourne Affordable Housing Trust, the Massachusetts Department of Housing and Community Development, and the Cape Cod Commission on three such cases and as of yet none have been lost.

The third area of focus has been the Partnership's effort to establish a Community Development Block Grant program within the Town of Bourne. The Partnership was very happy to be informed last year that Bourne was approved for funding under the Community Development Block Grant (CDBG) program in the amount of \$900,000, which will be utilized in the Buzzards Bay target area to renovate an estimated 15 homes of low and moderate income residents and to make substantial repairs to the roof and other portions of the Continental Apartments elderly housing facility owned and operated by the Bourne Housing Authority. The projects are on target do to the excellent work of Town Planner Coreen Moore, Housing Authority Executive Director, Barbara Thurston, Consultant Sharon Gay, and the housing rehabilitation administrators at TRI.

The Bourne Housing Partnership approved a request from the Town Planner's office and the Town's consultant, Sharon Gay, to amend the definition of "emergency repairs" to meet needs found in homes outside of the Buzzards Bay target area.

Also, the Partnership has begun research with the Town Planner on a form of Affordable Housing Ordinance that has been used by another Cape community that appears more beneficial than the State's 40B process.

The Partnership is sad to note the passing of Noel Adkins/Perry who provided valuable part time clerical help to the Partnership. The Partnership would like to thank Betsy Anderson for her help over the past year and also wishes to thank the staff at Town Hall for their continued help and support.

Respectfully submitted,

Susan Ross, Chairperson

Report of the Human Services Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Human Services Committee is a standing committee established by the Board of Selectman in 2007. The Board is comprised of members representing the various town departments as well as four members at large from the community

During the past year, the Committee focused their efforts on the following three areas. First, the Committee continued to work on developing an appropriate research instrument to use in assessing gaps in the human service programs and services to the residents of the Town. Second, we continued our efforts in updating and printing a revised edition of The Bridge to Human Services booklet which was compiled by this Committee in 2010. The third area that we spent time on was meeting with several agencies that receive funding from the Town human service line item to explore how, and to what extent, these services address the human service needs of the residents of Bourne. Based on these assessments, budget recommendations were made to the Town Administrator for his review.

In addition to the previous mentioned Committee work, we also had guest speakers Heidi Nelson from the Duffy Health Center and Karen Gardner from the Community Health Center of Cape Cod. Ms. Gardner spoke about the services provided at the health center in Bourne. Approximately 1,300 Bourne residents use their medical, dental and/or behavioral health services. As a result of the meeting with Ms. Nelson, a case manager from Duffy Health Center is at the Bourne Friends Food Pantry once a month to help clients in obtaining Mass Health as well as working with the homeless.

Respectfully submitted,

Andrew E. Murray, Chairman

Report of the Inspector of Buildings

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

This department is charged with enforcement of the State Building Code and the Town Zoning Bylaws. We are responsible for the review and issuance of building permits along with follow-up inspections as the construction projects proceed.

We assist the general public with any questions or concerns they may have on construction taking place within the town as well as with the enforcement of the zoning bylaws. The office is open from 8:30am to 4:30pm and we can be reached at 508-759-0615 ex. 3.

During the 2012 fiscal year a total of 989 building permits were issued for the following:

New Single Family	16
New Condo	6
Demo/Rebuild	5
New Commercial	0
Other (additions, renovations, etc.)	962

In this fiscal year we have generated \$119,670 in permit fees.

Respectfully submitted,

Roger Laporte,
Inspector of Buildings
Zoning Enforcement Officer

Report of the Buzzards Bay Action Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Buzzards Bay Action Committee, begun in 1987, brings together town officials from 13 municipalities around Buzzards Bay on a monthly basis to foster regional cooperation and to discuss specific ways for communities to address environmental problems. The BBAC is funded primarily through contributions from participating towns.

The BBAC's stated goals are:

1. To facilitate regional communication and cooperation among municipal, state and federal agencies.
2. Utilize Coastal Zone Management's Buzzards Bay Technical Assistance Program to help improve water quality.
3. Assist member communities in the identification and pursuit of funding for pollution control projects.
4. To work together to improve the water quality within Buzzards Bay.

Members of the BBAC meet once a month to discuss pending issues that impact the water quality of Buzzards Bay. Bourne is able to access funding and technical assistance from the Buzzards Bay Project through the BBAC. Our membership in the BBAC also allows Bourne to have a voice in how the Buzzards Bay Project's grant monies are prioritized. Fiscal Year 2012 focused on evaluating priorities of concern for the Buzzards Bay Watershed, including stormwater remediation, water conservation, and the reduction of nutrient loading in our bays and harbors. The BBAC will continue to address the issues that plague the Bay and attempt to find solutions that will restore and protect the health of Buzzards Bay for future generations.

Respectfully Submitted,

Brendan Mullaney
Bourne Representative
Buzzards Bay Action Committee

Report of the Bylaw Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bylaw Committee is charged with reviewing the Town's General Bylaws and recommending desirable changes as well as with reviewing any proposed changes or additions and making recommendations to Town Meeting. There are seven voting members including one from the Finance Committee and one from the Planning Board. In addition the Police Chief or his designee serves as an Ex-Officio member.

The Committee met in November 2011 to elect officers and to review proposed bylaw additions and changes. It was agreed that we should continue our systematic review of the current bylaws, looking primarily for consistency and enforceability. In order to accomplish this goal we decided to continue to meet on a monthly basis rather than just prior to Town Meetings as has been common practice until the last two years.

In the months leading up to the May Annual Town Meeting we made significant headway in our review of existing bylaws and recommended a number of increases in fines for violations. At Town Meeting in May we presented 9 Articles to the voters, most of which proposed new or increased fines for violation of existing bylaws. A new bylaw covering Police Details was approved after it was made clear that it puts existing policy in writing so that the rules are clear to the public. An Article covering ungaraged storage of unregistered motor vehicles generated a good deal of discussion and was passed after it was explained that it primarily puts an existing Zoning bylaw into the General Bylaws where it can be enforced by the Police Department.

Town Meeting voted down a proposal to reduce the number of voters needed to request a secret ballot and defeated a private petition proposal to delete our bylaw prohibiting jumping into water from bridges and railroad overpasses. Another private petition article Pertaining to transferring mooring permits was ruled out of order by Town Counsel.

We will be concluding our comprehensive review of the General Bylaws with sections covering Waterways, Conservation and Recycling and have received a number of requests for new bylaws and further revisions to existing bylaws. It promises to be a productive year, and we welcome public input and participation.

Respectfully submitted,

Elinor Ripley
Chairman

Report of the Cape Cod Commission

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Cape Cod Commission (CCC) is the regional land use planning, economic development, and regulatory agency created in 1990 to serve the citizens and 15 towns of Barnstable County, Massachusetts. The Commission's mission is to keep this special place special, and the agency strives to achieve technical excellence, environmental protection balanced with economic progress, and regional consensus. Within that framework and under the leadership of Executive Director Paul Niedzwiecki, the Commission established three regional priorities for Fiscal Year 2012:

1. Wastewater Management – Related to this priority, the Commission's members and staff this year pursued planning for sustainability (ecological and economic); worked toward creation of a regional wastewater management plan; analyzed region-wide cost estimates for wastewater treatment; developed the WatershedMVP application, which allows users to analyze land use, water use, and wastewater management options and compare their costs for any selected area of Cape Cod; pursued extensive public outreach; and considered "green" wastewater management alternatives.
2. Wind Energy Planning – Related to this priority, the Commission's members and staff this year pursued ocean management planning and regulation of renewable energy facilities, sand and gravel mining, and cable and pipeline installations; completed planning work for the Cape Cod Ocean Management Planning District of Critical Planning Concern (DCPC); developed the Cape Cod Ocean Management Plan (OMP); amended the Cape Cod Regional Policy Plan (RPP); and created a technical bulletin to guide visual impact assessments for offshore development.
3. Economic Development – Related to this priority, the Commission's members and staff this year pursued enhanced partnerships for a "smarter" Cape Cod; identified priority projects for the Comprehensive Economic Development Strategy (CEDS); enhanced data sets and analysis tools in the online STATscape.org demographic and economic data service; pursued implementation of regional economic strategies in local communities (example: the RESET activities in the Town of Bourne, described below); completed the Cape Cod Business Climate Survey; and coordinated local Economic Development Industrial Corporation (EDIC) partnerships.

In addition to benefitting from the Cape-wide regional services and programs of the Commission, each of the 15 towns on Cape Cod received a variety of direct assistance tailored to that community's specific needs. The highlights of **Bourne-specific activities** during Fiscal Year 2012 follow:

Planning, Community Development, and Technical Services

- The Commission planning and technical staff completed the RESET (Regional Economic Strategy Execution Team) effort to assist the town in moving forward with community revitalization plans for downtown Buzzards Bay and other areas. RESET efforts this year included:
 - Wastewater Management: The RESET group helped the town complete the Bourne Wastewater Advisory Committee's work on wastewater management and related activities, including a GIS update of potential public water supply areas for the Buzzards Bay and North Sagamore water districts, an assessment of water supply and demand, and a build-out analysis for Buzzards Bay. The Bourne Wastewater Advisory Committee prepared and presented the report "Wastewater Management Planning for Bourne's Downtown" to the Bourne Board of Sewer Commissioners on June 20, 2012.
 - Growth Incentive Zone: The RESET group helped the town finalize its Growth Incentive Zone (GIZ) application for downtown Buzzards Bay, which the Cape Cod Commission approved in spring 2012 and the Barnstable County Assembly of Delegates approved in summer 2012.
 - Phase III Main Street Improvements: With the help of the Barnstable County Resource Development Office, the Commission's RESET group helped the town file a \$1.4- million grant application through the state's MassWorks program to cover the finalization of streetscape improvements for Main Street, Buzzards Bay. Funds were later earmarked for the project.
- The annual planning process for the region's Comprehensive Economic Development Strategy (CEDS) identified a transportation planning study of the Cape Cod Canal Area as a top priority for next year. By the end of Fiscal Year 2012, the Commission's technical staff began to develop a scope of work for the study, whose goal is to provide safe and convenient access across and along the Cape Cod Canal for all users of the roadway system while maintaining the vitality and character of the neighboring communities. The study will build upon previous work by the Commission and other agencies, to update past analyses with more recent data, to address the area's transportation needs holistically, and to develop actionable recommendations toward solutions for the Canal area transportation issues.
- The Commission's planning and technical staff prepared a scope of work for an update to the Massachusetts Military Reservation (MMR) Joint Land Use Study (JLUS).
- The Commission's affordable housing staff provided tenant income eligibility and monitoring services to the Bourne Board of Appeals for an affordable accessory apartment permitted under a local bylaw.
- Through the Cape Cod Metropolitan Planning Organization process for a previously approved Transportation Improvement Program (TIP), the Commission transportation staff helped the town acquire \$276,120 for transit service, the first Cape Cod Regional Transit Authority service to function in Bourne.
- The Commission's transportation staff developed striping and signage plans for the Bourne Rotary with the BETA Group, and, based on BETA Group's work and a DRI mitigation proposal, developed similar concepts for the Otis Rotary.

- The Commission's transportation staff collected traffic volume, TMC (turning movement count), and origin-destination data for the Belmont Circle road system, and, in consultation with the town, helped develop a Project Notification Form, a Project Information Form, and a scope for a formal study to advance design and implementation of potential improvements to the circle.
- The Commission's transportation staff conducted annual summer traffic counts in Bourne, including 30 ATRs (automatic traffic recorders) and 3 TMCs (turning movement counts). Counts included portions of Routes 25, 28, 28A, 3A, 6, and 6A, Academy Drive, Barlows Landing Road, Ben Abbey Road, Bournedale Road, Church Lane, County Road, Head of the Bay Road, Herring Pond Road, Meetinghouse Lane, Old Plymouth Road, Sandwich Road, Scenic Highway, Shore Road, and Trowbridge Road in Bourne. The staff also engaged in a 12-hour count of bicyclists, pedestrian, and other users of the Cape Cod Canal path.
- The Commission's GIS staff supported all of the above as necessary and provided several town-specific services, including mapping and data analyses for an update to the Priority Land Acquisition Assessment Project map to aid the RESET projects (above), a Buzzards Bay Growth Incentive Zone map, and transportation mapping related to congestion management at the Bourne Rotary and at Route 6 Exit 1. The staff also performed troubleshooting of Bourne's Septrac System and recommended some options.

Regulatory Activities

DRI Decisions in Fiscal Year 2012 (in chronological order)

- Hydroid Inc. – The Commission approved as a Hardship Exemption (Project of Community Benefit) the proposed combination of lots and a 30,000-sq.ft. commercial development (with future expansion up to 40,000 sq.ft.) on 5.24 total acres on Henry Drive, Bourne, on 12/15/11.
- Edgehill Park Subdivision – The Commission procedurally denied without prejudice a DRI for a preliminary subdivision plan to create five roads and eight new lots between Route 6 and Route 25 (Bournedale) on 40 total acres in Bourne on 12/15/11.
- New Generation Wind – The Commission procedurally denied without prejudice a DRI for the construction of three 2.5-megawatt and one 2.0-megawatt wind turbines, each 492-ft. tall on 373 total acres between Routes 25 and 6 (Bournedale) in Bourne on 2/16/12.
- NSTAR Lower SEMA 345kV Transmission Project – The Commission approved as a DRI the proposed construction of 1.5 miles of 345-kilovolt transmission line in Bourne, the separation of an existing double-circuit line, the increase in voltage on 7.6 miles in Sandwich and Barnstable, and the construction of a new substation in West Barnstable along transmission line rights-of-way in Bourne, Sandwich, and Barnstable on 1/19/12.

DRI Minor Modifications – Type #1

- Hydroid, Inc. – The Commission's executive director approved a requested minor modification to the previously approved decision, to accommodate revised plans and to update findings related to the Town of Bourne Local Comprehensive Plan.

Other Regulatory Assistance

- The Commission approved the Town of Bourne's application for a Growth Incentive Zone (GIZ) and DRI threshold modification for downtown Buzzards Bay on 4/26/12. The Barnstable County Assembly of Delegates approved the designation as a regional ordinance on 6/20/12.

Respectfully submitted,

Michael Blanton
Bourne Representative to the Cape Cod Commission

Report of the Cape Light Compact

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

Cape Light Compact was formed in 1997 following two years of study and votes of town boards of selectmen and town council. It is organized through a formal intergovernmental agreement signed by all 21 member towns and Barnstable and Dukes counties. The purpose of Cape Light Compact is to advance the interests of consumers in a competitive electric supply market, including the promotion of energy efficiency. Each participating municipality has a representative on the Compact Governing Board, which sets policy and works with staff, technical and legal support to advance Cape Light Compact's programs.

POWER SUPPLY

Throughout fiscal year 2012, natural gas prices remained low and relatively stable due to an abundant supply of the fuel though gas prices have increased since hitting lows in March and April of this year. Since natural gas is the primary fuel used to generate electricity in New England, energy prices also remained relatively stable throughout fiscal year 2012. In the first six months of fiscal year 2012, the Compact reduced its rates from those in the last half of fiscal year 2011 but prices rose in the last half of fiscal year 2012.

In fiscal year 2013, prices will decrease by over 1 cent per kWh to under 7 cents per kWh. During the 2nd half of fiscal 2013, the Compact expects prices to remain low and relatively stable though there are some upward pressures on prices, including a slowly recovering economy, increased domestic consumption of natural gas, and a decrease in natural gas production activity

In fiscal Year 2012, Cape Light Compact provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison Solutions. As of June 2012, the Compact had 8,054 electric accounts in the Town of Bourne on its energy supply.

ENERGY EFFICIENCY

From July 2011 through June 2012, rebates and other efficiency incentive programs provided to the town by the Compact totaled approximately \$699,759 brought savings to 724 participants of \$416,087 or about 2,085,736 kilowatt-hours of annual energy saved. These programs include:

- 65 low-income participants
- 6 ENERGY STAR® qualified homes
- 33 Businesses took advantage of numerous energy efficiency opportunities available to them. They received incentives of \$173,994 and realized energy savings of 1,463,301 kWh.
- Government entities including the Bourne High School and Upper Cape Cod Regional Technical High School received energy efficiency incentives, and technical assistance from Cape Light Compact and CLC consultants.

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer's electric bill.

Cape Light Compact encourages Bourne residents and businesses to sign up for a free energy assessment. These assessments will identify areas for improved energy efficiency as well as offer rebates for consumers. For more information, please call 1-800-797-6699.

Cape Light Compact's education efforts in partnership with the National Energy Education Development (NEED) program reaches many Cape and Vineyard schools and supports teachers in their efforts to bring the world of energy conservation and efficiency, sources of energy and renewable energy to their students. Teacher workshops, educational kits, teacher materials and guest speakers are available free of charge as part of the Compact's commitment to helping to shape an energy literate and energy efficient society. Both the Bourne Middle School and Upper Cape Cod Regional Technical High School continue to be highly involved with the program through their award winning energy clubs and outreach efforts. Upper Cape Tech student Brooke Reagan was chosen by NEED to serve on staff at the 31st annual NEED Youth Awards in Washington DC this past June 2012 and the Bourne Middle School Energy Savers Club under the guidance of teacher Cindy McCann received NEED's award for best Middle School program in the state of MA. Upper Cape Tech students Allison Comoletti, Emilee Spiller and Meagan MacDonald received special recognition from Cape Light Compact for their outreach efforts with elementary schools throughout the Cape and continue their good work as seniors at Upper Cape Tech this school year.

Approx. Town-Wide Electric Customers	Participating Customers	Percent of Participation
12,649	724	5.7%

Bourne Energy Efficiency Funds (Collected and Paid Back)

Customer Type	Funds Available**	Funds Paid Back to Participating Customers	Percent of Funds Used By Customers	Town wide Annual Efficiency Savings (kilowatt hours)
Low Income	\$154,233	\$134,358	87.11%	94,279
Residential	\$620,213	\$391,406	63.1%	528,156
Commercial/Industrial & Government	\$233,277	\$173,994	74.59%	1,463,301
Total	\$1,007,723	\$699,759	69.4%	2,085,736

** Funds are collected from monthly energy conservation charge on electric bill.

Respectfully submitted,

Robert Schofield
Bourne's Representative

Report of the Capital Outlay Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

In keeping with the Town Charter and Bylaws, the Capital Outlay Committee met 9 times during the year to prepare recommendations on spending for major equipment and construction or repair of facilities. Members of the Committee also attended several Board of Selectmen meetings.

A core responsibility of local government officials is the preservation, maintenance, and improvement of the community's stock of buildings, roads, parks, beaches, marinas, sewer facilities and equipment. The Capital Improvement Plan (CIP) is primarily a planning document. As such, it is updated annually and is subject to change as the needs of the town become more defined. Used effectively, the capital planning process can provide for advance identification, evaluation, definition, public discussion, cost estimating and financial planning. Capital planning helps ensure that the town is positioned to:

1. Preserve and improve its basic infrastructure through construction, rehabilitation and maintenance.
2. Maximize the useful life of capital investments by scheduling major renovation, rehabilitation, or replacement at the appropriate time in the life-cycle of a facility or piece of equipment.
3. Identify and examine current and future infrastructure needs and establish priorities among projects so that available resources are used to the town's best advantage.
4. Improve financial planning by balancing needs and resources and identifying potential fiscal implications.

While much of the town's budget and financial planning efforts are focused on a one year interval, capital planning helps to focus attention on the Town's long-term objectives and financial capacity, and the necessary balance between operating and capital needs. In the past, the town has often chosen to reduce its capital spending in order to balance the operating budget. Barring extraordinary circumstances, having a formal and accepted capital plan helps to maintain a consistent level of spending for capital needs. Individual capital projects are evaluated against long-term objectives and in relationship to each other. By strategically programming capital projects, the town can maintain a tolerable level of debt service and prevent sudden changes on debt service and unanticipated requests for tax increases.

Long Term Capital Planning

The Town has embarked on a number of planning efforts including buildings, sewers, Buzzards Bay Village Revitalization, Alternative Energy, conservation, recreation, marinas and moorings.

This year the Capital Outlay Committee continued work on five long term planning tasks:

Police Station: The Capital Outlay Committee continued to review possible sites for a new Police Station and has recommended to the Board of Selectmen that they establish a committee charged with site selection and planning for a new Police Station.

DPW Facility: The Board of Selectmen established a committee charged with planning for a new DPW Facility. Replacing the DPW facility has been identified as the highest priority for the Town. The Public Works Facility Building Committee will be making recommendations to the Board of Selectmen, the Capital Outlay Committee and Town Meeting.

Fire Stations: Priorities for the Fire Department include the building of a new Southside Fire Station that would combine the Pocasset and Monument Beach stations into one facility that would serve the South Side. The Capital Outlay Committee has recommended to the Board of Selectmen that they establish a committee charged with site selection and planning for the Southside Station and renovation or relocation of the station serving Buzzards Bay.

Facilities Manager: Both the Capital Outlay Committee and the Efficiency Operations Committee have been working on the cost/benefit analysis of a Facilities Manager position. The FY 13 Operational Budget includes funding for this new position.

Long Term Plan: The Town faces a number of fiscal challenges in the years ahead. Double-digit annual growth in employee health insurance and energy costs, uncertain state aid, and a limited ability to raise revenue on the local level all threaten the ability of the town to sustain its operating and capital budgets. The Long Term Capital Plan will assist the Town in the prioritizing and phasing of major Capital Projects and will also include a financial analysis of the tax impact of the Capital Projects in the plan. The Capital Outlay Committee has also been advised by the Wastewater Advisory Subcommittee that their report on Wastewater planning is nearing completion and will be brought before the Capital Outlay Committee in the near future.

The FY13 Recommended Capital Plan

The Town Charter requires that the Town Administrator, after consultation with the Capital Outlay Committee and the Finance Director, to submit in writing to the Board of Selectmen a careful, detailed estimate of the recommended capital expenditures. This plan includes the proposed FY13 Capital Improvement Plan, which is recommended to the Finance committee and ultimately Town Meeting for consideration.

The projects presented for FY13 – FY17 reflect an assessment by municipal departments, the school department, and the Capital Outlay Committee of future capital needs and are primarily shown for planning purposes. The Capital Outlay requests submitted to the Town Administrator for the Five Year Capital Improvement Plan FY13 – FY17 totaled \$63,762,133. While many of these projects will ultimately be recommended for funding, the plan is a fluid one, and projects may be added and deleted from the list as circumstances change.

Included in the Capital Plan are \$48.7 Million in requests for Major Capital Projects to be undertaken by the Town:

- DPW Facility
- South Side Fire Station
- Peebles School
- Buzzards Bay Fire Station

Not included in the Capital Plan is the cost for replacing the Police Station which has been estimated at \$8 Million not including site costs.

For the Fiscal Year 2013 Capital Requests totaled \$12,060,033. After review by the Town Administrator and the Capital Outlay Committee, \$6,642,942 was deferred and the final recommendation to Town Meeting was \$5,417,071. ISWM related projects total \$3,170,121 including the Phase 2A/3A Final Cap and Closure request of \$2,047,421. The remaining \$2,246,950 will fund capital projects for other Town Departments.

The FY13 Capital Improvement Program of \$5,417,071 is classified by funding source as follows:

• Free Cash	\$169,526.73
• General Debt	\$1,496,500.00
• Enterprise Debt	\$735,000.00
• Waterways Fund	\$185,200.00
• Enterprise Fund	\$1,358.75
• Other Available Funds	<u>\$2,829,485.52</u>
Total	\$5,417,071.00

The FY2013 capital projects recommended for funding and approved by the Capital Outlay Committee fell into the following categories:

• Infrastructure (Buildings, Land/Fields, Sewers, Roads)	\$2,784,871
• Transportation (Autos, Buses, Trucks/SUV, Boats, etc)	\$217,500
• Technology (computers and electronic devices)	\$230,000
• Equipment (Dump Trucks, Dozers, Mowers, Plows, etc.)	<u>\$2,184,700</u>
Total	\$5,417,071

The Capital Outlay Committee enjoyed working with Town Administrator Tom Guerino, Town Planner Coreen Moore, Town Hall staff, the Department Heads and Committee Chairs. Special appreciation goes to Debbie Judge from Town Hall who works closely with the Committee and to Finance Committee member Elinor Ripley for her continued guidance, support and advice.

Thank you to the committee members: Ken Legg, Linda Marzelli, ex officio, John E. O'Brien, John Redman and William Ware.

Respectfully submitted,

Mary Jane Mastrangelo
Chair

Report of the Council on Aging

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

As a Nationally Accredited COA, Bourne continues to prove that it is a viable, fundable and qualified provider of services for seniors, their families, caregivers and the community. This was accomplished this past year despite numerous changes and shortages in department personnel.

At the Annual Town Meeting in May, voters approved the authorization of two revolving funds for the COA. One account was for Bridging the Years Supportive Day Program and the other for all other activity programs including the Community Café. These programs which were sponsored by the Friends of Bourne COA transitioned to the Town in FY 2013. Both programs have proven themselves successful. The Community Café served 6,418 meals in FY 2012.

The dedicated staff of Bridging the Years Supportive Day Program provides cognitive stimulation and socialization for elders in a safe, structured environment. The program can also provide much needed respite for caregivers. New programs that were introduced this year are Cosmetology with students from the Upper Cape Tech, hand massage and aroma therapy. This program served 286 clients in FY 2012 in 285 service days.

The one paid bus driver position was cut 5 hours per week due to budget cuts. With the assistance of tax work off participants we were able to continue to operate two RTA busses successfully. The RTA also introduced a fixed bus route in Bourne that includes stops at senior housing complexes. Transportation provided 5,843 trips to elders and disabled to medical, personal and shopping appointments.

Also due to budget cuts, two full time office staff members were bumped out of their positions and replaced with town employees from other departments. Other staff changes occurred with the resignation of Director Mandi Speakman and the retirement of long time Assistant Director Patricia Houde. It was a fond farewell as we thanked Pat for her many years of dedicated service. The Assistant Director position remains vacant.

Our Outreach Coordinators saw a growing number of clients in their 90's who are becoming more frail and isolated. There was also an increase in young seniors, those in their 60's, who are experiencing financial insecurity due to loss of employment, wages and benefits. This program served 3,913 elders and disabled in FY 2012.

The Council on Aging acts as the Human Services agency for all ages; assisting with information and referral, fuel assistance, rides for the disabled and information and support for caregivers. The COA works closely with the Bourne Friends Food Pantry which celebrated 20 years of service this year. We served 1,625 non-elders in FY 2012.

The Friends of the Bourne COA is the fundraising arm of the Council on Aging. Many thanks for all of the fundraising that they have done over the years to support Bridging the Years, the Bourne Friends Food Pantry, the COA monthly newsletter, and the Community Café in the absence of town funding.

The more than 300 volunteers were recognized at a celebration in June. These dedicated individuals worked 15,720 hours last year, showing commitment and support to the COA. Anne Guimar was honored for her many volunteer activities as our Senior Volunteer of the Year.

In conclusion, the Council on Aging has had a challenging year, but was able to fulfill its goals and expectations due to staff members and volunteers who assumed additional duties and responsibilities which enabled programs and services to be maintained without interruption.

Respectfully submitted,

Lois Carr, Acting Director
Estelle Blake, Chair, COA Board of Directors

Report of the Community Preservation Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Community Preservation Committee (CPC) is a nine-member committee charged with implementing and overseeing projects developed in accordance with the provisions of Massachusetts General Law Chapter 44B-the Community Preservation Act (CPA). Community Preservation funds may be spent for Open Space, preserving/restoring Historic Resources, Community Housing and Recreational purposes. Pursuant to Article 8.1 of the Town By-Laws, the committee consists of four (4) members of the Open Space Committee (Andrew Cooney, Richard Anderson, Barry Johnson and Penny Myers); one (1) member of the Conservation Commission (Peter Holmes); one (1) member of the Historical Commission (Donald Ellis); one (1) member of the Recreation Committee (Donald Morrissey); one (1) member of the Planning Board (Daniel Doucette); and one (1) member of the Bourne Housing Authority (Paula McConnell).

CPA revenues are derived from a 3% surcharge on real property taxes and from state matching funds which are generated from a transaction charge at the Registry of Deeds. The state matching funds are to be distributed at 100% of the Town's prior Fiscal Years 3% real estate surcharge; but mainly due to the economic slow-down in the sales of real estate this has not occurred.

Fiscal Year Revenue	3% Surcharge	State Marching Funds	Total Annual
2006	\$862,766.34	\$784,861.00	\$1,647,627.34
2007	\$884,843.66	\$862,766.34	\$1,747,610.00
2008	\$931,333.07	\$898,816.00	\$1,830,149.07
2009	\$954,616.00	\$572,770.00	\$1,527,386.00
2010	\$1,018,781.00	(est.)\$343,661.76	(est.)\$1,362,442.76
2011	\$1,049,344.00	(est.)\$326,000.00	(est.)\$1,375,344.00
2012	\$1,073,700.00	(est.)\$300,640.00	(est.)\$1,374,340.00
TOTALS	\$6,775,384.07	\$4,089,515.10	\$10,864,899.17

Upon the recommendation(s) of the CPC, voters at sundry Annual and Special Town Meetings from 2006 through the 2012 Annual Town Meeting have voted to approve the expenditure of Community Preservation Fund revenues in the following manner:

2005 TOWN MEETINGS:

OPEN SPACE: \$300,000.00

Purchase of 3.77 acres at 188 County Road - \$300,000

RECREATION: \$65,000

Rehabilitation of Keith Field - \$65,000

OPERATING EXPENSES FOR THE CPC - \$30,000

2006 TOWN MEETINGS:

HISTORIC RESOURCES: \$163,280.00

Removal of Asbestos from the Historic Center - \$10,000

Create historic building signs - \$10,000

Replace the boiler in Town Hall - \$80,000
 Briggs McDermott House: preserve sash & windows,
 replace cut stone building's roof - \$8,280
 Repairs to the Historic Center - \$55,000
 OPEN SPACE: \$45,000
 Lighting for the Perry Avenue Overlook - \$20,000
 Hiring of a Consultant to complete the Open Space Plan - \$25,000
 COMMUNITY HOUSING: \$46,000.00
 Affordable Housing consulting services & supplies - \$27,500
 Site analysis of property behind the Sagamore Fire Station for
 Elderly Housing - \$18,500
 RECREATION: \$275,000.00
 Playground equipment @ Mon. Bch. Field & Butler Park - \$ 40,000
 Playground upgrade behind the Community Center in Buzzards Bay - \$45,000
 Re-install tennis court behind Town Hall - \$15,000
 Jackson Field, Queen Sewell Park-engineering, architectural services - \$175,000

2007 TOWN MEETINGS:

HISTORIC RESOURCES: \$101,750.00
 Bind permanent Town records, determine methods for
 record(s) preservation - \$10,750
 Preservation of 19th century records - \$ 10,000
 Listing of Town buildings on the State & National Registers - \$21,000
 Repair Soldiers Monument at Town Hall - \$60,000
 COMMUNITY HOUSING: \$283,040.00
 Fund Affordable Housing Specialist position - \$ 33,040
 Site analysis of land behind the Sagamore Fire Station for Elderly Housing - \$100,000
 Affordable Homeownership Program - \$150,000
 OPEN SPACE: \$3,925,000.00
 Purchase 19.28 acres in Bournedale (on Sandy Pond Rd.) - \$1,325,000
 Purchase 10.86 acres in Buzzards Bay (Head of the Bay Rd.) - \$1,050,000
 Engineering/construction of multi-use fields at the Middle School - \$1,550,000

2008 TOWN MEETINGS:

HISTORIC RESOURCES: \$23,000.00
 Bind & re-bind permanent Town Records - \$8,000
 Insulate walls at the Briggs-McDermott House - \$9,000
 Installation of a moveable ramp or lift at the Cataumet Schoolhouse - \$6,000
 COMMUNITY HOUSING: \$296,300.00
 Fund Affordable Housing Specialist position - \$47,680
 Survey and assess land behind the Sagamore Fire Station for
 elderly housing - \$100,000
 Housing Opportunity Program to purchase or subsidize affordable homes - \$148,620
 OPEN SPACE: \$83,000
 Work at the "Three-Mile Overlook" project - \$8,000
 Improvements: walking trails, signage, small parking lots to
 sundry parcels of land - \$75,000
 RECREATION: \$165,000
 Irrigation at Clarke Field in North Sagamore - \$125,000
 Chester Park in Monument Beach: install playground equipment - \$25,000
 Install playground equipment at Hoxie School in North Sagamore - \$15,000

2008 TOWN MEETINGS:

HISTORIC RESOURCES: \$561,423

Jonathan Bourne Public Library repairs - \$37,000

Bourne Archives: catalogue, conserve & digitize Town records - \$20,323

Place Aptucxet Trading Post, School Administration Bldg., Cataumet Schoolhouse and the soldiers and sailors Monument in front of Town Hall _ \$21,000

Restoration of Burial Hill in Bournedale - \$10,000

Move memorial stones from west End Rotary to Town Hall - \$20,000

Install chair lift at the Historic Center - \$30,000

Make necessary repairs to the Historic Center - \$80,000

Putting Town Clerk, Planning Board & Archives records in an electronic format - \$35,000

Restoration & Preservation of the Aptucxet Trading Post - \$97,000

Replace roof on the Pocasset Community Building - \$6,100

Rehabilitation of the Railroad Tower in Buzzards Bay - \$80,000

Restoration of the Swift Memorial Slate Roof - \$125,000

RECREATION: \$25,000

Irrigation installation at Clarke Field in North Sagamore - \$25,000

2009 TOWN MEETINGS:

Real Estate Tax Adjustment (295 Head of the Bay Rd.) on land purchase - \$1,395

OPEN SPACE: \$3,228,000

Continue the "Three Mile Look" Project at Perry Ave.-Buzzards Bay - \$28,000

Acquire by purchase, gift, or otherwise certain parcels of land on Mashnee Island - \$3,200,000

2010 ANNUAL TOWN MEETING:

HISTORIC RESOURCES: \$273,681

To make certain repairs, renovations and restoration work to the Historic Center - \$125,000

Bind Permanent Town Records; shelving in the Clerk's vault; archival containers - \$20,000

Restoration of the east sill of the Briggs McDermott House - \$5,992

Bourne Archives: digitization & conservation of records & photographic materials - \$22,689

Town Hall: replacement of windows and gutters - \$100,000

COMMUNITY HOUSING: \$151,500

Fund position of Affordable Housing Specialist with supplies - \$51,500

Upgrading of the Electrical Service at the Continental Apartments - \$100,000

OCTOBER 25, 2011 SPECIAL TOWN MEETING:

OPEN SPACE: \$40,000.00

To continue the "Three Mile Overlook" project located at the end of Perry Avenue.

May 2, 2011 SPECIAL TOWN MEETING:

OPEN SPACE: \$8,000.00

To purchase a parcel of land containing approximately 2.20 acres located at 199 Herring Pond Road.

2011 ANNUAL TOWN MEETING:

COMMUNITY HOUSING: \$137,435.00

Bourne Housing Trust Affordable Home Program: \$82,835.00

Fund Position of Affordable Housing Specialist with
support staff and expenses: \$54,600.00

HISTORIC RESOURCES:

Window Replacement at the School Administration Building: \$60,000.00

Restoration Items-Briggs McDermott House and the
Alonzo Booth Blacksmith Shop: 12,575.00

Rebuild rotted cornices at the Cataumet Schoolhouse: \$6,700.00

Survey/document cemeteries in Bourne: \$19,204.00

Preserve historical map books in the Engineering Department: \$20,000.00

Laserfiche archival system:\$40,000.00

Restore, rehab and enhance the Gray Gables Railroad Station: \$33,000.00

Reserve for Open Space: \$385,942.00

Through June 30, 2011, the CPC has recommended that the following amounts be
appropriated for the following purposes: \$7,581,000 for Open Space; \$1,398,134 for
the preservation/restoration of Historic Resources; \$493,800 for Community Housing;
\$530,000 for Recreation and for the CPC administration/expenses \$60,000.

2012 ANNUAL TOWN MEETING

OPEN SPACE:

Clearing, trimming and upgrade of trail network at the Main Street parcel - \$110,000;

Purchase of sundry parcels of land - \$1,400,000;

COMMUNITY HOUSING:

Habitat for Humanity home at 6 Flintlock Ln - \$30,000;

Affordable Housing Specialist and administrative support- \$54,600;

HISTORIC RESOURCES:

Briggs-McDermott House sash restoration - \$4,680;

Fire Dept. restoration and rehabilitation of outdoor wall clock at
the Main St. station - \$6,000;

Scanning of the Bournedale burial site - \$6,000;

Cataumet Schoolhouse restore stove and chimney - \$8,700;

Restoration of the Joseph Jefferson windmill - \$14,575;

Town Clerk - Bind/re-bind permanent records, shelving in vault,
purchase archival storage containers - \$20,000;

Roof replacement at School Administration building - \$25,000;

Laserfiche document archival system - \$40,000.

SUMMARY OF AN ACT TO SUSTAIN COMMUNITY PRESERVATION:

In the 2011 Legislative Session, the Citizens Housing and Planning Association; the
Community Preservation Coalition; the Massachusetts Affordable Housing Alliance;
Mass. Audubon; the Metropolitan Area Planning Council; the National Trust for Historic
Preservation; Preservation Massachusetts; the Trust for Public Land and the Trustees
of Reservations filed a bill entitled," An Act To Sustain Community Preservation". Some
of the major components of the bill are: would increase the annual minimum CPA Trust
Fund match to the participating communities to 75%. The Trust Funds revenues are
generated from fees collected at the Registries of Deeds statewide. Another critical
portion of the bill clarifies that communities can rehabilitate existing outdoor parks and
other recreational resources. Currently, rehabilitation projects are restricted to

recreational resources that were acquired or created with CPA funds. This change would mirror a previous legislative amendment made in 2002 allowing CPA funds to be devoted to rehabilitation of historic assets not acquired under CPA. The committee has voted unanimously to support these amendments and transmitted a copy of this vote to our Legislative Delegation.

During the 2012 Legislative Session the Legislature adopted and Governor Patrick signed into law (H.4200) that made certain changes to the Community Preservation Act (CPA) as listed below. The bill also included a \$25 million transfer from the state's FY' 2013 budget surplus to the statewide CPA Trust Fund, for distribution to CPA communities in the fall of 2013.

Summary of the Changes that are applicable to our Town are:

Section 2

- Adds a new definition for "Capital improvement" as shown below.
"Capital improvement", reconstruction for alteration of real property that: (1) materially adds to the value of the real property or appreciably prolongs the useful life of the real property; (2) becomes part of the real property or is permanently affixed to the real property so that removal would cause material damage to the property or article itself; and (3) is intended to become a permanent installation or is intended to remain there for an indefinite period of time.
- "Historic resources" definition: Deletes the meaningless phrase "or eligible for listing," as shown below.
"Historic resources", a building, structure, vessel, real property, document or artifact that is listed on the state register of historic places or has been determined by the local historic preservation commission to be significant in the history, archeology, architecture or culture of a city or town.
- Adds a clearer definition of the term "Maintenance" as shown below, and relocates the prohibition on using CPA funds for maintenance to Section 5(b)2.
"Maintenance", incidental repairs which neither materially add to the value of the property nor appreciably prolong the property's life, but keep the property in a condition of fitness, efficiency or readiness.
- For recreation projects only, expands the definition of "rehabilitation," as shown below, to allow for replacement of recreational equipment and other capital improvements.
"Rehabilitation", capital improvements, or the making of extraordinary repairs, to historic resources, open spaces, lands for recreational use and community housing for the purpose of making such historic resources, open spaces, lands for recreational use and community housing functional for their intended uses including, but not limited to, improvements to comply with the Americans with Disabilities Act and other federal, state or local building or access codes; provided, that with respect to historic resources, "rehabilitation" shall comply with the Standards for Rehabilitation stated in the United States Secretary of the Interior's Standards for the Treatment of Historic Properties codified in 36 C.F.R. Part 68; and provided further, that with respect to land for recreational use, "rehabilitation"

shall include the replacement of playground equipment and other capital improvements to the land or the facilities thereon which make the land or the related facilities more functional for the intended recreational use.

- Adds a definition of “support of community housing,” as shown below, to clarify that assistance may be provided directly to persons that qualify for community housing.
“Support of community housing”, shall include, but not be limited to, programs that provide grants, loans, rental assistance, security deposits, interest-rate write downs or other forms of assistance directly to individuals and families who are eligible for community housing or to an entity that owns, operates or manages such housing, for the purpose of making housing affordable.

Section 5

- Adds a requirement that Community Preservation Committees should, as part of their Community Preservation Plan, consider CPA projects that are regional in scope.
- Modifies the allowable uses of CPA funds to permit the rehabilitation of existing recreational land not created or acquired with CPA funds.
- Adds a prohibition on using CPA funds to acquire artificial turf for athletic fields.

Section 6

- Allows communities to use their annual 10% open space set-aside on both passive and active recreation projects.

Section 7

- For communities that adopt CPA with the provision allowing for additional municipal revenue to be deposited into their Community Preservation Fund, this section provides the language that allows that additional revenue to be deposited into the fund.

Section 10

- Allows the CPA Trust Fund disbursement for municipalities to be delayed to November 15th each year, if necessary, so that monies from the state budget surplus can be deposited into the CPA Trust Fund prior to the distribution. Previously the deadline was October 15th.

Section 12

- Clarifies that a real property interest acquired by a municipality by any mechanism using CPA funds shall be bound by a permanent restriction. Current legislation uses the word purchased.

- Changes the term “deed restriction” to the more proper “permanent restriction,” and clarifies that the restriction must be recorded as a separate instrument that meets the requirements of Chapter 184, sections 31 to 33.
- Clarifies that CPA funds may be appropriated to non-profit organizations to hold, monitor and enforce restrictions limiting the use of land to CPA purposes.

NOTE: for further financial information related to the Community Preservation Fund; said information is included in the Report of the Finance Director that shows the Balance Sheet, Statement of Revenues, Expenses & Changes in Fund Equities for the year ended June 30, 2012.

Respectfully submitted by the members of the Community Preservation Committee:

Barry H. Johnson, Chairman
Donald “Jerry” Ellis, Vice-chairman
Andrew Cooney
Daniel Doucette
Peter Holmes
Penny Myers
Richard Anderson
Paula McConnell
Donald Morrissey

Report of the Conservation Commission

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Conservation Commission is empowered to administer and enforce the Massachusetts Wetlands Protection Act, M.G.L. Ch. 131 s. 40 and the Bourne Wetlands Protection Bylaw, Article 3.7. The Commission is responsible for reviewing and issuing decisions on all permit applications under the jurisdiction of these laws.

The Conservation Commission is comprised of seven members and three alternates. For Fiscal Year 2012, Robert Gray continued to serve as Chairman and Martha Craig Rheinhardt was nominated and elected as Vice-Chairwoman. The remainder of the commission consisted of Melvin Peter Holmes, Susan Weston, Paul Lelito, Robert Palumbo and Betsey Kiebala. Three alternates were appointed in this fiscal year: Thomas Ligor, Michael Gratis, & Michael Leitzel.

The staff of the Conservation Commission consisted of Brendan Mullaney as the Conservation Agent.

During Fiscal Year 2012 the Commission met 21 times, heard a total of 131 public hearings and issued the following number of permits:

Determinations of Applicability	79
Orders of Conditions	32
Amended Order of Conditions	2
Extended Order of Conditions	4
Certificates of Compliance	14

In addition to formal filings the Commission conducted numerous pre-filing site inspections as well as responding to 23 complaints. A total of 11 violation letters were sent out and 4 enforcement orders were issued.

The Commission collected a total of \$23,881.50 in filing fees. This is approximately the same amount as FY11. This seems to reflect a trend of a slow but steady increase in proposed projects as the economy rebounds. The filing fees collected by the Commission help to offset the costs associated with administering the Massachusetts Wetlands Protection Act, M.G.L. Ch. 131 s. 40 and the Bourne Wetlands Protection Bylaw, Article 3.7.

The Commission continues to work towards restoring and enhancing Wetland Resource Areas throughout town. The Commission is working with the Natural Resources Conservation Service (NRCS) to conduct restoration work at both the Bournedale and Red Brook Herring Runs. This work will greatly enhance the ability for anadromous fish species to pass through these runs and increase the survival rate during spring and fall migrations. These projects are being funded as part of the Cape Cod Water Resources Restoration Project. The Commission is grateful to the NRCS for the financial and technical support for these projects and is hopeful that additional projects will be funded under this program in the near future.

The Commission also continued to partner with the NRCS for the restoration of cranberry bogs off of Puritan Road and Little Bay Lane in Buzzards Bay. This project will serve to restore a large area of salt marsh within the abandoned cranberry bogs. An RFP for the engineering and design is in the works and we hope to see this project come to fruition in FY13.

The Commission continued the effort to restore the Bourne Fishway that runs from the Cape Cod Canal to Bourne Pond. The Town is partnering with the Army Corps of Engineers in a joint restoration effort. We hope to obtain additional funds this year to complete the remaining design and engineering work.

The Commission assisted town departments with the initiation of a stormwater remediation project for Buttermilk Way in Buzzards Bay. The DNR, DPW, and Engineering departments are working together to reduce the amount of bacteria and pollutants that enter the waterways in this area. A grant was obtained through the Buzzards Bay National Estuary Project for surveying, design, and engineering work. Another grant was submitted to CZM through the Coastal Pollution Remediation program and we hope to be awarded funds to implement this project. The ultimate goal is to open shellfish beds in the area that have been closed for decades due to high bacteria levels.

The Commission would like to thank the Department of Public Works for all the help and assistance they provide whenever they are called upon. This includes the maintenance of Conservation Area parking lots throughout town, the use of equipment for the removal of debris/trash from Conservation Areas, and any other tasks that are asked of them.

The Commission is also grateful for the support received from the Department of Natural Resources for the help and support that they provide. The DNR provides an extra set of eyes in the field as well as offering valuable commentary on many shoreline projects in town.

A special thanks is extended to Ted Ellis who has faithfully maintained and continues to maintain the Leary Conservation Area off of County Road for over a decade now. His stewardship efforts are greatly appreciated.

Another special thanks is extended to Larry Bliss and his crew from Eastern Mountain Sports in Plymouth and Bourne who have volunteered their assistance with open space and trail maintenance projects in town for the last three years.

Citizens who are uncertain about the rules, regulations, or jurisdiction of the Conservation Commission should feel free to contact the Conservation office with any questions or concerns.

Respectfully submitted,

Brendan Mullaney
Conservation Agent

Report of the Bourne Cultural Council

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Cultural Council and The Massachusetts Cultural Council have awarded the following grants for the 2012 fiscal year:

Bourne High School Drama Club	MA HS Drama Festival	\$500
Bourne PTA	Service Dog Demo	\$200
Bournedale Elementary School	Across the Americas, Folk Music	\$500
Burdge, Kelly	Sam Simon, NY Muralist	\$700
Friends of Bourne Council on Aging	The Singing Trooper	\$300
Girl Scouts of E. MA	findingkind	\$500
James F. Peebles Elementary School	Mad Scientist	\$500
Lovegrove, Vinny	Mr. Vinny's Puppet Show	\$330
Peebles Elementary	Plimoth Plantation	\$600
South Shore Conservatory	Music Therapy	\$500

Applications totaling \$14,405 were received from a variety of organizations and individuals. A total of \$4,630 was awarded to the aforementioned applicants through funding from the Massachusetts Cultural Council.

At present the Bourne Cultural Council has five members: Pat Cook, Marie Cheney, Patti Parker, Susan Cushing, and Robin Pierson. There are currently vacancies on the council and we are actively seeking members with an interest in promoting community based projects for the arts. Anyone interested in joining may submit a letter of interest to the Board of Selectmen.

Respectfully submitted,

Pat Cook
Secretary

Report of the Department of Natural Resources

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

FUNCTION & PURPOSE

The Department of Natural Resources (DNR) was established on April 3, 1972 when the duties of Conservation, Dog Officer, Fish and Game, Harbor Master, Herring Run Agent, Town Forest Management and Shellfish Constable were combined. This also created the position of Natural Resources Officer (NRO), who holds all titles associated with and is empowered to carry out and enforce all aspects of the Department. Primary duties are to manage, protect, enhance and enforce Federal, State and Town laws, bylaws, rules and regulations pertaining to boats, conservation, dogs, fish & game, herring, shellfish, waterways and wetlands; and to educate the public regarding them. Additional duties include assisting boaters in distress and responding to other maritime emergencies, maintaining Town navigational aids, operation of the Taylor Point, Monument Beach and Pocasset River Marinas, operation of the Pump out Boat Program, maintaining the shellfish and mooring permit systems, and the management and propagation of the shellfish beds. The Department also assists and works with other Federal, State and Town agencies in fulfilling the above duties, as needed.

CONSERVATION & WETLANDS

The Department of Natural Resources continues to work with Conservation Agent Brendan Mullaney in reviewing Conservation Commission proposals and keeping an eye on active projects to ensure that wetlands violations and negative impacts to the environment are kept to a minimum. The Natural Resources Director and the Conservation Agent continue to work together on projects funded through the Cape Cod Water Resources Restoration Project.

DOGS

Though the Department responds to a wide variety of calls involving dogs, this will mark the third year that, in conjunction with the Town Clerk's Office, we have actively taken concerted enforcement action against those who have not licensed their dogs, as required by MA General Laws and the Town By-Laws. The calendar year licensing requirements work hand in hand with the rabies vaccination requirements; both to ensure that the possible spread of rabies is minimized, as well as being able to quickly investigate incidents and keep track of problem animals.

COMPLAINTS & INVESTIGATIONS:

CITATIONS

Dogs - Unrestrained	115	118 @ \$ 50.00 = \$5,900.00
Dogs - Lost/Missing	74	
Dogs - Aggressive	11	
Animal Cruelty/Neglect	15	
Animal Bites	64	

Dogs - Barking	30
Dog/Cat Hit By M/V	5
Dogs - Failure To License	106
Criminal Complaint Applications Filed	66
Court Hearings Scheduled	79
Other Miscellaneous	78
Other Animals	108

FISH & GAME

The department receives a variety calls regarding wildlife as the wild animal's natural habitat is encroached upon. Reports of foxes and coyotes in populated neighborhoods have become common. The rarely seen fisher is making a comeback as numerous sightings have been confirmed in Bourne and in other Cape Cod towns. Rabies in recent years has been confirmed on both sides of the canal in the town of Bourne. Most wild animals have the potential to carry the disease and should be treated accordingly. Precautions should be taken. We encourage you not to feed wildlife. Do not leave pet food or any other food source outdoors. Do not approach or try to pet wildlife. Always secure your garbage in containers that cannot be opened. Secure your pets (small pets are especially susceptible to wildlife encounters), and encourage your neighbors to follow these guidelines. If you would like more information regarding the local wildlife, please contact the Department and we will help you with any of your concerns.

HERRING RUNS

In response to recent drastic declines of many river herring spawning runs, the harvest, possession, or sale of river herring in the Commonwealth or in the waters under the jurisdiction of the Commonwealth by any person is prohibited indefinitely. The recorded population over the last several seasons does not support a harvest. The DMF reports that the population estimate for the 2012 Bourne River Herring Run, via their electronic counter is 180,000 adults +/- (5%). This figure is rounded to the nearest 1,000. This year's estimate is up approximately 111,000 or 162% from 2011 (see below). The run was composed of 82% Alewife and 18% Blueback. The population estimate for the 2011 run was 69,000 adults +/- (5%) The 2011 estimate was down approximately 37,000 or 35% from the 2010 estimate of 106,000.

MONUMENT BEACH, POCASSET RIVER AND TAYLOR'S POINT MARINAS

The FY 2012 was a transition year for the marinas. Robert Dawley, our manager for the past eight years, retired in December leaving Lane Gaulin to take over the reins. The transition was smooth since Mr. Gaulin had been the Assistant Manager for several years and was very familiar with the proper operations for all three marinas.

Economic conditions were not the best in FY 2012 but we were still able to fill all the slips and moorings and are pleased to report that we had 100% occupancy for the year. We felt the impact of hurricane Irene which threatened the area on August 28, 2011. Although we did not call for a mandatory evacuation of the marinas, several of the larger boats sought refuge elsewhere and many of the smaller ones hauled out and ended the season early. Irene did have a negative effect on fuel sales and transient fees, but with an excellent spring 2012 we were able to recover.

Gross Income for our three marinas totaled **\$1,140,863.66** and expenses of **\$545,469.61** which left a net income of **\$595,394.05**. This exceeded the FY 2011 net income of

\$589,020.47. This compares very favorably since we did not increase any of our fees in FY 2012. All financial data is un-audited. Several projects were completed by our very talented seasonal staff. These include the refurbishing of the men's room and re-decking "D" dock at Taylor's Point, as well as painting the exterior of the main building, painting all the docks and building a new dinghy dock all at Monument Beach. Outside contractors installed a new more environmentally friendly septic system at Monument Beach during this time.

We are very fortunate to have many seasonal staff members return this year. They are dedicated employees offering the boaters excellent service and saving the town a significant amount of money each year by the in-house maintenance they accomplish. We also thank the DPW for their help with the installation and removal of the docks at Monument Beach and Pocasset River Marinas.

SHELLFISH

From July 1, 2011 through October 31, 2011 the department:

Planted town-wide approximately 1/2 million quahogs which were grown in the town's upwellers.

Transplanted approximately 35,000 oysters located in Little Bay to a section of the Mashnee Dike.

From May 1, 2012 through June 30, 2012 the department:

Placed approximately 300 thousand quahogs in one of the town's upwellers. The quahogs were purchased from Aquaculture Research Corp of Dennis. Barnstable County paid for 300 thousand of the quahogs at a cost of \$2,400.

Placed approximately 125 thousand oysters in one of the town's upwellers at a cost of \$2,000. The oysters were also purchased from Aquaculture Research Corp of Dennis.

Participated in the state's Contaminated Relay Program. 1,364 bushels of quahogs were harvested from the Taunton River in Swansea of which 375 bushels were transplanted in the designated recreational shellfishing area located in Phinney's Harbor, 308 bushels were transplanted in the designated recreational shellfishing area in Little Bay, 450 bushels were transplanted in a portion of the designated recreational area section Winsor Cove, and 231 bushels were transplanted in a section of Little Buttermilk Bay at a cost to the town of \$21,824.

Also of note, Officers Dan Warncke, Officer John Thompson, and Deputy Shellfish Constable Richard Libin held three more successful learn to shellfish classes this season. One class for local residents and two classes for the youths participating in the sailing program with Bourne Community Boating. The informative classes are enjoyed by all. Officer Warncke and Deputy Herring Agent Mark Gmyrek also gave a presentation on River Herring in conjunction with the U.S. Army Corps of Engineers and their Canal Outreach Program.

PERMITS SOLD AND REVENUE RECEIVED				
Type	Unit Price	Amount	Revenue	
Resident/Tenant	\$35.00	1,454	\$50,890.00	
Senior	\$10.00	504	\$5,040.00	
MA Resident	\$175.00	158	\$27,650.00	
Herring Permits		0	\$0.00	
COMMERCIAL:				
Commercial Master	\$625.00	0	\$0.00	
Commercial Quahog	\$250.00	13	\$3,250.00	
Commercial Clam	\$250.00	0	\$0.00	
Commercial Scallop	\$250.00	1	\$250.00	
Apprentice	\$100.00	0	\$0.00	
Commercial Eel	\$100.00	0	\$0.00	
PARKING STICKERS:				
Resident Sticker	\$15.00	4,118	\$61,770.00	
Non-Resident Sticker	\$30.00	412	\$12,360.00	
1 Week Mo.Bch.	\$40.00	7	\$280.00	
2 Week Mo.Bch.	\$60.00	0	\$0.00	
OTHER REVENUE:				
Town of Sandwich			\$4,000.00	
Duplicate	\$2.00	67	\$134.00	
Gauges	\$2.00	203	\$406.00	
Holders	\$0.50	85	\$42.50	
TOTAL			\$166,072.50	

COMPLAINTS & INVESTIGATIONS:

Town Citations Issued: 13 @ \$100.00 = \$1,300.00
 3 @ \$ 50.00 = \$ 150.00

HARBORS AND WATERWAYS

The town of Bourne has approximately 50 miles of shoreline when you take in to consideration all of the bays and harbors. Our Harbor Master Department attempts to provide the best possible service to local and transient boaters in the town's waterways. On any given day the patrol boat could be delivering fuel to a boater that ran out, providing information to transients, securing boats that have broken free, dewatering sinking boats, providing services to disabled boats, and everything in between.

At the time of writing, the department currently oversees approximately 1,683 private moorings, 228 outhauls, and 651 commercial moorings in the town of Bourne. A great effort has been made in recent years to create and enforce regulations specific to moorings that would address both the lengthy waiting lists and the volume of unused moorings. During the last year a total of 69 permits were released. 63 permits were voluntarily surrendered. Many of these permit holders gave up their mooring as they no longer owned a boat. Another 6 mooring permits were revoked for various reasons including failure to pay the annual fee, unsatisfactory maintenance of the mooring, or

failure to provide required documentation. As a result, fewer coves remain over the maximum number of mooring permits allotted as set forth in the results of the 2006 mooring moratorium study. At the time of writing, there were approximately 501 people on the waiting lists for moorings. It should be noted that some of these people are on two lists. Areas that provide public parking such as Phinney's Harbor or Barlow's Landing have the most people waiting. Areas with limited public access have far less. Fewer people give up their moorings each year as available space in the commonwealth's waters diminishes and becomes more precious. We encourage those who do not actively use their moorings to consider giving them up to create available space for others. We would also encourage next generation property owners, if interested, to apply for mooring permits in their own names as permits are only transferable to a surviving spouse. During the 2012 boating season, 109 new mooring permits were issued.

The town's free Pumpout service for local and transient boaters continues to be used extensively throughout town. The service is available 24 hours a day at three shore stations located at Taylor's Point Marina, Parker's Boat Yard, and Kingman Yacht Center. Generally, there is a Town operated pumpout boat on duty seven days a week between the hours of 8:30 AM and 4:30 PM throughout the peak boating season conditions and staff permitting. The pumpout boats provide service to transient boaters as well as any boat on a mooring, in a slip, or at anchor. From July 1st of the 2011 boating season to June 30th of the 2012 boating season the pump out boats serviced 867 boats removing upwards of 16,136 gallons of sewage. The service is free to all boaters and is invaluable to the waters of Bourne. For fiscal 2012, the Town received a reimbursement of \$20,000 from the Clean Vessel Act Grant Program. An additional \$95,000 has been made available to the town for July 1, 2012 – June 30, 2013. The additional funds will be used for a new Pumpout Boat and a new shoreside station at Kingman Yacht Center as well as defraying the annual maintenance, repairs, and staffing costs associated with the program.

MOORING PERMITS SOLD AND REVENUE RECEIVED

Mooring Application	\$15.00	194	\$2,910.00
Waiting List Renewal	\$10.00	497	\$4,970.00
Recreational Permit	\$70.00	1955	\$136,850.00
Commercial Permit	\$150.00	651	\$97,650.00
Changes	\$15.00	110	\$1,650.00
Late Fees	\$25.00	72	\$1,800.00
Decals	\$1.00	6	\$6.00
Total			\$245,836.00

WATERWAYS COMPLAINTS & INVESTIGATIONS

Accidents	2
Boats Towed	16
Lost/Stolen Boats	10
Mooring Violations	13
Boats Aground	11
Rescue Calls	17
Warnings	48

WATERWAYS CITATIONS ISSUED:

2 @ \$100.00 = \$ 200.00

In conclusion we would like to thank all of the departments in town that we work with on a regular basis. Without their help we would never be able to get our various jobs done. We would also like to thank our volunteers, the Shellfish Working Group, the Shore and Harbor Committee, and all of the other related committees. Your efforts are appreciated.

Respectfully submitted,

Tim Mullen
Director

Report of the Education/Scholarship Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

Our committee utilizes funds that the citizens of the Town of Bourne donate with their real estate tax payments. During the 2011 fiscal year our committee met once in the spring to review grant applications. We received five applications and awarded funds to two proposals:

Spring 2012	Eve M. Vidito Bourne Middle School "Field Trip: Waquoit Bay National Estuarine Research Reserve"	\$500.00
	Cynthia Beaudoin Bourne Middle School "Bourne to Battle"	\$300.00

Our funds continue to be very low and we are hopeful that more donations will come in so that we may bestow grants next year.

There was enough funding in the scholarship fund to award a \$500 scholarship to Bourne High School graduating senior Lindsey Rowell.

The mini-grant funds encourage and reward creativity in the Bourne teaching staff. The scholarship monies enable high school students to further their education. The Town of Bourne Education/Scholarship Committee encourages the townspeople to consider future donations so that we may continue granting to our teachers and students.

Respectfully submitted,

Patricia Parker, Chairman

Report of the Electrical Inspector

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

A Total Of 695 Electrical Permits Were Issued For Fiscal Year 2012. The Sum Of \$46,104
Was Collected And Turned Over To The Town Treasurer's Office.

The Electrical Inspector Is Located In The Inspection Department, 24 Perry Avenue,
Buzzards Bay. The Telephone Number Is 508-759-0615 Ex. 3. The Inspector Can Be
Reached In The Office Monday, Wednesday & Friday 8:30-9:30am.

Respectfully Submitted,

Edward Eacobacci
Electrical Inspector

Report of the Emergency Management Office

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

As in previous years the office of Emergency Management was active in both the planning and preparation for, and response to emergencies. Hurricane preparedness was at the top of activity with the impacts of Hurricane Irene. Although Irene arrived as just a tropical storm, the community suffered widespread electrical power outages with some areas of town dark until five days after the event. By implementing the Town's emergency plans, a shelter at the Bourne Middle School was opened and staffed for two nights with two residents staying overnight. Community notifications were sent out to residents via the town's emergency notification system, as well as messages relayed via cable TV. A number of residents living in an over 55 complex were provided with a meal as they remained in their darkened homes.

The newly published Cape Cod Emergency Traffic Plan was distributed to Cape communities just prior to Hurricane Irene's arrival. This plan is designed to expedite the flow of vehicle traffic off of Cape Cod during emergencies such as a hurricane. This plan when implemented, will affect the way that Bourne residents travel around the area of the Bourne and Sagamore Bridges. A task for this office in the coming year to is develop a public information program aimed at informing where Bourne residents can expect to find road closures, and planning how to travel around the closures.

After any large scale weather emergency, public utility companies and large organizations are tasked to restore services and provide relief to our community. It is your local public safety, department of public works, and local officials that will provide the immediate response to our needs as it may take days for these outside agencies to arrive in Bourne. Every resident can assist in the response process by taking necessary actions to provide for their own family's needs. Make sure your family has an emergency kit and a plan to provide for your needs. Consider taking the Community Emergency Response Team (CERT) training course to assist you providing for your family and community.

The members of the Local Emergency Planning Committee, past and present, once again served the community by ensuring that plans were in place to minimize injuries and damage. Members of the LEPC gathered before Hurricane Irene and at other times to ensure all agencies and town staff were ready for whatever the storm brought.

To the town's department heads and their employees, a special thank you for the services you have provided this past year. The residents of Bourne were well served by your actions and service.

Respectfully submitted,

Charles K. Noyes
Director

Report of the Finance Committee

To the Honorable Board of Selectmen
and Citizens of the Town of Bourne:

The Finance Committee is responsible for overseeing all Town financial matters and to make recommendations to Town Meeting on the budget and all other articles on the Warrant. We also approve or disapprove requests for transfers from the Reserve Fund.

The Finance Committee consists of a maximum of 12 members appointed by the Moderator who serve three-year terms and must maintain attendance standards as specified in the Town's bylaws. The Committee normally meets on a weekly basis from January to May to review the annual budget and prepare for the Annual Town Meeting, and meets periodically throughout the balance of the year to prepare for Special Town Meetings and review important financial issues affecting the Town.

During the year ended June 30, 2012, we reviewed 20 articles voted upon at the October, 2011 Special Town Meeting, 6 articles voted upon at the May, 2011 Special Town Meeting and 38 articles that were voted upon at the May, 2012 Annual Town Meeting.

This was the third year in a row that the Finance Committee met jointly with the Board of Selectmen to review and discuss the merits and impact of the proposed operating and capital budgets. The Town Administrator, Finance Director and department heads appeared before the joint meetings to discuss their budgets. The Finance Committee and Board of Selectmen decided to meet jointly so we could look at the budget and together understand the issues that arise from the fiscal choices we make, but the Finance Committee independently determined its support or opposition to any or all parts of the budget. We have met with groups, individuals, and committees that are either sponsors of articles or whose activities have a financial impact on the Town. The Finance Committee made its annual presentation to Town Meeting commenting on the budget.

The Finance Committee held some 20 meetings that usually took place at the Community Building on Monday nights. These meetings were primarily held to review the details of the Town's proposed operating budget for fiscal 2013 prepared by the Town Administrator as well as all other articles coming before both Town Meeting and the Special Town Meetings. This was the second year all the Finance Committee meetings were held in the Community Building, allowing for live television coverage of the meeting, in addition to taped replays of meetings. This effort supports the open and transparent operation of town government.

Individual members of the Finance Committee were assigned to present the various articles at Town Meeting. The respective members presented a motion for the article and provided an overview to explain the Finance Committee's recommendation on the article, giving some background regarding our deliberations. The Voter Handbook was available two weeks before Town Meeting and included a comprehensive report on the past fiscal year, an overview of the proposed FY 2013 budget, and our comments and recommendation on each article.

The effort of meeting and reviewing the budget was a volunteer effort of approximately 340 hours in reviewing the 2013 budget. In addition, each Committee member spends additional hours preparing for meetings, writing comments for the Town Meeting Voter's Handbook and preparing verbal comments for Town Meeting. The number of volunteer hours increases depending on the number of Special Town Meetings held and the number of articles to be voted.

In addition to reviewing articles, Committee members are assigned to teams within the Finance Committee and other Town committees as required by the Town by-laws. Areas of involvement included: the Capital Outlay Committee, the By-law Committee, School Building Committee, School Budget Working Groups, ISWM Working Group, ISWM Business Planning, long-term financial planning and our marina operations.

Respectfully submitted,

Michele W. Ford
Chairman

Report of the Fire Department

To The Honorable Board of Selectmen
and Citizens of the Town of Bourne:

It is a great honor and privilege to submit Bourne Fire/Rescue & Emergency Services' report for fiscal year 2012.

FY 2012 was another extremely busy year for our department. We responded to 3,809 emergency calls for service ranging from fires to medical emergencies.

Our cross-trained Firefighter/Paramedics and EMT's continue to be a cost efficient model for our fire department, especially in these difficult economic times. All of our employees are trained in a variety of disciplines to ensure that we can respond to any emergency in town. Our three Fire Department ambulances, which are staffed 24 hours a day and provide top-notch care, resulted in just under 1 million dollars of revenue into the town's general fund.

On behalf of the members of Bourne Fire/Rescue & Emergency Services, I must thank the residents of Bourne for their continued support at town meeting. The FY 2012 year started off with good news that this department received a federal grant in the amount of \$230,000 to replace our breathing apparatus, our thermal imaging cameras which assist in search and rescue and lastly rapid intervention packs that are of great assistance in rescuing trapped citizens or firefighters. Town appropriations through town meeting approved the scheduled replacement of Ambulance 134 and funds to build a replacement of one of our brush fire trucks.

Bourne Fire/Rescue & Emergency Services still struggles to meet the challenge of completing commercial and residential inspections in a timely manner due to a Fire Inspector position which remains vacant at this time. This vacancy places the inspection duties on an already busy officer staff which must respond to emergencies, maintain a fleet of vehicles, manage a shift of personnel and also maintain four different stations around town. These fire inspection activities are very important to the protection of our community and they are also time consuming and complex and affect all areas with regard to the effectiveness and efficiency of our department.

In addition to the emergency services we provide, we also continue to provide countless other non-emergency services such as fire prevention presentations, car safety seat inspections, etc. Our members continue to go above and beyond to provide for their community and they are committed to fire safety education.

I would like to thank the Town Administrator, Board of Selectmen, all the various departments, boards & committees and the town's people for their show of support to deliver the best fire & emergency medical services available. I am once again truly humbled for the opportunity to lead this department.

I would especially like to express my thanks and appreciation to all the fire officers, firefighters and our department secretary for their continued cooperation and support.

Respectively Submitted,

Martin Greene
Chief of Department CFO

Incident Reports By Incident Type, Summary

1. Fire Explosion

100	Fire, other	3
111	Building fire	29
113	Cooking fire, confined to container	12
114	Chimney or flue fire, confined to chimney or flue	4
116	Fuel burner/boiler malfunction, fire confined	2
118	Trash or rubbish fire, contained	1
120	Fire in mobile prop. used as a fixed struc., other	1
131	Passenger vehicle fire	14
132	Road freight or transport vehicle fire	3
140	Natural vegetation fire, other	2
141	Forest, woods or wildland fire	4
142	Brush, or brush and grass mixture fire	16
143	Grass fire	4
150	Outside rubbish fire, other	2
154	Dumpster or other outside trash receptacle fire	1
160	Special outside fire, other	1
162	Outside equipment fire	1

2. Overpressure Rupture (No Combustion or Fire)

200	Overpressure rupture, explosion, overheat other	1
213	Steam rupture of pressure or process vessel	1
251	Excessive heat, scorch burns with no ignition	22

3. Rescue Calls

300	Rescue, emergency medical call (EMS) call, other	8
320	Emergency medical service incident, other	1
321	EMS call, excluding vehicle accident with injury	2,532
322	Vehicle accident with injuries	141
323	Motor vehicle/pedestrian accident (MV Ped)	9
324	Motor vehicle accident with no injuries	54
341	Search for person on land	1
350	Extrication, rescue, other	2
353	Removal of victim(s) from stalled elevator	5
360	Water & ice related rescue, other	2
361	Swimming/recreational water areas rescue	1
365	Watercraft rescue	1
381	Rescue or EMS standby	36
		2,793

4. Hazardous Conditions/Standby

400	Hazardous condition, other	21
410	Flammable gas or liquid condition, other	1
411	Gasoline or other flammable liquid spill	17
412	Gas leak (natural gas or LPG)	17
413	Oil or other combustible liquid spill	7
420	Toxic condition, other	2

421	Chemical hazard (no spill or leak)	2
422	Chemical spill or leak	5
423	Refrigeration leak	1
424	Carbon monoxide incident	8
440	Electrical wiring/equipment problem, other	10
441	Heat from short circuit (wiring), defective/worn	4
443	Light ballast breakdown	1
444	Power line down	46
445	Arcing, shorted electrical equipment	13
451	Biological Hazardous, confirmed or suspected	1
471	Explosive, bomb removal (for bomb scare, use 721)	2
482	Threat to burn	1
5. Service Calls		
500	Service Call, other	44
510	Person in distress, other	11
511	Lock-out	10
520	Water problem, other	2
521	Water evacuation	1
522	Water or steam leak	14
531	Smoke or odor removal	20
542	Animal rescue	4
550	Public service assistance, other	10
551	Assist police or other governmental agency	3
552	Police matter	2
553	Public service	11
554	Assist invalid	5
561	Unauthorized burning	33
571	Cover assignment, standby, moveup	13
6. Good Intent Calls		
600	Good intent call, other	21
611	Dispatched & canceled en route	50
621	Wrong location	2
622	No incident found on arrival at dispatch address	1
631	Authorized controlled burning	7
641	Vicinity alarm (incident in other location)	1
650	Steam, other gas mistaken for smoke, other	4
651	Smoke scare, odor of smoke	9
652	Steam, vapor, fog or dust thought to be smoke	3
661	EMS call, party transported by non-fire agency	2
671	Hazmat release investigation w/ no hazmat	4
7. False Alarms		
700	False alarm or false call, other	26
711	Municipal alarm system, malicious false alarm	3
712	Direct tie to FD, malicious/false alarm	2
730	System malfunction, other	40
731	Sprinkler activation due to malfunction	6

732	Extinguishing system activation due to malfunction	1
733	Smoke detector activation due to malfunction	53
734	Heat detector activation due to malfunction	3
735	Alarm system sounded due to malfunction	61
736	CO detector activation due to malfunction	19
740	Unintentional transmission of alarm, other	64
741	Sprinkler activation, no fire - unintentional	2
743	Smoke detector activation, no fire - unintentional	37
744	Detector activation, no fire - unintentional	9
745	Alarm system sounded, no fire - unintentional	37
746	Carbon monoxide detector activation, no CO	35
8. Severe Weather, Natural Disasters		
814	Lightning strike (no fire)	6
9. Special Incident Types		
900	Special type of incident, other	4
911	Citizen complaint	20
Total Number of Incidents:		3792
Total Number of Incident Types:		98
TOTAL FIRE RESPONSES:		1,000
TOTAL RESCUE INCIDENTS:		2,792
GRAND TOTAL NUMBER OF DEPARTMENT INCIDENTS:		3,792
MUTUAL AID RESCUE CALLS RECEIVED		38
MUTUAL AID RESCUE CALLS GIVEN		102
MUTUAL AID FIRE CALLS RECEIVED		23
MUTUAL AID FIRE CALLS GIVEN		88
TOTAL MUTUAL AID RECEIVED		61
TOTAL MUTUAL AID GIVEN		190
TOTAL NUMBER OF INCIDENT TYPES		98
TOTAL VEHICLE RESPONSES:		7,058
TOTAL PERSONNEL RESPONSES:		11,831

BOURNE FIRE DEPARTMENT STATISTICS

THE FOLLOWING FISCAL YEAR 2012 REPORT
IS HEREBY SUBMITTED FOR THE FIRE DEPARTMENT. 2012

INSPECTIONS:

OIL BURNER	26
26-C COMMERCIAL CONSTRUCTION	15
SMOKE DETECTOR COMPLIANCE 26-F (HOME RESALE)	294
MGL 21-E	6
NEW HOME CONSTRUCTION	18
PROPANE TANK INSTALLATION	4
FIRE ALARM	1
MARINAS	4
NURSING HOMES	16
CLINICS	16
FUEL TRUCKS	3
SCHOOLS	10
RESTAURANTS	27
INNKEEPERS	29
TOTAL INSPECTIONS FY'11	469

PERMITS ISSUED:

COMMERCIAL CONSTRUCTION	31
NEW HOME CONSTRUCTION	52
SMOKE DETECTOR COMPLIANCE 26-F (HOME RESALE)	311
OIL BURNER	53
U.S.T. REMOVAL	8
BLACK POWDER	3
L.P. GAS/UNDERGROUND	4
FLAMMABLE LIQUIDS	4
FUEL TRUCKS	3
FIRE ALARM	7
SPRINKLER SYSTEM	15
ANSUL SYSTEMS	6
BURNING PERMITS/BRUSH	525
TOTAL BURNS REQUESTED	1132
TOTAL PERMITS FY-11	2154

Report of the Historic Commission

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

This past year has again been a momentous and positive one for the Commission. Through the effective use of Community Preservation Act (CPA) Funds, the Commission has been able to continue to support needed projects that qualify for historical funding. A number of these projects are ongoing and should be completed in the near future. We cannot give up on them.

The most important CPA funding in our future is for the professional preservation of the windows at the Historic Center. Miscellaneous electrical work and painting of the trim should follow.

The town's Demolition Delay Bylaw remains strong. We still average four to six hearings per month. A cooperative spirit has prevailed between all petitioners and Commission members.

We received good news in September that the town request, with our support, to have the Historic Center, the former Coady School, Bournedale Schoolhouse, and Town Hall added to the State and Federal Registers of Historic Places has been accepted.

Under the guidance of Commission member Judith Riordan, we are preparing a T.V. documentary for Cable television for the 100th anniversary of the Cape Cod Canal. Under the supervision of Historic Center Director Judy McAlister, the historic groups are preparing anniversary displays that will be shown at the Keene Street building.

With Demo Delay hearings, CPA requests, displays, historic inquiries, application requests for historic support, upkeep of our historic inventory, and other miscellaneous projects, we again expect to have a busy and fulfilling year. I can assure you that your Historical Commission is up to the challenge of protecting the historic character of our town for future generations. The continued support of the citizens for our endeavors is heartening and appreciated.

Respectfully submitted,

Donald E. Ellis
Chairman

Report of the Bourne Housing Authority

To the honorable Board of Selectmen
and the citizens of the Town of Bourne:

The office of the Bourne Housing Authority is located in the Community Building of Roland Phinney Place, 871 Shore Road, Pocasset, MA 02559. The monthly meetings of the Authority are held on the third Wednesday of each month at the Community Building of Roland Phinney Place, 871 Shore Road, Pocasset, MA at 8:00 a.m.

The Bourne Housing Authority administers 223 units of affordable housing.

Mission

The mission of the Bourne Housing Authority is to promote affordable housing, economic opportunity, a suitable living environment and to serve the housing needs of low-income residents of our community.

Current Housing Programs:

36 Elderly/disabled units under the State 667 Program known as Continental Apartments in Buzzards Bay.

16 Barrier-free, wheelchair-accessible units for the physically challenged under the State 689 Program known as Waterhouse Apartments in Bourne.

14 Family units under the State 705 Program known as Windswept Acres in Bourne.

5 Scattered site family and elderly units under the State Massachusetts Rental Voucher Program (MRVP).

56 Elderly/disabled units under the Federal Turnkey Program known as Roland Phinney Place in Pocasset.

76 Scattered site units for families and elderly persons under the Federal Section 8 Voucher Program.

20 Disabled Independent Adult Living (DIAL) certificates under the Section 8 Program.

Activities During the Past Year

The Bourne Housing Authority received no audit findings for its State or Federal Programs during the past year and continues to be classified as a "high performance" agency by the Department of Housing and Urban Development (HUD).

The Town of Bourne and the Bourne Housing Authority were awarded a Community Development Block Grant in the amount of \$900,000. \$300,803 will be used to replace the roof at Continental Apartments in Buzzards Bay.

On August 3, 2011, the Department of Housing and Urban Development (HUD) awarded the Bourne Housing Authority \$71,700 in Capital Fund money for Roland Phinney Place. Those funds have been used to replace gas boilers at the development.

The Bourne Housing Authority has hired a Development Consultant to begin preliminary work for Cape View Way in Sagamore.

The State Department of Housing and Community Development (DHCD) has awarded the Bourne Housing Authority \$529,426 in formula funding over a three-year period with the first increment of \$112,000 being available in April, 2011. The funds are for Continental Apartments, Windswept Acres and Waterhouse Apartments.

The Bourne Housing Authority along with the Bourne Housing Partnership will continue its goal to provide affordable housing units in the Town of Bourne

Gratitude

The Bourne Housing Authority would like to thank the Town Administrator, Selectmen, Fire Department, Police Department, DPW, the Council on Aging and The Barnstable County Sheriff's Department for their support and cooperation throughout the year.

Staff

Barbara Thurston, PHM, MPHA, Executive Director
Meggie Shea, Section 8 Program Administrator
Lubelia Gomes, State Program Administrator
Geraldine Menard, Federal Program Administrator
Daniel DiMonda, Maintenance Mechanic
David Hill, Maintenance Mechanic

BOARD OF COMMISSIONERS

Paula McConnell, Chairperson
Laurence Olson, Vice Chairman
Frederic Bartholomew, Treasurer
Al Huff, Assistant Treasurer
Steven Litz, Board Member

Respectfully submitted,

Paula McConnell, Chairperson
Barbara Thurston, Executive Director

Report of the Human Resources Director

To the Honorable Board of Selectmen
And the Citizens of the Town of Bourne:

The Department of Human Resources was established on March 14, 2011. The Human Resources department shall serve as the personnel officer for the Town, responsible for administration of the personnel system in accordance with the Bourne Home Rule Charter, as amended in 2007.

FUNCTION AND PURPOSE

The Human Resources Department provides a wide range of services to department heads, and employees. The department provides recruitment, orientation, wage and benefits administration, insurance oversight, staff development programs, guidance services and special events programs.

It is a great pleasure and honor to submit the Human Resources Department's report for fiscal year 2012. There is much to report, as the Director of Human Resources I have been very busy with setting policy and procedures and maintaining the functioning of the department on a day-to-day basis. This brief summary focuses on the significant issues that have been focused upon during the year.

New Employees

Eleven new employees were hired during fiscal 2012. The new faces belong to Brian Rooney, Firefighter; Chad Cerulli, Firefighter; Douglas Leon, Firefighter; Michael Mascio, Firefighter; Nicholas Reis, Firefighter; Michael Mallard, Police Officer; Tracy Sullivan, Administrative Asst. I, Town Clerk's Office; Timothy Young, Jr., Truck Driver, DPW; Nicholas Rose, Laborer, DPW; Krystal Pearson, Police Dispatcher; Brittany Anderson, Police Dispatcher. Welcome to the Town team!

Promotions

A total of seven employees were promoted during the fiscal year. Namely, Ann Dastous, from Administrative Assistant I to Assistant Town Collector; Brandon Esip from Patrol Officer to Sergeant; Richard Silvestro from Sergeant to Lieutenant; Thomas Parrott from Truck Driver/Craftsman to Sewer Technician; Stephen Peckham, from Truck Driver to Truck Driver/Craftsman; Kimberly Griffin, from Secretary II COA to Administrative Assistant I, Fire Department; Karen Girouard, from Town Treasurer to Town Treasurer/Tax Collector. Congratulations to all!

Retirements

The Town gratefully acknowledges the years of dedicated service provided by the following 4 employees who retired this year. Martha McGonagle, Lieutenant in the Police department retired with 30 years of service; Robert Dawley, Marina Manager in the Department of Natural Resources retired with 8 years of service; Patricia Houde, Assistant Council on Aging retired with 14 years of service; Sandra Cortese, Library Circulation Assistant, retired with 18 years of service; The combined total of years of service to the Town of Bourne totals 80 years! Their collective expertise will be missed.

Injured Employees

Forty One Town and School employees were injured on the job and filed claims with our Workers' Compensation carrier. Police Officers and Firefighters are covered by another workplace injury statute. Fourteen Firefighters were injured in the line of duty and received benefits according to the law.

Group Health Insurance

All municipalities had to make changes to their health insurance plans due to the new Health Care Reform Act passed this summer. I like to commend Karen Girouard, Town Treasurer for all her hard work modifying the health insurance to look like the state's GIC design plan. I like to thank all the town and school employees for their understanding of the proposed changes and their vote to accept the changes.

Labor Relations

All of the collective bargaining agreements of the Town's six unions expired as of June 30, 2012. All unions ratified their agreements except for Local 1717 of the International Association of Firefighters and Integrated Solid Waste Management (ISWM).

Policies and Procedures

One of the goals that I was given when hired was to create policies and procedures for the Town. The policies and procedures were completed and passed on to the Board of Selectmen for approval.

I take this report as an opportunity to thank the Board of Selectmen, Town Administrator, all the Department Heads and employees for their show of support during my first year with the Town of Bourne. I am truly humbled for the opportunity to lead this department.

Troye Thompson
Director of Human Resources

Report of the Department of Integrated Solid Waste Management

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

Fiscal Year (FY) 2012 saw a substantial improvement in financial condition of the Department of Integrated Solid Waste Management (ISWM) as long-planned efforts to secure a disposal contract came to fruition. This new contract will stabilize revenue for the remainder of the life of the landfill and will provide a foundation for future growth. Additionally, ISWM made significant progress in implementing the final stages of its site master plan that will provide the taxpayers of Bourne and our customers with a safer, well-designed and aesthetically pleasing facility. These efforts combined with proposed plans to lease space to a business at the ISWM facility, highlight the ongoing commitment to ensure that ISWM will remain a valuable asset to Bourne long after the landfill closes. The following is a summary of these developments.

Financial

Despite a continued sluggish economy, ISWM posted revenues of \$11,438,782.78, up \$1,593,686.07 from FY'11. The Department closed out FY'12 with a total expense of \$9,079,090.28 up \$323,244.77 compared with FY'11. Operating expenses accounted for \$7,315,435.28, while the FY'12 Administrative Fee, paid to the General Fund by the ISWM Enterprise Fund and consisting of ISWM employee fringe benefits and expenses associated with the weekly curbside collection of trash and recyclables, accounted for the remaining \$1,763,655.00 in expenses.

Total expenses increased by approximately 3.56% from FY'11 to FY'12 because of increased business. ISWM accepted 154,749 tons of municipal solid waste (MSW) in FY '12, up 30,777 tons from FY '11. Transfer of construction and demolition materials (C&D) increased 1,549 tons compared with FY '11. These higher volumes resulted in higher tipping and handling costs at processing facilities and higher fuel and maintenance costs. As a result of increase activity, ISWM was able to contribute \$2,359,692.50 to Net Assets which will fund closure and post-closure accounts, defray costs associated with construction of the proposed DPW Complex and be utilized to ensure all debt is retired within the life of the landfill.

The most significant financial news of FY '12 was that ISWM consummated a 10-year disposal contract with Covanta SEMASS to accept municipal waste combustor ash from their facility in Rochester for both disposal and daily cover at the landfill. This agreement has had an immediate impact on stabilizing revenue for the department and will ensure that ISWM will remain financially strong. As part of the agreement, Bourne will also be allowed to dispose of its own MSW at the facility in Rochester at an extremely favorable rate of \$17.92 per ton for a period of 20 years after our landfill is estimated to close in 2022. This rate will increase at a fixed 2.5% per year saving the Town millions of dollars over the term of the contract compared to estimated disposal rates in the future. Therefore, through this contract, ISWM has ensured that Bourne has a plan to manage its solid waste for the next 30 years.

ISWM is also continuing to work with the Landfill Business Model Working Group (Working Group), which has representatives from the Board of Selectmen, Board of Health, Finance Committee, Capital Outlay Committee and the Energy Advisory

Committee, to develop a comprehensive business model for ISWM that not only addresses the landfill, but also encompasses all of the opportunities the entire ISMW facility has to offer. The contract with Covanta SEMASS was phase one of this plan.

The next phase was that ISWM, along with the Working Group and its consultant, George Aronson of Commonwealth Resource Management Corp., developed a series of Requests for Proposals (RFPs) that were issued in January 2012. The RFPs looked at three areas 1.) options for leachate management equipment, 2.) options for the utilization of landfill gas 3.) options for leasing land at the ISWM facility for innovative, alternative solid waste management technologies. Currently, a special subcommittee of the Working Group is evaluating two proposals for leachate equipment and one proposal for a state-of-the-art anaerobic digester for processing source-separated organic waste and converting it into electricity. The planning efforts of ISWM and the Working Group will continue in FY '13 to ensure that a sound business model for ISWM is in place for the long-term.

Operations

In FY'11 ISMW opened the new Residential Recycling Area located in the south west corner of the facility. As noted last year, this relocation allowed ISWM to complete the mining and reclamation of the old Phase 1D portion of the landfill located underneath the old recycling center at the entrance. The last of the waste in Phase 1D was removed in December 2011 which allowed the immediate commencement of construction of the new lined landfill area called Phase 4. Construction of Phase 4 was combined with a major reconfiguration of the road and scales at the entrance. As FY '12 drew to a close, residents and commercial customers saw the final layout of the road and the location of the new scales and scale house. ISWM has taken extra efforts to make this entrance safer, easier to navigate and more aesthetically pleasing.

Other projects planned for FY '13 include a substantial upgrade to our flare complex that will include new electronic controls options; final capping of the Phase 2A3A landfill and continued site infrastructure improvements on the southern 25-acre parcel that will provide options for continued growth.

The continued growth of the facility and improved financial performance exhibited in FY'12 were the result of hard work from a dedicated staff and the invaluable contributions given for the benefit of this Department, and ultimately the Town of Bourne, by the many citizen volunteers that serve on various boards and committees and Town professionals that have selflessly assisted ISWM in the quest to improve. Collectively we are the Town of Bourne. I would like to personally thank my staff for their continued hard work, dedication and flexibility as we continue to evolve and improve to meet ever changing market conditions.

Citizens interested in learning more about ISWM programs and operations are encouraged to call us at (508) 759-0651 to arrange for a tour. In addition, we suggest that you visit our web site at www.townofbourne.com and select our department under the public works menu. Finally, we welcome your attendance at our annual Earth Day celebration in April.

Respectfully submitted,

Daniel T. Barrett
General Manager

Report of the Information Technology Department

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

It is my honor to submit to you the annual report of the IT Department for the fiscal year ending June 30, 2012.

Projects during the year have included:

- Annual upgrading, setups and configuration of PC's, laptops and printers
- Setup and installation of new hardware and software

Other tasks performed during the year:

- Maintains the Town of Bourne website
- Performs all network functions, locally and remotely (LAN/WAN)
- Research, upgrade and purchasing of all hardware and software as required
- Troubleshoot and repair all PC related issues
- Processing and printing of quarterly Real Estate and Personal Property tax bills
- Preparation and printing of Motor Vehicle Excise tax bills, Boat Excise, Sewer Fees, Mooring and Marina fees
- Delinquent processing of Real Estate, Personal Property, Motor Vehicle Excise, Boat Excise, Moorings, Marinas and Sewer fees

Respectfully submitted,

Cheryl Campbell, IT Director

Report of the Jonathan Bourne Public Library

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

Fiscal Year 2012 was a very difficult year at the Jonathan Bourne Public Library. Because of the continued economic strains faced by the Town, the library budget was cut nearly 13% from FY 11. Such a large cut required the library to eliminate staffing, cut programs and reduce material purchases. Positions lost included the full time professional cataloger, and a part time circulation library assistant, a loss of 57.5 hours of coverage. The staff affected included the layoffs of Melissa Chase and Barbara Lorentzen and the switch of Randall Mason from cataloger to circulation library assistant. Circulation Library Assistant Lee Savard also saw a reduction in hours.

With reduced staff, library employees were reassigned and saw an increase in duties in an effort to maintain basic library services. The Assistant Director added the role of cataloger to her long list of duties while the Children's Librarian and Library Director each saw their time at the circulation desk increase to 25-30% of their scheduled work week. As a result, less story hours and children's programming were conducted, time spent assisting individual reference requests was reduced and many special projects such as collection maintenance and long range planning were eliminated. Despite these reductions, the Jonathan Bourne Public Library remained open the required 50 hours a week as set forth by the Massachusetts Board of Library Commissioners (MBLC).

In February of 2012, the MBLC voted to grant the Town of Bourne a waiver which allowed the library to be certified for FY 12. A loss of certification would have meant that Bourne would not have received the nearly \$17,000 in State Aid for the library. The library would also have been ineligible to apply for State and Federal grants. More importantly, Bourne residents would have been denied service at libraries not only on the Cape but across Massachusetts as certified libraries are not required to serve residents from uncertified communities. This would have included the borrowing of library materials from other locations, a service Bourne residents use immensely.

Despite the reductions in funding and services, the library continued to be a very busy place. Circulation of library materials totaled 150,474 items with 102,135 people coming into the library to make use of all the various services provided. There were 10,971 registered borrowers at the library with 7,902 listed as Bourne residents.

Technology was in heavy demand at the library as nearly 150 people a week signed up to use our computers and many more came in to make use of the Wi-Fi offered. E-books and downloadable audio materials saw a surge in circulation to 7,363 items and the number of people coming into the library for assistance with their devices grew. Use of our self check out increased to over 50% of all items checked out of the library and new online resources were acquired including Universal Class (an online courses resource) and A to Z World Travel and Global Road Warrior Databases (world information and travel resources).

The children's department continued to produce a number of great programs for kids of all ages. From toddler story hours to drop in story times and crafts in Buzzards Bay, from magic shows to music and movement, the Jonathan Bourne Children's Department had it all. Staff conducted 378 programs with a total attendance of 7,515 people. Staff in this department continued to reach out to other segments of the community by conducting joint programs with such places and groups as The Mass Maritime Academy, National Marine Life Center, Aptucxet Trading Post, and The Army Corp of Engineers. There were 247 children signed up for the summer reading program and many more enjoyed the summer activities and programs offered.

During FY 12, the Jonathan Bourne Public Library was a recipient of a two year Library Services and Technology Act grant for Teens and Tweens. Each year of the program, the library will receive \$7,500 for development of material collections and services for those in 5th grade and higher. Kathy Gattoni took on the additional role of teen coordinator and, working with her teen advisory group, has developed some great programming including make-up design, game days and Frisbee lessons and demos. Working with the Bourne Schools, the grant has also provided an opportunity to have teen afternoons at the library where students can come play games, get homework help or just relax with friends.

FY 12 was busy for the Technical Services department as 4,832 print and non-print items were added to the collection over the past year. With the loss of the Technical Services Librarian position, more volunteers were relied upon to process items, repair damaged materials and help make new items ready for the public in a timely manner. Magazines and newspapers were also handled from this department. Library staff and volunteers in this department have begun working on a complete relabeling project allowing for more uniformity of items as well as for ease of processing of materials.

Two big projects book ended the building during the last year. The library was converted to natural gas from oil heat in December. This conversion, done through Cape Light Compact, has already provided the Town immense savings with the decrease in fuel costs. These savings, combined with the energy efficiencies of the prior fiscal year should help the library control some of the climate issues it has faced over the years. At the end of the year, cameras were installed around the library to better improve security. This was a result of a break in that occurred in May.

The spring election brought major changes to the Library Board of Trustees as Penny Myers and Linda Zuern both opted not to seek reelection. The Board is grateful for their dedication and support for the library and all that they have accomplished. Claudine Wrighter and Kathryn Tura were elected to fill these positions. Heather DiPaolo was re-elected Chairperson with Diane Flynn re-elected as Vice Chair.

In April of 2012, Sandra Cortese retired from the library after 18 years of service. Many customers over the years had come to know Sandy's warmth, smile and sense of humor. A surprise retirement party was held with members of the library community all coming out to wish her well in the next chapter of her life. Melissa Chase was brought back to fill Sandy's Position in May.

Special thanks must be given to the Friends of the Jonathan Bourne Public Library. Through their continued support and hard work the library is able to provide services it otherwise would not be able to fund. The Friends continued to sponsor all children's programming at the library through their Beacon of Support Program. They have also sponsored many of the adult programs the library offers including the winter concert by Celtic Harpist Aine Minogue. The annual book sale also proved to be a big success as more people come to browse the many selections. All museum passes as well as the popular McNaughton rental program are funded by the Friends. Without the support of our Friends, many of the programs and services provided by the library would not be possible.

The library also benefits from a dedicated staff of volunteers and senior volunteers. There were nearly 2,000 hours of volunteer time during the past year was given towards many of the daily tasks that the library staff is unable to get to. These duties include everything from covering books and calling patrons who have holds on materials to shelf reading and shelving materials. There are also a large number of people who don't register their time but are just as important who help out with organizing programs and working in the community to inform people of all the library has to offer. A big thank you goes out to every one of these people. Without them, the library would not be able to function.

Finally, a library is only as good as its staff. The people of Bourne are fortunate to have a great staff working hard to provide the best library service possible. They continue to provide more with less and somehow manage to do it with a smile day in and day out. To them, and all that they do, the Board of Trustees and Library Director say thank you.

There is no telling where the library can take you. Everyone is encouraged to come into the library and take advantage of all it has to offer. Grab a book, read a newspaper or just sit and relax. Many services, including downloadable music, eBooks and databases, are available from the comfort of your own home. The library is here for you, online at www.bournelibrary.org or on Facebook user name Jonathan Bourne Public Library.

Respectfully Submitted,

Patrick W. Marshall - Library Director
Heather A. M. DiPaolo – Board of Trustees

BOURNE PENDING LITIGATION
as of June 30, 2012

ATB CASES:

AT&T Wireless PCS, LLC v. Board of Assessors of The Town of Bourne
Appellate Tax Board Docket No.: F269846-03

Bell Atlantic Mobile of MA COR v. Board of Assessors of The Town of Bourne
Appellate Tax Board Docket No.: F273071-04

New Cingular Wireless vs. the Town of Bourne
Appellate Tax Board Docket No. 289855

Almeder, William v. Town of Bourne
MCAD Docket No. 11BEM00846
MCAD Docket No. 08BEM02987
MCAD Docket No. 10BEM00034
EECO/HUD No. 16C-2010-00599

Cape Cod Aggregates Corp. et al v. Town of Bourne
Land Court No. 11 MISC 452081

Richard Doherty v. Thomas Guerino et al
United States District Court No. 1:11-CV-10953

Doherty Termination
Division of Labor Relations MUP-11-6236

Daniel Finn v. Town of Bourne
Civil Service Commission Case No. D1-12-199

Debra Howard v. Bourne School Dept.
MCAD 12NEM00293

Steven Marconi v. Town of Bourne
Barnstable Superior Court C.A. No. 2010-00206

Julio C. Pomar v. Town of Bourne
MCAD Docket No. 10NEM01457

Professional Fire Fighters of Bourne v. Town of Bourne
AAA 11 390 01207 10

Town of Bourne v. Richard Doherty- Disciplinary Appeal
Civil Service Commission No. D1-11-64

The Village at Brookside Condominium Trust v. The Planning Board of the Town of Bourne

Barnstable Superior Court Docket No. 2012-00392

Michelle R. Tonini v. Town of Bourne

American Arbitration Association 11390063912

Judith Ann Tubbs v. Town of Bourne et al

Barnstable Superior Court Docket No. 2012-00277

Kelli J. Weeks v. Town of Bourne

Division of Labor Relations ARB 11-1243

Report of the Nye Enrichment Grants

Each spring the Nye Grant Trust Committee gathers for an annual review of the performance of its' financial investments. This year the meeting was held on May 6, 2011 and once again the trustees met with Mr. Paul Curtis, Vice President of Fiduciary Trust. Mr. Curtis began his presentation with a brief overview of the state of the economy. Mr. Curtis then shared his thoughts on the current funding strategies and policies and encouraged the trustees to reexamine our written document. He presented a revised strategic allocation range which would allow a bit more flexibility for moving investments. The committee agreed and made a motion to accept the new guidelines, which was seconded and passed unanimously. Next, Mr. Curtis presented his analysis of the Nye Enrichment Fund's performance for the year, noting that the value of the fund had increased ten percent throughout the past year. Overall the fund has averaged an eight percent return since 1999. The committee, as in the past, utilized a three year moving average spending policy, observing that the average no longer includes the high valuations from the pre-recession times. The trust committee determined that it would be reasonable to allocate \$136,412 in funding for the 2011-2012 school year; a motion was made, seconded and passed unanimously to approve said amount as the funding allotment. This was a decrease of about \$8,600, but thankfully the impact was lessened because of the way the three year moving average spending policy helps to smooth over the difficult economic periods.

As grant coordinator, I immediately sent out press releases to inform the Bourne community of the funding amount available for enrichment activities at Bourne High School. The BHS staff was informed through emails and written notices, along with a reminder of my availability to assist with process. Throughout the next month I met with staff members to brainstorm ideas, research performers and exhibits, gather information on costs and proof read their grant proposals. The submitted grants were then presented to the Nye Enrichment Committee in June 2011 for a first round of review and awarding. At the request of Superintendent Steven Lamarche, Assistant Superintendent Susan Quick was present at our first meeting to learn about the grant and share her knowledge and insight of the school funding. This proved to be helpful for both the committee and the administration as we were able to understand each other's funding processes and work together to help the teachers meet their goals. While we did have a carryover of approximately \$13,000 making our total available funds \$149,000, the requests far exceeded our budget. As a result of the high demand for funding, the committee decided not to withhold funds for opportunities that might arise later in the year. In the end the committee approved forty proposals and denied or redirected twelve.

At the conclusion of the 2011-2012 school year there had been twenty-nine grants brought to fruition. While it is not surprising that the staff was not able to complete all the projects, the number of uncompleted grants was higher than usual. Unavailability of specific exhibits, cancellations of programs, and scheduling issues led to many cancellations, while changes in staffing assignments proved to be a factor as well. Approximately \$18,000 was carried over to the next school year.

Summary of Completed Nye Grant Proposals for 2011-2012

- I. Continued Programs
 - 1. Theater Arts Program
 - 2. Photography Club
 - 3. Bourne Educational Channel
 - 4. Bourne Community Book Discussion Group
 - 5. Chorus Accompanist
 - 6. Veterans Hospital Visits
 - 7. History Club
 - 8. Lego Robotics Club
 - 9. Art Workshops
 - 10. Meditation Classes
- II. New Programs
 - 1. Residency: Photojournalist Deanne Fitzmaurice
 - 2. Rhythm Section Jam
- III. Field Trips and Presentations
 - 1. Shakespeare and Company: Macbeth
 - 2. New Repertory Company on Tour: Huck Finn
 - 3. Shakespeare Now!: Romeo and Juliet
 - 4. Ocean Quest Discovery Cruise
 - 5. Cape Cod Symphony Concert: "A Night at the Movies"
 - 6. Zephyr Marine Boat Trip
 - 7. Hispanic Flamenco Ballet: Latin American Festival
 - 8. Performance by Hyannis Sound (Male Acapella Vocal Group)
 - 9. Artist Day at Maine College of Art
 - 10. Museum of Fine Arts and Institute of Contemporary Art: Overview
 - 11. Isabella Gardner Museum and Institute of Contemporary Art: Overview
 - 12. Volunteer Project at the Cape Cod National Seashore
 - 13. Marine Science Symposium in Dartmouth, MA
 - 14. Blue Hill Meteorological Observatory
 - 15. Boston University Model United Nations Conference
- IV. Additional Grants
 - 1. Coordinator Position (salary and supplies)
 - 2. Professional Development: Newspaper/Yearbook Advisor Training
 - 3. Grace Swift Nye Essayist Award

Plans for FY2012-2013

The 2011-2012 school year proved to be a time of adjustment in many ways. The Nye Enrichment Committee had two new members, new BHS principal Amy Cetner and Art Dept. Chairman Lisa Donley-Fournier. Both were experienced staff members who were very familiar with the Nye Grant which allowed for an easy transition, yet the tighter funding meant difficult decisions had to be made. It was disappointing to have to turn away ideas for grant proposals during the year because the funding had already been allotted. Furthermore as the year progressed I learned that several staff members were not going to utilize their funding, but had never informed me. It became apparent that as grant coordinator I needed to structure definitive times for more communication with

the BHS staff. After a discussion with the principal, I decided that I will present an overview of the Nye Grant at a staff meeting in the fall of 2012. Throughout the year I will speak briefly with the staff at various departmental meetings to familiarize new teachers with the grant process and assist grant recipients with the implementation of their grants. As in the past, I will continue to utilize email and appointments to support the staff on an individual basis with their enrichment endeavors.

At our Nye Enrichment Trust meeting on May 9, 2012, we learned that the national and world economic difficulties continued to affect the performance of the Nye investments. The committee allotted \$140,000 for the 2012-2013 school year, a slight increase in funding. The Nye Enrichment Committee, following a review of the grants with Assistant Superintendent Susan Quick's input as well, awarded grant monies to twenty-five proposals and denied three applications. This year the committee agreed to withhold about \$10,000 to be granted throughout the year as new proposals are received. Often new performers, programs and exhibits become available later in the year and the committee felt it was prudent to set money aside to ensure that teachers can take advantage of valuable enrichment opportunities.

The Nye funds will continue to provide funding to the Theatre Program, enabling students to explore and expand their talents in all components of musical theatre. The Bourne community will delight in their renditions of Little Women and Babes in Arms. In addition, the drama students will bring to life the studies in other departments with performances of related works, such as the Greek tragedy Medea. The Broadcast Journalism program will build upon their technical expertise with additional video and audio equipment and software. This will allow more students to actively participate in filming and editing on a daily basis. The production groups will be focusing on learning new lighting techniques using LED equipment which is more functional as well as easier to transport and handle. The result of the students' hard work is continually enjoyed by the community on the local cable channel 14 and at the student film festivals. After the residency with photojournalist Deanne Fitzmaurice, the Print Journalism classes will begin to work on multi-media publications. This migration to the current journalism trend will be gradual, but will follow the print industry actions including writing, photography, video and voice over work. The Nye Committee will provide funds for a camera and an editing station for their work.

Field trips will be an important portion of the enrichment plans for 2012-2013. The staff has plans for numerous trips to enliven the curriculum and provide hands on opportunities for the students. Furthermore, the English department has arranged for presentations by the New Rep on Tour acting troupe to reinforce the students' understanding of written stories and explore the distinctions between dramatic works and text.

Nye funding will continue to support a few BHS clubs. The Lego Robotics Club is hoping to venture into competitive challenges to expand their work in robotics, practical engineering and science. The History Club will once again focus on the Boston University Model United Nations workshop as they strive to become better and more understanding members of our global society. The Bourne Community Book Discussion Group will work towards involving more students and community members by introducing and sharing digital forms of enjoying literature. There will not be an after school photography club this year as the interest in this field has resulted in the inclusion of two photography classes in the arts department for the upcoming year.

As grant coordinator I will carry on in my efforts to maintain and expand my connections with local scientific and academic institutions to bring real world knowledge and opportunities to staff and students. I will continue to research and explore performers and museums to apprise staff members of enrichment opportunities to enhance their curricula. I am continually awed by the diverse, inspiring activities in the staff proposals. As a trained educator and enthusiastic supporter of the arts, I am delighted to be able to assist Grace Nye and her family in their dream to add depth, creativity and excitement to the learning process.

Respectfully submitted,

Patricia A. Parker
Nye Grant Coordinator

Report of the Open Space Committee

To the Honorable Board of Selectmen
and the Citizens of the Town Bourne:

The members of the Open Space Committee hereby submit their Annual Report for the year ending June 30, 2012.

The committee was originally established under the provisions of the Board of Selectmen's Executive Order No. 99-01 consisting of thirteen (13) voting members serving without compensation and also the Town Planner, Conservation Agent and Engineering Technician, all non-voting members of the committee. The Town adopted the Community Preservation Act in 2006 and; the Local Comprehensive Plan and Open Space/Recreation Plans in 2008. In Section 8.0 of the Local Comprehensive Plan it states: "Preservation of open space may be the most important action Bourne can take to maintain its visual attractiveness and rural character" and in Section 6.2 of the Open Space/Recreation Plan Update it states that one (1) of the primary goals of the Open Space and Recreation Plan are," to protect unique and sensitive community resources and acquire or otherwise ensure the protection of key parcels".

To implement these goals and pursuant to Chapter 44B-the Community Preservation Act Town By-Law-the committee makes recommendations on potential land acquisitions that may protect existing well fields, aquifers and recharge areas; agricultural lands; forest lands; fresh and salt water marshes and other wetlands; ocean and pond frontage, beaches, dunes and other coastal lands; land to protect scenic vistas; land for natural or wildlife preserve; land and easements for trails ; and land for recreational use.

In years 2004/2005 the committee established an original listing of numerous parcels within the community for potential acquisitions. This base-line data was continually reviewed by the committee as this is the data from which the committee determines potential acquisitions. From May, 2000 through June 30, 2011 the committee presented, ,and Town Meeting has approved, the purchase of 446.92 acres of open space; the Town expended \$12,263,000 for said acquisitions; which represents the purchase price of \$27,483.91 per acre. The committee continually sought nominations for open space and contacted interested property owners to determine if their parcels met the outlined Open Space goals.

At the May 7, 2012 Annual Town Meeting under Article 13, the Town Meeting approved the purchase of four (4) more parcels for open space and passive recreation purposes. The total amount appropriated for these acquisitions is \$1,400,000.00.

OTHER ON-GOING COMMITTEE ACTIVITIES:

1. Working with other Town Boards, Committees and individuals to implement the Goals and Objectives of the Open Space/Recreation Plan.
2. Little Buttermilk Bay Woods (formerly known as the Henshaw property) at 295 Head of the Bay Road: created a small parking lot; created walking trails leading to Buttermilk Bay, including trail signs and signs and signs and blazes; created and printed a trail map and informational brochure for visitors to the

property; constructed a bench overlooking Little Buttermilk Bay; approved an Eagle Scout Project to create an Observation Deck from which visitors may view the Bay. There will be a dedication ceremony recognizing the numerous individuals and entities that made this project come to fruition in the fall of 2012.

3. Continuing to design and install improved signage for various parcels purchased for open space.
4. Completing plans for improvements to an Open Space parcel on Sandy Pond Road, including construction of a small deck overlooking Great Herring Pond.
5. Main Street parcel improvements (located behind the post office): At the May 7, 2012 Annual Town Meeting also under Article 13 the Committee requested the amount of \$110,000.00 for the purpose of making certain improvements on the parcel. The Committee engaged the firm of Weston and Sampson engineers to provide landscape services and construction documents. There will be a walkway to the canal once the underbrush is cleaned out. The Committee requested to be done to coincide with the planned 2014 Canal Celebration and improvements to Main St.

Respectfully submitted,

Barry H. Johnson, Chairman, Pro-Tem

Report of the Planning Board

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Planning Board consists of nine elected members with three-year terms and two associate members (appointed). Meetings are held on the second and fourth Thursday of the month at the Veteran's Memorial Community Building, 239 Main St., Buzzards Bay.

The purpose of the Planning Board is to review and make final judgement of plans submitted for proposed subdivisions and proposed or amended site plans regarding commercial properties. We are the granting authority for Special Permits pertaining to commercial construction and restaurants as well as other variations from the Bourne Zoning Bylaw. The Growth Incentive Zone application for Buzzards Bay has been approved by the Cape Cod Commission.

In FY12, the Bourne Planning Board convened sixteen regularly scheduled meetings. During this year, 11 Site Plan Review/Special Permits were applied for, eleven were approved, and one was withdrawn; three Waivers were applied for; two granted, one is still pending; six ANR (Approval Not Required) applications were received and approved; one commercial subdivision amendment was approved; and one commercial subdivision was rescinded. Also during this time, the Planning Board heard several requests for informal review from citizens of Bourne and compliance reviews of existing projects and worked on refining the Zoning Bylaw.

The office of the Planning Board is the Passport Acceptance Agent for the Town of Bourne. During FY12 we processed 201 passports. Please check the website www.travel.state.gov for current passport requirements. Happy travels!

The Bourne Planning Board would like to thank all of the Town Departments who have readily assisted in the completion of our actions taken during the year through their technical assistance to include the Town Planner, Building Department, Engineering Department, Fire Dept., Department of Public Works and the Water Districts.

Respectfully submitted,

Christopher Farrell
Chairman

Report of the Plumbing and Gas Inspector

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

A total of 1,062 Plumbing, Gas & Mechanical permits were issued for fiscal year 2012.
The sum of \$59,135 was collected and turned over to the Town Treasurer's Office.

The Plumbing & Gas Inspector also assists in the approval process of various building
permit applications.

The Plumbing & Gas Department is located in the Inspection Department, 24 Perry
Avenue, Buzzards Bay. The telephone number is 508-759-0615 ex. 3. The Inspector can
be reached in the office Monday – Friday 8:30-9:30am.

Respectfully submitted,

George Tribou
Plumbing & Gas Inspector

Report of the Police Department

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

During the past fiscal year the Bourne Police Department has experienced new challenges in the training of its officers. The previous annual four-day training, once provided by area police academies had been reduced to just two days. This, along with the numerous new training requirements mandated by Massachusetts Law, State E911, and the Municipal Training Committee, poses new problems for the Department to overcome. Along with finding proper training the Department has to incur the majority of the costs of these classes straining an already slim overtime budget. The Police Department remains committed to providing appropriate training for our officers and will not become complacent due to the lack of resources and funding. Efforts have been made in the last year to make several officers instructors in various fields so that certain aspects of required training can be completed in-house. The Department is constantly acquiring new and innovative classes for officers to attend so that training not only meets state requirements but exceeds those requirements.

Hiring new and replacement personnel has also become a major challenge in the past year. Being a Civil Service Department new hires must be selected from the list provided from the Massachusetts Human Resources Division. The Department has currently exhausted the residential list and is on the non-resident, veteran and disabled veteran list. Even so, each list has had several extensions requested due to the lack of interest by eligible candidates. This has become a major concern as the Department is currently unable to fill the current manpower needs and requirements.

The Police Department replaced the forty year old generator that failed during Hurricane "Irene." The Department was without land line power for a period of five days relying on two out of date generators keeping minimum communication functions working until power was restored. It took four months for the new generator to be installed due to the age and condition of the old wiring system.

Replacement cruisers have not arrived as the Ford Motor Company has discontinued the traditional Crown Victoria sedans. The smaller Ford Interceptor sedan and the Interceptor Utility vehicle were introduced as replacement police vehicles. The Interceptor sedan was examined and determined not to have the sufficient room needed for equipment, officers or the transporting of prisoners. Four Interceptor Utility vehicles were ordered but due to the high demand and re-outfitting, these cruisers are on back order and are expected during the last part of 2012.

As in the past several years property crimes are once again the leading call investigated by officers with breaking and entering the highest complaint. This is followed closely by general larcenies then assault and battery complaints. The Police Department would like to remind everyone to safeguard their valuables and their personal information.

The Police Department continues to partner with the Drug Enforcement Administration in conducting the prescription Drug Take-Back Program. This program allows for the citizens to bring any of their old, unused, or unwanted drugs to the police department so that they can be destroyed properly. The program has been a huge success and we will continue to provide this service as long as it is available.

Once again we would like to thank the members of the community that have provided us with information regarding illegal activity in their areas and we very much appreciate the continued support in all areas that we receive from the citizens of the Town of Bourne.

Respectfully Submitted,

Dennis R. Woodside
Chief of Police

Accident Breakdown
07/01/2011 – 06/30/2012

Street / Location Names	INJURIES	FATAL	OUI INVLD	PEDESTRIAN	BICYCLISTS	# of ACC
ACADEMY DR	5	0	0	4	0	2
ADAMS ST	3	0	0	0	0	8
ALDEN AVE	0	0	0	0	0	1
APTUXET RD	0	0	0	0	0	1
ARBUTUS ST	0	0	0	0	0	1
ASH CRT	0	0	0	0	0	1
BARLOWS LANDING RD	2	0	0	1	0	9
BLUEBERRY RD	0	0	0	0	0	1
BOGVIEW RD	0	0	0	0	0	2
BOURNE BRIDGE	1	1	0	0	1	4
BOURNE BRIDGE APPROACH	1	0	0	0	0	1
BOURNE EAST ROTARY	0	0	0	0	0	4
BOURNE SOUTH ROTARY	0	0	0	0	0	11
BOURNE WEST ROTARY	3	0	0	0	0	4
BOURNEDALE RD	3	0	0	0	0	5
BUZZARDS BAY AVE	0	0	0	0	0	1
CANAL RD	0	0	0	0	0	2
CANAL ST	1	0	0	0	0	1
CEDAR POINT DR	0	0	0	0	0	1
CHURCH LN	0	0	0	0	0	4
CLAY POND RD	1	0	0	1	0	5
COHASSET AVE	0	0	0	0	0	2
COLONY AVE	0	0	0	0	0	1
COMMERCIAL DR	0	0	0	0	0	1
CONNERY AVE	2	0	0	0	0	2
COUNTY RD	6	0	0	0	0	20
CRANBERRY HWY	3	0	0	0	0	7
DEPOT RD	0	0	0	0	0	1
DESERET DR	2	0	0	0	0	2
DIANDY RD	1	0	0	0	0	3
EAST ROTARY	2	0	0	0	0	12
EVERETT RD	0	0	0	0	0	1
FACTORY OUTLET RD	0	0	0	0	0	1
HEAD OF THE BAY RD	1	0	0	0	0	8
HERRING POND RD	1	0	0	0	0	2
HOLT RD	1	0	0	0	0	1
ISLAND DR	0	0	0	0	0	1
KENWOOD RD	1	0	0	0	0	1
LAKE DR EXT	0	0	0	0	0	1
LEWIS POINT RD	1	0	0	0	0	1
MACARTHUR BLVD	12	0	1	0	0	32
MAIN ST	10	0	0	0	1	32
MEETINGHOUSE LN	2	0	0	1	0	8
MERCURY AVE	1	0	0	0	0	1
MID-CAPE HIGHWAY	1	0	0	0	0	3
MID-CAPE CONNECTOR	1	0	0	0	0	1
MILL BROOK RD	0	0	0	0	0	1
MONUMENT NECK RD	0	0	0	0	0	1
NIGHTINGALE POND RD	2	0	0	0	1	2
NOREAST DR	0	0	0	0	0	1
NORTH BEACH AVE	0	0	0	0	0	1

<u>Street / Location Names</u>	<u>INJURIES</u>	<u>FATAL</u>	<u>OUI INVLD</u>	<u>PEDESTRIAN</u>	<u>BICYCLISTS</u>	<u># of ACC</u>
OLD DAM RD	0	0	0	0	0	1
OLD PLYMOUTH RD	2	0	0	0	0	1
OTIS ROTARY	3	0	0	0	0	13
PHILLIPS RD	0	0	0	0	0	1
PINE RIDGE RD	0	0	0	0	0	1
PLYMOUTH LN	0	0	0	0	0	1
PRESIDENTS RD	0	0	0	0	0	2
PURITAN RD	1	0	0	0	0	1
RED BROOK HARBOR RD	1	0	0	0	0	3
ROCKY POINT RD	0	0	0	0	0	1
ROUTE 25 OFF-RAMP	2	0	0	0	0	5
ROUTE 25 ON CAPE	0	0	0	0	0	1
ROUTE 25 ON-RAMP	1	0	0	1	0	2
ROUTE 28 (SO OF OTIS ROT)	2	0	0	0	0	4
ROUTE 28A	5	0	0	0	0	9
ROUTE 3	0	0	0	0	0	1
ROUTE 6 & 28 BY-PASS	1	0	0	0	0	7
SABBATT RD	0	0	0	0	0	1
SACHEM DR	0	0	0	0	0	1
SAGAMORE BRIDGE	0	0	0	0	0	8
SANDWICH RD	15	0	0	0	1	50
SANDFORD ST	0	0	0	0	0	1
SCENIC HWY	17	0	0	0	0	43
SCOTCH PINE RD	1	0	0	0	0	1
SCRAGGY NECK RD	0	0	0	0	0	1
SHAKER DR	0	0	0	0	0	1
SHIPYARD LN	0	0	0	0	0	1
SHORE RD	5	0	0	0	1	13
SIASCONSET DR	0	0	0	0	0	1
SQUANTO RD	0	0	0	0	0	1
ST MARGARETS ST	0	0	0	0	0	2
STANDISH RD	0	0	0	0	0	1
STATE RD	2	0	0	0	0	3
TROWBRIDGE RD	1	0	0	0	0	8
VALLEY BARS RD	0	0	0	0	0	1
VICKERSON AVE	0	0	0	0	0	1
WASHINGTON AVE	0	0	0	0	0	1
WATERHOUSE RD	0	0	0	0	0	6
WEST ROTARY	2	0	0	0	0	5
WILLIAMS AV	0	0	0	0	0	2
WILLISTON RD	0	0	0	0	0	3
WRIGHT LN	0	0	0	0	0	1
YEARLING RUN RD	0	0	0	0	0	2
TOTALS	131	1	1	8	5	433

PART I CRIMES	
Murder	0
Rape	9
Robbery	9
Assault (simple)	380
Aggravated Assault	72
Breaking and Entering	592
Larceny	437
Auto Theft	27
Arson	4
Burglary	6
Kidnapping/Abduction	1
Forcible Fondling	2
Intimidation	134
Total Calls For Service	18840
FY-11 Motor Vehicle Violations	
Civil Infractions	849
Citation Arrest	301
Criminal Complaint	471
Citation Warnings	2814
Total Citations Issued	4435
Speeding Citations	2096
Parking Tickets issued	815
DEPARTMENT ACTIVITIES (SELECTED)	
Alarm Burglar	878
Alarm Fire	105
Annoying Phonecall	34
Assist other Agencies	207
Building/House Checks	2337
By-Law Violations	32
Counterfeiting/Forgery	69
Disturbance General	354
Disturbance Loud Noise	164
Disturbance School	2
Domestic Abuse	258
Drugs/Narcotics	82
Embezzlement	4
E-911 Calls Received	6700
False Pretense/Swindle	62

Identity Fraud	9
Larceny (All Other)	301
Motor Vehicle Theft	27
Public Service	1407
Protective Custody	20
Receiving Stolen Property	32
Recovered Motor Vehicle	8
Rescue Calls	926
Sex Offenses	9
Shoplifting	35
Suicide Attempt	26
Suspicious Activity	613
Theft From Building	61
Traffic Control	383
Tresspass	21
Vandalism	312
Violation Abuse Prevention Order	22
Violation Harrassment Order	4
Warrant Arrest	217
Weapons Violation	14
MOTOR VEHICLE ACCIDENTS	
Accident Property Damage	179
Accident Personal Injury	88
Accident Pedestrian	3
Accident Fatality	0
Accident No-Report	288

Report of the Department of Public Works

To The Honorable Board of Selectmen
and Citizens of the Town of Bourne:

I hereby submit my annual report as DPW Superintendent for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

The 2011 and 2012 year was again a very busy one for the DPW. Again we concentrated on road sweeping, roadside mowing, beach and playground preparation, line painting and various maintenance of Town facilities.

The paving program consisted of hot bituminous overlay on the following roads: Thorne Road, Olney Road, Lamont Road, Russell Road, Jefferson Road, Gilder Road, Cross Road, Bryant Road, Benedict Road and Presidents Road. The DPW has tried to remain on a street paving program that consists of paving four to five miles of roadway per year.

The Winter of 2011– 2012 was very mild with snow accumulation of 13.5" The DPW responded to (6) plowing and sanding events.

The Sanitation and Recycling Departments continue to be very busy, we collected 5,812 tons of trash and 2,763 tons of recyclables.

Our Vehicle Maintenance Department continues to service vehicles for all Departments and provide excellent service to everyone.

The Highway Department again focused on roadway maintenance. We cleaned over 800 catch basins, completed a great deal of drainage projects and responded to over 700 work requests/complaints.

I must mention that over the years, the Town of Bourne has spent a great amount of money to bring our streets to the point where only routine maintenance is necessary.

I would also like to thank James Woollam for his thirty-five years of service with the DPW. Jimmy recently retired as Crew Chief.

Once again, it is my pleasure to thank all the Townspeople and the various Department Heads of Bourne for the wonderful cooperation and feeling of friendship that have shown to me and the Department. I also wish to thank all the members of my Department for their cooperation in joining with me to make our task easier in doing the best we can for The Town of Bourne.

Respectfully Yours,

Rickie J. Tellier, Superintendent

**WORK ORDER COMPLAINTS AND REQUESTS
JULY 2011 - JUNE 2012**

<u>Type of Complaint</u>	<u>Number of Complaints</u>
Beach Raking/Maintenance	27
Berm	24
Brush	38
Catch Basins	47
Damage by Town Equipment	0
Dead Animals (excluding cats & dogs)	13
Drains & Drainage	17
Erosion	5
Grading	11
Graffiti	6
Illegal Dumping	12
Items in the Road	3
Litter Pick-up	4
Manhole Covers	0
Miscellaneous	79
Mowing	25
Paving Concerns	36
Potholes	47
Request for Line Painting & Crosswalks	7
Request for Trash/ Recycling Assistance	15
Sanding or Plowing Issues/Requests	28
Signs Missing or Damaged	32
Sign Requests	30
Sweeping	8
Throwing Trash Barrels	3
Traffic Lights	4
Trash Barrels Missing or Damaged	7
Trash/Recycling Missed	78
Trees & Limbs	89
Vandalism	9
TOTAL	704

Plus approximately 30% - 50% more calls not listed, handled via radio contact

Report of the Bourne Department of Public Works Building Committee

To the Honorable Board of Selectmen
And the Citizens of the Town of Bourne:

The Committee was charged with assisting the Town Administrator and Capital Outlay Committee on the investigation, research and consideration of site selection and construction of a modern public works facility which will serve the DPW, Engineering, Sewer and Facilities Manager Departments

The Committee was formed in the Fall of 2011 and held its first meeting on November 9th, 2011. It has conducted 16 meetings in 2012. Committee members include: a representative from the Capital Outlay Committee, Finance Committee, Planning Board, three at-large members and the Director of Public Works.

We reviewed the 2008 Gannett and Fleming Feasibility Study and met with G&F for a review of the study and brief cost review. The Committee then visited several newer facilities in the area to assess the lessons learned and feedback from their Directors at what they would have done differently. The selection of a site on Earnest Valarie Road, Town-owned land recommended in the report was selected by the Committee, recommended to Selectmen who voted to approve this location.

We also worked with a consultant to review the site for preliminary costs to use the site and to develop a Request for Proposal for engineering services to prepare the program needs and costs of the project. The Committee selected the firm of Weston and Sampson from this process.

The committee plans to complete this process and present it to the voters during the Special Town Meeting in October for approval.

Respectfully Submitted

Stanley D. Andrews Chairman

Report of the Bourne Recreation Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Recreation Committee hereby submits their Annual Report for the year ending June 30, 2012.

The Recreation Committee continued to provide support for the following programs:
- Youth Baseball League - Babe Ruth Baseball League - Girls Softball League - Pop Warner Football - Bourne Youth Lacrosse - Youth Soccer- Bourne Swish Basketball.

Programs offered by the Recreation Department included:

Learn to Skate –The Recreation Department continued to offer a Fall and a Spring session of Learn to Skate at Gallo Ice Arena. The Fall session had 100 participants enrolled and the Spring session had 70 children and parents enrolled.

Holiday Tree Lighting – The Recreation Department was again proud to be a part of the Annual Tree Lighting in Bourne. The Recreation Department would like to recognize the efforts of the Buzzards Bay Beautification Group for spear-heading this event, making it an annual tradition that families from Bourne look forward to. The tree lighting, popular Polar Express Train Ride, and the 12 Days of Christmas Sing-A-Long are all coordinated by the BBBG and their dedicated group of volunteers. In 2011, ticket sales for the Polar Express Train Ride were coordinated by the Recreation Department.

Taekwondo – Year-round sessions taught by Jennifer Cote continues to be the Recreation Department's most popular program. This program is open to children ages 4 and older, and we encourage parents to participate with their children, it's a great family activity!

The Bourne Summer Program

The summer day program was offered for Bourne children between six and thirteen years of age. The program continues to thrive at the Bourne Middle School. More than 80 children attended this eight-week program. Children enjoyed field trips to the Gallo Ice Arena, Roger Williams Park Zoo and a whale watch.

Youth Tennis

100 children had a great time in our United States Tennis Association "Play Tennis: Program. Lessons are taught at Monument Beach, Sagamore Beach, and Bourne High School.

The Recreation Department would like to thank the Department of Public Works, Bourne School Department, the Bourne Recreation Authority, the staff at Gallo Ice Arena, the Bourne Fire Department, Bourne Police Department and the staff at the Community Center for their continued support of the Recreation Department.

The Town of Bourne's Recreation Director, Krissanne Caron's office is located at the Bourne Veteran's Memorial Building. She can be contacted at (508) 743-3003 or via email at kcaron@townofbourne.com.

Respectfully submitted,

Donald M. Morrissey
Chairman

Report of the Bourne Recreation Authority

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Recreation Authority hereby submits their Annual Report for the year ending June 30, 2012.

The Bourne Recreation Authority owns and operates both the John Gallo Ice Arena and Bourne Scenic Park Campground. In addition to managing these venues, the Authority supports a variety of youth organizations & charitable causes within the Town of Bourne & the surrounding communities.

The John Gallo Ice Arena continues its deserving reputation as one of the top ice skating facilities in New England, serving as host to several skating programs & events, including; Bourne Skating Club, Canal Youth Hockey, Bourne, Sandwich, & Wareham boys high school hockey, Sandwich High School's girls hockey, MIAA Tournament Games, & Cape Cod Precision Classic to name a few. Gallo remains a premier spot to watch any on-ice activity.

The Bourne Scenic Park remains one of the most popular campgrounds in the northeast, welcoming campers from across the United States. Our cabins & swimming pools have been used repeatedly by our patrons, and we continue to upgrade the electrical within the Park. Scenic Park is located on the banks of the Cape Cod Canal, & has been making family traditions for over 50 years.

The Bourne Recreation Authority would like to thank members of various Town Departments, the New England Division of the Corps of Engineers, and the Citizens of Bourne for their continued cooperation, guidance, and patronage of our facilities.

Respectfully submitted,

W. Curt Duane, Chairman
Paul R. Forsberg, Vice Chairman
John A. Coughlin, Clerk
Gregory A. Folino
Rickie J. Tellier

Accrual Basis

Bourne Recreation Authority
Balance Sheet
As of June 30, 2012

	<u>Jun 30, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Sovereign/Comp/Sand Checking	70,801.58
1005 · Sovereign Bus. Money Market	660,736.26
1020 · Sovereign/Comp/Sand. Capital	1,898.93
1038 · Sovereign Payroll Acct	12.28
1042 · Merchant Services	62,462.72
1045 · Bank North Money Mkt	7,451.07
1046 · Cahir Tournament Checking	5,164.69
1058 · Cahir Scholarship CD	11,679.45
1051 · Eastern/Plymouth CD #1	2,740.08
1052 · Eastern/Plymouth CD #2	5,305.70
1053 · Sovereign/Comp/Sand.CD#1	571.38
1055 · Sovereign/Comp/Sand CD#2	1,710.74
1041 · Cape Cod Five CD #1	273,886.83
1043 · Cape Cod Five CD #2	78,556.77
1080 · Petty Cash	1,960.00
Total Checking/Savings	<u>1,184,938.48</u>
Accounts Receivable	
1100 · Accounts Receivable	10,727.50
Total Accounts Receivable	<u>10,727.50</u>
Total Current Assets	1,195,665.98
Fixed Assets	
1510 · Bourne Scenic Park	
1520 · Buildings & Improvements	1,878,675.90
1530 · Vehicles	139,475.86
1540 · Equipment	239,741.67
1550 · Pool Construction	66,077.05
1590 · A/D - Bourne Scenic Park	-1,023,832.73
Total 1510 · Bourne Scenic Park	<u>1,300,137.75</u>
1600 · Gallo Ice Arena	
1620 · Building and Improvements	2,128,093.00
1625 · Rink Renovation	2,028,805.43
1630 · Vehicles	13,519.00
1640 · Equipment	486,712.98
1690 · A/D - Gallo Ice Arena	-2,542,125.46
Total 1600 · Gallo Ice Arena	<u>2,115,004.95</u>
1700 · Maintenance Department	
1740 · Equipment	148,789.42
1730 · Vehicles	86,598.00
1790 · A/D Maintenance Dept	-225,863.06
Total 1700 · Maintenance Department	<u>9,524.36</u>
Total Fixed Assets	3,424,667.06

Accrual Basis

Bourne Recreation Authority
Balance Sheet
As of June 30, 2012

	<u>Jun 30, 12</u>
Other Assets	
1300 · Inventory	
1310 · Inventory-Store	11,946.22
1340 · Inventory-Rink Vending Machines	690.65
Total 1300 · Inventory	<u>12,636.87</u>
Total Other Assets	<u>12,636.87</u>
TOTAL ASSETS	<u><u>4,632,969.91</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	97,859.97
Total Accounts Payable	<u>97,859.97</u>
Other Current Liabilities	
2148 · Customer Deposits	109,537.00
2150 · Meals Tax Payable-MA	255.81
2160 · Sales Tax Payable-MA	104.64
2185 · Cahir Scholarship-BRA Cust	16,844.14
Total Other Current Liabilities	<u>126,741.59</u>
Total Current Liabilities	224,601.56
Long Term Liabilities	
2195 · Corp of Engineers	13,585.88
Total Long Term Liabilities	<u>13,585.88</u>
Total Liabilities	238,187.44
Equity	
1110 · Retained Earnings	3,911,994.89
Net Income	482,787.58
Total Equity	<u>4,394,782.47</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,632,969.91</u></u>

Accrual Basis

Bourne Recreation Authority
Profit & Loss Budget vs. Actual
 July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>
Income		
4000 - Bourne Scenic Park Revenues		
4001 - Camping - Electric	1,871,162.50	1,713,000.00
4002 - Camping - NonElectric	46,872.00	48,114.00
4014 - Cabins	24,735.00	23,000.00
4003 - Picnic	2,358.00	1,810.00
4004 - Ice Sales	5,287.75	5,100.00
4005 - Soda Vending	0.00	0.00
4006 - Wood Sales	27,645.00	21,000.00
4007 - Pay Phone	0.00	0.00
4008 - Store Sales	75,105.93	0.00
4016 - Store Commissions	309.40	
4013 - Store Lease	0.00	3,000.00
4009 - Visitor Fees	27,388.00	16,200.00
4010 - Propane Sales	8,958.00	13,000.00
4011 - Recreation Room	7,652.00	7,000.00
4015 - Commissions	135.50	
4012 - Misc. Park Income	1,692.68	2,300.00
Total 4000 - Bourne Scenic Park Revenues	<u>2,099,301.76</u>	<u>1,853,524.00</u>
5000 - Gallo Ice Arena Revenue		
5010 - Hockey School	28,800.00	22,275.00
5011 - Skating Academy	18,051.00	12,000.00
5012 - Learn To Skate	909.00	1,187.00
5013 - Ice Rentals	532,665.00	551,400.00
5014 - Snack Bar Sales	0.00	0.00
5025 - Snack Bar Other Income	0.00	0.00
5028 - Snack Bar Lease	7,200.00	7,200.00
5015 - Snack Bar Vending Commission	809.25	1,300.00
5016 - Public Skating	25,315.00	27,300.00
5017 - Skate Rentals	6,905.00	8,900.00
5018 - Skate Shop Lease	3,590.00	4,020.00
5027 - Pro Shop Sales	0.00	0.00
5019 - Rink Pay Phone	0.00	0.00
5020 - Vending Machine	5,967.00	7,850.00
5021 - Video Games	2,294.00	2,125.00
5022 - High School Tourney Games	15,437.50	14,850.00
5026 - Dasher Advertising	19,400.00	17,100.00
5023 - Rink Special Events	0.00	0.00
5024 - Miscellaneous Rink Income	0.00	0.00
Total 5000 - Gallo Ice Arena Revenue	<u>667,342.75</u>	<u>677,507.00</u>
7000 - Other Income & Expense		
7001 - Interest Income	2,784.87	1,600.00
Total 7000 - Other Income & Expense	<u>2,784.87</u>	<u>1,600.00</u>
Total Income	2,769,429.38	2,532,631.00

Accrual Basis

Bourne Recreation Authority
Profit & Loss Budget vs. Actual
 July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>
Cost of Goods Sold		
4050 · Cost of Sales - Bourne SP		
4051 · Cost of Sales - Ice	3,066.66	2,850.00
4052 · Cost of Sales - Soda	180.76	0.00
4053 · Cost of Sales - Wood	20,708.50	6,850.00
4054 · Cost of Sales - Store	38,895.50	0.00
4055 · Cost of Sales - Propane	4,702.68	6,200.00
Total 4050 · Cost of Sales - Bourne SP	<u>67,554.10</u>	<u>15,900.00</u>
5050 · Cost of Sales Gallo Ice Arena		
5051 · Cost of Sales Snack Bar	0.00	0.00
5052 · Cost of Sales - Learn to Skate	93.50	163.00
5053 · Cost of Sales-Ice Rentals	3,244.00	3,000.00
5054 · Cost of Sales-Vending Machines	3,944.74	4,500.00
5055 · Cost of Sales-Skating Academy	44.00	720.00
5056 · Cost of Sales-HS Tourney	0.00	0.00
5057 · Cost of Sales-Dasher Adver	1,105.00	600.00
5058 · Cost of Sales-Pro Shop	0.00	0.00
5059 · Cost of Sales-Rink Spec. Event	0.00	0.00
Total 5050 · Cost of Sales Gallo Ice Arena	<u>8,431.24</u>	<u>8,983.00</u>
Total COGS	<u>75,985.34</u>	<u>24,883.00</u>
Gross Profit	2,693,444.04	2,507,748.00
Expense		
4060 · Operating Exp Bourne SP		
4061 · Park Payroll Gross Wages	408,338.85	437,485.00
4081 · Park Payroll OT	1,318.54	3,000.00
4062 · Park Light & Power	156,967.27	175,000.00
4063 · Park Telephone	5,919.87	5,600.00
4064 · Park Fuel	772.75	750.00
4065 · Park Water	17,617.50	13,000.00
4066 · Park Supplies	18,859.90	19,000.00
4067 · Park Maintenance	74,663.85	40,000.00
4079 · Park Recreation	8,929.99	10,000.00
4068 · Park Trash Collection	19,187.70	23,000.00
4069 · Park Vehicles - Fuel	9,832.27	9,000.00
4070 · Park Vehicles Maintenance	2,072.55	7,000.00
4071 · Park Police	0.00	250.00
4072 · Park Insurance	27,070.89	27,500.00
4073 · Park Uniforms	4,949.28	6,000.00
4074 · Park Advertising	13,077.30	16,000.00
4075 · Park Entertainment	12,370.00	12,000.00
4076 · Memberships & Fees	3,784.35	5,000.00
4098 · Professional Development	1,917.77	2,950.00
4077 · Unemployment Ins	21,227.92	20,000.00
4078 · Unemp Health Insurance	574.97	400.00
4082 · Health Insurance	48,046.69	51,028.00
4083 · Dental Insurance	2,034.00	2,024.00

Accrual Basis

Bourne Recreation Authority
Profit & Loss Budget vs. Actual
 July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>
4084 · Professional Services	5,591.25	3,500.00
4080 · Merchant Service Charges	25,843.46	22,000.00
4085 · Retirement Contribution	16,127.88	16,500.00
4086 · Park Fica Tax	24,468.85	26,200.00
4087 · Workers Comp Insurance	6,738.00	10,400.00
4088 · Life Insurance	117.36	118.00
4089 · Interest Expense Pk Rest Rm	890.77	891.00
4090 · Shortage & Bad Debts	0.00	0.00
4091 · Store Payroll Gross Wages	42,198.21	0.00
5188 · Store Payroll Overtime	1,060.98	0.00
4092 · Store Fica Tax	3,309.28	0.00
4093 · Store Unemployment Ins	4,921.38	0.00
4094 · Store Workers Comp Ins	150.00	0.00
4095 · Store Light & Power	5,540.98	0.00
4096 · Store Telephone	562.61	0.00
4097 · Store Maintenance	329.52	0.00
4099 · Depreciation Expense-Park	54,549.75	39,600.00
Total 4060 · Operating Exp Bourne SP	1,051,934.49	1,005,196.00
5060 · Operating Exp. Gallo Ice Arena		
5061 · Rink Payroll Gross Wages	218,897.12	229,015.00
5062 · Rink Payroll OT	3,824.34	5,000.00
5063 · Light & Power	122,343.30	145,000.00
5064 · Telephone	4,031.39	4,300.00
5065 · Fuel	24,862.84	25,400.00
5066 · Water	2,626.00	2,300.00
5067 · Supplies	4,874.63	3,600.00
5068 · Maintenance	48,132.04	49,000.00
5069 · Emergency Maintenance	3,395.00	0.00
5070 · Advertising	1,012.20	500.00
5071 · Police	0.00	150.00
5072 · Vehicles - Fuel	0.00	120.00
5073 · Vehicles - Maintenance	29.00	400.00
5074 · Uniforms	2,200.58	1,500.00
5075 · Insurance	41,390.50	42,000.00
5076 · Health Insurance	29,926.69	30,791.00
5077 · Dental Insurance	2,340.00	2,332.00
5078 · Professional Services	1,655.00	1,500.00
5079 · Retirement Contributions	29,086.13	30,000.00
5080 · Rink Fica Taxes	5,841.43	7,550.00
5081 · Workers Comp Insurance	3,084.00	6,777.00
5082 · Life Insurance	156.48	157.00
5083 · Rink Membership & Fees	2,634.67	1,900.00
5086 · Professional Development	2,591.69	750.00
5084 · Unemployment Ins	0.00	0.00
5085 · Unemp Health Ins	574.96	400.00
5088 · Snack Bar Payroll Gross Wages	0.00	0.00
5089 · Snack Bar Unemp Ins	0.00	0.00
5091 · Snack Bar Workers Comp	0.00	0.00
5092 · Snack Bar Fica Tax	0.00	0.00

Accrual Basis

Bourne Recreation Authority
Profit & Loss Budget vs. Actual
 July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>
5093 · Snack Bar Loss	0.00	0.00
5099 · Depreciation Expense-Gallo	88,046.92	85,400.00
Total 5060 · Operating Exp. Gallo Ice Arena	643,556.91	675,842.00
5500 · Operating Exp. Maint. Dept		
5510 · Payroll Gross Wages	182,909.46	195,948.00
5512 · Payroll OT	1,304.77	4,500.00
5515 · Light & Power	1,944.03	3,000.00
5520 · Supplies	2,691.23	4,800.00
5523 · Fuel	1,447.49	1,335.00
5525 · Vehicles - Fuel	10,956.96	5,500.00
5530 · Vehicles - Maintenance	2,805.73	5,000.00
5532 · Heavy Equipment-Parts	6,467.42	2,000.00
5535 · Uniforms	635.64	500.00
5540 · Health Insurance	35,102.44	36,109.00
5545 · Dental Insurance	1,728.00	1,717.00
5550 · Life Insurance	39.12	40.00
5555 · Unemployment Ins	0.00	0.00
5560 · Unemp Health Ins	574.96	400.00
5565 · Workers Comp Insurance	2,408.00	8,530.00
5570 · Retirement Contributions	32,284.86	27,600.00
5575 · Maint Fica Tax	4,779.99	5,708.00
5599 · Depreciation Expense-Maint	9,848.53	17,100.00
Total 5500 · Operating Exp. Maint. Dept	297,928.63	319,787.00
6000 · Authority Administrative		
6010 · Payroll Gross Wages	98,508.64	98,374.00
6011 · Administrative Expenses	30,198.26	30,000.00
6012 · Advertising-Sponsorships	5,210.00	7,000.00
6013 · Health Insurance	49,851.94	64,377.00
6014 · Dental Insurance	2,340.00	2,332.00
6015 · Legal Fees	0.00	0.00
6016 · Professional Services	3,451.25	5,000.00
6023 · Professional Development	15.00	500.00
6017 · Retirement Contributions	25,427.13	28,000.00
6018 · Admin Fica Tax	1,423.79	1,585.00
6019 · Workers Comp Insurance	79.00	350.00
6020 · Life Insurance	156.48	157.00
6021 · Bank Service Charges	0.00	0.00
6022 · Unemp Health Ins	574.94	400.00
Total 6000 · Authority Administrative	217,236.43	238,075.00
Total Expense	2,210,656.46	2,238,900.00
Net Income	482,787.58	268,848.00

Bourne Recreation Authority
Profit & Loss
 July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>
Income	
4000 - Bourne Scenic Park Revenues	
4001 - Camping - Electric	1,871,162.50
4002 - Camping - NonElectric	46,872.00
4014 - Cabins	24,735.00
4003 - Picnic	2,358.00
4004 - Ice Sales	5,287.75
4006 - Wood Sales	27,645.00
4008 - Store Sales	75,105.93
4016 - Store Commissions	309.40
4009 - Visitor Fees	27,388.00
4010 - Propane Sales	8,958.00
4011 - Recreation Room	7,652.00
4015 - Commissions	135.50
4012 - Misc. Park Income	1,692.68
Total 4000 - Bourne Scenic Park Revenues	<u>2,099,301.76</u>
5000 - Gallo Ice Arena Revenue	
5010 - Hockey School	28,800.00
5011 - Skating Academy	18,051.00
5012 - Learn To Skate	909.00
5013 - Ice Rentals	532,665.00
5028 - Snack Bar Lease	7,200.00
5015 - Snack Bar Vending Commission	809.25
5016 - Public Skating	25,315.00
5017 - Skate Rentals	6,905.00
5018 - Skate Shop Lease	3,590.00
5020 - Vending Machine	5,967.00
5021 - Video Games	2,294.00
5022 - High School Tourney Games	15,437.50
5026 - Dasher Advertising	19,400.00
Total 5000 - Gallo Ice Arena Revenue	<u>667,342.75</u>
7000 - Other Income & Expense	
7001 - Interest Income	2,784.87
Total 7000 - Other Income & Expense	<u>2,784.87</u>
Total Income	2,769,429.38
Cost of Goods Sold	
4050 - Cost of Sales - Bourne SP	
4051 - Cost of Sales - Ice	3,066.66
4052 - Cost of Sales - Soda	180.76
4053 - Cost of Sales - Wood	20,708.50
4054 - Cost of Sales - Store	38,895.50
4055 - Cost of Sales - Propane	4,702.68
Total 4050 - Cost of Sales - Bourne SP	<u>67,554.10</u>
5050 - Cost of Sales Gallo Ice Arena	
5052 - Cost of Sales - Learn to Skate	93.50

Accrual Basis

Bourne Recreation Authority
Profit & Loss
 July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>
5053 · Cost of Sales-Ice Rentals	3,244.00
5054 · Cost of Sales-Vending Machines	3,944.74
5055 · Cost of Sales-Skating Academy	44.00
5057 · Cost of Sales-Dasher Adver	1,105.00
Total 5050 · Cost of Sales Gallo Ice Arena	<u>8,431.24</u>
 Total COGS	 <u>75,985.34</u>
 Gross Profit	 2,693,444.04
 Expense	
4060 · Operating Exp Bourne SP	
4061 · Park Payroll Gross Wages	408,338.85
4081 · Park Payroll OT	1,318.54
4062 · Park Light & Power	156,967.27
4063 · Park Telephone	5,919.87
4064 · Park Fuel	772.75
4065 · Park Water	17,617.50
4066 · Park Supplies	18,859.90
4067 · Park Maintenance	74,663.85
4079 · Park Recreation	8,929.99
4068 · Park Trash Collection	19,187.70
4069 · Park Vehicles - Fuel	9,832.27
4070 · Park Vehicles Maintenance	2,072.55
4072 · Park Insurance	27,070.89
4073 · Park Uniforms	4,949.28
4074 · Park Advertising	13,077.30
4075 · Park Entertainment	12,370.00
4076 · Memberships & Fees	3,784.35
4098 · Professional Development	1,917.77
4077 · Unemployment Ins	21,227.92
4078 · Unemp Health Insurance	574.97
4082 · Health Insurance	48,046.69
4083 · Dental Insurance	2,034.00
4084 · Professional Services	5,591.25
4080 · Merchant Service Charges	25,843.46
4085 · Retirement Contribution	16,127.88
4086 · Park Fica Tax	24,468.85
4087 · Workers Comp Insurance	6,738.00
4088 · Life Insurance	117.36
4089 · Interest Expense Pk Rest Rm	890.77
4091 · Store Payroll Gross Wages	42,198.21
5188 · Store Payroll Overtime	1,060.98
4092 · Store Fica Tax	3,309.28
4093 · Store Unemployment Ins	4,921.38
4094 · Store Workers Comp Ins	150.00
4095 · Store Light & Power	5,540.98
4096 · Store Telephone	562.61
4097 · Store Maintenance	329.52
4099 · Depreciation Expense-Park	54,549.75
Total 4060 · Operating Exp Bourne SP	<u>1,051,934.49</u>

Bourne Recreation Authority
Profit & Loss
 July 2011 through June 2012

Jul '11 - Jun 12

5060 - Operating Exp. Gallo Ice Arena	
5061 - Rink Payroll Gross Wages	218,897.12
5062 - Rink Payroll OT	3,824.34
5063 - Light & Power	122,343.30
5064 - Telephone	4,031.39
5065 - Fuel	24,862.84
5066 - Water	2,626.00
5067 - Supplies	4,874.63
5068 - Maintenance	48,132.04
5069 - Emergency Maintenance	3,395.00
5070 - Advertising	1,012.20
5073 - Vehicles - Maintenance	29.00
5074 - Uniforms	2,200.58
5075 - Insurance	41,390.50
5076 - Health Insurance	29,926.69
5077 - Dental Insurance	2,340.00
5078 - Professional Services	1,655.00
5079 - Retirement Contributions	29,086.13
5080 - Rink Fica Taxes	5,841.43
5081 - Workers Comp Insurance	3,084.00
5082 - Life Insurance	156.48
5083 - Rink Membership & Fees	2,634.67
5086 - Professional Development	2,591.69
5085 - Unemp Health Ins	574.96
5099 - Depreciation Expense-Gallo	88,046.92
Total 5060 - Operating Exp. Gallo Ice Arena	643,556.91
 5500 - Operating Exp. Maint. Dept	
5510 - Payroll Gross Wages	182,909.46
5512 - Payroll OT	1,304.77
5515 - Light & Power	1,944.03
5520 - Supplies	2,691.23
5523 - Fuel	1,447.49
5525 - Vehicles - Fuel	10,956.96
5530 - Vehicles - Maintenance	2,805.73
5532 - Heavy Equipment-Parts	6,467.42
5535 - Uniforms	635.64
5540 - Health Insurance	35,102.44
5545 - Dental Insurance	1,728.00
5550 - Life Insurance	39.12
5560 - Unemp Health Ins	574.96
5565 - Workers Comp Insurance	2,408.00
5570 - Retirement Contributions	32,284.86
5575 - Maint Fica Tax	4,779.99
5599 - Depreciation Expense-Maint	9,848.53
Total 5500 - Operating Exp. Maint. Dept	297,928.63
 6000 - Authority Administrative	
6010 - Payroll Gross Wages	98,508.64
6011 - Administrative Expenses	30,198.26

Accrual Basis

Bourne Recreation Authority
Profit & Loss
July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>
6012 · Advertising-Sponsorships	5,210.00
6013 · Health Insurance	49,851.94
6014 · Dental Insurance	2,340.00
6016 · Professional Services	3,451.25
6023 · Professional Development	15.00
6017 · Retirement Contributions	25,427.13
6018 · Admin Fica Tax	1,423.79
6019 · Workers Comp Insurance	79.00
6020 · Life Insurance	156.48
6022 · Unemp Health Ins	574.94
Total 6000 · Authority Administrative	<u>217,236.43</u>
Total Expense	<u>2,210,656.46</u>
Net Income	<u><u>482,787.58</u></u>

Bourne Recreation Authority
Report of the
Employees, Position, and Compensation

Fiscal Year 2012

Employee Name	Title/Position	YTD Gross Amount
Anderson, Brian	General Worker	\$ 192.00
Anderson, Erick	Office Personnel	\$ 10,026.40
Anderson, Kalyn	General Worker	\$ 78.28
Aseltine, Eve-Maree	General Worker	\$ 54.60
Ashworth, Bethany	General Worker	\$ 1,914.95
Brito, Devin	General Worker	\$ 1,966.90
Butler, Eric	General Worker	\$ 6,752.75
Cederholm, Karl	Shift Coordinator	\$ 6,438.03
Chandler, Richard	Security Personnel	\$ 11,279.71
Chisholm, Richard	Security Personnel	\$ 14,361.79
Clark, Benjamin	General Worker	\$ 388.86
Coggeshall, Haydon	Office Personnel	\$ 9,764.99
Collela, Kimberly	Office Personnel	\$ 2,620.87
Coulombe, David	Security Personnel	\$ 15,506.43
Coulombe, John	General Worker	\$ 2,860.93
Cremonini, Louis	Skilled Maintenance	\$ 30,144.45
Cryan, Stephen	General Worker	\$ 1,757.96
Cummings, Claudette	General Worker	\$ 4,815.25
Currier, Gary	Shift Coordinator	\$ 21,208.07
Davis, Jane	Shift Coordinator	\$ 8,644.16
Derba, Eugene	Security Personnel	\$ 4,512.67
Desharnais, Justin	General Worker	\$ 2,227.56
Dobbins, Amanda	General Worker	\$ 1,641.28
Dube, Justin	General Worker	\$ 4,179.16
Durant, Gail	General Worker	\$ 2,723.05
Eldridge, George	Security Personnel	\$ 13,945.44
Ethier, Robert	Security Personnel	\$ 9,226.49
Ferrari, Brian	Skilled Maintenance Mech	\$ 51,875.03
Forsberg, Brenna	General Worker	\$ 895.13
Fournier, Tyler	General Worker	\$ 771.17
Fraser, David	Security Personnel	\$ 4,169.28
Fretschl, Tressie	General Worker	\$ 64.00
Gabriel, Niklas	General Worker	\$ 1,864.35
Gagnon,Shealan	Lifeguard	\$ 3,139.79
Gendron, Marilyn	Office Personnel	\$ 17,851.19
George, Edward	Shift Coordinator	\$ 4,442.02
Gilbert, Benjamin	General Worker	\$ 370.54
Gilbert, Laurianne	Office Personnel	\$ 6,219.05
Gilbert, Matthew	General Worker	\$ 2,752.92
Gilbert, Margaret	General Worker	\$ 3,765.50
Gilmetti, Bernard	General Worker	\$ 3,030.58

Goode, Brett	Lifeguard	\$	2,525.44
Gould, Joel	Security Personnel	\$	10,827.00
Grondin, John	Office Personnel	\$	5,263.55
Gurnon, Paul	General Worker	\$	2,100.81
Hathaway, Thomas	Rink Attendant	\$	45,154.00
Hickey, John	Rink Supervisor	\$	60,975.01
Howard, Robert	Treasurer	\$	22,685.91
Humfries, William	General Worker	\$	6,875.20
Johnson, Barry	General Manager	\$	13,251.19
Johnson, Eric	Skilled Maintenance Mech	\$	59,213.59
Johnson, Ryan	Skilled Maintenance	\$	38,247.84
Kashalena, Stephen	General Worker	\$	1,809.60
Keohane, Alexandra	General Worker	\$	481.00
Koehane, Bretton	General Worker	\$	517.40
Kilgore, Jonathan	General Worker	\$	21,823.22
Kilgore, Meredythe	Shift Coordinator	\$	7,765.51
Lanoie, Colin	General Worker	\$	3,109.60
Leibowitz, Kiva	General Worker	\$	1,186.51
MacDonald, Meagan	General Worker	\$	3,725.69
MacKinnon, Wallace	Office Personnel	\$	7,573.93
Marchand, Gerald	General Worker	\$	80.80
McKenna, James	Maint Mech/Shift Coordinator	\$	62,221.22
Moriarty, Jason	General Worker	\$	1,665.27
Moriarty, Matthew	General Worker	\$	2,062.95
Morrill, John	Park Supervisor	\$	65,624.20
Reid, Jason	General Worker	\$	5,552.30
Riley, Ralph	Security Personnel	\$	8,950.27
Ritz, Jillian	Office Personnel	\$	4,178.58
Roderick, Christopher	Security Personnel	\$	1,758.46
Roderick, Max	General Worker	\$	634.40
Rogers, Maxwell	General Worker	\$	256.00
Rogers, Melissa	General Worker	\$	35.35
Roy, Emily	Lifeguard	\$	4,107.66
Roy, Lucas	Lifeguard	\$	2,513.30
Sargent, Helen	General Worker	\$	4,321.60
Savoie, Elie	Security Personnel	\$	18,593.56
Segadelli, Shauna	General Worker	\$	472.69
Selig, Bruce	Security Personnel	\$	14,279.38
Slater, Sally	General Worker	\$	137.80
Smith, Eileen	Office Personnel	\$	1,742.76
Smith, Kristie	Office Personnel	\$	8,384.27
Songer, Zachary	General Worker	\$	1,876.09
Souto, Kerri	Office Personnel	\$	7,034.12
Souza, Annemarie	General Worker	\$	439.40
Souza, Frances	General Worker	\$	14,926.67
Spilhaus, Katherine	General Worker	\$	353.50
Staples, Janet	General Worker	\$	2,971.97
Strode, Ann-Marie	Shift Coordinator	\$	3,923.82
Stuck, Karin	Office Personnel	\$	7,107.25
Sweeney, James	Shift Coordinator	\$	84.94
Swencki, Stanley	Security Personnel	\$	11,365.29
Wainright, Richard	Skilled Maintenance	\$	3,232.32

Wenzel, Braylan	General Worker	\$	5,897.86
Wenzel, Jameson	General Worker	\$	7,253.15
Wesson, Kayla	General Worker	\$	1,804.13
White, Allyson	General Worker	\$	3,479.39
White, Richard	Security Personnel	\$	6,205.84
White, Timothy	Security Personnel	\$	1,814.50
Woodside, Diane	Administrative Coordinator	\$	62,183.07
Young, Debra	General Worker	\$	98.80
Young, Jodi	General Worker	\$	244.40

Report of the Recycling Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The goals of the Recycling Committee:

- Working with ISWM to evaluate future options.
- For the program to including Single Stream Recycling.
- Continue to have the Green Team back in the local schools.
- Increase public understanding about the importance and methods of recycling.

John "Jack" Elwood, former chairman of the Bourne Recycling Committee passed away in January 2012. He was very active in town waste water and recycling issues in their infancy. He will be missed by all who knew him.

The Town of Bourne Recycling Committee has been working with the DPW to have more signage at the Residential Recycling Center.

Celebration of Earth Day on April 21, 2012 was well attended with the dedication of a tree in honor of Roland J. Dupont, former selectman who was instrumental in starting the Recycling program in Bourne. Also a tour of the RRC was conducted by Phil Goddard, Environmental Manager, ISWM. In Dorothy's Swap Shop, members of the Recycling Committee handed out flyers, recycling bags, rulers and seed packets.

In August, Ann McGovern from the MDEP promoted a composting Workshop at the Sandwich Town Hall.

Respectfully Submitted,

Meredith Chase
Chairman

Report of the Cape Cod Regional Transit Authority

To The Honorable Board of Selectmen
And to The Citizens of Bourne:

The Cape Cod Regional Transit Authority (CCRTA) has provided in Bourne 15,811 one-way passenger trips from July 2011 through June 2012 (FY12).

CCRTA provided 304 general public clients in Bourne with DART (Dial-a-Ride Transportation) service during FY12. These clients took a total of 11,200 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 184,344 in FY11 compared to 179,373 in FY12.

CCRTA FY12 records for the Boston Hospital Transportation service indicates 5 Bourne residents took 61 one-way trips on this service.

The fixed route Bourne Route serves the towns of Bourne, Falmouth and Mashpee. A total of 780 one-way trips originated in Bourne for the Bourne Route for the period February 2012 through June 2012; total ridership for the Bourne Route for this period was 1,542.

The fixed route Sandwich Line serves the towns of Sandwich, Bourne and Mashpee. A total of 118 one-way trips originated in Bourne for the Sandwich Line for the period February 2012 through June 2012; total ridership for the Sandwich Line for this period was 1,216.

CCRTA supplied the Bourne Council on Aging with two Mobility Assistance Program (MAP) vehicles that provided 3,713 rides from July 2011 to June 2012.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

Respectfully submitted,

Thomas Cahir
Administrator

Report of the Route 6A Advisory Committee

To The Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

As in the past, I continue to attend meetings at the county-wide level regarding the status of Route 6A (aka "Old King's Highway") and future plans for it.

My job as a one-person committee has been made extremely easy due to the cooperation of the Town Administrator Tom Guerino, the DPW Superintendent Rickie Tellier, Assistant DPW Superintendent George Sala, Michael Leitzel of the Engineering Department, and the Bourne Police Department.

I have continued to try to get a pedestrian light at the corner of Adams Street and Rte. 6A (aka Sandwich Rd.). Because of increased traffic from down-cape, construction projects at the Bridge, and dense traffic generated by the new market at the Sagamore Mall, this has become an increasingly dangerous place for pedestrians to cross to the ball field and the post office. Weekends find vehicles backed up on Adams Street. Statistics of the Cape Cod Commission indicate that this intersection is one of the most accident prone along Rte. 6A.

Finally, an appropriate 20 second priority light for left turns at the access road to the new market and improved Sagamore Mall has been added to the west bound light system on Rte.6A. This is a 100% improvement over what existed before; a small victory for citizens. Possibly a life saver.

I continue to enjoy this small but important role and thank all who have helped to try and make Route 6A and Sagamore Village safe and attractive. I look forward to continuing to represent the interests of our citizens in that regard.

Respectfully submitted,

Donald E. Ellis

Annual Report of the Superintendent of Schools Steven M. Lamarche

To The Honorable Board of Selectmen
And to The Citizens of Bourne:

Opening Remarks

I am pleased to write my second annual report to the Bourne Community. We continue to collectively experience positive transitions and changes in the Bourne Public Schools. At the November, 2011 School Committee meeting, I presented remarks regarding Student Achievement and feel that it is important to share them with you as a community in this forum. Student Achievement is our measuring stick and your litmus test in determining if your local allocations represent accountability. Therefore...

Reporting our Student Achievement in the Bourne Public Schools is an experience in itself that is often understated, underrepresented and lacks real focus on what truly constitutes Student Achievement. I have informed the School Committee and the Community at-large that the administrative team is efforting a new model for reporting Student Achievement in the Bourne Public Schools. A cornerstone in this effort avails process input from stakeholders in our educational system to enlighten and reveal expectations associated with measuring Student Achievement.

For the purpose of our entry into this endeavor, we can correlate our perception of what Student Achievement is in the Bourne Public Schools through our district's vision; to be a community where one hundred percent of Bourne Public School students graduate with the resources to compete and collaborate effectively. We have enthusiastically committed ourselves to empowering our students to achieve personal goals and demonstrate learning.

It is abundantly clear that this means knowing what our students know and when they know it is critical in dealing with Student Achievement. It is equally clear that establishing reportable systems of progress monitoring is essential to know whether students have learned, whether teaching has been effective and how best to address student learning needs. This alone will bring much debate over standardized tests, too much testing, the value of a systems approach etc.

With that said, Student Achievement must be communicable to teachers, parents, and the community. We must identify standards of measure as student achievement refers to the performance level of students in school, as determined by their accumulated knowledge in school, home, and life experiences. There must be a system that recognizes student performance levels and organizes this information to provide a framework for consistent performance analysis. If a system for performance analysis is established, it will perpetuate a cycle of inquiry by teachers, parents, students, administrators and the community. In addition, it will provide a comprehensive longitudinal reference for parents, teachers, and administrators as to the effectiveness of our school programs.

What do we believe?

We believe that we have to answer one question; what is the status of Student Achievement in the Bourne Public Schools? This is a question all of us think we can answer based on what we know as a student, teacher, administrator or community member. We know that perception is not reality. With regard to Student Achievement, reality is performance. As a local district we can position ourselves to anticipate annual MCAS results, read about "The Nations Report Card", or establish vertically disassociated common assessments.

I am not here to debate the merit and use of the MCAS assessment. While I believe the verticality of the MCAS assessment has under pronounced statistical flaws, what is clear is that this assessment, the MCAS assessment is a well defined indicator of performance for collective and individual students.

The National Assessment for Educational Progress is a great indicator of Massachusetts' student performance verses the nation. This is real and relative to our students as they are represented by their peers every two years and some of our fifth graders participated in this assessment last year. The NAEP is the only nationally representative and continuing assessment in student knowledge in core subjects. The fact that Massachusetts students ranked first "alone" among the 50 states in 4th grade reading and 8th grade mathematics and tied for first in 4th grade mathematics and 8th grade reading is representative of student achievement in the state of Massachusetts.

Historically, our students have participated in Advanced Placement College Board assessments, PSAT, SAT, Scholastic Reading Inventories (SRI), Group Mathematics Assessment and Diagnostic Evaluation (GMADE), Dynamic Indicators of Basic Early Literacy Skills (DIBELS) and more recently and systemically the Group Reading Assessment and Diagnostic Evaluation (GRADE) and the Preliminary SAT Scoring Service (PSSS). All of the aforementioned yield an incredible amount of hard data for performance analysis. Our crossroad this day is to establish practice performance analysis processes for analyzing, correlating, and reporting out student performance on these assessments. If we do this right, we will begin to build in student performance predictability leading us to a true, rich assessment of Student Achievement in our district. Then and only then can we arrive at systemic ways to enhance and enrich the educational experience of all students in the Bourne Public Schools.

The Bourne Public Schools' administrative team has started the arduous task and culminating process of reporting on the current state of Student Achievement in the Bourne Public Schools. This is in the preliminary stages and requires a thoughtful and thorough protocol. Our approach has to include teachers who will need time to familiarize themselves with information surrounding student achievement and suspend their belief that this is merely a report about students. Certainly, students stand to be the beneficiaries of this process, but all stakeholders; from students to parents; from teachers to administrators, from administrators to policy-makers; and, from policy-makers to the community should endeavor a veritable culture of learning recognized and valued by all.

School Committee

I would like to take this opportunity to thank School Committee members William Gibbons and David Harrison for their years of service to the school children in the Bourne Public Schools.

During the 2011-2012 school year, the School Committee welcomed a new member Christopher Hyldburg. At the reorganization meeting in June, the School Committee elected Matthew Stuck as the Chairman, Anne-Marie Siroonian as the Vice-Chairman and Laura Scena as the Secretary. The student member of the School Committee is Emily Ghene; she will graduate from Bourne High School in June of 2013.

School Committee Goals 2011-2012

These goals were approved at the September 7, 2011 School Committee meeting:

1. Develop a plan to implement full-day kindergarten.
2. Establish controls and risk assessment procedures for fiscal oversight.
3. Ensure implementation of DLAP.
4. Complete year one of the multi-year K-12 curriculum development initiative; "mapping."
5. Graph BPS expenditures that include tax revenue, state aid and health care cost indexed for inflation up to the last 25 years.
6. Define and reestablish the role of School Councils for bottom up idea generation, community input and building based management.
7. Establish a baseline and identify increased opportunities to use community experience in the schools and student energies and ideas out of the schools.
8. Ensure leadership models a strong learning environment.
9. Work to reduce energy usage by 20%.
10. Assess continually the BPS Culture.
11. Develop a plan to establish district-wide recycling.
12. Develop a multi-year facilities improvement plan.
13. Establish consistent communication protocols and policies for students, parents, teachers, and the community at large.

Retirements

The Bourne Public Schools congratulated five members of our staff who retired during the school year. Their dedicated service totaled over 100 years of commitment to the children and families in our town.

As a School Community, we said farewell to:

Kathleen Collins – a Grade Two Teacher at Peebles Elementary School for 10 years;

Jane Gould – a Kindergarten Teacher in our school system for 30 years;

Jeanne Holland – the Bournedale Elementary Principal from 2001 to 2012 and a teacher for 8 years;

Linda Karales – a Grade 8 Teacher from 1980 to 2012; and

Beverly Lane – a School Nurse for sixteen years.

Conclusion

To everyone we extend our sincere gratitude for their years of service to the Bourne Public Schools, the Bourne Community, and to the Bourne Public Schools' students.

Respectfully Submitted,

Steven M. Lamarche

ANNUAL SCHOOL REPORT 2011-2012

SCHOOL COMMITTEE

Matthew Stuck	Term expires 2013
Jonathan O'Hara	Term expires 2014
Laura Scena	Term expires 2014
Catherine Walton	Term expires 2014
Anne-Marie Siroonian	Term expires 2015
Christopher Hyldburg	Term expires 2015
David Harrison	Term expires 2013

SCHOOL COMMITTEE MEETINGS

Regular School Committee meetings are scheduled for the first Wednesday of each month at one of our School Buildings at 7:00PM.

Bourne Public Schools Administration

36 Sandwich Road
Bourne, MA 02532
508-759-0660

Steven M. Lamarche, Superintendent of Schools

Susan Quick, Assistant Superintendent for Learning and Teaching

Edward Donoghue, Director of Business Services

Mary Jo Coggeshall, Executive Administrative Assistant

Katie Russo, Payroll/Accounts Payable

Susan Meikle, Grant Analyst

April Fox, Data Analyst

Special Education Administration (now located at Bourne High School)

Christina Stuart, Director of Student and Special Education Services

Merrilynn Wenzel, Special Education Administrative Assistant

Bourne Public Schools District Staff

Timothy Egan, Software Integration Manager

Robert Richardson, Technology Specialist

William Bowers, School Physician

Maintenance Department

John Dobbins

Richard Dobbins

Leslie Wing

Transportation Department

Sue Downing, Transportation Coordinator

Bus Drivers

Mary Burbank Kerry Derby Beverly Harrington Kerry MacDonald

Bus Monitors

Margaret Breault Carl Cannon Patricia Kavanaugh Terry McDonald

Bournedale Elementary School

41 Ernest Valeri Road
Bournedale, MA 02532
508-743-3800

Jeanne Holland, Principal
Elizabeth Carpenito, Assistant Principal
Noreen Baranowski, Secretary
Lois Bailey, Secretary

Brigitte Bass, Occupational Therapist
Abby Downing, Social Worker
Susan Harrington, School Nurse
Monice Maurice, Library ESP
Mary R. Murphy, Technology ESP
Tracey Person, Technology Education Teacher
Nancy Spalding, Early Childhood Liaison
Amanda Faidell, BCBA

Custodial Staff

Daniel Carlino Robert Grosz Jeffrey Willbanks

Lunchroom and Recess Monitors

Elizabeth Madigan
Georgia Strudwick

Art, Music, Physical Education, World Language

Art:	Kelly Burdge	Shelia Kosewski
Music:	Michelle Bowlin	
Physical Education:	Kristyn Alexander	Kathleen Cleary
World Language:	Courtney Costa	Jennifer Donovan

Preschool Teachers

Laurie Bannon
Alexandra Caldwell
Kristen Rothera

Preschool Educational Support Personnel

Robin Duberger
Dianne Good
Lauren Kelsch
Loretta Snover
Audrey Solari
Amy Swift
Carmel Watson
Debra Whelihan

Kindergarten Teachers

Lisa Dean
Lynne Ellis
Jane Gould
Valerie Howard

Kindergarten Educational Support Personnel

Beverly Callagy
Nancy Mileikis

Grade One

Kathleen Cremeans
Kathleen Cristadoro
Gina Femino
Carol Maley-Makrys

Grade Two

Linda Eldridge
Maureen Fuller
Sarah Jansson
Tara Stanton

Grade Three

Laurianne Gilbert
Elizabeth Kenrick
Gail O'Hara
Allison Shanahan
Joseph White

Grade Four

J. Norris Brown
Kerry DeGowin
Jillian Norton
Judith Shorrock

Special Education Department

Michael Colella, Department Head PreK-4
Darlene Bancroft, Occupational Therapist
Anne Bradley, School Psychologist
Allyson Sawicki-Davis, School Psychologist

Teachers

Karen Howes Dianne Lehtonen Kelly McKenna
Sarah Strong-DeFelice

Educational Support Personnel

Kim Babcock	Joyce Bronstein	Kathryn Corsano	Elaine Esip
Kathryn Glinski	Theresa Gratis	Kathleen Henehan	MarySue Spilhaus
Lisa Trepanier	Stephanie White		

Speech Therapy

Gail Casassa, Therapist
Kristine Sheehan, Therapist

James F. Peebles Elementary School

75 Trowbridge Road
Bourne, MA 02532
508-759-0680

Wayne Francis, Principal
Elizabeth Carpenito, Assistant Principal
Kathleen Anderson, Secretary
Donna Cox, Secretary

Kathleen Aftosmes, Literacy Coach/Title One Teacher
Donna Beers, School Nurse
Deborah Quinn, Library ESP
Annmarie Ridings, Social Worker

Title One Teachers

Kathleen Aftosmes

Title One Educational Support Personnel

Jennifer Bennett
Heather Donovan

Custodial Staff

Michael Burgess James Martin, Sr. James Smith

Lunchroom and Recess Monitors

Roxanne Ebright Paula Lynch

Art, Music, Physical Education, World Language

Art:	Shelia Kosewski	
Music:	Alexander Duff	
Physical Education:	Kristyn Alexander	Larry Kelsch
World Language:	Courtney Costa	

Grade One

Erica Amaral
Barbara Concannon
Antoina Morris
Tricia Rubin
Nancy Shaw

Grade Two

Kathleen Collins
Laura Gray-Shultz
Barbara Sabulis
Julia Thompson

Grade Three

Kimberly Colella/Catherin Olson
Sherrie Correia
Geraldine Dobbins
Kristina Kelsch/Neeve Sullivan

Grade Four

Donna Buckley
Nicole Diesso
Donna Fitzsimmons
Kelly Solorzano

Special Education Department

Michael Colella, Department Head PreK-4
Darlene Bancroft, Occupational Therapist
Brigitte Bass, Occupational Therapist
Allyson Sawicki-Davis, School Psychologist

Teachers

Heather Sivil	Heather Eldredge	Tina McMichen
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Educational Support Personnel

Antoinette Ames	Lisa Griggs	Nancy Johnson
Susanne Mazzola		

Speech Therapy

Elizabeth King, Therapist

Bourne Middle School

77 Waterhouse Road
Bourne, MA 02532
508-759-0690

Melissa Stafford, Principal
David Lundell, Assistant Principal

Deborah Bisnette, Technology ESP
Jacquelyn Curran, Social Worker
Ellen Claflin, School Nurse
Lynn Weeks, Media Center Specialist/Librarian

Secretaries

Kathleen Conway	Ann Donovan	Christine Gegg
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Guidance Department

Marie Feehan	Andrea Kershaw
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Title One Teachers

Julie Rigo

Title One Educational Support Personnel

Patricia Coady

Custodial Staff

Ralph Matson	Elizabeth Motta
Miguel Negrón	William Scully

Art, ELA, Family & Consumer Science, Health, Instructional Technology, Literature, Music, Physical Education, and World Language

Art:	Dineen D'Avena	HoYin Yuen
ELA Instructor:	Betsey Brosnan	
Family & Consumer Science:	Patricia Willbanks	
Health:	Jane Norton (Department Head of Health & PE, K-12)	
Instructional Technology:	Amy Fish	
Literature:	Angela Ribeiro	
Music:	Christine Borning	Kelly Danner
Physical Education:	Andrew Mather	Samantha Ziehl
World Language:	Mariela Beauchemin	Suzanne Davis

Special Education Department

Diane Godfrey, Special Education Department Head 5-12

Brigitte Bass, Occupational Therapist

Anne Bradley, School Psychologist

Special Education Department Teachers

Elizabeth Brundage

Janice Casey-Frase

Kristen Caruso

Maureen Feehan

Erin Halperin

Laura Perry

Stacy Guite

Linda Cubellis, Speech Therapist

Special Education Support Personnel

Maria Bag

Brian Becker

Elizabeth Bohacs

Nancy Devaney

Ann Donovan

Deborah Dow

Kim Enos

Cynthia Flanders

Donna-Lynn Green

Nancy Devaney

Kathleen Moriarty

Carol Trant

Kathy Wilson

Grade Five

Katherine Conlon

Tawnya Demainczyk

Margaret Girouard

Peggy King

Marilyn Linn

Catherine Lyons

Valerie Nee

Lisa Rowe

Sharon Webb-Moore

Grade Six

Karen Doble

Joshua Durepo

Maureen Holden

Paula Leavenworth

Cynthia McCann

Donna McGonagle

Kathleen O'Donnell

Melissa Parrish

Grade Seven

Heidi Buckley

Kerri Evans

Carolyn Forsberg

Kimberly McKanna

Linda Perry

Jennifer Reilly

Karl Tenenholtz

Eve Vidito

Grade Eight

Nancy Athanas

Cynthia Beaudoin

David Ferrari

Linda Karales

Sarah Lavoie

Thelma Mellin

Robert Ruggiero

Ann Marie Strode

Bourne High School
75 Waterhouse Road
Bourne, MA 02532
508-759-0670

Amy Cetner, Principal
Jordan Geist, Assistant Principal
Jean White, Administrative Assistant to the Principal

Secretaries

Martina Canterbury Linda Cook

Scott Ashworth, Athletic Director
Patricia Cox, Technology ESP
Gail Dooley-Zamaitis, Media Center Specialist/Librarian
Beverly Lane, School Nurse
Patricia Parker, Nye Grant Coordinator
Leslie Sullivan, Psychologist

Guidance Department

Sean Burke, Guidance Counselor
Janis Lendh, Registrar and Guidance Department Administrative Assistant
Richard Mayer, Guidance Counselor
Edward McCarthy, Guidance Counselor

Custodial Staff

Samuel Currence, Head Custodian
Thomas Carlino John Machado
Kevin Robado Douglas Swift

Business/Industrial Arts Department World Language Department

Leonard Harty Joseph McNee, Department Head
Janet Voyer Julie Angell
 Laurie Marble
 Noreen O'Brien
 Rand Pugh

English Department

William Dow, Department Head
Mary Clare Casey
Kevin Chapman
Kelly Cook
Michele Maia
Theodore Mather
Jennifer McDonald

Fine Arts Department

Lisa Fournier-Donley, Department Head
Jillian Donovan, Art
Theresa Hadley, Art
Christine Mason, Art
Mary Murphy, Drama

Math Department

William Thomas, Department Head
Elizabeth Bar
Jeffrey Lanctot

Physical Education/Health Department

Jane Norton, Department Head
Andrew Arki
Scott Ashworth

James Lanoie
Courtney Lima
John McIntyre
Stasia Revere

James Barry
Catherine Johannessen

Science Department

Marcia Flavell, Department Head
Andrew Collins
Jeffrey Farrington
Bernadette Koczwara
Jane Perkoski
Laishona Vitelli
Aimee Young

Social Studies Department

Lisa DiBiasio, Department Head
Terence Donovan
Heather Doyle
Erin Kennedy
Kenneth Kozens
Stephen McCarthy

Special Education Department

Diane Godfrey, Special Education Department Head 5-12
Brigitte Bass, Occupational Therapist
Tracey Bavier, Teacher
Craig Davidson, Teacher
Kathy Duffley, Teacher
Linda Dunn, Teacher
Lisa Fretschl, ESP
Jane Hathaway, Teacher
Elizabeth King, Speech Therapist
Karen Paulsen, Secretary
Cynthia Solomon, ESP
Lynne Throckmorton, ESP
Una Williams, ESP

BOURNE HIGH SCHOOL

Class of 2012

* Cecelia Marie Allredge	Niklas Gabriel
Craig Justin Anderson	* Anastasia Susan Galkowski
Tess Ann Andreola	* Tomás Benito Garcia
Spencer William Andrews	Drew Thomas Girouard
* Darius Anastassios Stone Argentinis	* Michaela Annette Giuggio
Jacob Daniel Avakian	Christopher Thomas Glasheen
Jacob Crawford Ayers	Roger Joseph Gray
	Nicholas Lawrence Griffin
Jarrold Barton	Sean A. Griffith
* Damon Paul Blankenship	
Carl David Blomgren, Jr.	Hugh Barry Joseph Hamilton
Daniel Walter Boenig	Conor Paul Hanley
* Chelsea Renee Boulrisse	Sean Arthur Hatch
Leslie Elizabeth Boyd	* Peter Jason Heleen
Jenna Elizabeth Breault	Keith Edward Henderson
Kasey Marie Brochu	Robert F. Hodgkinson
Eris J. Brooks	Samuel James Howard
Lucas Yeager Brown	Katharine Elizabeth Huegel
Matthew Joseph Burley	Sean Michael Huffer
* Glenn Blake Burnett	William Tirrell Humfries
Brandon Rowan Butler	Mackenzie Judith Hyldborg
Eric C. Butler	
Michael Byron	* Kristen Lora Isabelle
* Molly Elizabeth Cahill	Nigel Jackson
Michael Joseph Casey	Mariam Javid
Benjamin Connor Clark	Dustin Jewell
Brendan Mark Coe	Cody Alan Johnson
Connor Richard Collett	Jennifer Marie Johnson
Jordan Tyler Correia	Shannon Elizabeth Jones
Edwin Richard Dayton	Stephen J. Kashalena
Dominic James DeMayo	* Kerriann Kelleher
Shannon Leigh Devaney	Devyn J. Killion
Kelly Marie Dever	Jessica Marie Klier
Jason Parker DiCarlo	* Brianne Marie Kowalski
Andrew Patrick Dionne	
Alanah Haley Durr	
Joseph Roy Epps	* Elveera I. Lacina
	Beau Jacques LaFlamme
Parker Fernandes	Kaley Ellen Ledwidge
* Michael Anthony Finnegan	Erica Marie Lipscomb
* Morgan Christine Flannery	Skylar Lynne Long
	Alexander J. Longo
	Felicia Lee Lorenzana
	Giannina Chambers Lunedei
	Tara Lyndell Lyons

Kaitlyn Elizabeth MacDonald	Chinda R. Samms
Hannah Olivia MacKenzie	Hunter Tinkham Silva
Mycah Daniel Macoratti	Hannah Diane Simski
Shelby Breckenridge Angela Majure	Tyler Michael Smith
Michael Andrew Marquez, Jr.	Kendra Michelle Soares
Kallie Marotta Maxim	* Shaine Gregory Spencer
Adam James McCarthy	Leo Spinner
Elena Christine DiMino McGinley	* Megan E. Stoutenburgh
Kelly Jean McGuire	James Trent Sutton
Ryan Liam McKenna	
Ryan Michael Meehan	Tanner J. Taggart
Jason Patrick Moriarty	Maxwell Roberts Trask
Ryan Michael Morrison	Renata Jessica Traverso
Gina Moscatelli	
Caitlyn Ashley Mueller	Andrea Lynne Uronis
* Edward Joseph Murphy	
Tucker W. Murphy	Kyle A. Voss
Michele Jane Newby	Sierra Marin Henderson Watters
Justine Rayna Norton	Harold Lucas Weatherby
	Brenda K. E. Weeks
* Devon Patrick O'Rourke	Jamason B. Wenzel
	Haylee Dawn White
Nicole Ashley Parmenter	Tyler L. White
Manuel Virginio Pereira	Jonathan Pierre Richard Willett
Ashley Elizabeth Pratt	* Alexandra Lee Wing
* Laura Elizabeth Quintal	* Denotes National Honor Society
	Member
Alexander Diaz Raab	
Orlando E. López Rodriguez	
Terrell R. Rogers	
Eric Matthew Roux	
Olivia Jane Roux	
Lindsey Rowell	
* Lucas Michael Roy	
Tyler Michael Ruggiero	

Report of the Selectmen's Energy Advisory Committee

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne
The Selectmen's Energy Advisory Committee's Charge is to:

1. Assist town officials with the implementation of conservation measures at municipal facilities.
2. Make recommendations to town officials by identifying for their implementation energy efficiency upgrades to municipal facilities, equipment etc...
3. Assist with the identification of municipally owned properties that may appropriately support the siting of alternative energy projects. This shall include review of new planned municipal projects.
4. Assist town officials with the investigation, research, evaluation and feasibility of siting and/or utilizing alternative forms of energy for municipal use;
5. Assist with the identification of municipally owned properties that may appropriately support the siting of alternative energy projects;
6. Assist with the preparation of a financial analysis on proposed alternative energy projects, including identification of current/future town departments to be served by the project(s), the energy needs of said departments, estimated cost of project construction, estimated cost of energy savings or selling of excess energy, and any other related financial issues.

As stated above, the Energy Advisory Committee's (EAC) goal is to find opportunities for the Town of Bourne to reduce its use of resources, decrease the Town's carbon emissions, and educate the citizens of the Town on energy use and conservation. The EAC, in collaboration with the Town of Bourne's Energy Coordinator, researches available public funding to enhance building performance and upgrade building equipment. The EAC works to support and implement the goals in the Energy Policy as endorsed by the citizens of the Town of Bourne. The EAC assists other Town departments with writing By-Laws, and works with both the Cape Light Compact (CLC) and Cape and Vineyard Electric Cooperative (CVEC). The EAC successfully converted the Library's heating system from oil to natural gas providing not only a substantial yearly savings on energy cost but also a reduction in green house gasses. The committee will continue to conduct energy audits of town buildings and is currently in the process of assessing the feasibility of converting the school administration building to natural gas. Due in part to some of the EAC efforts, the town has seen an almost 300,000kWh reduction in the electric use in from FY 2011 to FY 2012. The EAC is also working with the CVEC on the second round of municipal solar roof top installations of municipal solar. Working with the energy coordinator, the EAC has enrolled the Bournedale Elementary School solar system into the solar renewable energy certificate program which will provide the town with additional funding over the next 10 years.

Respectfully submitted,

Liz Caporelli - Chairman

Report of the Board of Selectmen

To the Citizens of the Town of Bourne:

In fiscal year 2012 the Board of Selectmen received iPads. The purpose of this technology upgrade was to reduce the paperwork associated with the weekly packet of information provided to prepare for each selectman's meeting. Each selectman now receives their email correspondence directly on this iPad.

During this fiscal year citizen participation in government increased dramatically. With the elimination of lifeguards at town beaches due to budget constraints, a citizen petition was presented for a special town meeting to fund lifeguards. While the article did not meet the 2/3 majority for passage, the selectmen understood that lifeguards were demanded by a majority of the voters. Planning then took place to assure that lifeguards were funded for fiscal 2013.

Another topic that the Selectmen addressed due to citizen participation was Moorings. After deliberation the Selectmen amended the Waterways Regulations to grandfather people who had Outhauls on town owned land and to permit any owner of shore front property to have an Outhaul.

A large number of residents holding Mooring Permits sought to change the Waterways Regulations to allow moorings to be transferred to any immediate family member and not just the surviving spouse. That potential change was voted by the Board and defeated.

The Board of Selectmen signed two contracts with Covanta in April 2012. The first contract was a ten year ash disposal agreement worth \$110,000,000.00 in gross revenues for the disposal of the ash from the Covanta plant in Rochester. The second contract was a 30 year town waste disposal agreement which is worth 12,000,000.00 in avoided costs.

The ISWM Business Model Working Group, ISWM professional staff and consultant continued to work on three Requests for Proposal for the lease of ISWM land to bring innovative technologies associated with landfill operations and recycling. These land lease and technology agreements if approved by the Board of Health will generate a revenue stream for the town through the lease and Host Community Fee.

For the fiscal year ending June 30, 2012, Bourne's Integrated Solid Waste Management facility had gross revenue of approximately 11, 3000,000.00 and operating expenses which includes the Host Community Fee of \$9,000,000.00.

Bourne Board of Selectmen Mission Statement.

Board of Selectmen works as a group to provide leadership through:

- Policy Making and Goal Setting
- Promoting financial responsibility

- Moving the town forward
- Listening to all citizens and making well informed decisions
- Creating and monitoring Committees
- Overseeing the Town Administrator
- Enforcing Laws and Regulations
- Carry out the duties specified in the town Charter

Board of Selectmen Goals

Goal: Overall Municipal Management

- A. Work to reduce the span of Control of those departments reporting to the Town Administrator from around 17 to 7 or 8.
 1. Reorganize the Organization Chart
 An organizational chart was developed but the chart had a number of key leadership position that would be vacant until the Town is in the position to hire the personnel necessary to accomplish this goal.
 Also Division Directors that were selected did not have the staff that would allow for the additional workload.
 2. Provide necessary training to what may become “new” divisional directors.
 Appropriated funds to provide profession development training for department heads with six managers taken advantage forty-four training programs. Bourne’s Employee Assistance Program has also provided supervisory training and management course throughout the year.
- B. Expand Professional Development opportunities to Management staff both at cost and tapping into those programs offered by various NFP and State Government for little or no direct expense.
 Fourteen managers took advantage of over seventy professional development opportunities that were offered this year.
- C. Commence research on how to begin a succession planning process and program. The Town has many department heads with distinguished and long tenure with the Town of Bourne. It is important to glean, in document form, the vast institutional memory of those employees who look toward retirement over the next 5 to 7 years. The department heads are creating an informal handbook on the operational aspects of their departments. This process will have to include new leadership mentoring and will tie directly into expanding the professional development opportunities of their subordinates.

Goal: Efficiency and Facilities

The town expanded its joint purchasing power with the Bourne School Department in addition to the savings through utilizing the Barnstable and Plymouth County bid programs. Regional approaches to some services and equipment purchases continue to be explored with Cape managers.

The town has move towards a professional facilities manager and has developed the job description and hopefully will be hired by the fall of 2012.

Goal: Revenue Source Augmentation

1. Continue work of the ISWM Working Group to seek technologies and methods to expand revenue sources.

The work of the ISWM Business Model Working Group, ISWM professional staff and consultant continue to move forward with great success. Long-term solutions for ISWM's stability have been reached and signed off by the Board of Selectmen. The RFP process has gone forward and the Town received three different technologies that seek to lease land on the ISWM facility or provide a technology that permits the Town to reduce expenses.

2. Review Marina potential through fees and possible service expansion. Work with Shore and Harbor Committee and the Director of Natural Resources.

This goal is continually reviewed by the Department of Natural Resources and compared to other municipal marina operations. Preventive maintenance of Marinas will continue to assure that we retain the level of revenues that we have come to expect.

3. Continue to seek alternative energy scenarios where the Town's utility costs can be reduced and potential for profit endeavors could be researched and implemented.

The Energy Advisory Committee and the coordinator are seeking new rooftop solar on a variety of buildings and we are looking at the potential of purchasing wind generated power from the Kingston Turbines. The Town has saved a considerable sum of money in the conversion costs at the Library and schools. The out years will provide substantial savings utilizing natural gas vs. oil. We also continue to audit town owned facilities for achieving energy efficiencies.

4. Follow up with the sale of surplus municipal properties and equipment. Seek any potential for land leases.

The sale of Town owned land is still a work in progress, but is expected to be complete by the end of the calendar year 2012. Surplus equipment will be sold after the real property. A purchase and sale agreement has been signed with private developer for the purchase of the Coady School property.

The land leases at the ISWM facility will be initiated in fiscal year 2013.

Goal: Local Government Openness and Transparency

To Promote Local Government Openness and Transparency

1. Assure full compliance with the New Open Meeting Law
2. Web-site maintenance and expansion of reports available on line
3. More televised meeting of elected boards and committees
4. Encourage volunteer trainings
5. Selectmen to report activities at regularly scheduled BOS meetings

The necessity of adherence to the new Open Meeting Law was emphasized to department heads and all new committee appointees. Including a packet, this was given

out to individuals, with the Conflict of Interest guidelines and open meeting laws published by the Massachusetts Attorney General.

Any board, committee or department now has the ability to insert minutes on the website and provide web-based information.

There is an on-going attempt to have more televised meetings of elected boards and committees. Hopefully, after the local access TV station gets established as a non-profit corporation, there will be greater interest again to televise meetings of boards such as the Planning Board and Board of Health.

The Selectmen regularly report activities during the BOS meetings, so that the public knows what kinds of events are attended during the week.

Goal: Capital Facility and Planning

The Board of Selectmen prioritized the DPW facility as the greatest need of replacement putting together a Public Works Building Facility Committee which has worked with Weston & Sampson to prepare all the necessary plans for a new facility at a special Town meeting next year. It has been a work in progress with members visiting a number of facilities in Massachusetts to find the most effective and efficient facility to serve the Town of Bourne.

Licenses

As the Local Licensing Authority, the Board issued the following Licenses during the year.

Liquor Licenses	41
Food Licenses	77
Food Vendor	19
Weekday Amusement	23
Sunday Amusement	21
Coin Operated Amusement Devices	13
General Licenses	3
Inn holder/Lodging	1
Junk Dealer's	20
Car Dealer's	25
Public Livery	13
Taxi	2

Town Committees

Cable Television Advisory Committee negotiated a new ten year contract with Comcast with the assistance of Attorney Peter Epstein. The Town will now have to have a private Cable studio under a 501c3 to provide local cable programs which provide transparency of government boards which is a major goal of the Board of Selectmen. Bourne will be receiving approximately \$200,000 a year to support this studio and another \$20,000 for cable capital projects. Unfortunate with Comcast regionalizing its offices, Bourne will be losing their local office on Perry Ave.

Landfill Business Model working group has been working on long term contracts to insure a continued revenue flow for ISWM and long-term trash disposal at SEMASS in

Rochester once the landfill closes. The first contract signed is valued at \$122 million and is set to begin in 2015. Bourne will accept SEMASS incinerated ash for disposal and in return SEMASS will accept Bourne's trash for 15 years after Bourne's landfill is closed. The group is working with consultant George Aronson of CommonWealth Resources Management Corporation researching a number of technologies such as gas recovery systems and anaerobic digestion system that were proposed by private companies recognizing the tremendous assets available at the landfill. Once they identify technologies that would be a benefit to the town, approved by the Board of Health and EPA they will be able to go forward with RFP's.

Bourne Recreation Committee will be assisting the recreation director in a number of new programs added to the department this year. The Life Guard program which includes providing Life Guards at selected beaches and swimming lessons on both sides of the canal. Recruiting Life Guards, insuring they are qualified and outfitting them with the proper safety equipment.

Also taking over the Swish Basketball program that was a successful privately run program in the past, are all new responsibilities of the Recreation Department. The Recreation department will need a number of volunteers as coaches and coordinators. The Board would like to thank all the volunteers who serve on our committees throughout the year. The research you do for the Board of Selectmen is a great asset to the board, in their decision making role as the executive branch of government, as outlined in the Town Charter.

Selectman's Meetings

Selectmen Jamie J Sloniecki resigned January 17, 2012 after five and half years of dedicated service to the community. The May election had Chairman Donald J Pickard, Past Selectman Linda Zuern and Gary O. Maloney competing for two seats on the Board. Linda Zuern who had served as Selectmen from 2002 to 2008 won with 849 votes and Donald J Pickard came in second winning with 809 votes. Gary O. Maloney lost the election for Selectman, receiving 685 votes but did win a seat on the Veterans Memorial Community Building Board of Trustees.

Subsequently to the election, the Board voted the following make-up of the Board, John Ford Chairman, Donald Pickard Vice Chairman and Peter Meir as Clerk for the coming year.

Many thanks to those who worked for candidates, sponsored debates, residents that took the time to vote and poll works that insured that election day runs smoothly. The Selectmen have been holding three meetings a month, workshops and joint meetings with the Finance Committee during Budget preparation for the Town Meeting as well as multi meetings with Finance, Board of Health, Capital Outlay, ISWM Committee and Energy advisory Committee on matters pertaining to the Landfill.

Admirations

The Board of Selectmen would like to thank all of the hundreds of volunteers who give endless hours to our community; sharing their talents and skills in our schools, libraries, the community building, churches, nonprofit organizations and youth activities; along with those who volunteer their time and expertise on our various town boards and committees. We appreciate our local businesses that constantly donate time and money to various causes to make our town a better place in which to live. With gratitude, we

thank our elected officials and especially our dedicated town employees who give beyond what is required of them and serve our residents so well. Fortunately for all of us, there are so many people in the town of Bourne who help others daily because they enjoy giving. We welcome new residents, our youth and others who are not involved to volunteer in our community in some way.

Respectfully submitted,

John A. Ford Jr., Chairman
Donald J. Pickard, Vice Chairman
Peter Meier, Clerk
Earl Baldwin, Member
Linda Zuern, Member

Report of the Selectman's Task Force on Local Pollution and Phase II Stormwater Management

To the Honorable Board of Selectman
and of Citizens of the Town of Bourne:

These committees have distinctly different responsibilities, but at the request of town officials are comprised of the same committee members.

The Selectman's Task Force is charged, by executive order, in part to recommend ways and means to prevent and correct pollution, work closely with other town officials and agencies, and to educate and inform the public regarding these matters.

The Phase II Stormwater Management Community Oversight Group is a result of a federally mandated program. The Environmental Protection Agency (EPA), recognizing that a major source of contamination of waterways is from stormwater runoff. Further, cities and towns must recognize this problem and remedy the problem in part by educating the public. They should be involved in designing and supporting bylaws and zoning changes as remedies. Much of the effort falls within the purview of the appropriate municipal staff.

The EPA Region 1 small MS4 central mandates that there shall be oversight of these efforts by a citizen oversight group. As a result the Phase II Oversight Group was formed by Executive order by the Board of Selectmen. The Committee has been active in monitoring the progress of the town's commitment to develop stormwater management runoff bylaws and present them for town meeting approval.

The agendas of these committees are posted as one, but the different agenda items are separately identified and acted upon. Copies of each month's agenda are sent to the Selectmen's office, and other town officials.

One of the committee's goals is to review the list of state prohibited shellfish bed closures and determine if remediation could lead to reopening. The committee worked with the D.N.R. Director to help remediate a stormwater runoff problem on Taylor's Point. A \$20,000 Engineering Grant for the town, was secured from the Buzzard Bay Watershed Municipal Mini Grant Program. We have monitored the selection process for the actual awarding of a contract. We plan on following the progress in securing another grant for construction. The committee continues to monitor the status of all the shellfish beds that are currently closed by the state. We will be recommending sites that appear to have the best potential for remediation efforts.

The committee was provided with maps of Bourne showing the location of drainage structures, such as catch basins and outfall pipes to assist in our work.

The committee still needs two new members to reach full membership of seven. Interested parties should contact the Selectmen's Office.

Then committee also thanks the staff of the Selectman's Office, town officials, and special thanks to the DNR Director Mr. Mullen, for all of their assistance this year.

Respectfully submitted,

Mort Toomey
Chairman

Report of the Sewer Department

To the Honorable Board of Selectman
and the Citizens of the Town of Bourne:

The sewer department submits their Annual Report for the fiscal year ending June 30, 2012.

The installation of the Town of Bourne Sewer System was completed in 1992. The system has 3 separate collection systems. There are 997 users tied into the system of which 27% are in Hideaway Village with the balance are in Buzzards Bay. The current system now two decades old is showing signs of degrading and will require significant repairs.

The total committed revenues for the Fiscal Year ending June 30, 2012 are as follows: annual sewer bills equal \$731,798 and \$125,040 in committed revenue for water overages totaling \$856,838.00. As of June 29, 2012 Hideaway Village had 36 delinquent users (18%) and Buzzards Bay had 72 delinquent users (10%).

It is time now to start serious planning on how to repair a system that is starting to fail and how to fund the repairs. George Tribou and his staff have made a number of repairs on failed system components that are constructed with obsolete parts. Depending on makeshift repairs will not solve the pending crises.

The agreement with the Town of Wareham and the Town of Bourne was negotiated for 20 years. Contract reviews are held every five years by the respective sewer commissioner and every two years by the respective sewer department heads. The agreement allows the Town of Bourne to discharge 200,000 gallons of wastewater per day to the Wareham system.

We would like to thank the Bourne Police Department and the Department of Public Works for their continued support, along with the Wastewater Advisory Subcommittee members.

Wastewater Advisory Subcommittee Members

Michael F. Brady - At Large
William W. Locke - At Large
Mary Andrews - At Large
Elaine Lewis-Ryan - Commercial Members
Stanley Andrews - Board of Health
Vacant – Cape Cod Water Protection Collaborative
Donald Montour - Finance Committee
Sallie Riggs - BFDC

The Sewer Inspector George Tribou and Sewer Department Employees are on call 24 hours a day. can be contacted Mon-Fri between 8:30 am and 4:30 pm at 508 759-0600 x503 or 508 759-0615 x512. For after normal business hours and weekends contact the Bourne Police Department at 508-759-4420 x0.

Respectfully submitted,

Earl Baldwin- Chairman
Sewer Commission

Report of the Shore and Harbor Committee

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

Your Shore and Harbor Committee is pleased to submit this report for fiscal year 2012. This committee was created to replace the Greater Beach Committee in 1959 and was instituted as a By-law through Town Meeting vote in 2002. Its duties are defined in the By-law, but in general it was formed as a committee that would ensure the waterways and related facilities in Bourne were being used in the best interest of the town.

Dredging

Dredging is an on-going program for many coastal communities to maintain navigable channels, mooring areas and maintain proper flow. Additional benefits of dredging are realized in many of the town's coastal resources. Increasing the volume of water flow provides better flushing and results in an environment that will produce more shellfish. The dredge spoils, if suitable, can be used to replenish our local beaches that decrease in size each year due to erosion. From initial planning to completion of permitting takes between three and four years. Dredging typically occurs in late fall and early winter as prescribed by Massachusetts Division of Marine Fisheries.

This year's dredging project was Hens Cove. The committee is pleased to report that the Barnstable County Dredge completed its dredging in December of 2011.

The next dredging projects in the planning stages include specific sections of the Pocasset River, Cohasset Narrows and Barlows Landing. Cohasset Narrows has been in the planning stages for almost four years. The Army Corps of Engineers have completed an engineering study, but they have determined that because the channel is primarily used by non-commercial shallow draft vessels it is not on high on their priority list. As a result, it appears that if this project is going to happen, it will be undertaken on a local level.

Monument Beach Marina

Two significant accomplishments were made: completion and approval of the marina reconfiguration plan for the Monument Beach Marina. Second was the replacement of the Septic System.

Other Accomplishments

Other matters addressed by the committee this year were:

The importance of a Marina Manager to oversee the town owned marina facilities. The marinas are a critical resource to boaters and a major source of revenue to the town. Therefore for they need to be properly managed and maintained. The Committee would like to thank Robert Dawley, retiring Marina Manager, for his outstanding work.

Mooring wait lists, outhauls, and the town mooring regulations are an on-going topic in the Town of Bourne. Over the years these regulations have been continually refined and improved. After a number of hearings, the Committee recommended the regulations remain as currently written.

On a related subject, the Committee addressed the role of commercial moorings in town. Commercial moorings play an important role in support of recreational boaters and are an essential part of financial viability of the commercial marine industry in Bourne. Recommendations were made to better define commercial moorings to be added to the mooring regulations in the future.

With much appreciation, we would like to thank the Town Administrator and the Board of Selectmen for their continued support. We also want to thank Michael Leitzel of the Town's Engineering Department for his expertise and efforts in solving our problems and helping us achieve our goals. We wish to thank Brendan Mullaney and the Conservation Commission, Rick Tellier, George Sala and the staff of the D.P.W. along with all the other town departments, Wayne Jedke of the Barnstable County Dredge, and we especially wish to acknowledge Tim Mullen, the Town's Harbor Master and his staff for all their efforts on our behalf.

Respectfully Submitted,

Richard F. Libin
Chairman

Report of the Town Administrator

I am pleased to submit this seventh annual report of the Town Administrator. This report is for the fiscal year ending June 30, 2012. This brief summary focuses on the significant topics of interest during the past year.

As of June 30, 2012, the Town's financial position remains stable. Town's bond rating continuing to remain most positive is a further assurance that management continues to steer the town on overall fiscal matters and communicate the Administrator's and Selectmen's priorities clearly. The key to success during good and bad economies is open dialogue. Even during times of tumult during the past year, the Board of Selectmen and Town Administrator work collectively and cooperatively to serve the citizens of Bourne to provide the best services for the lowest possible. Overall conservative fiscal spending, saving an appropriate amount for future large expenditures and the unforeseen has allowed the Town to be in a much more fiscally stable position than many neighboring communities.

The slight economic improvement of the Commonwealth and Bourne has allowed some minor easing of the extremely strict policies regarding hiring. We are now replacing some positions that had been on hold and are looking to bring on an additional accounting professional in the Finance Department and a Facilities Manager for the Town and School Department. Both of these positions will further professionalize the workforce and provide municipal savings in the mid to long term. These positions have been GOALS of the Board of Selectmen for the past two fiscal years and were funded and approved at the Annual Town Meeting. While the Town continues to have a positive situation from an overall fiscal perspective as noted above, the Selectmen have directed that we do more with less – a prudent approach as we head into an uncertain political season at the national level. The Town Administrator looks toward multi-year planning matters revolving around personnel decisions and the continuing need for professional assistance in the Planning Department. Movement toward a full time professional Director of Economic Development is a necessity and will be presented for the Selectmen and Town Meeting to address in FY15, two years from now. Thus, all try to reach the plans which make realistic accommodations to care for the needs of the citizens of the Town. Many times this requires smart improvisation.

The costs of employee benefits and specifically health insurance related costs, compliance with the requirements of the Commonwealth are always of prime concern to the citizens, employees, and Chief elected officials. The excellent work of the Treasurer and HR Director, working in conjunction with the employee's representatives, the Town remains in full adherence with all federal and state mandates, as required. Employees are picking up more costs associated with their health care and prescription drugs. The Town will monitor new regulatory requirements and make adjustments as necessary.

Some other area of note include: The Town is currently in the search process for a new Director of the Council on Aging due to the resignation of the now former Director; the final phase of upgrading Main Street in Buzzards Bay Village is in the final design stages and construction will begin during the course of the summer. This project is a result of

a successful 1.25 million dollar grant from the MASS WORKS program; Final Planning for Rehabilitation work is to begin on the Bournedale Herring Run and the Red Brook Herring Run. The Town has been successful in securing a \$900,000 housing rehabilitation grant through the Department of Housing and Community Development. Work was completed on the bridge, drainage and safety improvements on Sandy Pond Road; Bridge rehabilitation work began on the singing bridge, over the Pocasset River; A new septic system is designed and will be completed at the Monument Beach Marina of the summer of 2012; the Department of Public Works is creating a long term road replacement and maintenance program; and ISWM will soon be completing the new residential recycling area at the Bourne landfill. The Town continues to improve and expand its on-line capabilities in a great number of Departments. As you can readily see, much has been accomplished and much in the works to be finished. The employees of Bourne work very hard on your behalf. I stress the need to plan for the acquisition of an Economic Development Director in FY 2015.

The Board of Selectmen meets annually as prescribed by the Town of Bourne Charter, as amended, to establish goals for the Town. It is the charge of the Town Administrator to assist the Board in selecting priority areas of focus. The Town Administrator and municipal departments then endeavor to implement the Selectmen's directives to the best of their ability. The Selectmen have been creative and forward thinking in establishing realistic goals for the community for both the short and long terms.

I would like to thank the citizens of the Town of Bourne for the continued honor and opportunity to serve as Bourne's Town Administrator. I would also like to thank the staff of the Selectmen/Town Administrator's Office, Department leaders all town employees and our many volunteers for their dedication and commitment to the citizens of Bourne. The citizens of this community can be proud of the hard work and dedication of the employees and the many elected and volunteer members of commissions, boards and committees.

Respectfully submitted,

Thomas M. Guerino
Town Administrator

Report of the Town Collector

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Town Collector's office is responsible for the collection of all Real Estate, Personal Property bills, Motor Vehicle Excise bills, Boat bills, Mooring and Marina bills, Landfill collections, Sewer User Fee and usage bills, Mooring Wait List and Directional Sign fee.

The office also posts and balances all abatements granted by the Board of Assessors and then balances monthly with the Assessor's office.

The taxpayer can go to the Town of Bourne web-site and make online payments using Unipay Gold to pay for many things to include real estate, excise and personal property taxes. This form of payment can only be used for current bills. Past due payments cannot be paid using Unipay Gold.

Real estate and Personal property bills that are mailed June 30th for the 1st and 2nd quarter billing and December 31st for the 3rd and 4th quarter bills. The first quarter payment is due by Aug 1st, the second quarter bill is due by November 1st, the 3rd quarter bill is due by Feb. 1st and the 4th quarter bill is due by May 1st. Excise tax bills are due 30 days from the issuance of the bill.

If you have any questions regarding your assessment, abatement, or you need to change your mailing address for tax bills, please call the Assessor's office 508-759-0600 Ext. 510.

Please feel free to call the Collector's office Monday – Friday 8:30 to 4:30 at (508) 759-0600 Ext. 507, if you have any questions about collections of your taxes.

Respectfully submitted:

Karen E Girouard, Town Collector

REPORT OF THE COLLECTOR OF TAXES							
FISCAL YEAR 2012							
TOWN OF BOURNE							
	Outstanding 1-Jul-11	Commitments	Refunds	Payments to Treasurer	Abatements	Balance Due As 30-Jun-12	Payments After CHAP. 58 -8
PRIOR YEARS ABATED EXCISE							\$2,259.33
2003 M. V. Excise	\$15,629.63			\$229.69		\$15,399.94	
2004 M. V. Excise	\$18,945.87			\$1,167.81		\$17,778.06	
2005 M. V. Excise	\$21,398.01			\$1,582.29		\$19,815.72	
2006 M. V. Excise	\$23,438.19			\$2,291.67		\$21,146.52	
2007 M. V. Excise	\$22,178.28			\$1,727.20		\$20,451.08	
2008 M. V. Excise	\$23,108.92			\$2,818.56	\$1,704.28	\$18,586.08	
2009 M. V. Excise	\$29,772.61		\$3,688.56	\$10,156.83	\$3,949.92	\$19,354.42	
2010 M. V. Excise	\$57,695.21	\$12.71	\$1,566.02	\$29,531.52	\$3,256.87	\$26,485.55	
2011 M. V. Excise	\$267,441.32	\$197,643.35	\$17,033.52	\$398,777.20	\$31,457.23	\$51,883.76	
2011 M. V. Excise	\$0.00	\$2,014,643.03	\$13,534.69	\$1,723,025.46	\$52,893.70	\$252,258.56	
PRIOR YEARS ABATED BOAT TAX							
2003 Boat Excise	\$4,418.00					\$4,418.00	
2004 Boat Excise	\$5,593.00					\$5,593.00	
2005 Boat Excise	\$3,949.59			\$15.00		\$3,934.59	
2006 Boat Excise	\$4,619.75			\$15.00		\$4,604.75	
2007 Boat Excise	\$4,027.00					\$4,027.00	
2008 Boat Excise	\$2,222.00			\$60.00		\$2,162.00	
2009 Boat Excise	\$4,703.33			\$25.00	\$70.00	\$4,608.33	
2010 Boat Excise	\$5,655.42			\$92.25	\$93.00	\$5,470.17	
2011 Boat Excise	\$4,575.50		\$44.17	\$612.00	\$346.50	\$3,661.17	
2012 Boat Excise		\$116,463.00	\$236.50	\$105,465.41	\$5,391.42	\$5,842.67	
2011 Mooring		\$1,750.00	\$70.00	\$1,470.00	\$350.00	\$0.00	
2012 Mooring		\$234,500.00	\$490.00	\$230,300.00	\$2,660.00	\$2,030.00	
2008 Marina	\$100.00					\$100.00	
2009 Marina	\$200.00					\$200.00	
2010 Marina	\$2,213.10					\$2,213.10	
2011 Marina	\$7,237.48	\$150.00		\$7,146.67		\$240.81	
2012 Marina		\$842,027.00	\$11,109.00	\$714,170.73	\$128,919.00	\$10,046.27	
2008 Town fee	(\$100.00)					(\$100.00)	
2009 Town fee	(\$150.00)					(\$150.00)	
2011 Town Fee	(\$150.00)					(\$150.00)	
2012 Town fee		\$44,550.00	\$1,200.00	\$38,400.00	\$7,500.00	(\$150.00)	
2011 State Tax	(\$62.00)					(\$62.00)	
2012 State Tax		\$3,062.50	\$250.00	\$2,437.50	\$1,000.00	(\$125.00)	

TAX	BALANCE 7/1/2011	COMMITMENTS	REFUNDS	PAYMENTS	ABATEMENTS	TAX TITLE	BALANCE 6/30/2012
2000 Real Estate	(\$85.91)						(\$85.91)
2001 Real Estate	(\$191.34)						(\$191.34)
2002 Real Estate	\$2,814.42						\$2,814.42
2003 Real Estate	(\$8,481.91)						(\$8,481.91)
2004 Real Estate	(\$104.01)						(\$104.01)
2005 Real Estate	(\$9,168.00)						(\$9,168.00)
2006 Real Estate	(\$1,534.06)						(\$1,534.06)
2007 Real Estate	(\$6,909.85)		\$3,796.00				(\$3,113.85)
2008 Real Estate	(\$6,958.31)		\$2,545.49				(\$4,412.82)
2009 Real Estate	\$78,851.08		\$7,456.76	\$47,625.71	\$2,585.40	\$55,155.40	(\$19,058.67)
2010 Real Estate	\$516,263.98		\$8,391.29	\$295,823.60	\$7,101.16	\$93,965.94	\$127,764.57
2011 Real Estate	\$1,484,168.11		\$43,150.34	\$1,004,607.01	\$9,080.34		\$513,631.10
2012 Real Estate		\$36,372,098.40	\$25,679.54	\$35,152,222.51	\$339,153.31		\$906,402.12
2001 Land Bank	\$88.22						\$88.22
2002 Land Bank	\$78.31						\$78.31
2003 Land Bank	\$16.91						\$16.91
2004 Land Bank	\$136.14						\$136.14
2005 Land Bank	\$218.09						\$218.09
2006 Comm. Pres. Act.	(\$190.00)						(\$190.00)
2007 Comm. Pres. Act	\$42.76		\$113.90				\$156.66
2008 Comm. Pres. Act	\$69.86						\$69.86
2009 Comm. Pres. Act	\$2,800.17		\$133.50	\$1,391.14	\$77.56	\$1,556.10	(\$91.13)
2010 Comm Pres. Act	\$15,349.09		\$236.62	\$8,678.07	\$213.03	\$2,825.77	\$3,868.84
2011 Comm. Pres. Act	\$44,830.77		\$950.20	\$29,710.59	\$182.42	\$90.00	\$15,797.96
2012 Comm. Pres. Act		\$1,085,468.26	\$679.95	\$1,042,524.62	\$2,278.25	\$859.59	\$40,485.75
1999 Personal Property	(\$3.36)						(\$3.36)
2000 Personal Property	(\$10.06)						(\$10.06)
2001 Personal Property	(\$10.25)						(\$10.25)
2002 Personal Property	(\$32.66)						(\$32.66)
2003 Personal Property	(\$35.10)						(\$35.10)
2004 Personal Property	(\$12.04)						(\$12.04)
2005 Personal Property	\$25,593.29			\$374.09	\$30.24		\$25,188.96
2006 Personal Property	\$23,937.94			\$339.80	\$113.44		\$23,484.70
2007 Personal Property	\$24,767.75		\$403.63	\$418.69	\$424.63		\$24,328.06
2008 Personal Property	\$26,590.62		\$2,237.33	\$512.65	\$2,260.35		\$26,054.95
2009 Personal Property	\$23,167.74			\$624.92	\$25.58		\$22,517.24
2010 Personal Property	\$26,173.18			\$2,840.37	\$25.63		\$23,307.18
2011 Personal Property	\$31,374.98		\$1,501.35	\$14,937.10	\$1,573.36		\$16,365.87
2012 Personal Property		\$912,129.60	\$196.70	\$883,916.04	\$17,880.13		\$10,530.13

TAX	BALANCE 7/1/2011	COMMITMENTS	REFUNDS	PAYMENTS	ABATEMENTS	TAX TITLE	BALANCE 6/30/2012
2006 Street Betterment	(\$70.85)						(\$70.85)
2006 Street Committed Interest	(\$22.13)						(\$22.13)
2009 Street Betterment	(\$20.94)						(\$20.94)
2009 Committed Interest	(\$15.12)						(\$15.12)
2010 Street Betterment	\$64.34			\$64.34			\$0.00
2010 Committed Interest	\$51.47			\$51.47			\$0.00
2011 Street Betterment	\$64.33			\$51.31			\$13.02
2011 Committed Interest	\$43.31			\$38.49			\$4.82
2012 Street Betterment		\$6,191.26		\$5,557.00	\$202.85		\$431.41
2012 Committed Interest		\$2,906.80		\$2,369.80	\$177.84		\$359.16
2001 Sewer Betterment	\$186.73						\$186.73
2004 Sewer Betterment	(\$108.16)						(\$108.16)
2005 Sewer Betterment	\$175.22						\$175.22
2005 Committed Interest	\$266.48						\$266.48
2006 Sewer Betterment	\$81.90						\$81.90
2006 Committed Interest	(\$26.35)						(\$26.35)
2007 Sewer Betterment	\$94.97						\$94.97
2007 Committed Interest	\$89.25						\$89.25
2008 Sewer Betterment	(\$92.30)						(\$92.30)
2008 Committed Interest	(\$64.14)						(\$64.14)
2009 Sewer Betterment	(\$144.37)						(\$144.37)
2009 Committed Interest	(\$177.72)						(\$177.72)
2010 Sewer Betterment	\$641.22					\$231.16	\$410.06
2010 Committed Interest	\$258.97				\$99.35		\$159.62
2011 Sewer Betterment	\$1,774.07			\$498.51			\$1,275.56
2011 Committed Interest	\$469.64			\$124.64			\$345.00
2012 Sewer Betterment		\$33,264.30		\$31,648.37			\$1,615.93
2012 Committed Interest		\$6,576.35		\$6,293.15			\$283.20
2006 Sewer Lien	(\$336.28)						(\$336.28)
2007 Sewer Lien	\$809.84						\$809.84
2008 Sewer Lien	\$75.15						\$75.15
2009 Sewer Lien	\$48.49						\$48.49
2010 Sewer Lien	\$18,228.96			\$8,645.34		\$6,441.97	\$3,141.65
2011 Sewer Lien	\$31,432.52			\$8,969.69			\$22,462.83
2012 Sewer Lien		\$118,364.93		\$90,083.08			\$28,281.85
2004 Septic Comm. Interest	\$54.49						\$54.49
2005 Septic Comm. Interest	(\$95.62)						(\$95.62)
2009 Septic Comm. Interest	\$150.66						\$150.66
2010 Septic Betterment	\$1,845.40			\$1,710.39			\$135.01
2010 Septic Comm. Interest	\$1,056.95			\$948.94			\$108.01

TAX	BALANCE 7/1/2011	COMMITMENTS	REFUNDS	PAYMENTS	ABATEMENTS	TAX TITLE	BALANCE 6/30/2012
2011 Septic Betterment	\$4,661.31			\$2,941.55			\$1,719.76
2011 Septic Comm. Interest	\$2,381.12			\$1,467.09			\$914.03
2012 Septic Betterment		\$17,317.97		\$14,916.27			\$2,401.70
2012 Septic Comm. Interest		\$9,242.61		\$7,787.18			\$1,455.43
2011 Sewer Usage	\$141,259.29			\$35,613.46	\$105,645.83		\$0.00
2012 Sewer Usage		\$856,838.00		\$738,800.93	\$870.00		\$117,167.07
Fees				\$46,326.00			
Registry of Motor Vehicles				\$25,560.00			
Waterways				\$6,307.40			
Municipal Lien Certificates				\$24,625.00			
Pocasset Mobile Park				\$14,100.00			
Bad Check fee				\$825.00			
Education Fund				\$174.51			
Scholarship Fund				\$303.98			
Betterment release				\$56.00			
Sewer Bett. Payoff				\$2,708.76			
Sewer Comm. Int. payoff				\$131.79			
Directional Signs				\$1,340.00			
Landfill				\$9,243,560.25			
Real Estate tax file				\$1,050.00			
Street Bett. Payoff				\$1,036.08			
Committed Interest payoff				\$61.59			

Report of the Office of the Town Planner

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The following is a report of the Office of the Town Planner also known as the Planning Department, for the Fiscal Year of 2012.

The Planning Department operates essentially in two functions; regulatory and planning; our primary work involves organizing the Planning Board's regulatory process, by reviewing and commenting on development projects.

Our department continues to maintain the Town's land database, land use and population estimates and projections; along with responding to the day-to-day requests of other departments, boards, developers and the public. As Town Planner my duties also include managing the budget, payroll and other administrative functions of the Department.

Assistance to Other Town Boards

The Planning Department has provided assistance and recommendations on numerous requests from various town boards, commissions and departments throughout the year, including the following:

- Zoning Board of Appeals – provided input to 40B projects and nonconforming lot special permits
- Open Space Committee – Provided maps for potential acquisitions, maintenance of the open space inventory
- Affordable Housing Trust – Provided staff support to the Housing Specialist
- Housing Partnership Committee – Aid committee in the implementation of Housing Action Plan
- Department of Public Works

Regulatory Review

Over the past year the Planning Department has reviewed multiple development projects for the Planning Board:

- 8 Site Plan-Special Permit
- 8 Special Permits
- 2 Site Plans
- 1 Subdivision
- 11 Approval Not Required Plans (not considered subdivisions)
- 1 Access Determination
- Multiple development inquiries 11 that required additional research
- 12 ± Nonconforming lot reviews

Major Projects Highlighted

- McDonalds (Sagamore): The project consisted of the demolition of the existing McDonald's restaurant, adjacent gas station, and liquor store, construction of a new 4,775 SF restaurant with double drive-thru and outdoor patio seating.

- Market Basket (New 67,000 ± sf grocery store) redevelopment at the Sagamore Outlet Mall
- Hydroid manufacturing facility (produces high quality marine electronics, underwater vehicles and sensor systems): Located in the Heritage Industrial Park off of MacArthur Blvd relocated here 7 years ago from Woods Hole occupied a 17, 500 sf building will expanded to a new 30,000 sf. facility in the park, employing approximately 130 people

Amendments to Zoning By-Law Regulations

The fall 2011 October Town Meeting adopted two new zoning bylaws:

1. Regulation for placement of Storage Trailers & Storage Containers
2. Overlay District for Solar Photovoltaic Systems

The Annual Town Meeting May 2012 voted to adopt three new zoning bylaws:

1. New sign regulations for the Downtown
2. Established a Design Review Committee for the Downtown
3. Formalized the Design Guidelines for the Downtown

Planning

Throughout the year, the Planning Department has kept open lines of communication with others working on planning activities in Bourne such as the Bourne Financial Development Corporation, Main Street Steering Committee and the Wastewater Advisory Committee, by providing technical assistance such as buildout projections and growth limits.

FEMA Flood Zones:

The Planning Department along with the Engineering Department gathers and disseminates information on FEMA's ongoing revision of the flood zone maps. FEMA indefinitely postponed their "Map Modernization" revision originally scheduled to become effective in June 2012, rolling it into the more substantial "Risk MAP" revision that FEMA is currently conducting. FEMA advised the Town to expect Preliminary maps of the combined "Risk MAP Conversion" during the summer of 2012, but as of September 2012 FEMA has not yet issued them. We author and maintain an informative document of frequently asked questions about the flood zones, "Flood Zone FAQs," on the Planning web page of the Town website, at www.townofbourne.com, where the latest available information can be found.

Downtown Bourne (Buzzards Bay)

Over the past year the Planning Department along with Planning Board, the Main Street Steering Committee and the Cape Cod Commission planning staff worked on preparing the Growth Incentive Zone (GIZ) application for the Downtown. We are pleased to report that the Cape Cod Commissioners and the Barnstable County Assembly of Delegates approved our application. With this designation any proposed development that exceeds the thresholds of the Cape Cod Commission (CCC) can proceed without a referral to the CCC. With this significant achievement; those wanting to invest in the Downtown will be afforded the opportunity to proceed without a second layer of regulatory review, the permitting process has been streamlined.

Main Street Streetscape Phase III

The Town of Bourne received State funding for Phase III of the Downtown Streetscape Improvement project: \$1.25 million was included in the Governor's supplemental budget. This project was overseen by the Infrastructure Development Fund (MassWorks) under the administration of the Executive Office of Housing and Economic Development. Phase III is a continuation of street and sidewalk improvements that was done on the western and central portions of Main Street. The improvements included "street-calming" new sidewalks, curbing, handicap ramps, new street trees, and street lighting. The project was slated to begin in the Spring of 2012, however was delayed due to engineering missteps. Unfortunately the State mandated that the project start before June 20, 2012, therefore putting construction at the peak of the summer business season. Although it was difficult time for the businesses along Main Street I am happy to say that the project was a success.

Historic

I am pleased to announce that the following four Town properties were approved by Mass Historic and forwarded to the National Register of Historic Places for final approval:

1. Bourne High School aka Kempton J. Coady School Junior High School, 85 Cotuit Road
2. Jonathan Bourne Public Library aka Historical Center, 30 Keene Street
3. Bourne Town Hall, 24 Perry Avenue
4. Bournedale Village School House, 29 Herring Pond

The Planning Department in conjunction with the Bourne Historic Commission contracted with the Public Archaeology Laboratory, Inc to prepare the National Register Nomination Application back in 2009, due to the complexity of the process the final nomination was not approved until September 2012.

Geographic Information System (GIS):

The Planning Department is responsible for the town's Geographic Information System (GIS). We maintain and update the GIS data. We make maps and perform analysis, not only for Planning but for many other town departments and other entities. Many of these maps are available for view on the Planning page of the town website.

GIS activities in the past year:

- Extensive data maintenance and updating of 10+ Town-maintained GIS data layers
- Revised the Assessors maps displayed on the Town website
- Created maps of Town-owned properties, taxtitle properties, and Town-owned properties for auction
- Collaborated with Secretary of State's GIS department to create new Precincts map
- Collaborated with MassGIS's consultant in production of new GIS Parcels map to State's highest "Level 3" standard
- Initiated resolution of 12+ discrepancies in addresses between Assessors, Engineering & 911 database
- Made 70 flood zone determinations at request of citizens
- Attended meetings of the Cape Municipal GIS Users Group
- Performed analysis and created maps for application for State Slum/Blight designation for Main Street

- Shared GIS data with:
 - InfoCode, Board of Health's contractor on Reverse 911
 - MassGIS
 - Sewall, MassGIS's contractor on upgraded standardized Level 3 Parcels
 - Cape Cod Commission
 - Harvard University's Graduate School of Design
 - 3 commercial entities

Bourne Housing Rehabilitation Program (HRP)

The Town of Bourne applied and received a \$900,000 Community Development Fund grant to establish a Housing Rehabilitation Program the Downtown and Buzzards Bay Village neighborhoods. The HRP was designed to improve housing conditions for low and moderate income residents by providing financing to correct code violations. Financing was provided through a Deferred Payment Loan, to eligible owner occupants and investor owners. The maximum deferred loan was \$30,000 per unit with the potential for an additional \$5,000 per unit for removal of lead paint or asbestos or to construct handicapped access improvements.

In addition to the rehab program the Town partnered with the Bourne Housing Authority to replace the roof and gutters at the Continental Senior Apartments.

The Program will be completed at the end of 2012; the Planning Department is currently working on a new application for additional funds to continue the housing rehab program and to begin a sign and façade program for the downtown.

Conclusion

The Planning Department appreciates the support and encouragement it has received from the citizens of Bourne. We encourage you to participate actively in community meetings about our town's future; we invite you to visit the Planning Department/ Planning Board pages of the Town's website. The site provides Planning Board agendas, minutes, notices and forms, planning-related links, the Zoning Bylaw, project checklists, the Board's Subdivision and Special Permit Regulations and other planning-related documents. Please feel free to contact the Planning Department with any questions or comments.

Respectfully submitted,

Coreen V. Moore, Town Planner

Report of the Upper Cape Cod Regional Technical School

To the citizens of Bourne, Falmouth, Marion, Sandwich, and Wareham:

ELECTED SCHOOL COMMITTEE REPRESENTATIVES:

TOWN OF BOURNE	MARY CROOK LISA DUMONT
TOWN OF FALMOUTH	MARK MANCINI EDMUND ZMUDA
TOWN OF MARION	EUNICE MANDUCA
TOWN OF SANDWICH	PENNY BLACKWELL STEVEN CHALKE, TREASURER
TOWN OF WAREHAM	ROBERT FICHTENMAYER, CHAIR KENT PEARCE
SUPERINTENDENT	ROBERT A. DUTCH

Upper Cape Cod Regional Technical School foundation enrollment, as of October 1, 2011 consisted of one hundred seventeen (117) students from Bourne, one hundred eighty-four (184) from Falmouth, fourteen (14) from Marion, one hundred twenty-four (124) from Sandwich, and two hundred twenty-five (225) from Wareham. For several years now, the school remains enrolled beyond capacity with a large waiting list that continues to grow each year. The school also has a full-time, self-sufficient adult Licensed Practical Nursing.

Upper Cape Tech continues to expand its offerings for adults and other out of school individuals. Adult tuition students, specialized afternoon and evening occupational programs, and summer programs are additional to the 664-pupil school day enrollment. Upper Cape Tech continues to offer valuable cost-effective services to its communities via its day and evening programs. 1,713 adult students were enrolled in evening courses during this fiscal year.

Our enrollment has continued to increase and should remain at the current level based on the size of our physical plant and faculty. We continue to receive almost 400 applications from 8th graders in the district for the 180 seats in the freshman class.

This fiscal year concluded with the continuation of several building and grounds projects intended to minimize overcrowding. These include construction of a press box and athletic field improvements as well as the construction of a 9,225-square-foot building designed to house the licensed practical nursing program. The construction is expected to be a two to three year project, built by students and teachers and funded by the profits from the LPN and adult education programs. The building will be home to the full-time LPN program and will include four classrooms/labs and a child care center, as well as provide space for offices and storage

The Regional School District Committee extends its appreciation to the many advisory boards that assist us in developing and maintaining educational programs, various town and school officials who support our efforts, and school staff members. It is the combined effort of all of these individuals that has enabled the success of the school and its graduates for the benefit of our communities. We look forward to your continued support.

Respectfully submitted,

Robert A. Dutch, Superintendent

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL CLASS OF 2012

BOURNE

Andrews, Christian
Coakley, Jacob
Coppenrath, Brian
Cosgrove, Julia
Davis, Dana
Goodman, Alisa
Lunedei, Dylan
Malone, Joseph
O'Neill, Caitlin
Pavilonis, Allison
Picciandra, Bryan
Sawyer, Matthew
Schmitt, John
Tavares, Nicolas
Tellier, Mathew
Tiernan, Colin
Tribou, Juddson
Turner, Brittany
Wilson, Rachael
Yochum, Joseph
Young, Mikayla

TOTAL B: 22

Report of the Bourne Veterans Memorial Community Center

To the Honorable Board of Selectmen and
Citizens of the Town of Bourne:

The Bourne Veterans Memorial Community Center is pleased to submit their annual report for the fiscal year ending June 30th 2012.

The Bourne Veteran's Memorial Community Center is headquarters for precinct 1 and 3 for all Town of Bourne, state and federal elections. It is also an emergency dispensing site for the need of a mass vaccination and is an emergency shelter. The Community Center also supports the Visiting Nurses Association each year by holding a flu clinic for the Bourne Community and we host the American Red Cross for community blood drives.

The Bourne Council on Aging is located at the Community Center as well as Bridging the Years, Supportive Adult Day Club. The Community Center is also home to the Recreation Department, which is responsible for the maintenance of the athletic fields, skate-park and playground behind the building. Both the Council on Aging and the Recreation Department maintains their own web page found on the Town of Bourne Web site. There you will find information on programming, registration forms, contacts and links to non-profit organizations that provides community involvement, volunteerism and youth sports for Town of Bourne residents.

In May 2012, the Bourne Veteran's Memorial Community Center welcomed the Veteran's Agent for Town of Bourne residents. The agent has an office located off of the main lobby, adjacent to the cafeteria. Office hours are Tuesday and Thursday from 9:00 AM to 12:00 PM unless otherwise posted.

There are many groups and organizations, including Town of Bourne Departments and Committees that use the Community Center. Here is a small sample of the many groups and activities: Al-Anon and Alateen support groups, Alcoholics Anonymous for Women, Bourne Board of Selectmen, Bourne Democratic Committee, Bourne Girl Scout Troops, Bourne High School Pig Skin Club, Bourne Planning Board, Bourne Pop Warner Football and Cheerleading Programs, Bourne Recreation Department Summer Camp and Learning Programs, Bourne Recreation Karate, Bourne Republican Committee, Bourne Youth Baseball, Bourne Youth Council, Bourne Youth Girls Softball, Bourne Youth Soccer, Buzzards Bay Beautification Group, Brain Injury Association of Cape Cod, Compassionate Friends, Cape Cod Waves Basketball, Harley Davidson Group, Hoxie Cultural Center, Pilgrim JOVC Volleyball, Visiting Nurses Association and Wastewater Advisory Committee.

Open Gym is available at the Community Center. Participants must bring their own equipment during Open Gym. Open Gym is not supervised by Community Center or Recreation Department Staff and it's only open to Bourne Residents. Children 13 and under must be accompanied by an adult while in the building during any unsupervised activity. The schedule for Open Gym is posted inside the building and on the Town of Bourne Web Site, Community Center page.

www.townofbourne.com/departments/community/communitycenter

The Community Center Board of Trustees is an elected five member board with the Chairman of the Board of Selectmen as a sixth member. There are three military veteran seats and two non-military veteran seats. The meetings are posted and held on the last Tuesday of the month and are open to the public. The meetings are to discuss community events, the Veteran's Memorial Wall and maintenance needs of the building.

In 2002, the new Veteran's Memorial Community Center was dedicated to all Bourne Veterans who served in a time of war. The Veteran's Memorial Wall is located in the Hall of Flags Room at the Community Center. Veterans who have entered into the armed forces as a resident of Bourne may have their name added to the wall. The veteran's agent can assist the veteran or the family of a veteran to have their name added to the Memorial Wall.

Respectfully Submitted,

Lisa Plante
Building Director

Report of the Veterans Services Department

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The following report is of the activities of the Department of Veterans' Services for the Town of Bourne for the period July 1, 2011 to June 30, 2012. Our duties are categorized in two basic areas: Benefits and Services.

Benefits:

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Bourne. During the year the Town of Bourne, through our office, handled more than 240 cases and extended benefits to qualified veterans totaling \$102,000 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

Services:

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining over \$4.1 million in cash payments for compensation and pensions for Bourne veterans and their dependents.

We extend our thanks to the Board of Selectmen, the Town Administrator and Finance Director, town veterans' organizations and the many town employees for their outstanding support throughout the year.

Contact Information:

Our service officer for the town is James Crockett. We encourage all veterans and their dependents to utilize our services. Our office hours in the Bourne Veterans Memorial Community Center are Tuesday and Thursday from 9:00 AM to 12:00 noon. The phone number is 1-508-743-3009. Veterans may also contact the main office in Hyannis five days per week at 1-888-778-8701.

In Service to Veterans,

James M. Crockett
Veterans Service Officer
Town of Bourne

Edward F. Merigan
Director/Veterans Agent

Report of the Wastewater Advisory Committee

To the Honorable Board of Sewer Commissioners
And the Citizens of the Town of Bourne:

In October 2010, the Board of Sewer Commissioners appointed a committee to “serve as advisors to the Bourne Board of Sewer Commissioners as it reviews options for wastewater management for the Town with a near-term focus on assisting investors and expanding the wastewater management capacity for the Village of Buzzards Bay and its immediate surrounding areas. This near-term focus has a particular urgency in the context of pending investment in Bourne’s Downtown and the need to create a Growth Incentive Zone to facilitate new investment.”

The Committee’s activities in the period July 1, 2011 to June 30, 2012 focused first on determining the potential demand for expanded wastewater treatment over the next 15-20 years and then on analyzing potential options to meet that need. The Committee’s work was supported by engineering professionals from a RESET group of the Cape Cod Commission’s planners that also brought in the consulting firm CH2MHill.

At the end of the fiscal year, the Committee submitted a 131-page report that:

1. identified a need for 335,000 gpd (gallons per day) wastewater management expansion, in addition to the 200,000 gpd in the InterMunicipal Agreement with Wareham, to meet a potential near-term build-out in the Village of Buzzards Bay – Bourne’s Downtown,
2. recommended a phased approach to meeting the need with the first phase being about 100,000 gpd,
3. recommended the exploration of a public/private partnership between the Town and a developer where the developer would build a treatment plant and the Town would provide a subsurface disposal site and the pipes and pumps to transfer the effluent.

The report also identified potential funding sources, including grants. The expanded capacity would be operated and maintained by fees assessed to the new system’s users, eliminating the need to involve users of the current sewer system. A final funding plan will be developed when the partnership has been formed, the treatment technology identified, and the exact site for disposal identified.

In the coming fiscal year, the Committee will request initial funding for hydrogeologic studies of proposed sites, legal fees to negotiate a public/private partnership, and support for a part-time or contract employee to serve as project coordinator. That person’s responsibilities would include identifying and applying for grants, as well as implementing an action plan to meet the initial expansion need.

Respectfully submitted,

Sallie K. Riggs
Chair

Report of the Finance Director

To the Town Administrator, Board of Selectmen and
The Citizens of the Town of Bourne,

The following pages are the various financial reports for the fiscal year 2012 Submitted
by the Finance Director, for inclusion in the Town's Annual Report. The reports include:

- **Combined Balance Sheet – All Funds**
- **General Fund**
 - Balance Sheet
 - Statement of Revenues, Expenditures & Changes in Fund Equity
 - Statement of State & Local Receipts – Budget vs. Actual
 - Detail Summary of General Fund Receipts
 - Summary of Appropriations & Expenditures – Budget & Special Articles
- **Special Revenue Summaries**
 - School Grants & Funds (Including School Lunch)
 - Town Grants & Funds
- **Community Preservation Fund**
 - Balance Sheet
 - Statement of Revenues, Expenditures & Changes in Fund Equities
- **Septic Title 5 Betterment Fund**
 - Statement of Changes in Receipts Reserved for Appropriations
- **Capital Projects Fund**
 - Summary of Appropriations & Expenditures – Special Articles
 - Statement of Revenues, Expenditures & Changes in Fund Equity
- **Sewer Enterprise Fund**
 - Balance Sheet
 - Statement of Revenues, Expenditures & Changes in Retained Earnings
 - Statement of Revenues – Budget vs. Actual
 - Summary of Appropriations & Expenditures – Budget & Special Articles
- **Integrated Solid Waste Management Facility Fund**
 - Balance Sheet
 - Statement of Revenues, Expenditures & Changes in Retained Earnings
 - Statement of Revenues – Budget vs. Actual
 - Summary of Appropriations & Expenditures – Budget & Special Articles
- **Agency Fund**
 - Balance Sheet
- **Trust Funds**
 - Trust Fund Summary
- **Other Information**
 - Reserve Fund Transfers
 - Changes in Allowance for Abatements & Exemptions
 - 2011 Calendar Year Annual Salaries

Respectfully submitted,

Linda A Marzelli,
Finance Director

**Town of Bourne
Combined Balance Sheet - All Funds
Fiscal Year 2012**

	GENERAL FUND	SCHOOL LEACH SCHOOL FUND	SPECIAL WYOMING SCHOOL	SPECIAL REVENUE GENERAL	WPA FUND
ASSETS					
CASH	11,244,386.03	11,000.27	1,134,488.89	1,757,418.27	4,457,338.36
RECEIVABLES:					
PERMITS, PROPERTIES TAXES	111,229.45				
REAL ESTATE TAXES	1,225,485.00				25,825.81
UNPAID REAL ESTATE TAXES	17,542.41				
ALLOWANCE FOR BAD DEBTS	222,000.00				
TAX (INDEBTEDNESS)	58,711.54				4,522.95
TAX COLLECTIONS	185,481.27				
TAXES IN EXTENSION	3,820.78				
MOTOR VEHICLE EXCISE	462,138.44				
BOAT EXCISE	14,321.46				
AMUSEMENT SERVICE USER CHARGES	865,954.40				
LANDFILL RECEIVABLES:					
WASTEWATER SERVICE	0.00				
BOAT MOORINGS	3,222,000.00				
AMUSEMENT SERVICE	112,944.18				
WASTEWATER TOWN FEE	1,000,000.00				
SEWER USER CHARGES					
PLSTTS	0.00				
UNAPPORTIONED SEWER RETIREMENTS					
APPORTIONED SEWER RETIREMENTS					
COMMITTED INTEREST SEWER RETIREMENTS					
SEWER FEE ADDED TO TAXES					
UNAPPORTIONED STREET RETIREMENTS	48,755.41				
APPORTIONED STREET RETIREMENTS	353.45				
COMMITTED INTEREST	354.21				
UNAPPORTIONED STREET RETIREMENTS					
APPORTIONED STREET RETIREMENTS					
COMMITTED INTEREST STREET RETIREMENTS					
DUE FROM OTHER GOVERNMENTS:					
FROM COMMONWEALTH OF MASSACHUSETTS	0.00				
SEE FROM TOWN OF WAREHAM					
DUE FROM FEDERAL GOVERNMENT	558,736.46				
AMOUNT TO BE PROVIDED FOR BONDS PAYABLE					
TOTAL ASSETS	24,524,812.64	21,350.27	1,716,888.48	4,717,218.91	8,716,444.58

**Town of Bourne
Combined Balance Sheet - All Funds
Fiscal Year 2012**

	GENERAL FUND	SCHOOL FUND (SCHOOL)	SPECIAL SCHOOL FUND	SPECIAL SCHOOL FUND	TRUST FUND
LIABILITIES					
ACCOUNTS PAYABLE - TEACHERS ESCROW	1,441,682.34				
PAYROLL DEDUCTIONS	11,495.21				
TAXES	3,498.25				
DEFERRING REVENUE					
PROPERTY TAXES	888,232.87				88,823.28
DEFERRED REAL ESTATE TAXES	77,882.84				
TAX CREDITS FOR PROCLAIMERS	888,232.84				8,882.32
TAXES IN LITIGATION	7,425.00				
UNPAID VEHICLE & HOME	888,148.44				
BOAT ESCROW	94,271.33				
AMBUULANCE SERVICE	888,888.88				
SPRINKLERING	14,588.18				
DEVICE COST CHARGES					
UNAPPORTIONED SCHOOL SETTLEMENTS					
APPORTIONED SCHOOL SETTLEMENTS					
ADJUST FUND IN ADVANCE					
UNAPPORTIONED SCHOOL SETTLEMENTS					
APPORTIONED SCHOOL					
SCHOOL SETTLEMENTS	10,000.77				
PLANT					
INTERGOVERNMENTAL	2,875.38				
CHAPTERED FUNDS - FIDUCIARY					
TRUST FUND LIABILITIES					
AGENCY FUND LIABILITIES					
NOTES PAYABLE					
BOND MATURATION					7,788
BONDS PAYABLE					
TOTAL LIABILITIES	8,888,888.23	0.00	0.00	0.00	97,347.68
FUND BALANCE					
RESERVED FUND BALANCE					
SPRINKLERING	188,888.33				
SPRINKLERING MATTER	1,137,791.60				1,137,791.60
RESERVED FOR PROFESSIONAL FUNDING	37,111.87				3,688,232.33
RESERVED FOR EXPENDITURES	188,888.33				
RESERVED FOR EXPENDITURES	1,441,682.34				
UNRESERVED FUND BALANCE					
REVENUE DEFERRED					
APPORTIONED SCHOOL	0.00				
COUNTY ADJUSTMENT					
UNAPPORTIONED FUND BALANCE & EXPENDITURES	18,888.33				
UNAPPORTIONED		11,332.32	1,137,791.60	1,137,791.60	
UNAPPORTIONED	1,137,791.60				1,137,791.60
RETAINED EARNINGS ENTERPRISES					
TOTAL FUND BALANCE	11,888,888.03	11,332.32	1,137,791.60	1,137,791.60	1,888,232.33
TOTAL LIABILITIES & FUND EQUITY	16,004,236.23	11,332.32	1,137,791.60	1,137,791.60	4,714,888.18

[illegible]

TOWN OF BOURNE
GENERAL FUND
Balance Sheet
June 30, 2012

Assets:		
Cash		\$ 12,554,208.03
Receivables		
Personal Property Taxes:		
Levy of 2012	\$ 10,530.13	
Levy of 2011	\$ 16,365.87	
Levy of 2010	\$ 23,307.18	
Levy of 2009	\$ 22,517.24	
Levy of 2008	\$ 26,038.90	
Levy of 2007	\$ 24,328.06	
Levy of 2006	23,484.70	
Levy of 2005	25,188.98	
Levy of 2004	(12.04)	
Levy of 2003	(35.10)	
Levy of 2002	(32.08)	
Levy of 2001	(10.25)	
Levy of 2000	(42.67)	
Levy of 1999	(3.38)	
Previous Years		
		\$ 171,624.90
Real Estate Taxes:		
Levy of 2012	\$ 906,402.11	
Levy of 2011	\$ 513,631.10	
Levy of 2010	\$ 127,784.55	
Levy of 2009	\$ (19,058.87)	
Levy of 2008	\$ (4,412.82)	
Levy of 2007	\$ (3,113.85)	
Levy of 2006	(1,534.08)	
Levy of 2005	(9,188.00)	
Levy of 2004	(104.01)	
Levy of 2003	(8,481.91)	
Levy of 2002	2,014.42	
Levy of 2001	(191.34)	
Levy of 2000	(885.47)	
		\$ 1,503,682.05
Deferred Real Estate Taxes		77,642.41
Tax Liens		328,171.24
Tax Foreclosures/Possessions		560,881.67
Taxes in Litigation		2,820.00
Motor Vehicle Excise:		
Levy of 2012	252,286.58	
Levy of 2011	61,883.78	
Levy of 2010	26,485.55	
Levy of 2009	19,354.42	
Levy of 2008	18,574.83	

TOWN OF BOURNE
GENERAL FUND
Balance Sheet
June 30, 2012

Levy of 2007	20,451.06	
Levy of 2006	21,146.52	
Levy of 2005	19,815.72	
Levy of 2004	17,778.06	
Levy of 2003	<u>15,399.94</u>	
		\$ 483,146.44
Boat Excise:		
Levy of 2012	5,842.67	
Levy of 2011	3,661.17	
Levy of 2010	5,470.17	
Levy of 2009	4,606.33	
Levy of 2008	2,162.00	
Levy of 2007	4,027.00	
Levy of 2006	4,604.75	
Levy of 2005	3,834.59	
Levy of 2004	5,593.00	
Levy of 2003	<u>4,418.00</u>	
		\$ 44,321.68
Ambulance Charges		\$ 955,154.45
Departmental Receivables:		
Directional Sign		
Boat Moorings	2,030.00	
Waterway Town Fee	(550.00)	
Marina Slip Rental	<u>12,800.18</u>	
		\$ 14,280.18
Special Assessments:		
Unapportioned Street Betterments	58,765.40	
Apportioned Street Betterments	352.64	
Committed Interest	<u>326.73</u>	
		\$ 59,464.77
Due from Federal Government		\$ 108,739.38
Federal Revenue		
Total Assets		\$ 16,874,720.35

TOWN OF BOURNE
GENERAL FUND
Balance Sheet
June 30, 2012

Liabilities & Fund Equities:		
Teachers Escrow Payroll	\$	1,444,692.14
Payroll Withholdings	\$	11,445.61
Entailings	\$	32,989.35
Allowance for Abatements & Exemptions:		
Levy of 2012	\$	299,443.69
Levy of 2011	\$	101,968.23
Levy of 2010	\$	83,825.03
Levy of 2009	\$	121,436.62
Levy of 2008	\$	33,704.83
Levy of 2007	\$	137,919.26
Levy of 2006	\$	2,096.67
Levy of 2005		
	\$	650,004.30
Deferred Revenue:		
Property Taxes		825,192.68
Deferred Real Estate Taxes		77,642.41
Tax Liens & Possessions		888,852.91
Taxes in Litigation		2,820.09
Motor Vehicle Excise		463,148.44
Boat Excise		44,321.68
Ambulance Charges		985,954.45
Departmental		14,280.18
Special Assessments		59,464.77
Due from Federal Govt		108,739.38
	\$	3,470,416.99
Total Liabilities	\$	5,809,638.32
Fund Balances Reserved for:		
Encumbrances		146,463.56
Articles Carried Forward		1,722,791.80
Reserve for Overlay		350,000.00
Reserve for Premiums		57,111.67
Reserved for Expenditures		1,400,000.00
	\$	3,676,366.03
Unreserved Fund Balance:		
Unprovided Abatements & Exemptions	(30.24)	
Undesignated		7,386,745.44
	\$	7,386,715.20
Total Fund Equities	\$	11,065,082.03
Total Liabilities & Fund Equity	\$	16,874,720.35

TOWN OF BOURNE
STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY
Year Ended June 30, 2012

Fund Balance July 1, 2011		\$ 8,087,771.71
Increases:		
Revenue - Tax Liens & Foreclosures	\$	207,719.19
Revenue - Real & Personal Property Taxes	\$	37,319,172.38
Revenue - General	\$	8,866,941.58
Revenue - State Aid	\$	7,029,990.00
Revenue - Fed Aid	\$	81,440.91
Revenue - Host Fee	\$	450,000.00
Other Financing Sources	\$	4,580,065.89
Overlay Deficit	\$	30.24
Fund Balances - 7/1/2011		
Encumbrances	\$	407,428.16
Fund Balance Reserved for Prior Years	\$	1,336,779.79
Reserved for Expenditures	\$	800,000.00
		\$ 57,379,505.22
Decreases:		
Expenditures - Articles	\$	722,220.77
Expenditures - School	\$	20,240,668.59
Expenditures - General	\$	31,453,742.33
Other Financing Uses	\$	22,410.49
Fund Balances 6/30/2012		
Encumbrances	\$	146,463.56
Fund Balance Reserved for Prior Years	\$	1,722,791.80
Reserved for Expenditures	\$	360,000.00
Reserved for Expenditures	\$	7,400,000.00
Appropriation Deficit		
Prior Year Deficits Rollover - Overlay Deficit	\$	204.07
		\$ 30,056,591.56
Fund Balance June 30, 2012		\$ 7,388,745.44

Town of Bourne
Budget vs. Actual - State and Local Revenue
Fiscal Year 2012

FROM THE COMMONWEALTH	Budget	Actual	Difference	%
Veteran's Benefits	\$ 55,468.00	\$ 76,568.00	\$ 20,389.00	134.87%
Exemptions: Veterans, Blind, Surviving Spouse	\$ 33,738.00	\$ 85,185.00	\$ (7,564.00)	91.94%
State Owned Land	\$ 510,068.00	\$ 510,068.00	\$ -	100.00%
Unrestricted Govt. Aids	\$ 1,153,250.00	\$ 1,239,600.00	\$ 89,050.00	107.13%
Chapter 70	\$ 4,684,058.00	\$ 4,684,058.00	\$ -	100.00%
Charter School Reimbursement	\$ 524,360.00	\$ 430,021.00	\$ (94,339.00)	82.01%
School Lunch	\$ -	\$ -	\$ -	
School choice receiving station	\$ -	\$ -	\$ -	
Public Libraries	\$ -	\$ -	\$ -	
Total from the Commonwealth	\$ 7,021,844.00	\$ 7,029,890.00	\$ 8,146.00	100.13%
FROM LOCAL RECEIPTS	Budget	Actual	Difference	%
Motor Vehicle Excise	\$ 1,665,000.00	\$ 2,137,756.00	\$ 442,756.00	120.12%
Other Excise (Hotel & Golf)	\$ 122,939.00	\$ 139,015.00	\$ 16,076.00	113.08%
Penalties/Interest on Taxes	\$ 272,760.00	\$ 335,655.57	\$ 65,875.57	123.42%
Payment in Lieu of Taxes	\$ 24,000.00	\$ 26,568.32	\$ 2,068.32	112.37%
Departmental Revenue - Marinas & Other Marina Revenue	\$ 1,031,000.00	\$ 1,172,337.53	\$ 141,337.53	113.71%
Other Departmental Revenue	\$ 240,000.00	\$ 349,340.08	\$ 109,340.08	145.56%
Licenses and Permits	\$ 441,000.00	\$ 570,818.30	\$ 129,818.30	129.44%
Fines and Forfeits	\$ 100,000.00	\$ 129,255.26	\$ 29,255.26	119.05%
Investment Income	\$ 53,000.00	\$ 42,670.58	\$ (10,329.41)	80.89%
Other Miscellaneous Income	\$ 168,650.00	\$ 133,385.64	\$ (35,264.36)	79.08%
Total Local Receipts	\$ 4,156,309.00	\$ 5,038,892.48	\$ 882,913.48	109.12%
GRAND TOTAL ACTUAL STATE & LOCAL RECEIPTS	\$ 11,178,213.00	\$ 12,068,372.48	\$ 890,159.49	107.99%

General Fund Revenue Report Detail
FY2012[illegible]

General Fund Revenue Report Detail
FY2012

Proj. Count #	Description	Feb	March	April/May	October	November
1	200 - Basic Safety Training					
2	200 - Advanced Fire Training					
3	200 - Fire Operations Course (4 students)	100.00		1,000.00	100.00	500.00
4	200 - Mountain Fire Contingency	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
5	200 - Mountain Fire Unit		200.00		50.00	
6	200 - Firefighting	500.00	1,000.00	1,000.00	1,000.00	1,000.00
7	200 - Firefighting	1,000.00		500.00		
8	200 - Firefighting	1,000.00				
9	200 - Firefighting	1,000.00				
10	200 - Firefighting	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
11	200 - Firefighting	1,000.00				
12	200 - Firefighting	1,000.00				
13	200 - Firefighting	1,000.00				
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229	200 - Firefighting	1,000.00				
230	200 - Firefighting	1,000.00				
231	200 - Firefighting	1,000.00				
232	200 - Firefighting	1,000.00				
233	200 - Firefighting					

General Fund Revenue Report Detail
FY2013

Line	Account #	Description	Job	Project	Department	Number	Amount
1	400	Insurance - Commercial				10000	10,000.00
2	401	Insurance - Personal	10000			10000	10,000.00
3	402	Insurance - Personal	20000			10000	10,000.00
4	403	Insurance - Personal	30000			10000	10,000.00
5	404	Insurance - Personal	40000			10000	10,000.00
6	405	Insurance - Personal	50000			10000	10,000.00
7	406	Insurance - Personal	60000			10000	10,000.00
8	407	Insurance - Personal	70000			10000	10,000.00
9	408	Insurance - Personal	80000			10000	10,000.00
10	409	Insurance - Personal	90000			10000	10,000.00
11	410	Insurance - Personal	100000			10000	10,000.00
12	411	Insurance - Personal	110000			10000	10,000.00
13	412	Insurance - Personal	120000			10000	10,000.00
14	413	Insurance - Personal	130000			10000	10,000.00
15	414	Insurance - Personal	140000			10000	10,000.00
16	415	Insurance - Personal	150000			10000	10,000.00
17	416	Insurance - Personal	160000			10000	10,000.00
18	417	Insurance - Personal	170000			10000	10,000.00
19	418	Insurance - Personal	180000			10000	10,000.00
20	419	Insurance - Personal	190000			10000	10,000.00
21	420	Insurance - Personal	200000			10000	10,000.00
22	421	Insurance - Personal	210000			10000	10,000.00
23	422	Insurance - Personal	220000			10000	10,000.00
24	423	Insurance - Personal	230000			10000	10,000.00
25	424	Insurance - Personal	240000			10000	10,000.00
26	425	Insurance - Personal	250000			10000	10,000.00
27	426	Insurance - Personal	260000			10000	10,000.00
28	427	Insurance - Personal	270000			10000	10,000.00
29	428	Insurance - Personal	280000			10000	10,000.00
30	429	Insurance - Personal	290000			10000	10,000.00
31	430	Insurance - Personal	300000			10000	10,000.00
32	431	Insurance - Personal	310000			10000	10,000.00
33	432	Insurance - Personal	320000			10000	10,000.00
34	433	Insurance - Personal	330000			10000	10,000.00
35	434	Insurance - Personal	340000			10000	10,000.00
36	435	Insurance - Personal	350000			10000	10,000.00
37	436	Insurance - Personal	360000			10000	10,000.00
38	437	Insurance - Personal	370000			10000	10,000.00
39	438	Insurance - Personal	380000			10000	10,000.00
40	439	Insurance - Personal	390000			10000	10,000.00
41	440	Insurance - Personal	400000			10000	10,000.00
42	441	Insurance - Personal	410000			10000	10,000.00
43	442	Insurance - Personal	420000			10000	10,000.00
44	443	Insurance - Personal	430000			10000	10,000.00
45	444	Insurance - Personal	440000			10000	10,000.00
46	445	Insurance - Personal	450000			10000	10,000.00
47	446	Insurance - Personal	460000			10000	10,000.00
48	447	Insurance - Personal	470000			10000	10,000.00
49	448	Insurance - Personal	480000			10000	10,000.00
50	449	Insurance - Personal	490000			10000	10,000.00
51	450	Insurance - Personal	500000			10000	10,000.00
52	451	Insurance - Personal	510000			10000	10,000.00
53	452	Insurance - Personal	520000			10000	10,000.00
54	453	Insurance - Personal	530000			10000	10,000.00
55	454	Insurance - Personal	540000			10000	10,000.00
56	455	Insurance - Personal	550000			10000	10,000.00
57	456	Insurance - Personal	560000			10000	10,000.00
58	457	Insurance - Personal	570000			10000	10,000.00
59	458	Insurance - Personal	580000			10000	10,000.00
60	459	Insurance - Personal	590000			10000	10,000.00
61	460	Insurance - Personal	600000			10000	10,000.00
62	461	Insurance - Personal	610000			10000	10,000.00
63	462	Insurance - Personal	620000			10000	10,000.00
64	463	Insurance - Personal	630000			10000	10,000.00
65	464	Insurance - Personal	640000			10000	10,000.00
66	465	Insurance - Personal	650000			10000	10,000.00
67	466	Insurance - Personal	660000			10000	10,000.00
68	467	Insurance - Personal	670000			10000	10,000.00
69	468	Insurance - Personal	680000			10000	10,000.00
70	469	Insurance - Personal	690000			10000	10,000.00
71	470	Insurance - Personal	700000			10000	10,000.00
72	471	Insurance - Personal	710000			10000	10,000.00
73	472	Insurance - Personal	720000			10000	10,000.00
74	473	Insurance - Personal	730000			10000	10,000.00
75	474	Insurance - Personal	740000			10000	10,000.00
76	475	Insurance - Personal	750000			10000	10,000.00
77	476	Insurance - Personal	760000			10000	10,000.00
78	477	Insurance - Personal	770000			10000	10,000.00
79	478	Insurance - Personal	780000			10000	10,000.00
80	479	Insurance - Personal	790000			10000	10,000.00
81	480	Insurance - Personal	800000			10000	10,000.00
82	481	Insurance - Personal	810000			10000	10,000.00
83	482	Insurance - Personal	820000			10000	10,000.00
84	483	Insurance - Personal	830000			10000	10,000.00
85	484	Insurance - Personal	840000			10000	10,000.00
86	485	Insurance - Personal	850000			10000	10,000.00
87	486	Insurance - Personal	860000			10000	10,000.00
88	487	Insurance - Personal	870000			10000	10,000.00
89	488	Insurance - Personal	880000			10000	10,000.00
90	489	Insurance - Personal	890000			10000	10,000.00
91	490	Insurance - Personal	900000			10000	10,000.00
92	491	Insurance - Personal	910000			10000	10,000.00
93	492	Insurance - Personal	920000			10000	10,000.00
94	493	Insurance - Personal	930000			10000	10,000.00
95	494	Insurance - Personal	940000			10000	10,000.00
96	495	Insurance - Personal	950000			10000	10,000.00
97	496	Insurance - Personal	960000			10000	10,000.00
98	497	Insurance - Personal	970000			10000	10,000.00
99	498	Insurance - Personal	980000			10000	10,000.00
100	499	Insurance - Personal	990000			10000	10,000.00
101	500	Insurance - Personal	1000000			10000	10,000.00
102	501	Insurance - Personal	1010000			10000	10,000.00
103	502	Insurance - Personal	1020000			10000	10,000.00
104	503	Insurance - Personal	1030000			10000	10,000.00
105	504	Insurance - Personal	1040000			10000	10,000.00
106	505	Insurance - Personal	1050000			10000	10,000.00
107	506	Insurance - Personal	1060000			10000	10,000.00
108	507	Insurance - Personal	1070000			10000	10,000.00
109	508	Insurance - Personal	1080000			10000	10,000.00
110	509	Insurance - Personal	1090000			10000	10,000.00
111	510	Insurance - Personal	1100000			10000	10,000.00
112	511	Insurance - Personal	1110000			10000	10,000.00
113	512	Insurance - Personal	1120000			10000	10,000.00
114	513	Insurance - Personal	1130000			10000	10,000.00
115	514	Insurance - Personal	1140000			10000	10,000.00
116	515	Insurance - Personal	1150000			10000	10,000.00
117	516	Insurance - Personal	1160000			10000	10,000.00
118	517	Insurance - Personal	1170000			10000	10,000.00
119	518	Insurance - Personal	1180000			10000	10,000.00
120	519	Insurance - Personal	1190000			10000	10,000.00
121	520	Insurance - Personal	1200000			10000	10,000.00
122	521	Insurance - Personal	1210000			10000	10,000.00
123	522	Insurance - Personal	1220000			10000	10,000.00
124	523	Insurance - Personal	1230000			10000	10,000.00
125	524	Insurance - Personal	1240000			10000	10,000.00
126	525	Insurance - Personal	1250000			10000	10,000.00
127	526	Insurance - Personal	1260000			10000	10,000.00
128	527	Insurance - Personal	1270000			10000	10,000.00
129	528	Insurance - Personal	1280000			10000	10,000.00
130	529	Insurance - Personal	1290000			10000	10,000.00
131	530	Insurance - Personal	1300000			10000	10,000.00
132	531	Insurance - Personal	1310000			10000	10,000.00
133	532	Insurance - Personal	1320000			10000	10,000.00
134	533	Insurance - Personal	1330000			10000	10,000.00
135	534	Insurance - Personal	1340000			10000	10,000.00
136	535	Insurance - Personal	1350000			10000	10,000.00
137	536	Insurance - Personal	1360000			10000	10,000.00
138	537	Insurance - Personal	1370000			10000	10,000.00
139	538	Insurance - Personal	1380000			10000	10,000.00
140	539	Insurance - Personal	1390000			10000	10,000.00
141	540	Insurance - Personal	1400000			10000	10,000.00
142	541	Insurance - Personal	1410000			10000	10,000.00
143	542	Insurance - Personal	1420000			10000	10,000.00
144	543	Insurance - Personal	1430000			10000	10,000.00
145	544	Insurance - Personal	1440000			10000	10,000.00
146	545	Insurance - Personal	1450000			10000	10,000.00
147	546	Insurance - Personal	1460000			10000	10,000.00
148	547	Insurance - Personal	1470000			10000	10,000.00
149	548	Insurance - Personal	1480000			10000	10,000.00
150	549	Insurance - Personal	1490000			10000	10,000.00
151	550	Insurance - Personal	1500000			10000	10,000.00
152	551	Insurance - Personal	1510000			10000	10,000.00
153	552	Insurance - Personal	1520000			10000	10,000.00
154	553	Insurance - Personal	1530000			10000	10,000.00
155	554	Insurance - Personal	1540000			10000	10,000.00
156	555	Insurance - Personal	1550000			10000	10,000.00
157	556	Insurance - Personal	1560000			10000	10,000.00
158	557	Insurance - Personal	1570000			10000	10,000.00
159	558	Insurance - Personal	1580000			10000	10,000.00
160	559	Insurance - Personal	1590000			10000	10,000.00
161	560	Insurance - Personal	1600000			10000	10,000.00
162	561	Insurance - Personal	1610000			10000	10,000.00
163	562	Insurance - Personal	1620000			10000	10,000.00
164	563	Insurance - Personal	1630000			10000	10,000.00
165	564	Insurance - Personal	1640000			10000	10,000.00
166	565	Insurance - Personal	1650000			10000	10,000.00
167	566	Insurance - Personal	1660000			10000	10,000.00
168	567	Insurance - Personal	1670000			10000	10,000.00
169	568	Insurance - Personal	1680000			10000	10,000.00
170	569	Insurance - Personal	1690000			10000	10,000.00
171	570	Insurance - Personal	1700000			10000	10,000.00
172	571	Insurance - Personal	1710000			10000	10,000.00
173	572	Insurance - Personal	1720000			10000	10,000.00
174	573	Insurance - Personal	1730000			10000	10,000.00
175	574	Insurance - Personal					

TOWN OF BOURNE GENERAL FUND Appropriations & Expenditures Year Ended June 30, 2012								
	Balance 7/1/2011	Appropriation	Expenditures	Reverts Fund, Salary Adjustment & Year-End Transfers In/Out		Source from Meeting Transfers in (Out) & Other Transfers	Change to Fund Balance	Balance 6/30/2012
General Government								
Town Reports								
Expense		7,880.00	5,000.00				1,316.00	
Town Meetings								
Salaries		4,200.00	1,846.37				568.63	6.00
Expense		8,000.00	8,212.48	1,212.48	---		---	33.00
Swatches								
Expense		8,001.00	11,016.94	8,000.00	471.296	3,000.00	384.06	61.00
Town Administration								
Salaries		266,264.00	266,114.26				7,179.74	46.00
Expense		13,250.00	4,467.37	---	---	10,000.00	15,790.63	---
Alternative Energy Committee								
Salaries		500.00	406.60				93.40	---
Expense								
Wasteless Advisory Committee								
Salaries		800.00					800.00	---
Expense								
Efficiency Committee								
Salaries								
Human Resources								
Salaries		69,300.00	69,070.22				477.78	59.00
Expense		38,080.00	38,100.96	---	---	8,600.00	15,547.94	42.00
Emergency Committee								
Salaries		771,360.00	769,079.66				8,280.34	8.96
Expense	26,748.86	316,520.00	306,272.00				24,496.79	8,850.00
Finance Committee								
Salaries		1,500.00	1,696.36				404.77	---
Expense		100.00					100.00	---
Inspection Audit								
Expense		80,800.00	80,000.00				20,800.00	---
Charter Committee								
Salaries								
Expense								
Legal								
Salaries		12,000.00	12,000.00					

TOWN OF BOURNE GENERAL FUND								
Appropriations & Expenditures Year Ended June 30, 2012								
	Source 11/2011	Appropriation	Expenditures	Balance Fund Salary Adjustment & Year End Transfers In (Out)		Source Item Meeting Transfers In (Out) & Other Transfers	Change to Fund Balance	Balance 6/30/2012
Expense		135,000.00	867,404.30	12,884.25	net		472.90	0.00
Postage & Copy Machine								
Expense	25.34	102,080.00	98,390.28				4,689.72	0.00
Tax Title Expense								
Expense		32,000.00	37,390.76	17,951.42	net		257.54	
Town Clerk								
Salary		65,048.00	62,860.14				2,187.86	0.00
Expense		3,700.00	3,633.98				66.02	0.00
Township & Registration								
Salaries		27,360.00	24,973.76				2,386.24	0.00
Expense		20,850.00	15,816.72				5,033.27	0.00
Construction Contingency								
Salaries		67,784.00	60,939.51				6,844.49	0.00
Expense		1,500.00	682.78				817.22	
Paving								
Salaries		99,257.00	96,966.67				2,290.33	0.00
Expense		1,500.00	6,000.00	7,725.00	net		405.00	
Open Space Committee								
Salaries								
Expense								
Paving Board								
Salaries		30,967.00	30,968.91	1.91	net			0.00
Expense		1,700.00	1,850.41	900.00	net		549.59	
Town Board of Appeals								
Salaries		1,300.00	2,272.88	872.88	net			0.00
Expense		1,225.00	1,177.98				447.02	0.00
Engineering								
Salaries		94,315.00	94,295.54				19.46	0.00
Expense		1,800.00	147.00				1,653.00	
Grave & Honor								
Salaries		1,000.00					1,000.00	
Expense		150.00					150.00	
Economic Development								
Expense		13,000.00	3,000.00				1,000.00	
Town Hall Maintenance								

TOWN OF BOURNE GENERAL FUND								
Appropriations & Expenditures Year Ended June 30, 2017								
	Balance 7/1/2011	Appropriation	Expenditures	Revenue Fund, Salary Adjustments & Year End Transfers in (Out)		Special Town Meeting Salaries in (Out) & Other Transfers	Change to Fund Balance	Balance 6/30/2017
Salaries		\$95,335.00	\$4,800.62				300.18	95.73
Expenses	1,000.00	\$1,800.00	\$9,507.90				23,618.80	10,000.00
Town Building Maintenance								
Expenses	30.00	\$9,190.00	2,997.00				27,067.94	
Accounts Pay. Shorter December								
Expenses		\$90.00	\$30.00				12.00	
Townhouse Account								
Expenses		10,000.00	18,200.75	4,100.00	yes		2,617.80	\$60.00
General Government								
Total	\$ 18,000.00	\$ 2,500,795.00	\$ 2,407,545.84	\$ 46,040.00		\$ 11,000.00	\$ 181,892.79	\$ 1,000.00
Public Safety:								
Polar								
Salaries		\$1,138,272.00	\$2,366,112.17	\$24,473.00	yes		115,228.74	\$100
Expenses	181.00	\$254,500.00	\$273,717.64	\$5,774.00	yes		2,742.31	\$1,000
					yes	2,500.00	2,500.00	
Emergency Medical Services								
Expenses		14,538.00	14,538.00	0.00	yes			\$1,000
Fire								
Salaries		\$2,804,043.00	\$2,699,005.18		yes	\$3,000.00	\$25,438.84	\$1,000
Expenses	\$3,925.67	\$275,850.00	\$294,252.41		yes	\$7,500.00	\$24,718.18	\$2,500.00
Inspection								
Salaries		\$44,300.00	\$40,705.28				\$2,857.72	\$300
Expenses		\$3,711.00	\$7,660.20	\$66.00	yes		\$15.80	\$300
Emergency Responders								
Salaries		\$8,511.00	\$3,011.00		yes	\$7,000.00		
Expenses		\$2,100.00	\$8,100.00	\$125.00	yes		\$8,075.00	\$2,700
Department of Public Resources								
Salaries		\$15,997.00	\$24,211.62				\$4,795.88	\$1,000
Expenses	\$255.44	\$60,145.00	\$60,761.43	\$9,081.72	yes		\$12,550.52	\$65.18
EMAT Fire Captain								
Expenses		\$1,800.00	\$1,800.00					
Public Safety Total	\$ 6,186.81	\$ 3,756,195.00	\$ 3,433,581.93	\$ 34,979.04		\$ 33,000.00	\$ 117,371.72	\$ 3,011.80

TOWN OF BOURNE GENERAL FUND								
Appropriations & Expenditures Year Ended June 30, 2017								
	Balance 7/1/2017	Appropriation	Expenditures	Revenue Fund, Salary Adjustment & Year End Transfers In (Out)	Special Term Housing Transfers In (Out) & Other Transfers	Change to Prior Balance	Balance 6/30/2017	
Education:								
Vocational School								
Expense		1,580,553.00	1,680,553.00					
Source Schools								
Salaries								
Expense	372,341.44	30,252,000.00	30,249,820.45			40,427.95		134,099.94
Education								
Total \$	372,341.44	\$ 31,742,553.00	\$ 31,940,373.45	\$ -	\$ -	\$ 40,427.95	\$	134,099.94
Public Works & Utilities:								
CPW								
Salaries		1,405,785.00	1,435,263.00	22,465.00	0.00	10.50		37.00
Expense		410,216.00	407,879.31		2,500.00	4,559.19		366.50
Snow Removal								
Salaries		15,800.00	20,355.00	14,555.00	0.00			
Expense		71,890.00	74,076.50			5,420.48		66.00
Street & Traffic Lights								
Expense		176,100.00	88,600.00		85,500.00	175,100.00		
Public Works & Utilities								
Total \$	-	\$ 2,082,896.00	\$ 2,043,598.17	\$ 37,065.14	\$ 87,500.00	\$ 132,725.47	\$	386.50
Human Services:								
Board of Health								
Salaries		154,829.00	155,941.04	1,112.04	0.00			11.00
Expense		7,560.00	4,487.18			2,878.82		
Spec. Working. Opp. Prog.								
Expense		5,331.00	4,212.18			367.84		5.00
Palatka Task Force								
Expense								
Committee Aging								

TOWN OF BOURNE GENERAL FUND								
Appropriations & Expenditures Year Ended June 30, 2017								
	Balance 7/1/2011	Appropriation	Expenditures	Revenue Fund, Salary Adjustment & Year End Transition (In/Out)		Special Term Advisory Services (In (Out) & Other Transfer)	Change to Fund Balance	Balance 6/30/2012
Salaries		201,205.00	208,155.62				11,038.38	0.00
Expenses		74,035.00	79,680.38				204.64	0.00
Water's Service								
Expenses	60.00	103,609.00	132,974.92	24,120.00	net		112.68	2.00
Maintenance Community Building								
Salaries		143,730.00	138,330.28				32,174.24	10.00
Expenses	522.80	131,515.00	144,785.81		net	1,300.00	85,227.89	1,995.00
Human Services Organizations								
Expenses	591.00	38,765.00	42,557.50		net	5,395.00	1,352.50	
Human Services								
Total \$	932.80	\$ 329,954.00	\$ 390,305.53	\$ 24,222.10		\$ 12,695.00	\$ 42,512.37	\$ 1,995.00
Culture & Recreation								
Library								
Salaries		145,773.00	146,920.12	888.12	net			0.00
Expenses	187.88	135,580.00	145,305.18	8,090.00	net		11,365.58	15.00
Recreation								
Salaries		67,285.00	67,302.34				190.66	0.00
Expenses		31,705.00	38,383.71				2,145.55	881.70
Unassigned								
Salaries			5,305.47		net	10,000.00	4,695.53	
Expenses			17,882.77		net	25,000.00	12,117.23	10,000.00
Recycling Commission								
Expenses		1,380.00	132.54				1,107.46	
Arts and Crafts Committee								
Expenses	188.88	1,380.00	1,572.32	663.12	net		355.52	33.00
Culture & Recreation								
Total \$	252.97	\$ 301,968.00	\$ 395,812.14	\$ 5,449.24		\$ 35,000.00	\$ 32,322.42	\$ 981.70
Debt Services								
Debt Service								
Expenses		3,028,744.00	3,719,775.11				47,384.89	0.00

TOWN OF BOURNE GENERAL FUND								
Appropriations & Expenditures Year Ending June 30, 2012								
	Balance 7/1/2011	Appropriation	Expenditures	Balance Fund - Salary Adjustment & Year End Transfers In (Out)	Source Year Meeting Transfers In (Out) & Other Transfers	Change in Fund Balance	Balance 6/30/2012	
Transfer Out								
Expense		1,880.00	1,413.02	513.07	100%			0.00
Debt								
Services								
Total \$		\$ 1,327,164.00	\$ 3,280,288.18	\$ 513.07	\$	\$ 47,388.80	\$	0.00
Shared Costs								
Unemployment								
Expense		405,000.00	430,003.96			284,996.48		
FICA/Local Security								
Expense		350,000.00	385,438.31	14,987.16	100%	(523,110)		0.00
Group Insurance								
Expense		16,000,000.00	6,387,069.92			280,800.18		0.00
County Retirement								
Expense		2,500,548.00	6,478,788.23			(2,842,79)		0.00
State Retirement								
Expense		889.02	890.36			1.34		0.00
Insurance								
Expense		127,110.00	187,114.67	62,884.67	100%	(2,556.50)		0.00
L.E.R.A. Pension Fund								
Expense		95,900.00	57,002.40	182.40	100%			0.00
Medicaid Reimbursement								
Expense		5,500.00	3,654.50			3,545.45		
General								
Costs Total \$		\$ 18,687,825.02	\$ 18,179,882.58	\$ 47,864.32	\$	\$ 796,026.73	\$	0.00
General Fund Budget								
Total \$	407,429.16	\$ 48,879,934.00	\$ 62,905,428.76	\$ 250,000.00	\$ 144,589.00	\$ 1,635,872.84	\$	146,480.56
State & County Charges								
County								
Expense		300,898.00	320,807.00			1.00		

TOWN OF BOURNE GENERAL FUND Appropriations & Expenditures Year Ended June 30, 2012								
	Balance 6/30/2011	Appropriation	Expenditure	Reserve Fund, Salary Adjustment & Year End Transfers In/Out	Source Town Meeting Transfer's In/ Out & Other Transfers	Change in Fund Balance	Balance 6/30/2012	
State Expense State & County Charges \$		\$ 2,466,751.05	\$ 2,461,275.66			\$ 5,475.39		
		\$ 2,800,819.00	\$ 2,800,142.90	\$	\$	\$ 676.10	\$	
SUMMARY OF GENERAL FUND ARTICLES:								
General Government								
Town Meeting								
Article 1 - Elected Officers		582.00	582.00					
Art 2 - Jun 2011 STM - Unaudited			2,815.18		2,815.18			
Selectmen								
Article 1 - Elected Officers		11,000.00	10,400.54					599.46
Art 10 - May 2009 STM - Wastewater Study Phase 1		64,139.75			64,139.75			
Art 10 - May 2009 STM - Review Municipal Facilities		8,159.00			8,159.00			
Art 9 - Oct 2008 STM - Civic Lane Land Donation		3,214.87			3,214.87			
Art 11 - Oct 2009 STM - Deposit covering Old Plymouth Lane		14,450.00			14,450.00			
Art 1 - May 2010 STM - 881 Safety Signs - Minuteman Beach		88,312.00	88,312.00					
Art 14 - Dec 2011 STM - Energy Coordinator			11,100.00		11,100.00			
Art 18 - Oct 2011 STM - Accused/Compensated Reserves			62,376.40		62,376.40			
Art 10 - May 2012 STM - Fisheries Project Bourne Harbor		51,450.00			51,450.00			
Town Administration								
Art 10 - Oct 2011 STM - Buckle Up Wearing Seat Belt					150,000.00			150,000.00

TOWN OF BOURNE GENERAL FUND Appropriations & Expenditures Year Ended June 30, 2012								
	Balance 7/1/2011	Appropriation	Expenditures	Reserve Fund, Salary Adjustment & Year End Transfers In (Out)	Special Town Meeting Transfers In (Out) & Other Transfers	Closed to Fund Balance	Balance 6/30/2012	
Human Resources								
Apr 26, May 2012 ATM - Wage & Compensation Study							25,000.00	
		25,000.00						
Finance Committee								
Annual Article - Reserve Fund		150,000.00		(150,000.00)				
Town Clerk								
Annual Article - Elected Officials		25,184.00	25,184.00					
Open Space Committee								
Apr 5, 2003 STM - Positive Rec Plan							17,361.47	
Apr 5, 2003 STM - Land Bank Signs							2,085.00	
Town Hall Maintenance								
Apr 10, STM May 2006 - Roof Replacement					(32,873.45)			
		32,873.45						
General Government								
Total	\$ 232,572.54	\$ 385,888.00	\$ 195,968.17	\$ (298,000.00)	\$ 142,226.11	\$ -	\$ 294,637.82	
Public Safety								
Police								
Apr 10, May 2008 ATM - Investigation Fee Study							85,091.09	
		85,091.09						
Apr 20, May 2008 ATM - Police Services		224,982.06	47,403.54				162,480.51	
Apr 10, May 2008 ATM - Police Chaises								
		2,500.00			(2,500.00)			
Apr 9-17, May 2012 ATM - Police Computers & Laptops							20,000.00	
		20,000.00						
Fire								
Apr 9-15, May 2012 ATM - Fireman Station Repairs							30,000.00	
		30,000.00						

TOWN OF BOURNE GENERAL FUND							
Appropriations & Expenditures Year Ended June 30, 2012							
	Balance 7/1/2011	Appropriated	Expenditures	Disburse Fund, Salary Adjustment & Year End Transfers In/Out	Source Trans- ferring In (Out) & Other Transfers	Change in Fund Balance	Balance 6/30/2012
At 5-6, May 2012 ATM - Air Compressor SCBA		32,500.00					32,500.00
At 5-7, May 2012 ATM - Hurricane May Station Repairs		60,000.00					60,000.00
At 5-8, May 2012 ATM - Portable Radio		30,000.00					30,000.00
At 5-9, May 2012 ATM - Safety Equipment		35,000.00					35,000.00
Department of Public Relations							
At 7-7, May 2008 ATM - Dredging		8,219.35	8,219.35				
At 7-7, May 2008 ATM - Maintenance Boat Range		34,609.75					34,609.75
At 10, May 2008 ATM - Annual Dredging		75,000.00	75,000.00				
At 1, Oct 2008 ATM - Survey Pinnacle Restroom Landfill		10,000.00					10,000.00
At 1, Oct 2008 ATM - Reserve District Meetings		8,000.00	8,000.00				8,000.00
At 18, May 2009 ATM - Dredging		85,000.00	85,000.00				
At 10, May 2009 ATM - Water Pump / Air Boat		4,000.00			4,000.00		
At 18, May 2009 ATM - Shellfish Propagation		1,256.00	1,256.00				
At 10, May 2010 ATM - Dredging		85,000.00	84,986.38				25,010.18
At 10, May 2010 ATM - DNR Requirement Vendor		9,600.00			(2,800.00)		
At 11, May 2010 ATM - DNR Work Boat Self		2,284.86	1,800.00				484.86
At 10, May 2011 ATM - Dredging		85,000.00					85,000.00
At 10, May 2011 ATM - DNR Marine Function		275,000.00	25,119.74				250,880.26

TOWN OF BOURNE							
GENERAL FUND							
Appropriations & Expenditures							
Year Ended June 30, 2012							
	Balance 7/1/2011	Appropriation	Expenditure	Reserved Fund, Salary Adjustment & Year End Transfer In (Out)	Special Town Meeting Transfers In (Out) & Other Transfer	Closed to Fund Reversal	Balance 6/30/2012
Apr 20, May 2011 ATM - Shellfish Propagation							
	13,000.00		13,000.00				-
Apr 5-13, May 2012 ATM - Replace Pump out Boat # 25			75,000.00				75,000.00
Apr 5-13, May 2012 ATM - Replace Pump out System #1/2/3/4/5			25,000.00				25,000.00
Apr 6-27, May 2012 - Changing Ramp & Pier Maintenance			90,000.00				90,000.00
Public							
Subly Total	\$ 1,118,402.25	\$ 365,000.00	\$ 358,772.50	\$ -	\$ -	\$ (7,625.80)	\$ 1,134,506.95
Education							
Bourne Schools							
Apr 4, 2011 ATM - Student Monitors							
	310.50						310.50
Apr 10, 2011 ATM System Replacement							
	12,745.50						
Apr 10, 2011 ATM Pomales School System Upgrade							
	75,000.00		62,771.13				12,228.87
Education							
Total	\$ 73,066.87	\$ -	\$ 62,771.13	\$ -	\$ -	\$ (12,745.80)	\$ 10,529.80
Public Works & Utilities							
Apr 10, 2011 ATM Computer Rehabilitation							
	19,417.75						
Apr 10, May 2012 ATM - GPS Computer Equipment							
	2,254.80		2,247.81				696.99
Apr 10, May 2012 ATM - GPS Electric Service Upgrade							
	5,778.90		1,838.91				3,939.99
Apr 10, May 2012 ATM - GPS Office Equipment							
	8,900.00		8,900.00				-
Apr 10-13, May 2012 ATM - GPS One stop dump truck upgrade							
	75,000.00						75,000.00
Apr 10-15, May 2012 ATM - GPS One stop dump truck upgrade							

TOWN OF BOURNE									
GENERAL FUND									
Appropriations & Expenditures									
Year Ended June 30, 2012									
		Balance 7/1/2011	Appropriation	Expenditures	Reserve Fund, Salary Adjustment & Year End Transfers In (Out)		Special Town Meeting Transfers In (Out) & Other Transfers	Closed to Fund Balance	Balance 6/30/2012
			68,000.00						68,000.00
	Art 9-18, May 2012 ATM - DPW Lawn Mowing Equipment								
			35,000.00	28,403.60					6,596.40
	Art 9-19, May 2012 ATM - DPW Electrical Service Upgrade								
			25,000.00						25,000.00
	Art 36, May 2012 ATM - Cheryl Lane Betterment								
			35,000.00	19,397.32					15,602.68
	Public Works & Utilities								
	Total	\$ 33,430.95	\$ 233,000.00	\$ 58,787.14	\$ -	\$ -	\$ (16,417.75)	\$ -	\$ 191,226.06
	Health & Human Services								
	Board of Health								
	Art 9-29, 2012 ATM - Replace BOH 2003 Ranger truck								
			21,500.00	16,029.00					5,471.00
	Health & Human Services								
	Total	\$ -	\$ 21,500.00	\$ 16,029.00	\$ -	\$ -	\$ -	\$ -	\$ 5,471.00
	Culture & Recreation:								

TOWN OF BOURNE									
GENERAL FUND									
Appropriations & Expenditures									
Year Ended June 30, 2012									
		Balance 7/1/2011	Appropriation	Expenditures	Reserve Fund, Salary Adjustment & Year End Transfers In (Out)		Special Town Meeting Transfers In (Out) & Other Transfers	Closed to Fund Balance	Balance 6/30/2012
Library									
	Art 8, 2011 STM Oct - Library Heating System								
Recreation			20,000.00	17,430.00					2,570.00
	Art 21, 2008 STM - Keith Field Electric Wiring								
		79,308.58		17,470.78					61,837.80
Culture & Recreation									
Total	\$	79,308.58	\$ 20,000.00	\$ 34,900.78	\$ -		\$ -	\$ -	\$ 64,407.80
General Fund Articles									
Total	\$	1,536,776.79	\$ 1,042,686.00	\$ 722,220.77	\$ (250,000.00)	\$ -	\$ 115,549.78	\$ -	\$ 1,722,791.80
General Fund Grand Total									
Total	\$	1,944,204.95	\$ 53,739,239.00	\$ 52,425,783.53	\$ -		\$ 259,944.78	\$ 1,648,349.84	\$ 1,869,255.36

**TOWN OF BOURNE
SPECIAL REVENUE SUMMARY - SCHOOL GRANTS & FUNDS
FISCAL YEAR 2012**

Special Revenue - School	Balance 7/1/2011	Revenue	Transfer In	Transfer Out	Salaries Expended	Expenses Expended	Balance 6/30/2012
SCHOOL LUNCH REVOLVING	\$ 54,725.47	\$ 734,642.95				\$ 768,363.15	\$ 21,005.27
SCHOOL GRANTS & OTHER FUNDS:							
BOURNE PRIDE ACCOUNT	\$ 3,470.50						\$ 3,470.50
SNACK TIME ACCOUNT	\$ 1,409.00						\$ 1,409.00
SCHOOL LIBRARY DONATIONS	\$ 540.00						\$ 540.00
NATIONAL CENTER FOR HEALTH	\$ 500.00						\$ 500.00
CIRCUIT BREAKER SCHOOL REIMB	\$ 56,534.33	\$ 597,680.00				\$ 539,138.82	\$ 115,075.51
P.L. 874 GRANT	\$ 231,464.30	\$ 177,983.15		\$ 195,000.00			\$ 214,447.45
SPED 94-142 FY10	\$ 483.47					\$ 483.47	\$ (0.00)
TITLE I FY10	\$ 2,153.06					\$ 2,153.06	\$ -
SPED 94-142 FY2011	\$ (6,676.54)	\$ 128,378.00			\$ 58,728.26	\$ 62,487.20	\$ 506.00
DRUG FREE SCHOOLS FY11	\$ 1,196.00					\$ 1,196.00	\$ -
TITLE I FY11	\$ (16,974.47)	\$ 59,673.00			\$ 17,637.63	\$ 35,159.90	\$ (10,099.00)
SPED EARLY CHILDHOOD ALLOC FY11	\$ 91.11					\$ 91.11	\$ -
TEACHER QUALITY FY11	\$ (9,481.55)	\$ 19,145.00			\$ 8,224.41	\$ 1,439.04	\$ (0.00)
ARRA-PRE K EARLY CHILDHOOD	\$ 223.36					\$ 223.36	\$ -
TITLE I ARRA IDEA	\$ 2,406.44					\$ 2,406.44	\$ -
ARRA IDEA	\$ (49,182.61)	\$ 202,754.00			\$ 49,850.00	\$ 103,721.39	\$ 0.00
ARRA FISCAL STABILIZATION	\$ (21,885.00)	\$ 21,885.00					\$ -
EDUCATION JOBS FUND	\$ (1,984.01)	\$ 15,452.00			\$ 11,002.87	\$ 2,465.12	\$ (0.00)
SPED 94-142 FY12	\$ -	\$ 353,825.00			\$ 435,857.74	\$ 4,078.79	\$ (86,111.53)

**TOWN OF BOURNE
SPECIAL REVENUE SUMMARY - SCHOOL GRANTS & FUNDS
FISCAL YEAR 2012**

Special Revenue - School	Balance 7/1/2011	Revenue	Transfer In	Transfer Out	Salaries Expended	Expenses Expended	Balance 6/30/2012
EDUCATION JOBS FUND 2012	\$ -	\$ 164,290.00			\$ 201,850.17	\$ 8,484.78	\$ (46,044.93)
SPED PROG. IMPROVEMENT 2012	\$ -	\$ 22,919.00				\$ 21,298.09	\$ 1,620.91
TITLE I FY2012	\$ -	\$ 219,469.00			\$ 227,397.23	\$ 81,993.87	\$ (89,922.10)
SPED EARLY CHILDHOOD FY2011	\$ -	\$ 5,134.79				\$ 5,044.00	\$ 90.79
TEACHER QUALITY 2012	\$ -	\$ 15,663.00			\$ 3,420.00	\$ 56,224.68	\$ (43,981.68)
RACE TO THE TOP	\$ -	\$ 25,431.00			\$ 37,597.41	\$ 4,496.21	\$ (16,662.62)
MEDICAID II	\$ 35.11	\$ 25,811.24			\$ 24,791.48	\$ 1,046.35	\$ 8.52
FOUNDATION RESERVE	\$ 599,612.00	\$ 779,879.00			\$ 241,160.72	\$ 154,199.96	\$ 984,130.32
SCHOOL CHOICE RECEIVING TUITION	\$ 269,379.70	\$ 247,254.00					\$ 516,633.70
ENHANCED HEALTH GRANT	\$ 555.50	\$ 1,125.00			\$ 640.00	\$ 678.00	\$ 362.50
CPC INCL. PRESCHOOL LEARNING ENVIRONFY1	\$ 5,923.28				\$ 3,737.04	\$ (2,185.00)	\$ 4,371.24
ACADEMIC SUPPORT 2012	\$ -	\$ 8,513.00			\$ 11,600.00		\$ (5,087.00)
CPC COORD. FAMILY & COMM. 2012	\$ -	\$ 31,910.92			\$ 27,778.71	\$ 7,207.49	\$ (3,075.28)
CPC INCL. PRESCHL LRNING ENVIRO	\$ -	\$ 17,651.34			\$ 23,058.92	\$ -	\$ (5,407.58)
LIBRARY SERVICES & TECHNOLOGY	\$ -	\$ 7,500.00				\$ 5,082.85	\$ 2,417.15
TRANSPORTATION REVOLVING	\$ 59,618.93	\$ 30,621.00				\$ 14,026.58	\$ 76,213.25
SCHOOL ATHLETIC FUND	\$ 51,289.85	\$ 148,283.60			\$ 11,128.00	\$ 87,111.52	\$ 101,333.93
AFTER SCHOOL ACTIVITY ACCOUNT	\$ 12,525.79	\$ 2,100.00			\$ 2,700.00	\$ 297.69	\$ 11,628.10
BILEZIKIAN FAMILY FOUNDATION	\$ 8,000.00	\$ 10,000.00			\$ 4,000.00		\$ 14,000.00
SCHOOL MUSIC ACTIVITY FUND	\$ 2,519.33						\$ 2,519.33
							\$ -
Total School Grants & Other Funds	\$ 1,203,746.88	\$ 4,072,973.99	\$ -	\$ 195,000.00	\$ 1,402,160.59	\$ 1,968,394.00	\$ 1,765,891.75

**TOWN OF BOURNE
SPECIAL REVENUE SUMMARY - TOWN GRANTS & FUNDS
FISCAL YEAR 2012**

Special Revenue - Town	Balance 7/1/2011	Revenue	Transfer In	Transfer Out	Salaries Expended	Expenses Expended	Balance 6/30/2012
Coastal Pollutant Remediation	\$ 7,185.84						\$ 7,185.84
Animal Rescue Donations	\$ 2,987.75	\$ 128.26					\$ 3,116.01
Plymouth County Interoperability	\$ 7,923.53						\$ 7,923.53
GAP Affordable Housing Program	\$ 20,000.00						\$ 20,000.00
Skateboard Park Improvement Gift A	\$ 2.00						\$ 2.00
Reverse 911 Project Gift Account	\$ 14,528.70					\$ 10,000.00	\$ 4,528.70
Emergency Preparedness Gift Accou	\$ 100.00						\$ 100.00
Bourne TRIAD Donations	\$ 1,961.59	\$ 163.00				\$ 18.00	\$ 2,106.59
Clean Energy Choice Grant	\$ 1,886.06					\$ 1,886.06	\$ -
Municipal Waterways Fund Receipts	\$ 197,409.79	\$ 288,409.41		\$ 260,200.00			\$ 225,619.20
Ambulance Maintenance Fund Recei	\$ 1,145,270.45	\$ 921,331.25		\$ 900,000.00		\$ 42,221.26	\$ 1,124,380.44
Conservation Fund Receipts Reserve	\$ 45,334.26	\$ 23,807.00		\$ 15,000.00			\$ 54,141.26
County Dog Fund Receipts Reserved	\$ 730.00						\$ 730.00
Insurance Recovery Over 20,000.00	\$ -	\$ 21,600.00		\$ 21,600.00			\$ -
Massachusetts Cultural Council	\$ 8,765.48	\$ 4,608.64				\$ 4,255.00	\$ 9,119.12
Law Enforcement Trust Fund	\$ 17,047.37	\$ 4,258.70		\$ 3,743.27		\$ 2,483.00	\$ 15,079.80
Fire Department Hazardous-Material	\$ 17,565.28	\$ 22,339.87			\$ 13,470.22	\$ 5,556.10	\$ 20,878.83
Library Incentive & M.I.G. Grant	\$ 35,426.89	\$ 16,752.33				\$ 10,314.04	\$ 41,865.18
Shellfish Propagation Donation Fund	\$ 9,647.23	\$ 8,002.00				\$ 9,190.60	\$ 8,458.63
Library Gift and Donation Account	\$ 10,255.91	\$ 7,738.84				\$ 10,530.00	\$ 7,464.75
Small Cities Program Grant	\$ 14,251.66	\$ 1,067.37					\$ 15,319.03
Recycling Grant DEP/Sandwich	\$ 166.07						\$ 166.07
Recycling Donation Fund	\$ 791.42						\$ 791.42
Insurance Recovery Under \$20,000	\$ 1,912.04	\$ 44,804.74				\$ 43,416.35	\$ 3,300.43

**TOWN OF BOURNE
SPECIAL REVENUE SUMMARY - TOWN GRANTS & FUNDS
FISCAL YEAR 2012**

Special Revenue - Town	Balance 7/1/2011	Revenue	Transfer In	Transfer Out	Salaries Expended	Expenses Expended	Balance 6/30/2012
Pollution Task Force Fund	\$ 161.06						\$ 161.06
Community Building Needs Donation	\$ 7,481.29	\$ 6,189.50				\$ 6,660.44	\$ 7,010.35
Shellfish Propagation Revolving Fund	\$ 11,677.75	\$ 23,361.00					\$ 35,038.75
Bourne To Play Fund	\$ 246.40						\$ 246.40
Grandparents Title 3E	\$ (678.72)	\$ 2,298.59				\$ 1,619.87	\$ -
Council on Aging Donation Account	\$ 5,393.41	\$ 3,397.00				\$ 3,445.62	\$ 5,344.79
Wings Neck Donation Account	\$ 8,641.00						\$ 8,641.00
Hideaway Village Escrow Account	\$ 9,052.18						\$ 9,052.18
Cape Cod Commission - LCPC Grant	\$ 4,346.72						\$ 4,346.72
State Election Grant	\$ -	\$ 1,890.00			\$ 1,890.00		\$ -
David Duca Fund	\$ 1,210.00						\$ 1,210.00
Historical Building Donations	\$ 2,913.83						\$ 2,913.83
Pathways To Learning Donations	\$ 5,905.52					\$ 5,905.52	\$ -
Jag Local Recovery Grant	\$ (300.32)	\$ 16,130.93			\$ 21,459.69		\$ (5,628.08)
All Hazards EOP Grant	\$ 1,345.45						\$ 1,345.45
Federal Law Enforcement Trust Fund	\$ -		\$ 3,743.27				\$ 3,743.27
Byrne Property Grant	\$ -	\$ 7,019.73			\$ 9,366.21		\$ (2,346.48)
Watch Your Car - Police Grant	\$ 636.00					\$ 636.00	\$ -
Local Law Enforcement Block Grant	\$ 187.30				\$ 187.30		\$ -
Assistance to Fire Fighters Grant	\$ 3,176.91						\$ 3,176.91
FEMA Reimbursements	\$ -						\$ -
Secure Our Schools	\$ 577.99					\$ 577.99	\$ -
Jag Program #1	\$ 56.75						\$ 56.75
Jag Program #2	\$ 2,909.62						\$ 2,909.62
Council on Aging Formula Grant	\$ -	\$ 32,288.00			\$ 32,284.60	\$ 3.40	\$ 0.00
MRIP Program	\$ 626.25						\$ 626.25
Police Bullet Proof Vests	\$ 4,347.50	\$ 9,087.00				\$ 18,174.00	\$ (4,739.50)
Elders At Risk	\$ 1,819.98					\$ 118.30	\$ 1,701.68
MRIP Coordinator	\$ 21,944.57						\$ 21,944.57

**TOWN OF BOURNE
SPECIAL REVENUE SUMMARY - TOWN GRANTS & FUNDS
FISCAL YEAR 2012**

Special Revenue - Town	Balance 7/1/2011	Revenue	Transfer In	Transfer Out	Salaries Expended	Expenses Expended	Balance 6/30/2012
State 911 Incentive Grant	\$ (20,569.42)	\$ 20,560.00				\$ (9.42)	\$ 0.00
Suicide Prevention Grant	\$ -	\$ 2,091.53				\$ 2,091.53	\$ -
Recreation Improvement	\$ 2,804.43						\$ 2,804.43
State 911 Dept Training Grant	\$ (8,312.35)	\$ 8,322.44				\$ 2,731.46	\$ (2,721.37)
Serving Tweens & Teens Grant	\$ -	\$ 7,500.00			\$ 442.50	\$ 1,614.97	\$ 5,442.53
911 Support & Incentive Grant	\$ -	\$ 36,897.43			\$ 50,220.00		\$ (13,322.57)
Community Development Block Grant	\$ -	\$ 120,316.71			\$ 4,816.00	\$ 83,910.44	\$ 31,590.27
Pumpout Boat Grant	\$ (20,000.00)	\$ 20,000.00			\$ 20,000.00		\$ (20,000.00)
Open Space Land Bank grant	\$ 250,000.00						\$ 250,000.00
Governor's Highway Safety Grants	\$ 5,864.11						\$ 5,864.11
Local Emergency Planning	\$ 250.00						\$ 250.00
Injury Prevention Project	\$ 763.23				\$ 221.60		\$ 541.63
Homeland Security Local Preparedness	\$ 16.45					\$ 16.45	\$ -
Ambulance Task Force Grant	\$ 2,000.00						\$ 2,000.00
Monument Beach Marina Pier	\$ 43,083.24						\$ 43,083.24
Safe Fire Grant	\$ 5,214.03	\$ 5,265.00			\$ 4,139.17	\$ 1,450.09	\$ 4,889.77
Mass Historical Commission Grant	\$ 500.00						\$ 500.00
DEM Greenways & Trails Grant	\$ 662.19						\$ 662.19
Community Policing 2008	\$ 1,684.78				\$ 272.68		\$ 1,412.10
Mass Zero Tolerance	\$ 139.95						\$ 139.95
Fire Equipment Grant	\$ 7,792.00						\$ 7,792.00
Community Policing FY2009	\$ 373.84				\$ 144.24		\$ 229.60
Chapter 43D Economic Development	\$ 30,000.00						\$ 30,000.00
Community Policing 2004	\$ 2,078.46				\$ 1,155.18		\$ 923.28
Wildfire Plan Implementation	\$ 1,000.00						\$ 1,000.00
Land Management Grant Program	\$ 87.94						\$ 87.94
Bourne Pond Fishway Donation	\$ 1,000.00						\$ 1,000.00
Green Grant Youth Council Grants	\$ 218.96						\$ 218.96
Mainstreet Streetscape Project	\$ 10.00	\$ 19,965.00				\$ 25,625.04	\$ (5,650.04)

**TOWN OF BOURNE
SPECIAL REVENUE SUMMARY - TOWN GRANTS & FUNDS
FISCAL YEAR 2012**

Special Revenue - Town	Balance 7/1/2011	Revenue	Transfer In	Transfer Out	Salaries Expended	Expenses Expended	Balance 6/30/2012
School Rental Revolving Fund	\$ 8,714.74	\$ 76,583.32			\$ 54,049.75	\$ 39,184.04	\$ (7,935.73)
Recreation Revolving Fund	\$ 19,360.42	\$ 51,943.00			\$ 27,386.06	\$ 29,269.51	\$ 14,647.85
Police Patrolmens Detail Revolving F	\$ (30,557.29)	\$ 524,070.42			\$ 541,617.64		\$ (48,104.51)
Outside consultants B.O.H.	\$ 3,205.00						\$ 3,205.00
Community Building Rental Revolving	\$ -	\$ 2,854.00				\$ 1,985.43	\$ 868.57
Composting Bins Revolving Fund	\$ 200.00	\$ 120.00					\$ 320.00
Library Book Revolving Fund	\$ 3,239.52	\$ 15,883.76				\$ 12,716.80	\$ 6,404.48
Community Partnership Revolving Fu	\$ 82,131.40	\$ 46,863.00			\$ 23,836.22	\$ -	\$ 105,158.18
ZBA Consultant's Revolving Fund	\$ 2,307.88	\$ 2,500.00				\$ 4,647.88	\$ 160.00
Conservation Consultant's Revolving	\$ 1,627.42						\$ 1,627.42
Planning Consultant's Revolving	\$ 2,281.01	\$ 1,100.00				\$ 475.10	\$ 2,905.91
Affordable Housing Project	\$ 6,000.00	\$ -					\$ 6,000.00
Accrued Interest on Bond Sale	\$ 487.78					\$ 487.78	\$ -
State Aid To Highways Fund	\$ (41,302.66)	\$ 329,059.64				\$ 689,361.32	\$ (401,604.34)
Education Fund Donations	\$ 1,213.41	\$ 280.19				\$ (103.32)	\$ 1,596.92
Scholarship Fund Donations	\$ 880.25	\$ 464.74				\$ 500.00	\$ 844.99
Premium From Sale of Bonds	\$ -	\$ 137,197.50		\$ 99,287.54		\$ 37,909.96	\$ 0.00
Fire Donation Fund	\$ 22,170.50	\$ 1,610.00				\$ 89.01	\$ 23,691.49
USTA/ Tennis Grant	\$ 28.51						\$ 28.51
Recreation Donations	\$ 9,608.12	\$ 862.25					\$ 10,270.37
Drug Task Force Fund	\$ 5,857.38						\$ 5,857.38
Bourne Youth Task Force	\$ 843.78						\$ 843.78
Playground Donation Fund	\$ 388.95						\$ 388.95
Waste Water Mapping Grant - CCC	\$ 29.22						\$ 29.22
Monks Park Revitalization	\$ 90.17						\$ 90.17
School Education Donations	\$ 173.89						\$ 173.89
Walkway to Education	\$ 1,980.00						\$ 1,980.00
Holiday Display donations	\$ 200.00						\$ 200.00
Total Town Grants & Other Funds	\$ 2,062,649.00	\$ 2,898,783.09	\$ 3,743.27	\$ 1,299,830.81	\$ 806,958.06	\$ 1,110,967.62	\$ 1,747,418.87

TOWN OF BOURNE
COMMUNITY PRESERVATION
Balance Sheet
June 30, 2012

Assets		
Cash General Fund		\$ 4,651,398.36
CPA Accounts Receivable		
Tax Liens Receivable	\$ 8,612.21	
Land Bank Tax		
Levy of 2005	\$ 218.09	
Levy of 2004	\$ 138.14	
Levy of 2003	\$ 16.91	
Levy of 2002	\$ 78.31	
Previous Years	\$ 88.22	
CPA Surcharge		
Levy of 2012	\$ 40,485.75	
Levy of 2011	\$ 15,797.98	
Levy of 2010	\$ 3,888.84	
Levy of 2009	\$ (91.13)	
Levy of 2008	\$ 89.86	
Levy of 2007	\$ 156.68	
Levy of 2006	\$ (190.00)	
		<u>\$ 67,247.82</u>
Total Assets		<u>\$ 4,718,646.18</u>
Liabilities & Fund Equities:		
Deferred Revenues		
Tax Liens	\$ 8,612.21	
Land Bank Tax	\$ 537.67	
CPA Surcharge	\$ 60,097.94	
Notes Payable		
		<u>\$ 67,247.82</u>
Fund Balances Reserved for Special Purposes		
Reserved for Open Space	\$ 1,692,341.24	
Reserved for Historic Resources	\$ 113,011.73	
Reserved for Community Housing	\$ 0.28	
Fund Balances Designated		
Reserved for Open Space	\$ 112,465.80	
Reserved for Historic	\$ 349,898.16	
Reserved for Housing	\$ 500,514.34	
Reserved for Recreation	\$ 166,715.92	
Reserved for CPA Operations		
		<u>\$ 2,034,697.47</u>
Unreserved CPA Fund Balance		<u>\$ 1,716,500.89</u>
Total Liabilities & Fund Equity		<u>\$ 4,718,646.18</u>

TOWN OF BOURNE
COMMUNITY PRESERVATION FUND
Changes in Fund Equities
Year Ended June 30, 2012

Balance July 1, 2011		\$ 4,504,554.78
Revenues:		
State Trust Fund Match	\$ 311,124.00	
Tax Liens Redeemed	\$ 5,944.70	
Community Preservation Surcharge Tax:		
Levy of 2012	\$ 1,041,781.66	
Levy of 2011	\$ 28,823.20	
Levy of 2010	\$ 8,441.45	
Levy of 2009	\$ 1,257.64	
Levy of 2008	\$ -	
Levy of 2007	\$ (113.90)	
	\$ 1,080,190.25	
CPA Fund Interest	\$ 15,365.15	
Transfer from General Fund		
Debt Service		\$ 1,412,624.10
Expenditures:		
Article 10, ATM 5/2006 - Sagamore Prop Site	\$ -	
Article 10, ATM 5/2006 - New Fields Design	\$ -	
Article 10, ATM 5/2006 - Signage Histor site	\$ -	
Article 31, ATM 5/2007 - Land Bourne Dale	\$ -	
Article 32, ATM 5/2007 - Land Buzzards Bay	\$ 8,606.36	
Article 33, ATM 5/2007 - Sub All. House	\$ -	
Article 33, ATM 5/2007 - Cape View Way	\$ -	
Article 33, ATM 5/2007 - Preserve 19th Cent	\$ -	
Article 33, ATM 5/2007 - List Town Bldg Reg	\$ 4,200.00	
Article 35, ATM 5/2007 - Multi Turf Fields	\$ -	
Article 14, ATM 5/2008 - Open Space & Rec	\$ 1,370.00	
Article 14, ATM 5/2008 - Cape View Way	\$ -	
Article 14, ATM 5/2008 - Clark Field Multi	\$ -	

Article 14, ATM 5/2008 - Hoxie playground	\$	13,424.00
Article 14, ATM 5/2008 - Bind Perm Records	\$	807.28
Article 18, STM 10/2008 - Library Repairs	\$	—
Article 18, STM 10/2008 - St & Fed Register		
Article 18, STM 10/2008 - Restore Burial Hill		
Article 18, STM 10/2008 - Move Mem Stones	\$	3,950.00
Article 18, STM 10/2008 - Chair Lift Hist Ctr	\$	—
Article 18, STM 10/2008 - Rep Hist Center	\$	16,409.00
Article 18, STM 10/2008 - Restore Aptuckset	\$	—
Article 13, ATM 5/2009 - Opp Purchase Prog	\$	124.00
Article 13, ATM 5/2009 - Bind Perm Records	\$	1,126.58
Article 13, ATM 5/2009 - Laserlit Arch Doc	\$	32,647.94
Article 13, ATM 5/2009 - Rep Church Roof	\$	121,559.75
Article 10, STM 10/2009 - Rep Historic Ct	\$	502.50
Article 5, STM 5/2010 - Rep Historic Ctr	\$	53,162.34
Article , ATM 5/2011 - Services Consultants	\$	21,002.07
Article 28, ATM 5/2010 - Afford Housing Sp	\$	—
Article 26, ATM 5/2010 - Upgrade Constr. Apt	\$	3,691.00
Article 36, ATM 5/2010 - Town Hall Windows	\$	91,476.83
Article 26, ATM 5/2010 - Bind Perm Records	\$	—
Article 26, ATM 5/2010 - Arch Catalog Rec	\$	9,928.21
Article 2, STM 10/2010 - Three Mile Look	\$	2,246.25
Article 2, STM 5/2011 - Land Bournedale	\$	7,945.25
Article 4, STM 5/2011 - Renovate Vault Space	\$	1,521.00
Article 20, ATM 5/2011 - Afford Housing Spec	\$	55,134.55
Article 20, ATM 5/2011 - Bourne Hsg Trust		
Afford Hag	\$	140.40
Article 20, ATM 5/2011 - Briggs McDermott Hse	\$	12,475.00

Article 20, ATM 5/2011 - Lasertiche/arch doc.	\$	376.01	
Article 20, ATM 5/2011 - Repl Wind Sch Adm	\$	49,723.29	
Article 20, ATM 5/2011 - Cataumet Schooine	\$		
Article 20, ATM 5/2011 - Document Cemeteries	\$	3,932.01	
Article 20, ATM 5/2011 - Pres.Historic Maps	\$	9,756.00	
Article 20, ATM 5/2011 - Gray Gables RR St.	\$	4,660.00	
Article 1, STM 10/2011 - Conservator Services	\$	-	
Transfers to General Fund:			
ATM May 2010 - Debt Service for Open Space & Recreation	\$	733,490.00	
			\$ 1,265,780.52
Balance June 30, 2012			<u>\$ 4,651,388.36</u>
Makeup of June 30th Fund Balance:			
Undesignated			\$ 1,716,500.89
Designated for Continued Appropriations:			
Open Space	\$	112,465.80	
Recreation	\$	168,715.92	
Historic	\$	949,858.16	
Community Housing	\$	500,514.34	
			\$ 1,129,544.22
Reserves:			
Open Space	\$	1,692,341.24	
Historic Resources	\$	113,011.73	
Community Housing	\$	0.28	<u>\$ 1,805,353.25</u>
Total Fund Balance:			<u>\$ 4,651,388.36</u>

TOWN OF BOURNE
SEPTIC TITLE 5 BETTERMENT FUND
Changes in Receipts Reserved for Appropriation
Year Ended June 30, 2012

Balance July 1, 2011		\$ 309,591.01
Increases:		
Tax Liens Redeemed	\$	
Septic Betterment Paid in Advance	\$	
Prepaid Interest	\$	785.76
Apportioned Septic Betterments:		
Levy of 2012	\$ 14,916.27	
Levy of 2011	\$ 2,941.55	
Levy of 2010	\$ 1,710.39	
		\$ 19,568.21
Apportioned Septic Interest:		
Levy of 2012	\$ 7,787.18	
Levy of 2011	\$ 1,467.09	
Levy of 2010	\$ 948.94	
		\$ 10,203.21
		\$ 30,557.10
Decreases:		
Transfers to General Fund:		
Article 3, 2011 ATM	\$ 30,460.00	
		<u>\$ 30,460.00</u>
Balance June 30, 2012		\$ 309,688.19

TOWN OF BOURNE
CAPITAL PROJECTS FUND
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITIES
Year Ended June 30, 2012

Expenditures:	
Capital Projects refunding payoff	
Capital Projects Summary Expenditures	<u>\$ 1,226,100.67</u>
	<u>1,226,100.67</u>
Revenues over (under) Expenditures	(1,226,100.67)
Other Financing Sources & Uses:	
Proceeds from Bond Issue	3,589,256.00
Transfer in from General Fund	22,410.45
Transfer out to General Fund	<u>(175,657.69)</u>
	<u>3,436,007.80</u>
Revenues & Other Financing Sources over (under) Expenditures & Other Financing Uses:	2,209,907.13
Fund Equities at Beginning of Year	<u>(2,881,377.95)</u>
Fund Equities at End of Year	<u>\$ (671,470.82)</u>

Town of Bourne Capital Projects Summary Fiscal Year 2012						
Capital Projects	Balance July 1, 2011	Recurring	Transfers in (Out)	SEASPCB #9 Reimbursables &	Excess/Def	Balance June 30, 2012
Data Processing						
Art 10-2010 A1018 - All Server Upgrade					\$ 10,750.00	\$ 10,750.00
Sub-Totals	\$ -	\$ -	\$ -	\$ -	\$ 10,750.00	\$ 10,750.00
Commissioner's Commission						
Art 2-2010 A1018 May Meeting Run Report Approval		\$ 125,000.00			\$ 125,000.00	\$ 125,000.00
Sub-Totals	\$ -	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	\$ 125,000.00
Police Department						
Art 10-2004 A101 - Police Officers	\$ 25,000.00	\$ 25,000.00				\$ -
Art 10-2004 A101 - Police Vehicle Expenses		\$ 25,000.00	\$ 100,000.00		\$ 150,000.00	\$ -
Art 10-2004 A101 - Police Computers	\$ 4,000.00		\$ 14,000.00			\$ -
Art 10-2011 A101 - Police Computers					\$ 100,000.00	\$ 100,000.00
Art 10-2011 A101 - Police Support in House						\$ -
Art 10-2011 A101 - Computer					\$ 20,000.00	\$ 20,000.00
Art 10-2012 A101 - Police Computers						\$ -
Art 10-2012 A101 - Police Vehicles						\$ -
Sub-Totals	\$ 29,000.00	\$ 50,000.00	\$ 114,000.00	\$ -	\$ 239,000.00	\$ 239,000.00
Fire Department						
Art 10-2005 A101 - Fire Station & Equipment	\$ 5,112.88		\$ 30,887.12		\$ 36,000.00	\$ -
Art 10-2005 A101 - Fire Station Vehicle Acquisition	\$ 100,000.00	\$ 100,000.00				\$ -
Art 10-2005 A101 - Fire Station Replacement	\$ 30,000.00	\$ 120,000.00	\$ 10,000.00			\$ 160,000.00
Art 10-2010 A101 - Fire Jobs of LA	\$ 30,000.00	\$ 20,000.00			\$ 10,000.00	\$ 60,000.00
Art 10-2010 A101 - Fire Computers	\$ 750.00		\$ 17,250.00			\$ 18,000.00
Art 10-2011 A101 - Fire Station Upgrade 127	\$ 30,000.00					\$ 30,000.00
Art 10-2011 A101 - Fire Station 124						\$ -
Art 10-2012 A101 - Fire Station Upgrade 125						\$ -
Sub-Totals	\$ 35,862.88	\$ 250,000.00	\$ 147,137.12	\$ -	\$ 333,000.00	\$ 368,862.88
Department of Public Resources						
Art 10-2005 A101 - Resource Room Renovation	\$ 4,250.00					\$ 4,250.00
Art 10-2005 A101 - Resource Room Library Pt	\$ 170,000.00	\$ 140,000.00	\$ 15,000.00			\$ 325,000.00
Sub-Totals	\$ 174,250.00	\$ 144,000.00	\$ 30,000.00	\$ -	\$ -	\$ 459,250.00
School Department						
Art 10-2005 A101 - School School	\$ 42.47		\$ 107.53			\$ -
Art 10-2005 A101 - School Transportation	\$ 7.00				\$ 7.00	\$ -
Art 10-2005 A101 - School Security School	\$ 11,000,000.00	\$ 4,000,000.00	\$ 104,295.47		\$ 484,295.47	\$ 11,484,295.47
Art 10-2005 A101 - School Governance & Finance School	\$ 6,000.00		\$ 10,000.00			\$ -
Art 10-2005 A101 - School Security System	\$ 77,775.00		\$ 177,775.00			\$ -
Art 10-2005 A101 - School Security Upgrade	\$ 200,000.00	\$ 200,000.00				\$ -
Art 10-2005 A101 - School Security System	\$ 111,500.00	\$ 100,000.00	\$ 12,500.00		\$ 24,000.00	\$ 24,000.00

Town of Bourne
Capital Projects Summary
Fiscal Year 2012

Capital Projects		Balance July 1, 2011	Forecasting	Transfers to (out)	SB&BCB WS SpecialAccounts	Expended	Balance June 30, 2012
Ad 10 2010 4752	Technology Upgrade	\$ 121,807.47	\$ 212,289.24			\$	\$ 447.42
Ad 10 2010 4756	Spec Util. Room	\$ 38,000.00	\$ 33,000.00				\$
Ad 10 2010 4758	Service PVAC Unit Maint	\$ 1,000.00				\$ 4,200.00	\$ 78.00
Ad 10 2011 4760	SS&C HVAC Unit Maint	\$ 4,000.00				\$ 2,000.00	\$
Ad 10 2011 4762	Technology Upgrade	\$ 4,000.00				\$ 207,400.00	\$ 207,400.00
Ad 10 2011 4764	SS&C Converter at SS&C to single					\$ 44,700.00	\$ 44,700.00
Ad 10 2011 4766	SS&C Removal of Cold Storage SS			\$ 48,000.00			\$ 48,000.00
Ad 10 12 2012 4768	Unit Electrical Maintenance						\$
Ad 10 12 2012 4769	Technology Upgrade						\$
Ad 10 14 2012 4770	Electricals Maint						\$
Sub-Total		\$ 178,807.47	\$ 2,305,289.24	\$ 23,700.00	\$ --	\$ 271,807.42	\$ 488,148.22
Department of Public Works							
Ad 10 2009 4786	Care Tallying Truck	\$ 26,185.89	\$ 10,000.00	\$ 14,000.00		\$	\$ 26.00
Ad 10 2009 4790	Power Mowing Equipment	\$ 179,573.07	\$ 80,000.00	\$ 16,426.80		\$	\$ 18.00
Ad 10 2009 4792	Grass Truck	\$ 126,854.84	\$ 27,000.00	\$ 32,000.00		\$	\$ 4.00
Ad 10 2009 4796	Grass Truck	\$ 124,000.00	\$ 67,000.00	\$ 35,400.00		\$	\$ 1.00
Ad 1 2009 4798	Horizontal Road & Est	\$ 387,184.77	\$ 140,000.00	\$ 132,400.00		\$	\$ 9.00
Ad 10 2010 4799	Curb/Garden Truck	\$ 120,663.83	\$ 102,000.00			\$ 1,000.00	\$ 1,000.00
Ad 10 2011 4799	10 wheel Curb Truck					\$ 736,852.00	\$ 736,852.00
Ad 10 2011 4799	Grp's Garbage Recycle					\$ 75,582.80	\$ 75,582.80
Ad 4 2011 510726	Beltmanville					\$ 11,300.18	\$ 11,300.18
Ad 6 11 2012 4799	Composting vehicle 119						\$
Sub-Total		\$ 685,253.79	\$ 364,000.00	\$ 26,226.80	\$ --	\$ 184,781.36	\$ 101,642.60
Community Building							
Ad 1 2009 4796	Community Community Bldg	\$ 124,262.00		\$ 1,024,262.00		\$	\$
Ad 1 2012 4796	Transit Comm Bldg			\$ 10,000.00		\$	\$ 10,000.00
Sub-Total		\$ 124,262.00	\$ --	\$ 1,034,262.00	\$ --	\$	\$ 20,000.00
Recreation							
Ad 9 25 2012 4752	Logos			\$ 60,000.00		\$	\$ 60,000.00
Ad 9 26 2012 4756	Logos					\$	\$
Sub-Total		\$ --	\$ --	\$ 60,000.00	\$ --	\$	\$ 60,000.00
Grand Total		\$ 2,805,177.96	\$ 2,670,289.24	\$ 133,147.30	\$ --	\$ 1,244,988.67	\$ 1,271,478.42

TOWN OF BOURNE
SEWER ENTERPRISE FUND
Balance Sheet
June 30, 2012

Assets:		
Cash General Fund		\$ 595,616.32
Cash Capital Projects		\$ 8,478.00
Sewer Accounts Receivable:		
Tax Liens Receivable	\$ 10,233.79	
Sewer User Charges:		
Levy of 2012	\$ 117,167.07	
Unapportioned Sewer Betterments	\$ 98,262.50	
Apportioned Sewer Betterments:		
Levy of 2012	\$ 1,615.93	
Levy of 2011	\$ 1,275.58	
Levy of 2010	\$ 410.06	
Levy of 2009	\$ (144.37)	
Levy of 2008	\$ (92.30)	
Levy of 2007	\$ 94.97	
Levy of 2006	\$ 81.90	
Levy of 2005	\$ 175.22	
Levy of 2004	\$ (108.16)	
Levy of 2001	\$ 186.73	
Committed Interest Sewer Betterments:		
Levy of 2012	\$ 283.20	
Levy of 2011	\$ 345.00	
Levy of 2010	\$ 159.62	
Levy of 2009	\$ (177.72)	
Levy of 2008	\$ (64.18)	
Levy of 2007	\$ 69.25	
Levy of 2006	\$ (26.35)	
Levy of 2005	\$ 286.48	
Sewer Liens Added to Taxes:		
Levy of 2012	\$ 26,281.85	
Levy of 2011	\$ 22,462.83	
Levy of 2010	\$ 3,141.65	
Levy of 2009	\$ 48.49	
Levy of 2008	\$ 75.15	
Levy of 2007	\$ 809.64	
Levy of 2006	\$ (336.28)	
		<u>\$ 284,517.77</u>
Total Assets		<u>\$ 888,812.09</u>

Liabilities & Fund Equities:

Deferred Revenue

Tax Liens

\$ 10,233.79

Sewer User Charges

\$ 171,650.60

Sewer Assessments Not Yet Due

\$ 98,282.50

Sewer Assessments Due

\$ 4,370.88

\$ 284,517.77

Fund Balances Reserved

Reserved for Capital Articles

\$ 8,478.00

Reserved for Articles

\$ 7,200.00

Reserved for Expenditures

\$ 50,000.00

Reserved for Encumbrances

\$ -

\$ 65,678.00

Retained Earnings

\$ 538,416.32

Total Fund Equities

\$ 604,094.32

Total Liabilities & Fund Equity

\$ 888,612.09

TOWN OF BOURNE
SEWER ENTERPRISE FUND
Changes in Retained Earnings
Year Ended June 30, 2012

Balance July 1, 2011 \$ 351,100.00

Increases:

Sewer User Charges	\$	774,414.39	
Sewer User Charges Added to Taxes	\$	107,698.11	
Sewer Assessments Paid in Advance	\$	2,788.06	
Apportioned Sewer Betterments	\$	32,146.88	
Committed Interest	\$	6,417.70	
Other Departmental Revenue	\$	39,311.40	
Investment Income	\$	1,042.95	
Reserve Beg of Year Fund Balances:			
Encumbrances	\$	218.73	
Cap Article CFWD	\$	33,298.78	
Reserve for Expend	\$	100,000.00	
Reserve for Article CFWD	\$	7,200.00	\$ 140,717.51

\$ 1,104,537.08

Decreases:

Sewer Budget Expenditures	\$	685,975.99	
Sewer Articles	\$	24,820.78	
Indirect Costs	\$	130,742.00	
Reserve End of Year Fund Balances:			
Encumbrances	\$		
Cap Article CFWD	\$	8,478.00	
Reserve for Expend	\$	50,000.00	
Reserve for Article CFWD	\$	7,200.00	\$ 65,678.00

\$ 917,220.77

Balance June 30, 2012 \$ 538,416.32

TOWN OF BURLING
SEWER ENTERPRISE FUND
Revenues - Budget vs. Actual
Year Ended June 30, 2012

	Fiscal 2012 Budget	Fiscal 2012 Actual	Over/Under Budget	%
User Charges:				
Sewer User Fees				
July of 2012		\$ 778,400.00		
July of 2011		\$ 35,913.48		
Sewer User Charge Adjust./ Taxes				
July of 2012		\$ 90,083.08		
July of 2011		\$ 2,309.93		
July of 2010		\$ 9,445.34		
July of 2009		\$		
Total User Charges	<u>\$68,543.00</u>	<u>\$ 882,112.00</u>	<u>\$ (1,430.00)</u>	<u>99.79%</u>
Other Governmental Revenues:				
Sales Assessment Paid to Authority				
Premium		\$ 2,700.00		
Interest		\$ 76.10		
Interest on Sewer Bonds				
July of 2012		\$ 21,048.37		
July of 2011		\$ 488.51		
July of 2010		\$		
July of 2009		\$		
Premium Bond		\$		
Consolidated Interest				
July of 2012		\$ 5,250.15		
July of 2011		\$ 134.64		
July of 2010		\$		
July of 2009		\$		
Premium Bond		\$		
Total Other Governmental	<u>\$1,000.00</u>	<u>\$ 27,322.77</u>	<u>\$ (6,647.37)</u>	<u>97.51%</u>
Other Departmental Revenues:				
Sewer or Sewer User Fees				
Sewer Fee		\$ 13,220.42		
Sewer Fee		\$ 810.00		
Tap Line Revenues				
Tap Fee - Design Review		\$ 22,477.98		
Total Other Departmental	<u>\$1,000.00</u>	<u>\$ 26,508.40</u>	<u>\$ (4,511.40)</u>	<u>97.50%</u>
Investment Income:				
Total Investment Income	<u>\$1,000.00</u>	<u>\$ 1,342.95</u>	<u>\$ (342.95)</u>	
Revenues Summary:				
Total Revenues Summary	<u>\$68,543.00</u>	<u>\$ 909,000.00</u>	<u>\$ (11,220.00)</u>	<u>98.34%</u>
Total	<u>\$68,543.00</u>	<u>\$ 909,000.00</u>	<u>\$ (11,220.00)</u>	<u>98.34%</u>

TOWN OF BOURNE
SEWER ENTERPRISE
Appropriations & Expenditures
Year Ended June 30, 2012

	Balance 7/1/2011	Appropriation	Expenditures	Transfers In (Transfer Out)	Closed to Fund Balance	Balance 6/30/2012
Operating Budget						
Salaries		\$ 153,544.00	\$ 183,922.16	11,500.00	\$ 1,121.84	\$ (0.00)
Expenses	\$ 218.73	212,779.00	142,943.34		70,054.39	\$ -
Wareham - Operation						
Expense		273,000.00	200,636.96		72,363.04	\$ -
Wareham - Capital						
Assessment		186,470.00	186,477.53		0.47	\$ 0.00
Debt Service						\$ -
Reserve Fund	-	15,000.00	-	(11,500.00)	3,500.00	\$ -
Sub-Total	\$ 218.73	\$ 842,801.00	\$ 695,978.99	\$ -	\$ 147,039.74	\$ (0.00)
Indirect Costs Total		130,742.00		\$ 130,742.00		-
Capital Articles						
Art. 10 2008 May ATM						
Replace Pumps & Pan	33,298.78		24,820.78			8,478.00
Articles						
Art. 10 2008 May ATM						
Control Panel Main St	7,200.00					7,200.00
Subtotal Articles	40,498.78	-	24,820.78	-	-	15,678.00
Grand-Total	\$ 40,717.51	\$ 973,543.00	\$ 720,800.77	\$ 130,742.00	\$ 147,039.74	\$ 15,878.00

TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT
Balance Sheet
June 30, 2012

Assets:		
Cash - Fund 61		\$ 9,830,838.40
Cash - Fund 31 Capital		<u>2,575,173.07</u>
		\$ 12,406,112.47
Landfill Accounts Receivable		\$ 1,591,987.72
Recycling Accounts Receivable		<u>\$ 33,086.07</u>
	Total Assets	<u>\$ 14,031,186.26</u>
Liabilities & Fund Equities:		
Deferred Revenue		\$ 1,825,073.79
Bond Anticipation Notes Payable:		
Landfill Under Phase 4	\$ 4,150,000.00	
		<u>\$ 4,150,000.00</u>
	Total Liabilities	\$ 5,775,073.79
Fund Balances Reserved:		
Reserved for Capital Articles Carried Forward	\$(1,574,826.93)	
Reserved for Articles Carried Forward	\$ 2,511,040.58	
Reserved for Encumbrances	\$ 87,619.16	
Post-Closure Account	\$ 1,859,859.06	
Phase III Closure Account	\$ 618,792.00	
Future Solid Waste Reserve	\$ 500,000.00	
C&D Transfer Station	\$ 106,090.00	
Phase 2A/3A Closure	\$ 86,613.80	
Phase 4 Closure	<u>\$ 663,135.00</u>	
		\$ 4,838,328.67
Retained Earnings:		
Undesignated	<u>\$ 3,417,783.80</u>	
		<u>\$ 3,417,783.80</u>
	Total Fund Equities	<u>\$ 8,256,112.47</u>
	Total Liabilities & Fund Equity	<u>\$ 14,031,186.26</u>

TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT
Changes in Retained Earnings
Year Ended June 30, 2012

Balance July 1, 2011		\$ 2,061,599.10
Increases:		
Actual Revenues	\$ 11,466,434.23	
Transfers In from Post Closure	\$ 2,094,058.20	
Transfers in from Special Revenue	\$ 21,600.00	
Transfers in from Capital Projects	\$ 611,955.31	
Reversal of Beginning of Year Fund Balances:		
Encumbrances	\$ -	
Article CFWD	\$ 368,513.27	
Reserve for Expend	\$ -	
	<u>\$ 368,513.27</u>	
		\$ 14,502,562.01
Decreases:		
Actual Expenditures	\$ 7,326,285.45	
Actual Expenditures-Articles	\$ 146,840.61	
Indirect Costs	\$ 1,763,655.00	
Transfer to Capital Projects	\$ 105,000.00	
Increase to Post Closure Fund	\$ 57,083.27	
Increase to C&D Transfer Fund	\$ 3,090.00	
Increase to Phase 2A/3A Closure	\$ 682,822.33	
Increase to Phase 4 Closure	\$ 563,135.00	
Reserve End of Year Fund Balances:		
Encumbrances	\$ 67,619.16	
Article CFWD	\$ 2,511,048.55	
Reserve for Expend	\$ -	
	<u>\$ 2,578,665.74</u>	
		<u>\$ 13,226,377.40</u>
Balance June 30, 2012		<u>\$ 3,417,783.80</u>

TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT
Revenues - Budget vs. Actual
Year Ended June 30, 2012

	<u>Fiscal 2012 Budget</u>	<u>Fiscal 2012 Actual</u>	<u>Budget Savings (Deficiency)</u>	<u>%</u>
User Charges:				
Landfill Accounts Receivable	\$ —	\$ 9,243,500.35		
Landfill Credit Card Accounts	\$ —	\$ 404,886.61		
Landfill Fees Over/Under	\$ —	\$ (923.17)		
Landfill Fees	<u>\$ —</u>	<u>\$ 1,304,138.24</u>		
Total User Charges	\$ 8,781,551.00	\$ 10,951,462.03	\$ 2,169,911.03	124.71%
Other Departmental revenues:				
Recycling Revenue	\$ 400,000.00	\$ 400,955.88		
Premium Sale of Bonds		\$ 74,333.81		
Miscellaneous	<u>\$ —</u>	<u>\$ 11,810.00</u>		
Total Other Departmental	\$ 400,000.00	\$ 487,089.69	\$ 87,089.69	121.77%
Investment Income:				
Total Investment Income	\$ 50,000.00	\$ 27,872.51	\$ (22,127.49)	55.75%
Retained Earnings:				
Total Retained Earnings	<u>\$ 400,000.00</u>	<u>\$ 400,000.00</u>	<u>\$ —</u>	<u>100.00%</u>
Total	<u>\$ 9,581,551.00</u>	<u>\$ 11,868,434.23</u>	<u>\$ 2,257,010.72</u>	<u>123.85%</u>

TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT
Appropriations & Expenditures
Year Ended June 30, 2012

	Balance 7/1/2011	Appropriation/ Borrowing	Expenditures	Transfers In (Transfer Out)	Closed to Fund Balance	Balance 6/30/2012
Operating Budget:						
Salaries		\$ 1,731,320.00	\$ 1,641,965.98		\$ 89,354.02	-
Expenses		3,980,990.00	3,895,215.90	186,600.00	204,754.94	67,619.16
Debt Service		1,105,586.00	1,104,870.13		715.87	0.00
Reserve Fund		200,000.00			200,000.00	-
Host Community Fee	-	450,000.00	684,223.44	235,000.00	776.56	0.00
Sub-Total	\$ -	\$ 7,467,896.00	\$ 7,326,275.45	\$ 421,600.00	\$ 495,601.39	\$ 67,619.16
Indirect Costs Total		\$ 1,763,655.00		\$ 1,763,655.00		\$ -
Articles:						
Art 10(S) 2003 ATM						
Recycling Truck	2,865.59			(2,865.59)		-
Art 10(S) 2003 ATM						
Recycling Truck	3,519.08			(3,519.08)		-
Art 10(T) 2003 ATM						
Equipment Wash Bay	85,000.00					85,000.00
Art 10 2004 ATM						
Skid Steer Loader	1,796.01			(1,796.01)		-
Art 8, 2005 ATM						
Leachate Tanks	0.07			(0.07)		-
Loader Replacement	65,472.00			(65,472.00)		-
Construct C & D Facility	2,514.48		2,514.48			-
Art 27, 2006 ATM						
Pickup Truck	158.41			(158.41)		-
Art 8, 2007 STM						
Compactor	73,939.50			(73,939.50)		-
Art 10, 2007 ATM						
DPW Facility Feasibility	65,000.00		4,028.35			60,971.65
Rep Front End Loader	9,168.40			(9,168.40)		-
Art 10, 2008 ATM						
Pickup Truck	11,870.48			(11,870.48)		-
ISWM Roll off Truck	5,209.25			(5,209.25)		-
Art 10, 2011 ATM						
Skid Steer Loader	42,000.00					42,000.00
Art 8, 2011 STM Oct						

TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT
Appropriations & Expenditures
Year Ended June 30, 2012

	Balance 7/1/2011	Appropriation/ Borrowing	Expenditures	Transfers In (Transfer Out)	Closed to Fund Balance	Balance 6/30/2012
Install 8 Vertical gas wells			133,251.71	133,251.71		-
Art 9-22 2012 ATM						
Track Mobile Hvy Screener				260,000.00		260,000.00
Art 9-23 2012 ATM						
Roll Off Containers				22,700.00		22,700.00
Art 9-24 2012 ATM						
Ph 2A/3A Final Cap			7,046.07	2,047,421.00		2,040,374.93
Sub-Total	\$ 368,513.27	\$ -	\$ 146,840.61	\$ 2,289,373.92	\$ -	\$ 2,511,046.58

TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT
Appropriations & Expenditures
Year Ended June 30, 2012

	Balance 7/1/2011	Appropriation/ Borrowing	Expenditures	Transfers In (Transfer Out)	Closed to Fund Balance	Balance 6/30/2012
Capital Articles:						
Art 6, 1999 STM						
Arch & Eng Fees - Center	43,502.20					43,502.20
Art 1 1999 STM						
Lining Landfill	80,849.58		-	(80,849.58)		-
Art 10 (Q) 2003 ATM						
Residential Drop Off & Bailer	72,445.33					72,445.33
Art 10 2004 ATM						
Compactor	245.61			(245.61)		-
Art 27 2006 ATM						
Bulldozer	57,928.75	-	-	(57,928.75)		-
Art 27 2006 ATM						
Landfill Capping	312,999.34		-	(312,999.34)		-
Art 10 2008 ATM						
Bulldozer	15,194.34			(15,194.34)		-
Art 10 2008 ATM						
Phase IIA/IIIA Stage 2 line	5,764.93			(5,764.93)		-
Art 10 2009ATM						
Loader replacement	(77,899.00)	95,000.00	1,680.00	(15,421.00)		-
Art 10 2009 ATM						
Container Recycle Truck	(71,342.15)	72,000.00		(657.85)		0.00
Art 5 2009 STM						
Excavator	80,936.04			(80,936.04)		-
Art 10 2010 ATM						
Front Entr Infrastructure	246,225.00	250,000.00	6,000.00			490,225.00
Art 10 2010 ATM						
Flare Skid		335,000.00				335,000.00
Art 10 2010 ATM						
Catepillar off Road	402,858.87		360,900.00	(41,958.87)		(0.00)
Art 10 2010 ATM						
2A/3A North Slope Cap	(94,828.47)	220,000.00	34,788.48			90,383.05

TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT
Appropriations & Expenditures
Year Ended June 30, 2012

	Balance 7/1/2011	Appropriation/ Borrowing	Expenditures	Transfers In (Transfer Out)	Closed to Fund Balance	Balance 6/30/2012
Art 10 2011 ATM						
Ph 4 Liner Construct & Appurten			2,711,382.51			(2,711,382.51)
Art 9-20 2012 ATM						
Replace 826g Compactor						-
Art 9-21 2012 ATM						
Replace Cat 6R Dozer				105,000.00		105,000.00
Sub-Total	\$ 1,074,880.37	\$ 972,000.00	\$ 3,114,750.99	\$ (506,956.31)	\$ -	\$ (1,574,826.93)
Grand Total	\$ 1,443,393.64	\$ 10,203,551.00	\$ 10,587,867.05	\$ 3,967,672.61	\$ 495,601.39	\$ 1,003,838.81

TOWN OF BOURNE
AGENCY FUND
Balance Sheet
June 30, 2012

Assets		
Cash	\$	15,968.25
	\$	<u>15,968.25</u>
Liabilities		
Deputy Collector Fees	\$	(60.00)
Due to State - Police Licenses		1,962.50
Town Clerk Fish & Game Funds		-
Special Detail - Fire		1,911.46
Fish & Game Funds		-
Received in Error		(10.38)
Recordings		76.00
Mass Meals Tax		-
Bid Deposits		800.00
Bourne Water District		(347.46)
Buzzards Bay Water District		3,672.17
North Sagamore Water District		5,483.10
South Sagamore Water District		37.68
Water District Tax Title		1,924.83
Special Duty DPW		(0.04)
Sales Tax - Manna		418.39
	\$	<u>15,968.25</u>

TOWN OF BOURNE TRUST FUND SUMMARY Fiscal Year 2012								
Trust Fund Account	July 1 Balance	Interest Earned	Deposits/ Transfers	Amounts Expended		June 30 Balance	Non- Expendable	Expendable
Grace Swift Nye Trust	26,351.30	3,340.83	150,400.00	135,128.81		44,963.32		44,963.32
Self Insurance Claims Trust	2,143,662.39	119,872.46	6,769,368.39	7,281,902.17	84,012.00	1,666,989.07		1,666,989.07
Employees Insurance Withholding	712,719.97	39,957.48	2,258,026.00	2,417,944.84	28,004.00	564,754.61		564,754.61
Albert C. Cobb Cemetery	928.82	64.83		67.31		926.34	861.51	64.83
Old Bourne Cemetery	789.22	55.06		57.16		787.12	732.06	55.06
Sagamore Cemetery Association	6,290.54	438.77		456.16		6,273.15	5,834.38	438.77
Cataumet Cemetery	1,354.21	94.43		98.20		1,350.44	1,256.01	94.43
Gray Gables Cemetery (Monument Neck)	1,303.43	90.92		94.48		1,299.87	1,208.95	90.92
Oakland Grove Cemetery	1,564.61	109.13		113.48		1,560.26	1,451.13	109.13
Old Bourne Cemetery Lots	5,805.93	404.96		421.00		5,789.89	5,384.93	404.96
Pocasset Cemetery	3,610.67	251.86		261.83		3,600.70	3,348.84	251.86
Stillman Ryder Cemetery	284.05	19.81		20.61		283.25	263.44	19.81
Lewis Scholarship Fund	10,754.64	777.70		600.00		10,932.34	10,000.00	932.34
Walker Trust Fund	2,302.84	172.49				2,475.33	1,000.00	1,475.33
Waterhouse Scholarship Fund	18,277.53	1,386.95		100.00		19,544.48		19,544.48
Conservation Trust Fund	36,211.50	2,711.95				38,923.45		38,923.45
Emily Bourne Fund	20,894.29	1,564.84				22,459.13	10,000.00	12,459.13
Stabilization Fund	3,604,838.66	22,651.67		152,013.18		3,475,477.15		3,475,477.15
Stabilization Fund-Capital Projects	451,335.10	955.79	234,223.44			686,514.33		686,514.33
Carol Ann Swift Fund	809.58	60.29		100.00		769.87	200.00	569.87
Mary Susan Cobb Library Trust Fund	5,623.76	421.13				6,044.89	5,000.00	1,044.89
Performance Bonds	308,210.64	486.75		5,850.00		302,847.39		302,847.39
Affordable Housing Trust	162,070.90	230.07	7,750.00	52,085.64		117,965.33		117,965.33
Bourne High School Scholarship Fund	19,716.57	18,342.74	0.00	500.00		37,559.31		37,559.31
Bourne High School Student Activity Fund	18,383.47	67.28	124,207.61	133,536.45		9,121.91		9,121.91
Peebles School Student Activity Fund	13,755.53	14.80	21,403.88	20,059.00		15,115.21		15,115.21
Bourne Middle School Student Act. Fund	87,591.69	182.50	195,635.38	247,023.22		36,386.35		36,386.35
Bournedale Elementary Student Act. Fund	2,237.69	5.77	6,681.82	4,955.66		3,969.62		3,969.62
Totals	7,667,679.53	214,713.26	9,767,696.52	10,453,389.20	112,016.00	7,084,684.11	46,541.25	7,038,142.86

GENERAL FUND RESERVE FUND TRANSFERS VOTED FOR FISCAL YEAR 2012

Finance Committee Voted	Budget and Line Item	Amount Needed	Description
10/3/2011	Emergency Preparedness	\$ 2,125.00	Emergency Preparedness Supplies
1/5/2012	Library	\$ 5,000.00	Library Data Processing
2/27/2012	Selectmen	\$ 3,000.00	Selectmen Consulting Fee
3/5/2012	Veterans Benefits	\$ 22,000.00	Veterans Benefits
7/10/2012	Libray	\$ 899.12	Library Salaries
7/10/2012	Board of Health	\$ 1,112.04	Board of Health Salaries
7/10/2012	DPW	\$ 14,583.09	Snow & Ice salaries
7/10/2012	DPW	\$ 22,483.05	DPW Salary & Wages
7/10/2012	Appeals Board	\$ 873.89	Appeals Board Wages
7/10/2012	Planning Board	\$ 1.81	Planning Board Salaries
7/10/2012	Liuna Pension	\$ 162.46	Liuna pension surcharge
7/10/2012	Insurance	\$ 52,604.67	Insurance Costs
7/10/2012	Fica/SS	\$ 14,897.19	Medicare overage
7/10/2012	Other Interest & Charges	\$ 513.07	Interest on Tax Cases
7/10/2012	Archives	\$ 600.16	Archives Supplies
7/10/2012	Veterans Benefits	\$ 2,120.06	Veterans Benefits
7/10/2012	DNR	\$ 70,051.72	DNR Fuel
7/10/2012	Inspection	\$ 508.09	Inspection Travel
7/10/2012	Emergency Medical Services	\$ 0.03	EMS Service
7/10/2012	Telepone	\$ 4,116.50	Telephone Charges
7/10/2012	Planning Board	\$ 600.00	Planning Board Supplies
7/10/2012	Tax Title	\$ 17,651.42	Tax Title Charges
7/10/2012	Legal	\$ 12,884.20	Legal Costs
7/10/2012	Town Meeting	\$ 1,212.43	Town Meeting Supplies
	General Fund Grand Total	\$ 250,000.00	
	Ending Balance	\$ -	

Town of Bourne
Allowance for Abatements & Exemptions
Fiscal Year 2012

Levy Year	Balance 7/1/2011	Raise & Appropriate	Abatements & Exemptions	Transfers to Overlay Surplus	Balance 6/30/2012
2012	\$	\$648,051.52	\$348,607.93		\$ 299,443.59
2011	\$172,321.93		\$ 10,653.70		\$ 161,668.23
2010	\$ 90,951.82		\$ 7,126.79		\$ 83,825.03
2009	\$284,047.60		\$ 2,610.98	\$ 150,000.00	\$ 131,436.62
2008	\$185,965.28		\$ 2,260.35	\$ 150,000.00	\$ 33,704.93
2007	\$188,343.89		\$ 424.63	\$ 50,000.00	\$ 137,919.26
2006	\$ 2,210.11		\$ 113.44		\$ 2,096.67
2005	\$				\$
	<u>\$923,840.63</u>	<u>\$648,051.52</u>	<u>\$371,797.82</u>	<u>\$ 350,000.00</u>	<u>\$ 850,094.33</u>

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
ABRAMS	WILLIAM	J	DPW MECHANIC	48,097.49
ADAMS	DEAN	G	ISWM LABORER	47,239.95
ADKINS-PERRY	BETH		TOWN MEETING TELLER	283.01
ADKINS-PERRY	DODY		ENGINEERING TECH I	50,992.61
AFTOSMES	KATHLEEN		TEACHER	63,583.26
AINSLEY	KENNETH	T	TEACHER	59,918.63
AKELEY	DAWN	M	SCHOOL SUBSTITUTE ASSISTANT	225.00
ALEXANDER	KRISTYN	T	TEACHER	50,797.68
ALLARD	VICTORIA	A	SUBSTITUTE TEACHER	1,687.50
ALMEDER	WILLIAM	J	ISWM TRUCK DRIVER	49,152.90
ALMEIDA	JOHN	A	SENIOR TAX WORKOFF	500.00
AMARAL	ERICA	M	TEACHER	62,999.09
AMES	ANTOINETTE	M	SPED ASSISTANT	24,525.50
AMORUSO	REBECCA	A	SCHOOL SUMMER PROGRAM	900.00
ANDERSON	KATHY	G	SCHOOL SECRETARY	37,401.31
ANGELL	JULIE	A	TEACHER	73,911.99
ARKI	ANDREW		TEACHER	70,061.47
ARMEY	GEMMA	A	SUBSTITUTE TEACHER	1,500.00
ASELTINE	EVE	MAREE	COA VAN DRIVER	38,034.08
ASHWORTH	SCOTT	J	ATHLETIC DIRECTOR	87,093.18
ATHANAS	NANCY	A	TEACHER	71,751.36
BABCOCK	KIMBERLY	A	TEACHER ASSISTANT	27,734.07
BABCOCK	ZACHARY	A.	TENNIS INSTRUCTOR	672.18
BAG	MARIA	V	TEACHER ASSISTANT	16,119.86
BAILEY	LOIS	J	SECRETARY	38,798.80
BALDINI	SANDRA	S	NURSE SUBSTITUTE	440.00
BALDWIN	EARL	V	SELECTMEN	63,788.50
BANCROFT	DARLENE	L	OCCUPATIONAL THERAPIST	57,221.32
BANNON	LAURIE	A	SPED TEACHER	73,308.99
BAR	ELIZABETH	J	TEACHER	57,321.79
BARAKAUSKAS	DONNA	L	ASSESSING DIRECTOR	88,567.77
BARANOWSKI	NOREEN		TEACHER ASSISTANT	29,033.70
BARBETTO	SALVATORE	A	ISWM CREW CHIEF	78,708.93
BARRETT	DANIEL	T	ISWM GENERAL MANAGER	110,199.38
BARRETT	SAMUEL		DPW LABORER	1,921.50
BARRY	JAMES	M	TEACHER	63,394.13
BASS	BRIGITTE	P	OCCUPATIONAL THERAPIST	55,575.98
BAVIER	TRACEY	L	TEACHER	71,711.36
BEAN	JONATHAN	M	FIREFIGHTER/PARAMEDIC	4,925.30
BEAUCHEMIN	MARIELA	N	TEACHER	72,951.34
BEAUDOIN	CYNTHIA	J	TEACHER	73,288.99
BECKER	BRIAN	J	SPED ASSISTANT	24,211.92
BEERS	DONNA	R	SCHOOL NURSE	61,257.97
BENNETT	JENNIFER		TEACHER ASSISTANT	24,546.93
BERGERON	DIANE		SENIOR TAX WORKOFF	500.00
BERGESON	PENNY ANN		SENIOR TAX WORKOFF	849.44
BERGMAN	LANCE		PATROLMAN	46,437.02
BERNARDO	ESTHER	A	COA SECRETARY II	18,830.32
BERTRAM	RICHARD	C	ISWM TRUCK DRIVER	52,698.12
BEST	SHERRIE	R	COA PROGRAM ASSISTANT	10,376.25
BEVILACQUA	LENA	A	PATROLMAN	24,948.27
BILODEAU	CHERYL	F	TOWN MEETING WORKER	143.69
BIRMINGHAM	STEPHEN	J	TEACHER	38,580.44
BISNETTE	DEBORAH	L	TEACHER ASSISTANT	28,845.28
BLACK	JANET	M	ASSISTANT ASSESSOR	35,088.11

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
BLACK	RICHARD	D	SUBSTITUTE TEACHER	6,080.00
BLAKE	ESTELLE	H	SENIOR TAX WORKOFF	519.24
BLAKE	WILLIAM	R	SCHOOL CUSTODIAN	10,056.03
BLASCIO	MARY	J	SENIOR TAX WORKOFF	500.00
BLOOMFIELD	DANIKA	K	LUNCH MONITOR	1,090.80
BLUMENTHAL	JEFFREY	F	ISWM SCALEHOUSE OPERATOR	50,977.41
BOGDEN	FRANCES	A	LIBRARY AIDE	865.20
BOGDEN	JAMES	N	SENIOR TAX WORKOFF	500.00
BOHACS	ELIZABETH	A	TEACHER ASSISTANT	23,776.50
BORNING	CHRISTINE	K	TEACHER	61,237.23
BOVA	JACLYN	M	SUBSTITUTE TEACHER	262.50
BOWLIN	MICHELLE	MCMULLIN	TEACHER	43,187.33
BOYD	MAUREEN	P	TEACHER ASSISTANT	24,340.35
BOYLE	JAMES	K	DPW EQUIPMENT OPERATOR I	62,792.40
BRACKETT	HOWARD	A	MARINA ATTENDANT	8,930.10
BRADLEY	ANNE	C	SCHOOL PSYCHOLOGIST	79,385.28
BRALEY	CAROLINE	M	SUBSTITUTE TEACHER	22,798.36
BREAULT	MARGARET	A	BUS MONITOR	20,219.33
BRENNAN	JOANN		SUBSTITUTE TEACHER	562.50
BRENNAN	MOLLY		RECREATION ASSISTANT DIRECTOR	167.00
BRENNEN	NANCY	J	SUBSTITUTE TEACHER	3,580.00
BRONSTEIN	JOYCE	M	TEACHER ASSISTANT	24,344.50
BROSNAN	BETSEY		TEACHER	49,775.55
BROWN	ELEANOR		E&R WARDEN	297.26
BROWN	GEOFFREY	R	SUBSTITUTE TEACHER	825.00
BROWN	J NORRIS		SPECIAL NEEDS TEACHER	68,207.16
BROWN	JACQUELINE	T	SENIOR TAX WORKOFF	500.00
BROWN	JAMES	A	FIRE LIEUTENANT	76,579.95
BROWNE	JAN	M	SENIOR TAX WORKOFF	234.00
BRUNDAGE	ELIZABETH		SPED TEACHER	49,113.39
BRYANT	RICHARD	L	SENIOR TAX WORKOFF	452.00
BUCKLEY	DONNA	J	TEACHER	70,715.52
BUCKLEY	HEIDI	A	TEACHER	75,736.07
BURBANK	MARY	E	TRANS. VAN DRIVER	21,318.28
BURDGE	KELLY	A	PART TIME TEACHER	11,826.55
BURGESS	JENNA	L	SUBSTITUTE TEACHER	3,375.00
BURGESS	KATHLEEN	M	BOH SECRETARY II	17,487.79
BURGESS	KATHLEEN	A	TOWN COLLECTOR	73,137.25
BURGESS	MICHAEL	T	SCHOOL CUSTODIAN	49,358.32
BURGESS	PHILLIP	H	E&R WARDEN	173.28
BURKE	SEAN	C	GUIDENCE COUNSELOR	59,918.48
BURKHARDT	WALTER	W	TOWN HALL CUSTODIAN	17,316.70
BUSNENGO	RONALD	J	ISWM EQUIPMENT OPERATOR II	71,378.81
BUSNENGO	SHARYN		SUBSTITUTE TEACHER	6,562.00
BUTLER	JANET		SUBSTITUTE TEACHER	1,692.50
BUTLER	SALLIE	M	E&R CHECKER	161.14
CALDWELL	ALEXANDRA	HS	TEACHER	17,986.12
CALLAGY	BEVERLY	J	TEACHER ASSISTANT	25,280.35
CAMPBELL	CHERYL		DIRECTOR OF INFORMATION SERVICES	72,470.13
CAMPBELL	ERROL	A	ISWM EQUIPMENT OPERATOR II	78,373.76
CANNON	CARL	R	BUS MONITOR	12,202.02
CANTERBURY	MARTINA		SECRETARY	38,877.32
CARDINAL	BETHANY	H.	PT SECRETARY II	4,712.54
CARDOZA	ARLENE	S	E&R CHECKER	97.34
CARDOZA	EDA		E&R CHECKER	197.52

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
CARLINO	DANIEL		SCHOOL CUSTODIAN	36,317.62
CARLINO	JAMIE	S	SUBSTITUTE TEACHER	1,860.00
CARLINO SR	THOMAS		SCHOOL CUSTODIAN	51,008.15
CARNEY	KATHLEEN	M	SUBSTITUTE ASSISTANT	3,877.40
CARON	KRISSANNE	M	RECREATION DIRECTOR	61,622.33
CARPENITO	ELIZABETH	A	ASST. PRINCIPAL	93,461.58
CARPENITO	FRANK		SPORT COACH	4,198.00
CARPENITO	PHYLLIS	A	E&R CHECKER	137.09
CARR	JAMES	A	TEACHER	21,494.23
CARR	LOIS	M	COA COUNSELOR	37,518.68
CARRARA	ADELAIDE	M	E&R REGISTRAR	907.95
CARRARA	JOSEPH	J	DEPUTY FIRE CHIEF	102,642.27
CARRITTE	NANCY		SUBSTITUTE TEACHER	7,902.19
CARUKE	KAITLYN	E	SUBSTITUTE TEACHER	755.00
CARUSO	KRISTINE	A	TEACHER	17,699.94
CASASSA	GAIL	Y	SPEECH THERAPIST	71,751.36
CASEY	MARY	C	TEACHER	76,723.07
CASEY-FRASE	JANICE	M	SPED TEACHER	72,571.80
CAVANAGH	BARBARA		E&R CHECKER	62.53
CERULLI	CHAD	A	FIREFIGHTER/PARAMEDIC	30,105.82
CETNER	AMY	K	PRINCIPAL BHS	104,660.99
CEURVELS	LAURA	A	DATA CLERK	13,007.70
CHAMBERS	RONALD	D	DPW TRUCK DRIVER	41,121.36
CHAPMAN	KEVIN	J	TEACHER	70,362.19
CHAPMAN	WENDY	J	ASSISTANT TOWN CLERK	50,400.47
CHASE	MELISSA	A	BOH SECRETARY II	32,875.93
CHICK	SARAH	A	SUBSTITUTE TEACHER	1,878.64
CHILDRESS	MARY	S	HEADMASTER	66,458.94
CHISSER	JENNIFER	M	DNR ADMINISTRATIVE ASSISTANT 1	38,402.54
CIRILLO	JEANNINE	L	SENIOR TAX WORKOFF	500.00
CLAFLIN	ELLEN	I	SCHOOL NURSE	17,626.11
CLAY	AVIS	A	SENIOR TAX WORKOFF	500.00
CLAY	JANET		SENIOR TAX WORKOFF	144.00
CLEARY	KATHLEEN	G	TEACHER	73,142.49
COADY	PATRICIA	S	TEACHER ASSITANT	18,928.32
CODY	DAVID	S	DEPUTY FIRE CHIEF	96,649.57
COE	CRAIG	M	COACH	971.75
COFFIN	CYNTHIA	A	HEALTH DIRECTOR	80,013.41
COGGESHALL	MARY-JO		SCHOOL ADMINISTRATIVE SECRETARY	53,717.09
COLELLA	KIMBERLY	A	TEACHER	64,504.46
COLELLA	MICHAEL	F	SPED COORDINATOR	83,643.30
COLLETT	LISA	M	FINANCE ADMINISTRATIVE ASST I	38,961.69
COLLINS	ANDREW	M	TEACHER	72,210.84
COLLINS	DOLORES		SENIOR TAX WORKOFF	500.00
COLLINS	KATHLEEN	A	TEACHER	66,668.62
COMICK	STEPHANIE	A	COA PART TIME CLERK	18,893.77
CONCANNON	BARBARA	J	TEACHER	69,815.52
CONCANNON	RYAN	J	DPW WAGE LABORER	6,027.00
CONLON	JAMES	W	COMM CENTER PART TIME CUSTODIAN	15,885.41
CONLON	KATHERINE	R	TEACHER	19,299.18
CONNELL	CAROL	B	SENIOR TAX WORKOFF	500.00
CONNOLLY	ELIZABETH	H	SECRETARY II	26,798.95
CONNORS	JOSHUA	D	PATROLMAN	73,630.75
CONSONI	CATHLEEN		SUBSTITUTE TEACHER	1,286.80
CONWAY	KATHLEEN	T	SCHOOL SECRETARY	46,762.54

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
CONWAY	RUSSELL	W	DPW MECHANIC	46,919.49
COOK	KELLY	M	TEACHER	58,132.02
COOK	LINDA	A	SCHOOL SECRETARY	37,650.40
COOKE	DENNIS	N	ISWM CREW CHIEF	67,189.29
COOMEY JR	JOHN	W	SCHOOL SUBSTITUTE CUSTODIAN	500.00
CORREIA	RUI	P	COACH	2,928.00
CORREIA	SHERRIE	L	TEACHER	58,196.60
CORRIVEAU	JANE	H	SENIOR TAX WORKOFF	392.00
CORSANO	KATHRYN	H	SPED ASSISTANT	23,258.90
CORTESE	SANDRA	M	LIBRARY AIDE	31,602.56
COSTA	COURTNEY	L	TEACHER	57,037.59
COULOMBE	PAULA	J	ISWM ASST COORD FOR FINANCE & CONTRACTS	78,161.40
COX	DANIEL	T	PATROLMAN	68,448.79
COX	DONNA		SCHOOL SECRETARY	37,421.31
COX	JUDITH		SUBSTITUTE TEACHER	6,197.28
COX	PATRICIA	A	TEACHER ASSISTANT	30,643.52
CRABBE	RICHARD	W	MARINA ATTENDANT	10,178.10
CREMEANS	KATHLEEN	A	SPED TEACHER	74,642.49
CREMONINI	DIANE	J	E&R CHECKER	158.73
CRISTADORO	KATHLEEN		TEACHER	70,340.55
CRONIN	SUSAN		SUBSTITUTE TEACHER	2,648.00
CROWLEY	ANDREA	L	RECREATION CAMP DIRECTOR	5,344.50
CUBELLIS	LINDA		SPEECH THERAPIST	77,729.52
CUBELLIS	MICHAEL	A	SUBSTITUTE TEACHER	3,462.50
CUNNINGHAM	DAVID	J	DPW LABORER	34,311.50
CURRAN	JACQUELINE	J	SOCIAL WORKER	62,559.73
CURRAN	MARGARET	D	SCHOOL SUMMER PROGRAM	1,400.00
CURRENCE	HAZEL	A	LIBRARY CUSTODIAN	17,077.45
CURRENCE	SAMUEL	G	SCHOOL CUSTODIAN	50,161.35
CZARNETZKI	HAROLD	G	SUBSTITUTE TEACHER	9,432.00
CZYRYCA	JAMES	M	POLICE SERGEANT	115,325.18
DALTON	JOYCE	E	LIBRARY AIDE	747.20
DANGELO	KAREN	A	DPW SECRETARY II	36,689.35
DANNER	KELLY	M	TEACHER	15,404.04
DASTOUS	ANNE	M	ASSISTANT TOWN COLLECTOR	35,911.26
DAVENA	DINEEN	L	TEACHER	77,167.05
DAVIDSON	CRAIG	J	SPED TEACHER	59,125.68
DAVIES	RACHEL	J	SUBSTITUTE TEACHER	302.50
DAVIS	SUZANNE	R	TEACHER	59,903.27
DAWLEY	ROBERT	E	MARINA MANAGER	72,587.36
DEAN	JAMES	R	DPW LABORER	34,670.74
DEAN	LISA	L	TEACHER	70,812.16
DECOURCY	ELEANOR	C	SENIOR TAX WORKOFF	500.00
DEFELICE	DAVID	M	COACH	5,515.00
DEGOWIN	KERRY	M	TEACHER	72,542.52
DEJESUS	HECTOR		ISWM LABORER	40,579.27
DEMATTEO	LOUIS	W	DPW LABORER	41,483.90
DEMIANCYK	TAWNYA	M	TEACHER	59,620.47
DERBY	KERRY	A	SCHOOL TRANS. VAN DRIVER	22,277.12
DERBY	TIMOTHY	N	PATROLMAN	111,055.18
DESPAULT	ALAN	W	DNR SEASONAL	4,955.47
DESROSIERS	LEE	A	POLICE DISPATCHER I	74,769.21
DEVANEY	ASHLYN	J	SUBSTITUTE TEACHER	1,020.00
DEVANEY	NANCY	C	TEACHER ASSISTANT	25,443.76
DEVILLEZ	GARY	H	POLICE SERGEANT	90,088.05

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY
				CALENDAR YEAR 2011
DIAUTO	ERIC	M	PATROLMAN	79,636.64
DIBIASIO	LISA	J	TEACHER	58,771.22
DIBONA	DAVID	M	COACH	2,054.00
DISSO	NICOLE	M	TEACHER	63,007.77
DIMITRO	MARIE	A	E&R CHECKER	158.73
DIMONDA	GENEVIEVE	N	RECREATION HEAD COUNSELOR	2,412.00
DISABATINO	JENNIFER	A	TEACHER	36,238.05
DOBBINS	GERALDINE	A	TEACHER	68,351.05
DOBBINS	JOHN	R	SCHOOL MAINTENANCE SUPER	80,095.40
DOBBINS JR	RICHARD	H	SCHOOL MAINTENANCE	58,675.63
DOBLE	BRIAN	J	PATROLMAN	58,025.68
DOBLE	JOHN	F	POLICE DETECTIVE	68,646.46
DOBLE	KAREN	D	TEACHER	73,338.84
DOBLE	LAURIANNE		SENIOR TAX WORKOFF	500.00
DOHERTY	RICHARD	J	FIREFIGHTER	17,374.42
DONOGHUE	EDWARD	S	SCHOOL DIRECTOR OF BUSINESS SERV	102,534.42
DONOVAN	ANN	E	SPECIAL NEEDS ASST	27,218.39
DONOVAN	HEATHER	M	TEACHER ASSISTANT	24,425.50
DONOVAN	JENNIFER	B	PART TIME TEACHER	11,866.64
DONOVAN	JILLIAN	C	TEACHER	54,434.28
DONOVAN	SEAN	P	SUBSTITUTE TEACHER	1,550.00
DONOVAN	TERENCE	M	TEACHER	53,011.40
DOOLEY	KEVIN	M	MARINA ATTENDANT	3,269.10
DOOLEY-ZAMAITIS	GAIL	P	SCHOOL LIBRARIAN	51,252.63
DOUCETTE	DANIEL	L	DEPUTY FIRE CHIEF	116,547.78
DOW	DEBORAH	W	SPED ASSISTANT	24,625.50
DOW	WILLIAM	J	TEACHER	76,634.08
DOWNING	ABBY	B	SOCIAL WORKER	51,186.26
DOWNING	SUE	E	SCHOOL TRANSPORTATION COORDINATOR	63,182.12
DOWNING-FANNING	SALYAN		SUBSTITUTE TEACHER	14,643.20
DOYLE	HEATHER	D	TEACHER	57,276.60
DRAKE	STEPHEN	C	ISWM LABORER	45,140.10
DUBERGER	ROBIN	M	SPED ASSISTANT	23,945.11
DUCHNOWSKI	WALTER		SENIOR TAX WORKOFF	500.00
DUCKWORTH	ALAN	D	SUBSTITUTE TEACHER	1,965.00
DUFF	ALEXANDER	J	TEACHER	28,305.60
DUFFLEY	KATHY	J	SPED TEACHER	56,070.86
DUFFY	MARY	D	SUBSTITUTE	375.00
DUNN	LINDA	J	SPED TEACHER	69,315.52
DUNN	MAUREEN	E	E&R CHECKER	171.50
DUPUIS	DANA	A	FIREFIGHTER	68,797.47
DUREPO	JOSHUA	A	TEACHER	46,974.51
EACOBACCI	EDWARD	R	WIRE INSPECTOR	23,709.52
EBRIGHT	ROXANE	J	LUNCH MONITOR	2,817.13
EDGCOMB	GREGORY	C	FIREFIGHTER	67,327.55
EGAN	TIMOTHY	P	SCHOOL SOFTWARE INTEGRATION MGR	25,574.68
EKSTROM	ANNE		APPOINTED ASSESSOR	750.00
ELDREDGE	HEATHER	C	SPED TEACHER	64,554.73
ELDRIDGE	LINDA	M	TEACHER	47,306.99
ELDRIDGE	PENNY	M	FIRE LIEUTENANT	77,049.87
ELDRIDGE	RONALD	H	FIRE LIEUTENANT	71,689.13
ELLIS	CHARLES	V	SENIOR TAX WORKOFF	500.00
ELLIS	LYNNE	K	TEACHER	70,188.52
ELLIS	M	ELIZABETH	E&R CHECKER	139.49
ELLIS	MARY	E	E&R CHECKER	2,337.09

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
ELLISON	WILLIAM	R	ISWM EQUIPMENT OPERATOR I	62,805.19
EMBERG	RICHARD	W	FIREFIGHTER	64,122.72
ENOS	KIM	K	SPED ASSISTANT	22,926.90
ENOS	SAMANTHA	F	TEACHER	31,050.95
ENSKO	CHRISTINE	M	FINANCE ACCT CLERK III	40,987.69
ESIP	BRANDON	M	PATROLMAN	82,650.71
ESIP	ELAINE	M	SPED ASSISTANT	22,602.50
EVANS	KERRI	B	TEACHER	52,732.86
EVANS	LIBERTY	L	DISPATCHER I	40,314.49
FALLON	DAVID		SCHOOL SAILING COACH	3,000.00
FARRINGTON	JEFFREY	W	TEACHER	64,441.28
FEEHAN	MARIE	T	GUIDANCE COUNSELOR	52,732.86
FEEHAN	MAUREEN	P	SPED TEACHER	62,634.73
FELLOWS	BARBARA	R	SUBSTITUTE TEACHER	1,200.00
FEMINO	GINA		TEACHER	16,590.14
FERNANDES	BRENT	G	ISWM LABORER	41,291.64
FEROLITO	SANDRA		SENIOR TAX WORKOFF	500.00
FERRARI JR	DAVID	B	TEACHER	59,272.97
FERRO	BRANDON	J	FIREFIGHTER	76,132.73
FINN	DANIEL	T	FIRE FIGHTER	78,223.59
FINTON	JANICE		E&R WARDEN	189.53
FISH	AMY	M	TEACHER	18,326.00
FISHER	KRISTINE		SUBSTITUTE TEACHER	1,050.00
FITZSIMMONS	DONNA	D	TEACHER	60,244.24
FLANAGAN	DARIN	J	TEACHER	32,646.10
FLANDERS	CYNTHIA		SPED ASSISTANT	26,894.42
FLAVELL	MARCIA	B	TEACHER	60,500.24
FORD	DANIEL	R	SUBSTITUTE TEACHER	1,125.00
FORD	ELIZABETH	A	SENIOR TAX WORKOFF	500.00
FORD JR	JOHN	A	SELECTMEN	3,499.99
FORSBERG	CAROLYN	D	TEACHER	69,615.55
FORSBERG	CARRIE		SUBSTITUTE TEACHER	1,162.50
FOURNIER-DONLEY	LISA	J	TEACHER	79,369.61
FOX	APRIL	D	SCHOOL DATA ENTRY CLERK	7,241.40
FRAMPTON	ROBERT	A	SENIOR TAX WORKOFF	500.00
FRANCIS	WAYNE	D	PRINCIPAL PES	100,520.41
FREEMAN	MICHELLE	L	DPW ASST COORDINATOR FOR FINANCE	64,425.29
FRETSCHL	LISA	A	SPED ASSISTANT	25,208.78
FRIEDRICCHSEN	CHASELEY	W	SENIOR TAX WORKOFF	500.00
FRITZELL	KATHY	A	SUBSTITUTE TEACHER	300.00
FULLER	MAUREEN		TEACHER	76,486.07
FURTEK	CARRIE		HEALTH INSPECTOR	38,022.63
GARRITY	JOHN	O	E&R CHECKER	170.76
GASPER	LITA	M	E&R WARDEN	194.94
GATA	JEREMY	L	FIREFIGHTER	27,554.64
GATTONI	KATHLEEN	G	CHILDRENS LIBRARY ASSISTANT	18,649.48
GAULIN	LANE	A	MARINA MANAGER	19,551.50
GAYTON	KELLY	A	SCHOOL MONITOR	1,636.20
GEGG	ANNE	K	SUBSTITUTE TEACHER	835.95
GEGG	CHRISTINE	G	SCHOOL SECRETARY	32,560.51
GEGG	JULIE	C	SUBSTITUTE TEACHER	487.50
GEIST	JORDAN		ASST. PRINCIPAL BHS	100,856.83
GELSON	KENNETH	S	PATROLMAN	73,160.72
GELSTHORPE	MARY	C	SUBSTITUTE TEACHER	637.50
GEORGE	ANDREA	M	SUBSTITUTE TEACHER	4,247.50

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY
				CALENDAR YEAR 2011
GIAMBUSSO	REGINA		DEAN OF SCHOOLS	67,065.49
GIBBS	SALLY	L	TOWN COLLECTOR ACCT CLERK II	41,758.19
GIFFORD	GLEN	R	COACH	4,716.00
GILBERT	LAURIANNE		TEACHER	69,615.52
GILBERT	MATTHEW	G	COACH	2,928.00
GILLETTE	RACHEL	E	POLICE DISPATCHER	834.27
GIROUARD	KAREN	E	TREASURER	73,540.27
GIROUARD	MARGARET		TEACHER	70,855.39
GIROUARD II	KENNETH	W	CALL FIREFIGHTER	1,999.28
GLEASON	ANDREA	L	SUBSTITUTE TEACHER	22,929.88
GLINSKI	KATHRYN	M	TEACHER ASSISTANT	20,000.32
GMYREK	MARK	R	DNR ASSISTANT	6,405.00
GODDARD	PHILIP		ISWM ENVIRONMENTAL ENGINEER	76,617.63
GODFREY	DIANE		SPED TEACHER	76,169.65
GOMES	CHERYL	J	COA ADMINISTRATIVE ASST.	48,132.15
GONCALVES	HENRIQUE N	III	ISWM LABORER	4,877.24
GOOD	DIANNE	L	SPED ASSISTANT	19,414.45
GOOD	IAN	M	SUBSTITUTE TEACHER	75.00
GOODHUE	EDWARD	W	SENIOR TAX WORKOFF	500.00
GORVEATT-DILL	CHERYL	A	POLICE DISPATCHER I	35,011.84
GOULART	JOSEPH	S	FIREFIGHTER	358.00
GOULD	JANE	M	TEACHER	76,486.07
GRATIS	ANN	T	PLANNING BOARD SECRETARY II	40,674.32
GRATIS	MICHAEL	J	DNR OFFICER	59,103.70
GRATIS	THERESA		TEACHER ASSISTANT	24,704.50
GRAY SHULTZ	LAURA		TEACHER	70,078.05
GREENE	DONNA	LYNN	SPED ASSISTANT	24,672.50
GREENE	MARTIN		FIRE CHIEF	125,918.97
GRIFFIN	KIMBERLY	A	COA SECRETARY II	36,768.48
GRIGGS	LISA	E	SPED ASSISTANT	23,528.50
GROEZINGER	LISA	A	SECRETARY	6,625.73
GROSZ	ROBERT	J	SCHOOL CUSTODIAN	46,517.77
GRUNDY	JACOB	M	MARINA ATTENDANT	1,111.80
GUERINO	THOMAS	M	TOWN ADMINISTRATOR	141,049.85
GUINEY	JANIS	E	E&R CHECKER	163.54
GUITE	STACY	M	SPED TEACHER	48,488.55
GUTIERREZ	EDGARDO		DPW EQUIPMENT OPERATOR 1	57,681.35
GUTIERREZ	RICARDO		DPW WAGE LABORER	115.50
HADEN	RYAN	M	FIREFIGHTER	65,253.40
HADLEY	THERESA	A	TEACHER	60,288.77
HALPERIN	ERIN	S	SPED TEACHER	46,187.29
HAMBLIN	MARIE	F	SENIOR TAX WORKOFF	500.00
HAMILTON	HANNAH	E	DNR SEASONAL	4,837.24
HAMILTON	OLIVIA	C	JR DNR ASSISTANT	3,962.70
HAMILTON	PATRICIA	S	DNR OFFICER	49,242.24
HARRINGTON	BEVERLY	A	SCHOOL P/T BUS DRIVER	21,685.10
HARRINGTON	DOROTHY	M	E&R CHECKER	818.74
HARRINGTON	JOANNE		TEACHER	37,439.48
HARRINGTON	SUSAN	E	SCHOOL NURSE	78,710.59
HARRIS	MERLE		SENIOR TAX WORKOFF	500.00
HARTY	LEONARD	J	TEACHER	67,506.05
HASKELL	BENJAMIN	E	SCHOOL SUMMER LABORER	2,432.00
HASSAN	CLARENCE	L	SENIOR TAX WORKOFF	500.00
HATHAWAY	JANE	S	TEACHER	57,837.58
HATTON	LESLIE	M	SUBSTITUTE	75.00

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY
				CALENDAR YEAR 2011
HAWKES	ADAM	D	FIREFIGHTER/PARAMEDIC	61,746.29
HAYNES	KATHLEEN	A	LIBRARY AIDE	1,122.70
HEALEY	PAULA	M	SUBSTITUTE	4,125.00
HEFFERNAN	JANE	M	SUBSTITUTE TEACHER	320.00
HENEHAN	KATHLEEN	D	PT SPED ASSISTANT	19,944.42
HENRY	WILLIAM	J	SUBSTITUTE TEACHER	2,850.00
HENZIE	JANE		ISWM ACCT CLERK II	50,856.69
HESELTON	DEBORAH	L	LONG TERM SUBSTITUTE	10,334.90
HIGHTOWER	JAMES	P	PATROLMAN	24,347.67
HILFIGER	DEBORAH	A	SUBSTITUTE SECRETARY	4,476.00
HILL II	ALBERT	J	E&R CHECKER	168.35
HILLS	JEAN	F	COA PART TIME CLERK	11,023.04
HITCHCOCK	SETH	A	SUBSTITUTE TEACHER	1,537.50
HODGE	ROBERT		CALL FIREFIGHTER	2,134.30
HOLDEN	HENRIETTA		E&R WARDEN	156.33
HOLDEN	MAUREEN		TEACHER	69,126.05
HOLLAND	JEANNE	M	PRINCIPAL BES	100,066.13
HOUE	PATRICIA	G	ASST COA DIRECTOR	54,981.10
HOWARD	DEBRA	D	PRINCIPAL	61,947.47
HOWARD	JOSHUA	J	DPW TRUCK DRIVER	34,738.54
HOWARD	VALERIE	L	TEACHER	37,012.41
HOWARD JR	JOHN	E	ISWM EQUIPMENT OPERATOR II	67,964.30
HOWES	KAREN	L	SPED TEACHER	62,857.73
HUFF	MARCIA	H	SENIOR TAX WORKOFF	500.00
JACOBS	BARBARA	R	E&R REGISTRAR	960.70
JACOBSON	DAVID	C	HARBORMASTER	1,203.65
JAEGER	INGRID	C	SUBSTITUTE	525.00
JANCATERINO	CHARLES		COACH	6,110.00
JANSSON	SARAH	A	TEACHER	55,659.61
JOHANNESSEN	CATHERINE	M	TEACHER	52,915.29
JOHNSON	BARRY	H	TOWN CLERK	34,468.30
JOHNSON	JULIE	K	SCHOOL NURSE	44,520.25
JOHNSON	NANCY	C	SPED ASSISTANT	21,512.86
JOHNSON	TERRY	L	CHILDREN'S LIBRARIAN	44,078.03
JUDGE	ANNE	C	SUBSTITUTE TEACHER	1,800.00
JUDGE	DEBBIE		SEWER/SELECTMEN PROFESS ASSISTANT	58,240.41
KARALE	LINDA	A	TEACHER	74,315.52
KAVANAUGH	PATRICIA	A	SCHOOL P/T BUS DRIVER	18,986.47
KEARNS	MATTHEW	J	DPW SANITATION LABORER	37,851.40
KEEFE	JOHN	C	SUBSTITUTE TEACHER	6,640.00
KELLEY	KATHLEEN	G	E&R CHECKER	156.33
KELLEY	MICHAEL	C	PATROLMAN	86,895.53
KELLEY	MICHAEL	D	ELECTION & REGISTRATION	19.24
KELSCH	KRISTINA	J	TEACHER	26,414.91
KELSCH	LARRY	M	TEACHER	60,094.29
KELSCH	LAUREN	J	SPED ASSISTANT	24,384.50
KENNEDY	ERIN	K	TEACHER	57,346.60
KENRICK	ELIZABETH	A	TEACHER	58,246.60
KERSHAW	ANDREA	M	GUIDANCE COUNSELOR	72,251.36
KILFOIL	DAVID	J	PROGRAM NEED COUNSELOR	7,519.78
KILGORE	JONATHAN	P	COMM CENTER PART TIME CUSTODIAN	5,145.54
KING	PEGGY	S	TEACHER	75,936.05
KING-KRASENBRINK	ELIZABETH		SPEECH PATHOLOGIST	25,091.32
KINGSBURY	DAVID	M	DEPUTY FIRE CHIEF	92,576.13
KOCZWARA	BERNADETTE		TEACHER	73,100.32

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY
				CALENDAR YEAR 2011
KOLESHIS	PRISCILLA	A	APPOINTED ASSESSOR	750.00
KOSEWSKI	SHEILA		TEACHER	70,065.55
KOWALSKI	BRIANNE	M	RECREATION PROGRAM COUNSELOR	2,216.93
KOZENS	KENNETH	J	TEACHER	14,138.55
KUHN	HOLLY		FIREFIGHTER	63,670.26
LABELLE	SCOTT	R	FIREFIGHTER PARAMEDIC	64,984.82
LACERDA JR	STEVEN	P	PATROLMAN	81,275.76
LACINA	ELVEERA	I	TENNIS INSTRUCTOR	734.80
LAFLAMME	MICHELLE	M	SUBSTITUTE TEACHER	1,950.00
LAMARCHE	STEVEN	M	SUPERINTENDANT OF SCHOOLS	145,341.04
LAMME	DANIEL	R	FIREFIGHTER/PARAMEDIC	65,967.04
LANCTOT	JEFFREY	P	TEACHER	53,451.88
LANE	BEVERLY	H	SCHOOL NURSE	70,523.82
LANGLEY	TRACI	M	ASSESSOR DATA COLLECTOR	47,932.15
LANOIE	JAMES	A	TEACHER	64,682.51
LANOIE	JEFFERY	A	PATROLMAN	94,238.23
LAPLANTE	GENE	P	SENIOR TAX WORKOFF	500.00
LAPORTE	ROGER	M	BUILDING INSPECTOR	77,495.94
LAREAU	PATRICK	A	SUBSTITUTE TEACHER	3,937.50
LARKIN	EDITH	P	SENIOR TAX WORKOFF	500.00
LAUB-PERSICILLO	ANYA	M	TEACHER	37,660.85
LAVOIE	GAIL		SPED ASSISTANT	19,820.32
LAVOIE	SARAH	A	TEACHER	58,869.60
LAVOINE	BARBARA	A	DIRECTOR OF TECHNOLOGY	47,520.79
LAYTON	MONICA	M	E&R CHECKER	593.80
LEACH	DANA		SUBSTITUTE TEACHER	700.00
LEAF	JANICE		SUBSTITUTE TEACHER	65,959.48
LEARY	KATHRYN	L	SUBSTITUTE TEACHER	225.00
LEAVENWORTH	PAULA	J	TEACHER	59,370.48
LEAZOTT	JULIE	M	TEACHER	33,269.95
LEE	STEPHEN	J	SUBSTITUTE TEACHER	1,687.50
LEHTONEN	DIANNE	E	SPED TEACHER	72,976.36
LEIGHTON	KARI	P	COA PT OUTREACH COORDINATOR	17,129.17
LEITZEL	MICHAEL		ENGINEERING TECH II	67,912.54
LEMIEUX	CHARLES	A	POLICE DISPATCHER	834.26
LEMIEUX	WENDY	A	ASST TREASURER	38,185.25
LENDH	JANIS	M	SCHOOL SECRETARY	49,284.42
LEON	DOUGLAS		FIREFIGHTER/PARAMEDIC	26,779.75
LEONARD	ANNA	V	SENIOR TAX WORKOFF	500.00
LEROY	MEGHAN	J	COA PART TIME CLERK	4,911.00
LHEUREUX	PATRICIA		SUBSTITUTE TEACHER	30,731.22
LIBIN	RICHARD	F	ASST HARBORMASTER	709.52
LIMA	COURTNEY	M	TEACHER	46,018.82
LINDBERG	JOYCE	M	COA PART TIME CLERK	8,640.00
LINDBERG	PETER		FIREFIGHTER	500.00
LINN	MARILYN	D	TEACHER	76,850.62
LOITER	PETER	L	SUBSTITUTE TEACHER	4,000.00
LONERGAN	DAVID		POLICE DETECTIVE	74,579.30
LONERGAN	DREW		DNR SEASONAL	14,942.64
LOOK	DENNIS	M	DPW TRUCK DRIVER	41,164.18
LORENTZEN	BARBARA	A	LIBRARY AID	16,495.90
LUCIER	BRIAN	D	PATROLMAN	66,107.31
LUNDELL	DAVID	A	ASST. PRINCIPAL BMS	84,177.94
LUNGARINI	GLENN	M	SPECIAL POLICE OFFICER	51,010.56
LYNCH	PAULA	J	SCHOOL MONITOR	3,315.43

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY
				CALENDAR YEAR 2011
LYONS	CATHERINE	A	TEACHER	63,569.33
MACDONALD	JARED	P	PATROLMAN	90,022.85
MACDONALD	KERRY	ANN	TRANS. VAN DRIVER	21,339.45
MACDOUGALL	JONATHAN	R	PATROLMAN	94,670.36
MACHADO	JOHN	V	CUSTODIAN	50,475.68
MACKINNON	BARBARA	A	SENIOR TAX WORKOFF	500.00
MACNALLY	JOAN		E&R CHECKER	753.67
MACNALLY	JONATHAN	F	CALL FIREFIGHTER	1,131.49
MACNALLY	MARK	H	CALL FIREFIGHTER	1,084.28
MACQUADE	SANDRA	J	TEACHER	56,951.43
MADIGAN	ELIZABETH	R	SUBSTITUTE TEACHER	2,840.05
MAHONEY	DONALD		SUBSTITUTE TEACHER	7,200.00
MAHONEY	LAURA	D	SUBSTITUTE TEACHER	2,912.50
MAHONY	MICHAEL	J	FIREFIGHTER	67,229.71
MAHONY	SAMANTHA	O	SCHOOL MONITOR	1,583.68
MAIA	MICHELE	L	TEACHER	79,819.55
MALEY-MAKRYIS	CAROL		TEACHER	79,246.05
MALLARD	MICHAEL	K	PATROLMAN	24,740.24
MANLEY	MICHAEL	D	SENIOR TAX WORKOFF	500.00
MANTON	JOHN	J	SENIOR TAX WORKOFF	500.00
MARBLE	LAURIE	A	TEACHER	43,702.24
MARCEAU	CAROL	A	SUBSTITUTE	17,901.67
MARSH	JOAN	F	E&R CHECKER	2,604.48
MARSHALL	PATRICK	W	LIBRARY DIRECTOR	81,347.19
MARTIN JR	JAMES	F	DPW RECYCLING LABORER	34,078.66
MARTIN SR	JAMES	F	SCHOOL PART TIME CUSTODIAN	13,347.39
MARZELLI	LINDA	A	FINANCE DIRECTOR	101,550.60
MARZELLI	STEPHEN	J	CALL FIREFIGHTER	1,342.58
MASCIO	MICHAEL	X	FIREFIGHTER/PARAMEDIC	20,670.26
MASKERY	PATRICIA	E	SENIOR TAX WORKOFF	500.00
MASON	CHRISTINE	M	TEACHER	72,698.48
MASON	KEVIN		COMM CENTER CUSTODIAN	42,005.14
MASON	RANDALL	J	LIBRARY CIRCULATION ASST.	48,651.53
MATHER	ANDREW	A	TEACHER	76,302.36
MATHER	THEODORE		TEACHER	55,634.06
MATSON	RALPH		SCHOOL CUSTODIAN	55,221.81
MAURICE	MONICE		SCHOOL PART TIME LIBRARY ASST	10,015.74
MAYER	RICHARD	A	GUIDANCE COUNSELOR	71,751.34
MAZZOLA	EMILY		SUBSTITUTE TEACHER	1,507.50
MAZZOLA	SUSANNE	S	SPED ASSISTANT	24,450.21
MCALISTER	JUDITH	H	POLL WORKER	163.54
MCANAUGH	CONNOR	J	SCHOOL SUMMER LABORER	2,664.75
MCCANN	CYNTHIA	A	TEACHER	73,788.99
MCCARTHY	DEBI		ASSESSOR ACCOUNT CLERK II	32,875.82
MCCARTHY	RONALD	H	PRINCIPAL BHS	54,478.50
MCCARTHY	STEPHEN	J	TEACHER	65,716.42
MCCARTHY JR	EDWARD	J	GUIDANCE COUNSELOR	81,749.76
MCCLUNG	MARJORIE	L	SENIOR TAX WORKOFF	500.00
MCCRUM	PATRICK	S	ISWM EQUIPMENT OPERATOR II	73,224.44
MCDONALD	JENNIFER	R	TEACHER	71,926.36
MCDONALD	THERESA	J	SCHOOL BUS MONITOR	20,609.28
MCDONOUGH	MARY	C	E&R CHECKER	161.14
MCGONAGLE	DONNA		TEACHER	74,654.87
MCGONAGLE	MARTHA		POLICE LIEUTENANT	140,634.16
MCGUIRE	JOSEPH	M	PT ELECTRICAL INSPECTOR	675.00

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
MCINTYRE	JOHN	F	TEACHER	32,967.32
MCKANNA	KIMBERLY	G	TEACHER	67,479.88
MCKENNA	KELLY	A	SPED TEACHER	71,841.36
MCKEON	TIMOTHY	J	ASSISTANT HARBOR MASTER	10,250.04
MCLAUGHLIN	CONNOR	B	ASSISTANT HARBOR MASTER	5,155.16
MCTMAHON	JEANNE		SENIOR TAX WORKOFF	500.00
MCTMAHON	KEVIN	M	PATROLMAN	62,812.17
MCTMAHON	KEVIN	M	PATROLMAN	33,142.40
MCTMAHON	MARK	J	DPW EQUIPMENT OPERATOR 1	59,364.72
MCTMANUS-MASON	LINDA	M	SENIOR TAX WORKOFF	500.00
MCTMICHON	TINA	A	SPED TEACHER	53,419.02
MCTNEE JR	JOSEPH	A	TEACHER	85,166.38
MCTSWEENEY	KEVIN	L.	DPW WAGE LABORER	-
MCTSWEENEY	RICKY	L	DPW LIC. HVY. EQUIP. OPER. II	72,675.20
MEALY	STEPHEN	F	SELECTMAN	1,327.11
MEHRMAN	KATHRYN	A	RECREATION PROGRAM DIRECTOR	936.00
MEIER	MARIE	C	FIRE SECRETARY II	48,291.50
MEIER	PETER	J	SELECTMEN	2,172.88
MEIKLE	SUSAN	L	SCHOOL GRANT ANALYST	23,363.49
MELI	MARY	S	SELECTMEN	1,327.11
MELLIN	THELMA	A	TEACHER	54,284.19
MICKIEWICZ	STEPHANIE	M	MARINA ATTENDANT	9,792.00
MILEIKIS	NANCY	L	SPED ASSISTANT	25,221.50
MINTZ	ASA	J	ISWM OPERATIONS MANAGER	70,208.95
MIRAGLIA	ANTONINO	S	FIREFIGHTER/PARAMEDIC	22,332.16
MOORE	COREEN	V	TOWN PLANNER	72,420.13
MOORE	GENEVIEVE	M	COACH	2,928.00
MOORE	PATRICIA	M	SUBSTITUTE TEACHER	1,178.76
MOOS	DAVID	L	DPW TRUCK DRIVER	39,021.51
MORGELLO	THOMAS	A	PATROLMAN	98,364.54
MORIARTY	KATHLEEN	B	SPED ASSISTANT	24,544.50
MORRIS	ANTONIA	E	TEACHER	72,154.85
MORRIS	EDWARD	A	COACH	971.75
MORSE	RICHARD	W	SPECIAL POLICE	15,576.12
MORSE	ROY		ISWM EQUIPMENT OPERATOR II	71,383.83
MOTTA	ELIZABETH	R	SCHOOL CUSTODIAN	48,016.26
MULLANEY	BRENDAN	C	CONSERVATION AGENT	58,947.84
MULLEN	TIMOTHY	W	DNR DIRECTOR	80,169.37
MULLIGAN	MICHAEL	J	POLICE SERGEANT	100,776.11
MURPHY	ELIZABETH	K	SUBSTITUTE TEACHER	750.00
MURPHY	MARY	L	TEACHER	65,601.81
MURPHY	MARY	R	SCHOOL COMPUTER ASSISTANT	28,233.70
MURRAY	FREDERICK	P	FIREFIGHTER/PARAMEDIC	15,750.40
MYERS	ANN	M	SUBSTITUTE TEACHER	2,237.50
MYERS	PHYLLIS	B	E&R CHECKER	653.92
NADZEIKA	JEAN		SUBSTITUTE TEACHER	300.00
NATHAN	KATHRYN	M	SCHOOL SUMMER PROGRAM-ESP	900.00
NEE	VALERIE		TEACHER	76,409.07
NEGRON	MIGUEL	A	SCHOOL CUSTODIAN	50,788.02
NELSON	PETER	E	SUBSTITUTE TEACHER	5,520.00
NOEL	ROBIN	M	SUBSTITUTE TEACHER	80.80
NORTON	JANE		TEACHER	83,872.40
NORTON	JILLIAN	E	TEACHER	42,703.45
NORTON	SUSAN	M	SCHOOL SUMMER PROGRAM-ESP	900.00
NOYES	CHARLES	K	CIVIL DEFENSE DIRECTOR	7,879.70

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
NOYES	WENDY	A	PATROLMAN	73,238.64
O'BRIEN	JOAN	F	SENIOR TAX WORKOFF	176.00
O'BRIEN	NOREEN		TEACHER	76,639.07
O'CONNOR	PATRICIA	J	TREASURER ACCT CLERK II	13,221.69
O'DONNELL	KATHLEEN		TEACHER	65,359.55
O'GRADY	KATHLEEN		SENIOR TAX WORKOFF	500.00
O'HARA	GAIL	A	TEACHER	79,941.52
O'SULLIVAN	GERALD	A	SENIOR TAX WORKOFF	500.00
OLIVA	LORIE	E	ASSSTANT TOWN COLLECTOR	28,123.94
OLSON	CATHERINE	I	SUBSTITUTE TEACHER	8,705.32
OUIMET	CAROLYN	M	SUBSTITUTE TEACHER	375.00
PACHECO JR	ROBERT	A	SUBSTITUTE TEACHER	13,408.80
PACKARD	CAROLEE	J	SENIOR TAX WORKOFF	490.00
PALO	RUTH	J	E&R CHECKER	617.85
PAPI	JUDITH	A	SENIOR TAX WORKOFF	500.00
PARA	ANNIE		TOWN MEETING WORKER	125.15
PARADY	MARTHA	A	SENIOR TAX WORKOFF	139.49
PARADY	ROBERT	W	MODERATOR	541.00
PARKER	KATHLEEN	A	SUBSTITUTE TEACHER	10,800.00
PARKER	NOREEN		SUBSTITUTE TEACHER	676.68
PARKER	PATRICIA		TEACHER ASSISTANT	13,807.92
PARRISH	MELISSA	A	TEACHER	54,916.69
PARROTT	THOMAS	J	DPW TRUCK DRIVER	59,560.95
PASIONEK	CATHERINE	C	SENIOR TAX WORKOFF	500.00
PAULSEN	KAREN		SCHOOL SECRETARY	37,421.31
PECK	RUSSELL	K	CALL FIREFIGHTER	1,975.63
PECKHAM JR	STEPHEN	B	DPW TRUCK DRIVER	43,474.64
PELONZI	DAVID	S	FIRE DEPUTY CHIEF	92,737.40
PELONZI	MAUREEN	E	POLICE ACCOUNT CLERK II	25,022.03
PERKOSKI	JANE	F	TEACHER	76,849.10
PERKOSKI	KATHERINE	M	TENNIS INSTRUCTOR	734.80
PERRY	CHRISTOPHER	D	PATROLMAN	7,080.16
PERRY	LAURA	M	SPED TEACHER	71,851.36
PERRY	LINDA		TEACHER	72,592.52
PERRY IV	WALLACE	J	PATROLMAN	78,623.26
PERSON	TRACEY		TEACHER	79,766.32
PEZZELLA	LOUIS	G	SCHOOL SUBSTITUTE CUSTODIAN	1,520.00
PICKARD	DONALD	J	SELECTMEN	3,499.99
PIDGEON	KEVIN	R	SUBSTITUTE TEACHER	637.50
PIERCE	ROBERT	W	COACH	3,005.00
PLANTE	LISA	A	DIRECTOR COMMUNITY CENTER	64,426.88
POIRIER	CRAIG		FIREFIGHTER	77,023.75
POMAR	JULIO	C	FIREFIGHTER	77,355.16
POTTER	JEAN	D	ASSESSORS ACCOUNT CLERK II	32,875.82
POTTER	LESLIE	A	SPED TEACHER	47,764.45
POWERS	JACQUELINE	M	SUBSTITUTE	1,235.00
PRINCE	FLORENCE		SENIOR TAX WORKOFF	500.00
PROPHETT	CATHLEEN	C	SUBSTITUTE TEACHER	825.00
PRUNIER	ADAM	A	DPW LABORER	32,164.94
PUGH	RAND	E	TEACHER	61,000.49
PUOPOLO	BETTE	L	TOWN MEETING CHECKER	707.67
QUICK	SUSAN	J	ASST SUPERINTENDENT	112,881.23
QUINN	DEBORAH	L	SCHOOL PART TIME LIBRARY ASST	10,717.52
QUINN	MATTHEW	F	DPW EQUIPMENT OPERATOR I	46,541.21
RAGO	MARGARET	L	SENIOR TAX WORKOFF	500.00

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY
				CALENDAR YEAR 2011
RANNEY	DIANE		ASST LIBRARY DIRECTOR	77,178.86
RAYMOND	DAVID	L	TOWN HALL CUSTODIAN	46,620.74
REBELLO	MARY		SELECTMEN/TA PART TIME SECRETARY	24,023.49
REDMOND III	AMBROSE	J	ISWM LABORER	42,488.29
REGAN	MARY	BETH	POLICE ACCOUNT CLERK II	36,914.26
REID	MARY	P	E&R CHECKER	171.50
REILLY	JENNIFER	S	TEACHER	61,857.77
REIS	NICHOLAS	S	FIREFIGHTER/PARAMEDIC	11,507.74
REVERE	STASIA	A	TEACHER	47,247.38
RIBEIRO	ANGELA	M	TEACHER	72,267.49
RICHARDSON	ROBERT	C	SCHOOL COMPUTER SYSTEM SPECIALIST	50,837.86
RIDINGS	ANNMARIE		SOCIAL WORKER	52,857.86
RIGO	JULIE	L	TEACHER	56,380.16
RIPLEY	CHRISTINE	V	SCHOOL MONITOR	856.48
ROBADO	KEVIN	B	SCHOOL CUSTODIAN	52,971.58
ROBADO	MARK	S	SCHOOL SUBSTITUTE CUSTODIAN	2,870.00
ROBBINS	ERIC	B	DPW LABORER	10,161.07
ROBERTS	MATTHEW	D	DPW SANITATION LABORER	32,417.78
RODRIGUES	THERESA	M	SUBSTITUTE TEACHER	6,557.50
RONAYNE	ROBERT	R	CALL FIREFIGHTER	4,326.96
ROONEY	BRIAN	E	FIREFIGHTER/PARAMEDIC	29,425.81
ROSE	BONNY		TOWN MEETING WORKER	143.69
ROSE	NICHOLAS		DPW-WAGE LABORER	3,832.51
ROSS	DAVID	W	PATROLMAN	68,755.39
ROTHERA	KRISTIN	L	SPED TEACHER	57,537.84
ROWE	LISA	M	TEACHER	56,821.61
ROWINSKI	YVONNA	K	COACH	4,834.00
ROWLAND	GLENN	T	SUBSTITUTE	155.00
RUBIN	TRISHA	L	TEACHER	59,495.48
RUGGIERO	CHARLES	J	DPW LIC. HVY. EQUIP. OPER./MECHANIC	68,941.70
RUGGIERO	ROBERT	J	TEACHER	74,476.01
RUNEY	CHRISTINE	L	SUBSTITUTE TEACHER	4,140.00
RUSSO	JAMES	A	E&R CHECKER	158.73
RUSSO	KATHLEEN	A	SCHOOL ACCOUNT CLERK	50,949.37
RYAN	STEPHEN	J	SENIOR TAX WORKOFF	432.00
SABULIS	BARBARA	A	TEACHER	74,863.99
SALA	GEORGE	M	DPW ASSISTANT SUPERINTENDENT	98,479.28
SANBORN	MICHAEL	C	DPW LABORER	37,287.78
SANIUK	PATRICIA	F	E&R CHECKER	655.36
SANTOS	CHRISTOPHER	G	FIREFIGHTER	75,981.52
SAVARD	LEE	M	LIBRARY AIDE	18,947.38
SAWICKI-DAVIS	ALLYSON	J	PSYCHOLOGIST	51,384.24
SCHLEY	JUDITH	S	SCHOOL NURSE	1,250.00
SCULLY	WILLIAM	P	SCHOOL CUSTODIAN	53,726.15
SEIDEN	KAREN	L	E&R CHECKER	171.50
SEMPLE	KRYSTAL	N	POLICE DISPATCHER	44,209.97
SHANAHAN	ALISON	F	TEACHER	59,620.48
SHAW	NANCY		TEACHER	68,507.16
SHEEHAN	KRISTINE	A	SPEECH THERAPIST	30,637.34
SHEETS	RICHARD	M	E&R CHECKER	500.00
SHEPARD	JAMES F	SR	SENIOR TAX WORKOFF	500.00
SHEPARDSON	CATHERINE	D	SUBSTITUTE TEACHER	13,730.12
SHOREY	EDWARD		SUBSTITUTE TEACHER	62,119.07
SHORROCK	JUDITH	A	TEACHER	66,543.62
SICCHIO	PAUL		SENIOR TAX WORKOFF	500.00

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
SILVA	JASON	S	FIREFIGHTER/PARAMEDIC	58,415.15
SILVA	SHAWN	M	FIREFIGHTER/PARAMEDIC	41,797.72
SILVESTRO	RICHARD	J	POLICE LIEUTENANT	123,885.65
SILVESTRO	RICHARD	J	PATROLMAN	876.87
SIMPSON	THOMAS	J	FIREFIGHTER	76,033.56
SINDONI	JOHN	J	SUBSTITUTE TEACHER	750.00
SIVIL	HEATHER	A	SPED TEACHER	71,751.36
SLATER	WILLIAM	H	SENIOR TAX WORKOFF	500.00
SLATTERY	CHRISTOPHER	J	SPECIAL POLICE OFFICER	21,675.98
SLONIECKI	CODY	J	RECREATION PROGRAM COUNSELOR	2,306.70
SLONIECKI	JAMIE	J	SELECTMAN	3,499.99
SMITH	CYNTHIA	J	E&R CHECKER	752.12
SMITH	EDWIN	M	E & R CLERK	257.38
SMITH	JAMES	M	SCHOOL CUSTODIAN	49,192.43
SNOVER	LORETTA	K	SPED ASSISTANT	19,778.70
SNOVER	REBECCA	A	SCHOOL BUS MONITOR	2,659.80
SOLARI	AUDREY	L	TEACHER ASSISTANT	22,966.10
SOLOMON	CYNTHIA	D	SPED ASSISTANT	25,402.54
SOLORZANO	KELLEY	A	TEACHER F/T	18,738.59
SPALDING	NANCY		SCHOOL CPC GRANT COORDINATOR	26,428.22
SPEAKMAN	AMANDA	L	COA DIRECTOR	67,228.77
SPEERS	JAMES		ISWM EQUIPMENT OPERATOR II	71,570.99
SPILHAUS	MARYSUE	P	SCHOOL LIBRARY ASSISTANT	23,423.54
SPILLANE	THOMAS	J	PATROLMAN	68,263.23
STAFFORD	MELISSA	L	PRINCIPAL BMS	50,689.79
STANTON	TARA	M	TEACHER	64,255.77
STEC	JAMES	M	ISWM MECHANIC	68,025.65
STERNS	WARREN	M	SENIOR TAX WORKOFF	500.00
STOUTENBURGH	MEGAN	E	RECREATION PROGRAM COUNSELOR	2,223.20
STOWE JR	JOHN	R	POLICE SERGEANT	93,521.15
STRODE	ANNMARIE	C	TEACHER	68,149.13
STROJNY	WILLIAM	J	CALL FIREFIGHTER	1,297.64
STRONG-DEFELICE	SARAH	L	SPED TEACHER	67,731.32
STRUDWICK	GEORGIA	E	SCHOOL MONITOR	3,925.63
STUART	CHRISTINA	M	SCHOOL BEHAVIORAL ANALYST	89,772.02
STUKE	CAROLYN	A	SUBSTITUTE TEACHER	1,015.00
SULLIVAN	JEREMY	J	SCHOOL SUMMER LABORER	1,784.00
SULLIVAN	LESLIE	P	SCHOOL PSYCHOLOGIST	79,988.02
SULLIVAN	NEEVE	E	TEACHER	32,502.40
SULLIVAN	TRACY	ANNE	TOWN CLERK ADMINISTRATIVE ASST	6,692.73
SUNDMAN	NANCY		SELECTMEN/TA ADMINISTRATIVE COORDINATOR	76,749.23
SVENSEN	DIANE	D	SUBSTITUTE TEACHER	5,417.60
SWARTZ	THOMAS	F	FIREFIGHTER	94,053.84
SWEETEN	ANGELA	L	SUBSTITUTE TEACHER	450.00
SWIFT	AMY	L	TEACHER ASSISTANT	20,345.33
SWIFT	DOUGLAS	S	SCHOOL CUSTODIAN	27,600.29
SWIFT	SUZANNE	M	SPED AIDE	14,337.39
TATLOW	HAL	R	FIRE PART TIME CLERK	3,619.70
TAVARES	RICHARD	E	POLICE LT	125,571.25
TAYLOR	ANNEMARIE		SUBSTITUTE TEACHER	1,781.64
TAYLOR	GILBERT	N	FIREFIGHTER/PARAMEDIC	71,589.53
TAYLOR	MARK	W	FIREFIGHTER	80,164.36
TAYLOR	VICKIE	L	E&R CHECKER	97.34
TELLIER	RICKIE	J	DPW SUPERINTENDENT	102,142.90
TENENHOLTZ	KARL	N	TEACHER	14,829.13

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
THOMAS	WILLIAM		TEACHER	79,969.85
THOMPSON	JOHN	P	DNR OFFICER	48,347.51
THOMPSON	JULIA	A	TEACHER	54,479.50
THOMPSON	LENA	TROYE	HUMAN RESOURCE DIRECTOR	53,738.24
THROCKMORTON	LYNNE		TEACHER ASSISTANT	25,474.50
TIERNEY	MICHAEL	R	COACH	5,499.00
TIMMINS	KATHLEEN	M	SUBSTITUTE TEACHER	1,430.00
TOBEY	ALCOTT	L	SENIOR TAX WORKOFF	500.00
TOBEY	DANA	E	POLICE CUSTODIAN	39,154.45
TONINI	MICHELLE	R	POLICE SERGEANT	73,990.43
TRANT	CAROL	A	SPED ASSISTANT	24,764.50
TRAVERSO	ROBIN	L	SUBSTITUTE NURSE	240.00
TREPANIER	LISA	M	SPED ASSISTANT	13,583.35
TRIBOU	GEORGE		PLUMBING INSPECTOR	87,906.25
TRIBOU	MARILYN		SUBSTITUTE TEACHER	1,362.50
TROY	ROBERT	S	TOWN COUNSEL	11,954.28
TRUDEAU	DONALD	L	ISWM LABORER	52,062.43
TURA	PHILIP	W	FIREFIGHTER	82,774.89
TURNER	TREVOR	R	DPW LABORER	36,365.54
VAIVARINS JR	LUDVIGS		MARINA ATTENDANT	7,530.15
VALERI	CAROLE	G	SUBSTITUTE TEACHER	7,109.53
VARNERIN	ELLEN	M	DIR OF STUDENT & SPED SERV	105,080.57
VASS	PHYLLIS	M	SENIOR TAX WORKOFF	500.00
VIDITO	EVE	M	TEACHER	18,007.79
VITELLI	LAISHONA	M	TEACHER	59,762.86
VOYER	JANET		TEACHER	74,748.99
WALSH	CLEMENT	E	SENIOR TAX WORKOFF	500.00
WALSH	DENISE	M	SENIOR TAX WORKOFF	202.00
WALSH	LAUREN	E	PATROLMAN	62,226.73
WARNCKE JR	DANIEL	H	DNR OFFICER	64,202.37
WARREN	TARA	L	FIREFIGHTER	53,446.46
WATSON	CARLYJANE	DUNN	SUBSTITUTE TEACHER	5,082.50
WATSON	CARMEL	J	TEACHER ASSISTANT	18,632.45
WATT	PATRICK	J	ISWM LABORER	65,243.34
WEATHERBY	MARY	D	SECRETARY	36,785.74
WEBB MOORE	SHARON	L	TEACHER	71,751.36
WEEKS	LYNN	M	SCHOOL MEDIA SPECIALIST	73,288.99
WEEKS	PAUL	C	FIRE LIEUTENANT	75,828.73
WEINERT	JO ANN	M	E&R CHECKER	500.00
WELCH	THOMAS	F	COACH	4,198.00
WENZEL	MERRILYNN		SCHOOL CLERK	49,396.68
WENZEL-GARTE	HEATHER	M	SUMMER PROGRAM-OCUPATIONAL THERAPIST	837.50
WESTON	RODNEY		COACH	4,037.00
WHEARTY	CONNOR	J	MARINA ATTENDANT	5,574.30
WHELIHAN	DEBRA	A	SPED ASSISTANT	10,719.19
WHITE	JEAN		SECRETARY	48,792.47
WHITE	JOHN	P	SUBSTITUTE TEACHER	1,585.00
WHITE	JOSEPH	C	TEACHER	14,752.61
WHITE	RICHARD	F	SENIOR TAX WORKOFF	196.00
WHITE	STEPHANIE	C	SPED AIDE	16,898.44
WHITE	TIMOTHY		SPECIAL POLICE OFFICER	3,711.32
WHITE	TYLER	L	SCHOOL SUMMER LABORER	1,176.00
WHITNEY	J MALCOLM		APPOINTED ASSESSOR	750.00
WILDMAN	PHILIP	J	DPW LABORER	35,648.21
WILLBANKS	JEFFREY	M	SCHOOL CUSTODIAN	44,801.51

SALARIES

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL SALARY CALENDAR YEAR 2011
WILLBANKS	PATRICIA	J	TEACHER	76,990.25
WILLEY	SUSANNE	R	E&R CHECKER	156.33
WILLIAMS	UNA	B	SPED ASSISTANT	24,781.50
WILSON	BRIAN	C	DPW VEHICLE MAINT. FOREMAN	91,596.96
WILSON	DAVID	J	PATROLMAN / SRO	80,726.33
WILSON	GREGORY	P	MARINA ATTENDANT	4,605.30
WILSON	KATHLEEN	K	SPED ASSISTANT	24,186.79
WING JR	LESLIE	A	SCHOOL MAINTENANCE	56,838.89
WITHERSPOON-PAGE	INEZ		SENIOR TAX WORKOFF	500.00
WOODSIDE	DENNIS	R	CHIEF OF POLICE	142,572.47
WOODSIDE	DOROTHY		E&R WARDEN	192.23
WOOLLAM	SANDRA	S	SPED ASSISTANT	20,115.43
WOOLLAM JR	JAMES	W	CREW CHIEF	73,875.89
WRIGHTER	CHRISTOPHER	W	PATROLMAN	100,371.29
YOUNG	AIMEE	K	TEACHER	49,328.16
YOUNG	KIM	M	PATROLMAN	115,846.14
YOUNG	LORRAINE	S	SENIOR TAX WORKOFF	360.00
YOUNG	TIMOTHY		ISWM EQUIP. OPER. 2	80,522.59
YOUNG JR	TIMOTHY	P	CALL FIREFIGHTER	1,567.28
YUEN	HOYIN		TEACHER	42,763.48
ZAPPULA	KAREN	A	SUBSTITUTE TEACHER	2,400.00
ZIEHL	SAMANTHA	E	SCHOOL COORDINATOR OF PE & HEALTH	63,075.00
ZUERN	LINDA	M	SENIOR TAX WORKOFF	378.00
				30,088,027.38

Report of the Town Clerk

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

ELECTIONS: there were two(2) elections held during Fiscal Year 2012 – the March 6, 2012 Presidential Primary and the May 15, 2012 Annual Town Election.

TOWN MEETINGS: Special Town Meetings were held on July 25, 2011; October 17, 2011; and May 7, 2012.

REPORTS: the following reports summarize the results of the elections; Articles that were voted at each of the Special and Annual Town Meetings; all of the Town Clerk fees collected; the number of fish & game licenses sold thru December 31, 2011; the number of dog licenses sold and other vital statistics recorded by the Clerk's office for Fiscal Year 2012.

NOTE: effective January 1, 2012 the Clerk's office is NO LONGER selling fish and game licenses. You may obtain them by contacting the Commonwealth of Massachusetts Division of Fish & Game – 251 Causeway Street, Suite 400 – Boston, Mass. 02114.

Respectfully submitted,

Barry H. Johnson
Town Clerk

**TOWN CLERKS
2012 FEES**

CAR SURCHARGE	17	\$3,444.30
BIRTHS	401	\$3,985.00
DEATHS	731	\$9,571.00
MARRIAGE CERTIFICATES	249	\$2,480.00
MARRIAGE INTENTIONS	92	\$2,045.00
DOGS	319	\$3,468.00
SPAYED/NEUTRERED	2608	\$20,356.00
GAS/RAFFLES	38	\$1,143.00
BUSINESS CERTIFICATES	151	\$7,550.00
BUSINESS DISCONTINUED	19	\$95.00
PHOTOCOPIES	58	\$20.40
CERTIFIED COPIES	12	\$24.00
POLE LOCATIONS	1	\$25.00
STREET LISTS	30	\$596.50
VOTER LISTS	4	\$52.00
MISCELLANEOUS		\$2,665.83
		\$57,521.03
TOTALS FEES COLLECTED		\$57,521.03

TOTAL FEES RECEIVED BY TREASURER

DATE: _____

SIGNATURE: _____

Vital Statistic Report

	Births	Deaths	Marriages
July	10	24	14
August	11	24	12
Sept	10	27	19
October	17	32	8
November	14	24	6
December	13	30	2
January	12	31	3
February	11	20	0
March	8	35	2
April	12	22	5
May	6	22	5
June	13	33	13
Totals	137	324	89
Marriage Intentions 2011	94		

LICENSES ISSUED FOR DEPARTMENT OF FISHERIES & WILDLIFE JULY 2011- JUNE 2012		# SOLD	FEE	Y-T-D TOTAL
CLASS F1 Resident Citizen	Fishing	2	\$22.50	\$45.00
CLASS F2 Resident Citizen	Minor Fishing	1	\$11.00	\$6.50
CLASS F3 Resident Citizen	Fishing Age 65-69	0	\$15.75	\$0.00
CLASS F4 Resident Citizen	Fishing Over 70 or Handicap	0	FREE	FREE
CLASS F5 Resident Alien	Fishing	0	\$0.00	\$0.00
CLASS F6 Non-Resident Citizen/Alien	Fishing	0	\$32.50	\$0.00
CLASS F7 Non-Resident Citizen/Alien	Fishing 3 Day	0	\$18.50	\$0.00
CLASS F9 Non-Resident	Fishing (AGE 15-17)	0	\$6.50	\$0.00
CLASS T1 Resident Citizen	Trapping	0	\$20.50	\$0.00
CLASS T2 Resident Citizen	Minor Trapping	0	\$6.50	\$0.00
CLASS T3 Resident Citizen	Trapping Age 65-69	0	\$15.25	\$0.00
CLASS DF Duplicate	Fishing	0	\$2.50	\$0.00
CLASS DT Duplicate	Trapping	0	\$2.50	\$0.00
CLASS H1 Resident Citizen	Hunting	4	\$22.50	\$90.00
CLASS H2 Resident Citizen	Hunting Age 65-69	0	\$15.75	\$0.00
CLASS H3 Resident Citizen	Hunting Paraplegic	0	FREE	FREE
CLASS H4 Resident Alien	Hunting	1	\$22.50	\$22.50
CLASS H5 Non-Resident Citizen/Alien	Hunting (big game)	0	\$94.50	\$0.00
CLASS H6 Non-Resident Citizen/Alien	Hunting (small game)	0	\$60.50	\$0.00
CLASS H7 Non-Resident Citizen/Alien	Commercial Shooting Preserve 3 day	0	\$0.00	\$0.00
CLASS S1 Resident Citizen	Sporting	1	\$44.50	\$40.00
CLASS S2 Resident Citizen	Sporting Age 65-69	0	\$24.50	\$0.00
CLASS S3 Resident Citizen	Sporting Over 70 (includes trapping)	0	FREE	FREE
CLASS DH Duplicate	Hunting	0	\$2.50	\$0.00

CLASS DS Duplicate Sporting		0	\$2.50	\$0.00
CLASS M1 Archery	ARCHERY	15	\$5.10	\$75.00
CLASS M2 Mass. Waterfowl Stamps		15	\$5.00	\$75.00
CLASS M3 PRITIMITVE ARMS	PRIMITIVE ARMS	3	\$5.10	\$15.30
CLASS W1 Wetlands Conservation Stamp, Resident		9	\$5.00	\$45.00
CLASS W2 Wetlands Conservation Stamp, Non-resident		0	\$5.00	\$0.00
TOTAL ALL CLASSES OF LICENSES		51		\$414.30
REMITTED TO AGENT		9	\$0.50	\$4.50
REMITTED TO AGENT		13	\$0.10	\$1.30
REMITTED TO AGENT		15	\$0.25	\$3.75
		61	\$1.00	\$61.00
TOTAL REMITTED TO AGENT		33		\$9.15
		0		
TOTAL REMITTED TO DIVISION OF FISHERIES & WILDLIFE		42		\$360.75

PRESIDENTIAL PRIMARY 6-Mar-12		TOWN OF BOURNE							PAGE 1	
DEMOCRAT										
OFFICE	CANDIDATE'S	PREC 1	PREC 2	PREC 3	PREC 4	PREC 5	PREC 6	PREC 7	TOTALS	
PRESIDENTIAL PREFERENCE	BARACK OBAMA	56 :	44 :	33 :	77 :	81 :	49 :	40 :	380	
	NO PREFERENCE	11 :	7 :	6 :	5 :	3 :	3 :	4 :	39	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
VOTE FOR ONE (I)	WRITE-INS	0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
	Clinton	0 :	0 :	1 :	0 :	1 :	0 :	0 :	2	
	Hillary Clinton	0 :	0 :	0 :	0 :	0 :	1 :	0 :	1	
	Mitt Romney	1 :	0 :	0 :	1 :	0 :	2 :	0 :	4	
	Romney	0 :	0 :	0 :	0 :	1 :	0 :	0 :	1	
	M Romney	0 :	2 :	0 :	0 :	0 :	0 :	0 :	2	
	Santura	1 :	0 :	0 :	0 :	0 :	0 :	0 :	1	
	BLANKS	0 :	4 :	3 :	1 :	3 :	2 :	5 :	18	
TOTALS		69 :	57 :	43 :	84 :	89 :	57 :	49 :	448	448
STATE COMMITTEE MAN	DAVID FITZGERALD	12 :	18 :	6 :	15 :	8 :	1 :	9 :	69	
	MATTHEW PATRICK	45 :	32 :	33 :	51 :	75 :	55 :	33 :	324	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
VOTE FOR ONE (I)	WRITE INS	0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
	Robert Parady	0 :	0 :	0 :	0 :	0 :	0 :	1 :	1	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
		12 :	7 :	4 :	18 :	6 :	1 :	6 :	54	
TOTALS		69 :	57 :	43 :	84 :	89 :	57 :	49 :	448	448
STATE COMMITTEE	PATRICIA MOSCA	54 :	50 :	34 :	59 :	73 :	44 :	40 :	354	
	WRITE INS	0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
WOMEN	Lucia Fulco	0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
	Robert PArady	0 :	0 :	0 :	1 :	0 :	0 :	0 :	1	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	1	
VOTE FOR ONE (I)	BLANKS	15 :	7 :	9 :	24 :	16 :	13 :	8 :	92	
TOTALS		69 :	57 :	43 :	84 :	89 :	57 :	49 :	448	448
TOWN COMMITTEE										
VOTE FOR 35	GROUP	42 :	51 :	25 :	48 :	59 :	41 :	31 :	297	
	LUCIA FULCO	39 :	50 :	25 :	46 :	54 :	34 :	29 :	277	
	V MICHAEL BRADLEY	37 :	53 :	31 :	46 :	56 :	40 :	30 :	293	
	PETER J. MEIER	36 :	52 :	23 :	47 :	48 :	40 :	29 :	275	
	MARY P. REID	37 :	53 :	29 :	50 :	52 :	37 :	31 :	289	
	JOSEPH J CARRARA SR	36 :	51 :	22 :	43 :	45 :	38 :	27 :	262	
	JOHN JOHNSON	39 :	49 :	22 :	49 :	47 :	40 :	30 :	276	
	KATHLEEN BRENNAN	38 :	47 :	23 :	43 :	45 :	38 :	30 :	264	
	WILLIAM GRANT	36 :	50 :	21 :	45 :	51 :	39 :	30 :	272	
	MICHAEL BLANTON	42 :	52 :	27 :	48 :	51 :	36 :	30 :	286	
	ADELAIDE CARRARA	39 :	54 :	28 :	47 :	54 :	38 :	33 :	293	
	JOANNE CARRARA	38 :	55 :	29 :	49 :	56 :	37 :	32 :	296	
	JOSEPH CARRARA JR	36 :	52 :	23 :	42 :	49 :	37 :	31 :	270	
	JOAN SIMPSON	34 :	49 :	26 :	46 :	46 :	40 :	31 :	272	
	MARIE MEIER									

	Write Ins	0	0	0	0	0	0	0	
	Patricia Mosca	1	2	2	0	0	1	6	
	Pat Mosca	0	0	0	0	0	0	0	
	Hai Mosca	1	0	1	0	0	0	2	
	Joseph Gordon	1	0	2	0	1	0	4	
	Ernest Dechere	0	0	2	0	0	0	2	
	Nicholas Mosca	1	0	1	0	0	0	2	
	Joseph Agrillo	0	0	2	1	0	0	3	
	Andrea Flannery	0	0	0	1	0	0	1	
	Robert Parady	0	0	0	0	0	1	1	
	Bob Parady	0	0	0	0	1	0	1	
	Barry Johnson	0	0	0	0	0	1	1	
	Donald Ellis	0	0	0	0	0	1	1	
	Donald Jacobs	0	0	0	0	0	1	1	
	Bill Wright	0	0	0	0	0	1	1	
	Dudley Jensen	0	0	0	0	0	1	1	
	Robert Gray	0	0	0	0	0	1	1	
	Kevin McMahon	0	0	0	0	0	1	1	
	Chris Farrell	0	0	0	0	0	1	1	
	Carol Johnson	0	0	0	0	0	1	1	
	Wendy Chapman	0	0	0	0	0	1	1	
	Chris Collings	0	0	0	0	0	1	1	
	Mary Jo Coggeshall	0	0	0	0	0	1	1	
<i>Pres Primary</i>	Candidate	1	2	3	4	5	6	7	Totals
<i>Democratic Town Com</i>									P. 2
	Silvestre Britto	0	0	0	0	0	0	1	1
	Dean Anderson	0	0	0	0	0	0	1	1
	Loretta Melchor	0	0	0	0	0	0	1	1
	Richard White	1	2	0	0	0	0	0	3
	Clement Delfavero	1	3	0	0	0	0	0	4
	Phyllis Delfavero	1	0	0	0	0	0	0	1
	John Howarth	1	3	0	0	0	0	0	4
	Carol Lynch	0	0	0	0	7	4	0	11
	Tom Cahir	0	0	0	0	1	0	0	1
	Loretto Michn	0	0	0	0	1	0	0	1
	Marie Oliva	0	0	0	0	1	0	0	1
	Jennifer Linsman	0	0	0	0	1	0	0	1
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
	BLANKS	1878	1267	1141	2289	2389	1456	1274	11694
	TOTALS	2415	1995	1505	2940	3115	1995	1715	15680
									15680

PRESIDENTIAL PRIMARY 6-Mar-12		TOWN OF BOURNE							P. 1	
REPUBLICANS										
OFFICE	CANDIDATE'S	PREC 1	PREC 2	PREC 3	PREC 4	PREC 5	PREC 6	PREC 7	TOTALS	
PRESIDENTIAL PREFERENCE	RON PAUL	9 :	35 :	12 :	18 :	16 :	15 :	15 :	120	
	MITT ROMNEY	164 :	273 :	110 :	228 :	226 :	201 :	217 :	1419	
VOTE FOR ONE (1)	RICK PERRY	0 :	0 :	0 :	1 :	2 :	0 :	0 :	3	
	RICK SANTORIUM	33 :	33 :	17 :	26 :	32 :	25 :	28 :	196	
	JON HUNTSMAN	1 :	4 :	0 :	0 :	3 :	1 :	2 :	11	
	MICHELE BACHMAN	0 :	0 :	0 :	1 :	0 :	0 :	0 :	1	
	NEWT GINGRICH	22 :	15 :	6 :	21 :	10 :	12 :	18 :	104	
	No Preference	0 :	3 :	0 :	3 :	1 :	4 :	0 :	11	
	WRITE-INS	0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
	Mitch Daniels	1 :	0 :	0 :	0 :	0 :	0 :	0 :	1	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
		0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
	BLANKS	1 :	0 :	0 :	0 :	8 :	0 :	0 :	9	
	TOTALS	231 :	363 :	145 :	300 :	298 :	258 :	280 :	1875	1875
STATE COMMITTEE MAN		156 :	239 :	99 :	194 :	215 :	171 :	198 :	1272	
VOTE FOR ONE (1)	WRITE INS									
	Harrington, j	1 :	0 :	0 :	0 :	0 :	0 :	0 :	1	
	Barry Johnson	0 :	0 :	0 :	0 :	1 :	0 :	0 :	1	
	Robert Smith	0 :	0 :	0 :	0 :	0 :	0 :	2 :	2	
	Andrew Segadelli	0 :	0 :	0 :	0 :	0 :	1 :	0 :	1	
	John Mullaney	0 :	0 :	1 :	0 :	0 :	0 :	0 :	1	
	BLANKS	74 :	124 :	45 :	106 :	82 :	86 :	80 :	597	
	TOTALS	231 :	363 :	145 :	300 :	298 :	258 :	280 :	1875	1875
STATE COMMITTEE WOMEN		158 :	241 :	106 :	197 :	221 :	176 :	203 :	1302	
VOTE FOR ONE (1)	WRITE INS	0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
	a Flores Lane	1 :	0 :	0 :	0 :	0 :	0 :	0 :	1	
	Susan Mullaney	0 :	0 :	1 :	0 :	0 :	0 :	0 :	1	
	Crocker	0 :	0 :	0 :	0 :	0 :	1 :	1 :	2	
	Robert SMith	0 :	0 :	0 :	0 :	0 :	0 :	2 :	2	
	Len Benson	0 :	0 :	0 :	0 :	1 :	0 :	0 :	1	
	Linda Falso	0 :	0 :	0 :	0 :	1 :	0 :	0 :	1	
	BLANKS	72 :	122 :	38 :	103 :	75 :	81 :	74 :	565	
	TOTALS	231 :	363 :	145 :	300 :	298 :	258 :	280 :	1875	1875
TOWN COMMITTEE GROUP										
VOTE FOR 20	DAVID MCCOY	124 :	335 :	77 :	144 :	141 :	134 :	139 :	1094	
	BARBARA MCCOY	121 :	333 :	75 :	145 :	155 :	138 :	134 :	1101	
	PRISICILLA YOUNG	122 :	340 :	72 :	163 :	158 :	141 :	156 :	1152	
	ALFRED MASTENDINO	121 :	367 :	69 :	137 :	169 :	127 :	127 :	1117	
	ALICE ZINKEVICH	122 :	335 :	69 :	145 :	150 :	131 :	139 :	1091	
	THOMAS DRAKE	121 :	327 :	67 :	138 :	154 :	128 :	127 :	1062	
	MARY LAFARGE	123 :	344 :	72 :	162 :	160 :	133 :	135 :	1129	
	RICHARD LAFARGE	122 :	339 :	72 :	158 :	154 :	130 :	129 :	1104	
	ELIZABETH KIEBALA	122 :	329 :	70 :	141 :	151 :	147 :	131 :	1091	
	PETER FISHER	134 :	343 :	71 :	152 :	179 :	187 :	138 :	1204	
	WRITE INS	0 :	0 :	0 :	0 :	0 :	0 :	0 :	0	
	Scott Rodrigues	2 :	0 :	0 :	0 :	0 :	0 :	0 :	2	
	Steve Kehoe	1 :	0 :	0 :	0 :	0 :	0 :	0 :	1	
	Jeff Harrington	1 :	0 :	0 :	0 :	0 :	0 :	0 :	1	
	Wade Keene	0 :	2 :	0 :	0 :	0 :	0 :	0 :	2	
	Tom Mmichen	0 :	2 :	0 :	0 :	0 :	0 :	0 :	2	
	Daryl Smith	0 :	2 :	0 :	0 :	0 :	0 :	0 :	2	
	Frank Wilson	0 :	1 :	0 :	0 :	0 :	0 :	0 :	1	
	Pat Doyle	0 :	0 :	1 :	0 :	0 :	0 :	0 :	1	
	Lee Berger	0 :	0 :	1 :	0 :	0 :	0 :	0 :	1	
	Steve Connolly	0 :	0 :	1 :	0 :	0 :	0 :	0 :	1	
	Edward Doyle	0 :	0 :	0 :	1 :	0 :	0 :	0 :	1	
	Cynthia Cook	0 :	0 :	0 :	0 :	0 :	1 :	0 :	1	
	Tom Keyes	0 :	0 :	0 :	0 :	0 :	0 :	1 :	1	
	BLANKS	3384 :	3861 :	2183 :	4514 :	4389 :	3763 :	4244 :	26338	
	TOTALS	4620 :	7260 :	2900 :	6000 :	5960 :	5160 :	5600 :	37500	37500

PRESIDENTIAL PRIMARY
6-Mar-12
Green Rainbow

TOWN OF BOURNE

PAGE 1

OFFICE	CANDIDATE'S	PREC 1	PREC 2	PREC 3	PREC 4	PREC 5	PREC 6	PREC 7	TOTALS
PRESIDENTIAL PREFERENCE	Kent Mesplay								
	Jill Stein	1	0	0	0	0	0	0	1
	Harley Mikkelsen	0	0	1	0	1	0	0	2
	No Preference	0	0	0	0	0	0	0	0
	Ron Paul	0	0	1	0	1	0	0	2
VOTE FOR ONE (I)		0	0	0	0	0	0	0	0
	WRITE-INS	0	0	0	0	0	0	0	0
	BLANKS	0	0	0	0	0	0	0	0
	TOTALS	1	0	2	0	2	0	0	5
									0
STATE COMMITTEE MAN	WRITE INS	0	0	0	0	0	0	0	0
	VOTE FOR ONE (I)	0	0	0	0	0	0	0	0
	BLANKS	1	0	2	0	2	0	0	5
	TOTALS	1	0	2	0	2	0	0	5
									0
STATE COMMITTEE WOMEN	WRITE INS	0	0	0	0	0	0	0	0
	Theresa Murray	1	0	0	0	0	0	0	1
	VOTE FOR ONE (I)	0	0	2	0	2	0	0	4
	BLANKS	0	0	2	0	2	0	0	4
	TOTALS	1	0	2	0	2	0	0	5
TOWN COMMITTEE		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
	VOTE FOR	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
VOTE FOR	BLANKS	1	0	2	0	2	0	0	5
	TOTALS	1	0	2	0	2	0	0	5
									5

Chapter 44, Sections 7(3A) of the General Laws, as amended, and supplemented, or any other enabling authority and to issue bonds or notes of the Town therefor.

VOTED: Ayes 295; Nays 19; declared the Motion passes.

Article 4: To see if the Town will vote to transfer from available funds a sum of money to **supplement the Town of Bourne Integrated Solid Waste Management Programs 2012 annual budget** as voted at the May 2, 2011 Annual Town Meeting, or take any other action in relation thereto.

Sponsor – Finance Director

MOTION: We move that the Town vote to appropriate the sum of \$400,000.00 to supplement the FY2012 ISWM operating expenditure budget as follows: Expenses \$190,000.00; Host Community Fee \$210,000.00 and to meet this appropriation to transfer \$400,000.00 from ISWM Retained Earnings.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

Article 5: To see if the Town will vote to **close out and transfer available balances** in previous Town Meeting Articles whose purposes have been satisfied or take any other action in relation thereto.

Sponsor – Finance Director

Article 8 of May STM of 1998	Middle School Construction	12.67
Article 1 of March STM of 2000	Community Building Construction	<u>124,242.90</u>
		<u>124,255.57</u>
Article 27 of May ATM of 2006	Landfill Capping Phase 3 Stage 3	312,999.34

By virtue of the Authority vested in me, I have this day posted a true and attested copy of this warrant in the Bourne Veterans' Memorial Community Center, Bourne Town Hall and in all the post offices in the Town of Bourne viz: Buzzards Bay Post Office, Bourne Post Office, Monument Beach Post Office, Pocasset Post Office, Cataumet Post Office, Sagamore Post Office, and the Sagamore Beach Post Office.

Dated this _____ day of _____, 2012

Constable

Received in the Town Clerk's Office _____

Barry H. Johnson, Town Clerk

ARTICLE 1: To see if the Town will vote the following **regularly required authorizations** or actions, or take any other action in relation thereto.

Sponsor – Board of Selectmen

- a. Assumption of liability in the manner provided by Section 29 and 29A of Chapter 91 of the General Laws, as most recently amended, for all damages that may be incurred by work performed by the Department of Environmental Protection of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, (including the Merrimack and Connecticut Rivers) in accordance with Section II of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, and further to assume liability pursuant to Section 1 of Chapter 814 of the Acts of 1972.
- b. That the Selectmen may contract with the Massachusetts Department of Public Works and the County Commissioners for the construction and maintenance of public highways for the ensuing year.
- c. Authorize the Board of Selectmen from time to time to apply for, receive, and expend assistance funds under the Federal and State Small Cities Program of the Department of Housing and Urban Development as from time to time amended, to be used for such projects as the Selectmen in their discretion shall deem necessary, and proper, and to do such acts and enter into such contracts as may be necessary, proper or desirable to obtain such aid.
- d. Pursuant to the provisions of Section 12 of Chapter 30B of the Massachusetts General Laws, as amended and supplemented, to authorize the Town of Bourne to enter into contracts in excess of three years' duration for school bus transportation and for the lease or lease-purchase of equipment, subject to appropriation and all other approvals as may be required by law with respect to any particular such contract.
- e. Authorize the Treasurer and the Town Collector, pursuant to Chapter 44, Section 53F, Massachusetts General Laws, as amended and supplemented, with the approval of the Board of Selectmen, to enter into agreements for periods not to exceed three years with banking institutions to maintain deposits in exchange for banking services.
- f. Authorize the Board of Selectmen, pursuant to Chapter 44, Section 72, Massachusetts General Laws, as amended and supplemented, to allocate any funds

received as part of the Medicaid Medical Services Program to the School Committee for use, without further appropriation, for the benefit of educational programs.

MOTION: We move that town so vote.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 2: To see if the Town will vote to fix the **salaries and compensation of all elected officials** of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws as amended, and raise and appropriate a sum of money therefore, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move that the Town vote to fix the salaries and compensation of all elected officials as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended as follows:

Moderator	\$563.00
Selectmen 5 each @ \$3,500	\$17,500.00
Town Clerk	\$35,888.00

We further move that the Town vote to raise and appropriate the sum of \$53,951.00 the purpose of this article.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to defray the **regular annual expenses** of the Town, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION ARTICLE 3: We move that the Town vote to appropriate the sum of \$51,928,453.00 for the regular annual expenses of the Town for the fiscal year July 1, 2012 to June 30, 2013, of which \$12,028,370.00 shall be for salaries and wages and \$39,900,083.00 shall be for expenses, all segregated to the accounts as printed in the Town Administrator's recommendations attached to this motion and

incorporated herein by reference, except that amounts for Town and Regional Schools may wholly or in part be used for salaries and wages; and to meet this appropriation, we further move that the sum of \$190,000.00 be transferred from PL874 grant funds for the town's school expenses, the sum of \$900,000.00 be transferred from the Ambulance Fund to the Town Ambulance operation, the sum of \$20,000.00 be transferred from Conservation Commission Receipts reserved for appropriation for the Conservation Commission, the sum of \$696,949.00 be appropriated from FY2013 Estimated Community Preservation Fund Revenues and the sum of \$21,235.00 be appropriated from the CPA Undesignated Fund Balance for debt expense for Open Space and Recreation purposes, the sum of \$30,445.00 be transferred from the Community Septic Management program, the sum of \$75,000.00 be transferred from the Waterway Improvement Fund, the sum of \$1,375,000.00 transferred from free cash, the sum of \$350,000.00 transferred from Overlay Surplus, and the sum of \$48,269,824.00 be raised and appropriated.

AMENDMENT TO THE MAIN MOTION OFFERED BY ROBERTA A. DWYER. I move to amend the Main Motion on Article 3, Department - 631 Bourne Recreation Department Budget by increasing the FY 2013 salary request from \$153,805 to \$177,805 and the FY 2013 Expense request from \$38,825 to \$39,825, said sums to be transferred from the free cash, such that the total for department 631 – Bourne Recreation Department is changed from \$192,630 to \$217,630, and the Main Motion to be amended accordingly.

VOTED: AYES 195; NAYS 111; declared the MOTION PASSES.

MOTION ARTICLE 3 AS AMENDED: We move that the sum of \$51,953,453.00 be appropriated for the regular annual expenses of the Town for the fiscal year July 1, 2012 to June 30, 2013, of which \$12,052,370.00 shall be for salaries and wages and \$39,901,083.00 shall be for expenses, all segregated to the accounts as printed in the Town Administrator's recommendations attached to this motion and incorporated herein by reference, except that amounts for Town and Regional Schools may wholly or in part be used for salaries and wages; and to meet this appropriation, we further move that the sum of \$190,000.00 be transferred from PL874 grant funds for the town's school expenses, the sum of \$900,000.00 be transferred from the Ambulance Fund to the Town Ambulance

operation, the sum of \$20,000.00 be transferred from Conservation Commission Receipts reserved for appropriation for the Conservation Commission, the sum of \$696,949.00 be appropriated from FY2013 Estimated Community Preservation Fund Revenues and the sum of \$21,235.00 be appropriated from the CPA Undesignated Fund Balance for debt expense for Open Space and Recreation purposes, the sum of \$30,445.00 be transferred from the Community Septic Management program, the sum of \$75,000.00 be transferred from the Waterway Improvement Fund, the sum of \$ 1,400,000.00 transferred from free cash, the sum of \$350,000.00 transferred from Overlay Surplus, and the sum of \$48,269,824.00 be raised and appropriated.

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the **Sewer Department**, or take any other action in relation thereto.

Sponsor – Board of Sewer Commissioners

MOTION: We move the sum of \$805,357.00 be authorized to be expended by the Sewer Commissioners for the operation of the Sewer Department as follows:

Salaries & Wages	\$154,057.00
Expenses	\$636,300.00
Reserve Fund	\$ 15,000.00

And we further move that the sum of \$121,876.00 be transferred to the General Fund to offset Sewer Enterprise indirect expenses, and in order to meet this appropriation, we move that the sum of \$50,000.00 be transferred from Retained Earnings, and the sum of \$877,233.00 be raised from Sewer Enterprise Receipts.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 5: To see if the Town will vote to appropriate a sum of money from funds received or to be received from the Commonwealth of Massachusetts for the construction, reconstruction and improvement on all approved public ways

which qualify under the **State Aid Highway (Chapter 90)** guidelines adopted by the Public Works' Commission, said funds to be expended under the direction of the D.P.W. Superintendent, with the approval of the Board of Selectmen, or take any other action in relation thereto.

Sponsor - D.P.W. Superintendent

MOTION: We move that the Town vote to appropriate any sums of money received or to be received from the Commonwealth of Massachusetts for the purposes of this article.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 6: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to establish a **Reserve Fund**, or take any other action in relation thereto.

Sponsor - Board of Selectmen

MOTION: We move that the Town vote to raise and appropriate the sum of \$250,000.00 for the purposes of this article.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 7: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the **Integrated Solid Waste Management Program**, or take any other action in relation thereto.

Sponsor - Board of Selectmen

MOTION: We move that the sum of \$7,766,513.00 be authorized to be expended for the operation of the Integrated Solid Waste Management Enterprise Fund as follows:

Salaries and Wages	\$1,836,160.00
Expenses	\$5,255,353.00
Reserve Fund	\$200,000.00
Host Community Fee	\$475,000.00

And we further move that the sum of \$1,845,637.00 be transferred to the General Fund to offset the ISWM Enterprise Fund indirect expenses and in order to meet this appropriation, we further move the sum of \$9,612,150.00 be raised from receipts from the ISWM Enterprise Fund for the purpose of this article.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 8: To see if the Town will vote under authority of M.G.L., Chapter 44, Section 53E _ to establish **Revolving Funds** to be known as described below, or take any other action in relation thereto.

Sponsor – Board of Selectmen

Number	Revolving Fund	Authorized to Spend	Revenue Source	Use of Fund	FY 2013 Spending Limit
1	Recreation Programs Fund	Recreation Department with the approval of the Town Administrator	All fees charged for all programs run by the Recreation Department	Purchase & Acquire recreational equipment and materials and part-time seasonal staff to facilitate seasonal recreational programs	\$ 90,000.00
2	Shellfish Propagation Fund	Department of Natural Resources with the approval of the Town Administrator	Fees for commercial shellfish licenses	Part-time salaries & expenses related to the propagation, cultivation, protection & study of shellfish	\$ 30,000.00
3	Transportation Revolving Fund	School Department with the approval of the School Committee	Fees for transportation services	To pay for transportation fees	\$ 50,000.00

4	After School Activity Revolving Fund	School Department with the approval of the School Committee	Fees for After School Activities	To pay for After School Programs	\$ 15,000.00
5	Public Library Book Fund	Library with the approval of the Town Administrator	Fines & Fees received from overdue,lost, damaged materials	To purchase additional library books and materials	\$ 20,000.00
6	COA Supportive Day/Bridging the Years	COA with the approval of the Town Administrator	Fees from and for Clients for Program Services	To pay for services and expenses related to providing supportive day programs	\$ 100,000.00
7	COA Programs	COA with the approval of the Town Administrator	Fees & Charges from COA classes and programs	To pay the instructors and expenses of programs offered.	\$ 50,000.00
8	Community Building Rental fund	Community Building director with the approval of the Town Administrator	Fees from renting the building	To pay part time salaries and expenses related to the extra hours used for the rental of the building	\$ 10,000.00
9	Composting Bins Fund	Integrated Solid Waste Management with the approval of the Town Administrator	Fees received from the sale of composting bins	To purchase and acquire additional composting and recycling bins	\$ 250.00
Total spending					\$ 365,250.00

MOTION: We move that the Town vote under the authority of M.G.L. Chapter 44, Section 53 E _ to establish Revolving Funds to be entitled herein and to authorize the spending limits for those programs as follows: Recreation Programs Fund in the amount of \$90,000.00; Shellfish Propagation Fund in the amount of \$30,000.00; School Transportation Fund in the amount of \$50,000.00; After School Activity Fund in the amount of \$15,000.00; Public Library Book Fund in the amount of \$20,000.00; COA Supportive

Day/Bridging the Years Fund in the amount of \$100,000.00, COA Programs Fund in the amount of \$50,000.00; and the Bourne Veteran's Community Building Rental Fund in the amount of \$10,000.00, Composting Bins Fund in the amount of \$250.00.

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding **capital improvements and capital projects**, or take any other action in relation thereto.

CAPITAL OUTLAY PROJECTS MAY 2012 ATM					
ITEM	DEPART.	PROJECT/DESCRIPTION	AMOUNT	MGL BORROW STATUTE	FUNDING SOURCE
1	Police Dept	Cruisers	\$ 136,000.00	Ch 44, Sec 7(9)	Borrowing
2	Police Dept	Computer & Laptops	\$ 20,000.00		Transfer 20,000.00 from Art 10b Police generator of May 2009 ATM
3	Police Dept	Tasers	\$ 65,500.00	Ch 44, Sec 7(9)	Borrowing
4	Fire Dept	Replace engine 125	\$ 575,000.00	Ch 44, Sec 7(9)	Borrowing
5	Fire Dept	Pocasset Station Repairs	\$ 30,000.00		Transfer 17,773.00 from Art 10k Upgrade BHS Security of May 2008 ATM, 6,914.35 from Art 10j Repair BHS Greenhouse & Entrance of May 2008 ATM, 5,312.65 from Art 10g Upgrade BHS Security of May 2009 ATM.
6	Fire Dept	Air Compressor SCBA	\$ 32,500.00		Transfer 19,700.00 from Art 10b Police Generator of May 2009 ATM, 4,000 from Art 10-1 Police Cruisers of May 2010 ATM, 2,367.99 from Art 8 Furn. & Fix Station 3 of May 2005 ATM, 416.00 from Art 10d Lifepac replacement May 2009 ATM, 6016.01 from Art 10m DPW roadside mower May 2009 ATM.
7	Fire Dept	Buzzards Bay Station Repairs	\$ 60,000.00		Transfer 60,000.00 from Art 10k Upgrade BHS Security of May 2008 ATM.
8	Fire Dept	Portable Radios	\$ 30,000.00		Free Cash. Transfer 30,000.00 from Art 10d Life pac replacement May 2009 ATM. As voted

9	Fire Dept	Safety Equipment	\$ 20,000.00		Free Cash
10	Natural Resources	Replace Pump out Boat Y-55	\$ 75,000.00		Waterways 70,200.00 Transfer 4,800.00 from Art 10f Repair pump out boat May 2009 ATM.
11	Natural Resources	Replace Pump Out System Kingman Yacht Center	\$ 25,000.00		Waterways
12	Bourne Schools	Gym Bleacher Replacement BHS	\$ 60,000.00	Ch 44 Sec 7 (3A)	Borrow 44,000, 55.72 from Free Cash, transfer 15,944.28 from Art 10g Upgrade Security BHS May 2009 ATM.
13	Bourne Schools	Technology Plan	\$ 210,000.00	Ch 44 Sec 7(28 & 29)	Borrowing
14	Bourne Schools	Maintenance Truck	\$ 60,000.00	Ch 44, Sec 7(9)	Borrowing
15	DPW	One ton Dump Truck replace M4	\$ 70,000.00		Transfer 3,210.20 from Art 10j DPW One ton dump May 2009 ATM, 410.92 from Art 10m lawn mowing equipment May 2009 ATM, 4,549.24 from Art 10k DPW dump truck May 2009 ATM, 61,829.64 from Art 10q wastewater study May 2009 ATM.
16	DPW	One ton Stake body replace M10	\$ 68,000.00		Transfer 2,307.11 from Art 10q wastewater study May 2009 ATM, 6,159.00 from Art 10p Facility use & reuse May 2009 ATM, 3,314.87 from Art 9 Donation of land Cove lane Oct 2009 ATM, 14,450.00 from Art 11 Demolish bldg Old Plymouth Lane Oct 2009 STM, 36,613.45 Art 10o Roof repair town hall May 2009 ATM, 2.32 from Art 10a police cruisers May 2009 ATM, 2,823.32 from Art 10-4 DNR vehicle May 2010 ATM, 2,329.93 from Art 10i boiler replacement Peebles May 2009 ATM
17	DPW	Dump/Sander Truck replace T14	\$ 141,000.00	Ch 44, Sec 7(9)	Borrowing
18	DPW	Lawn Mowing equipment	\$ 35,000.00		Transfer 416.01 from Art 10i boiler replacement Peebles May 2009 ATM, 16,417.75 from Art 10m Stormwater remediation from May 2004 ATM, 18,166.24 from Free Cash

19	DPW	Electrical Service Upgrade	\$ 25,000.00		Transfer 7,700.00 from Art 10-2 Fire Generator May 2010 ATM, 15,199.00 from Art 10e Fuel system upgrade May 2009 ATM, 12.67 from Art 8 Bourne Middle School 1998 STM, 2,088.33 from Art 10j Repair BHS greenhouse & entrance May 2008 ATM.
20	ISWM	Replace 826g Compactor	\$ 500,000.00	Ch 44, Sec 7(9)	Borrowing
21	ISWM	Replace Cat 6R Dozer	\$ 340,000.00	Ch 44, Sec 7(9)	Borrow 235,000.00, Retained Earnings 1,358.75, transfer 12,622.02 from Art 8q Replace CAT 966 Loader May 2005 ATM, 73,939.50 from Art 8 Compactor May 2007 , STM, 11,870.48 from Art 10w pickup truck May 2008 ATM, 5,209.25 from Art 10v roll off truck May 2008 ATM
22	ISWM	Tracked Mobile Heavy Screener	\$ 260,000.00		Transfer 245.61 from Art 10p replace CAT 826G Compactor May 2004 ATM, 57,928.75 from Art 27q Replace CAT dozer May 2006 ATM, 15,194.34 from Art 10y Replace Komatus 155A Dozer May 2008 ATM, 15,421.00 from Art 10-18 Replace CAT 906 Mini loader May 2009 ATM, 657.85 from Art 10-19 Replace Container Truck May 2009 ATM, 80,936.04 from Art 5 Excavator Oct 2009 STM, 41,958.87 from Art 10-15 Caterpillar off road truck May 2010 ATM, 47,657.54 from Art 8-q Replace CAT 966 Loader May 2005 ATM.
23	ISWM	Roll off Containers	\$ 22,700.00		Transfer 2,865.59 from Art 10r Water main & Fire suppression May 2003 ATM, 3,519.08 from Art 10s Recycling truck May 2003 ATM, 1,796.01 from Art 10t Skid Steer Loader May 2004 ATM, .07 from Art 8p Leachate Tanks May 2005 ATM, 158.41 from Art. 27 p Replace pickup truck May 2006 ATM, 9,168.40 from Art 10y replace front end loader May 2007 ATM, 5,192.44 from Art 8q Replace CAT 966 Loader May 2005 ATM

24	ISWM	Phase 2A/3A Final Cap & Closure Construction and Associated Appurtenances	\$ 2,047,421.00		Transfer 80,849.58 from Art 1 Lining Landfill Oct. 1999 STM, 5,764.93 from Art 10x Phase IIA/IIIA Stage 2 Landfill Area cap May 2008 ATM, 241,748.29 from Art 8-2 Installation of 8 Vertical gas wells, 1,719,058.20 from Phase 2A/3A closure account.
25	Recreation	Clark Field Playground surface upgrade and equipment retrofit	\$ 115,000.00	Ch 44, Sec 7(25)	Borrow 60,000.00, free cash 2,354.77, transfer 52,645.23 from Art 11 Homestead Road Oct 2009 STM.
26	Recreation	Pocasset Playground surface upgrade and equipment retrofit	\$ 75,000.00	Ch 44, Sec 7(25)	Borrowing
27	Shore & Harbor	Dredging Ramp & pier maintenance	\$ 90,000.00		Waterways
28	Selectmen	Estuaries Project Squeteague Harbor	\$ 57,450.00		Free Cash
29	Board of Health	Vehicle to replace 2003 Ranger	\$ 21,500.00		Free Cash
			<u>\$ 5,267,071.00</u>		

MOTION: We move that the Town vote to raise and appropriate the sum of \$5,267,071.00 for the capital outlay projects listed in the capital improvements and capital projects printed on Pages 32-36 in the Voter's Handbook and, to meet this appropriation, we move to transfer the sum of \$2,829,485.52 from available funds; \$149,526.73 from free cash; \$1,358.75 from ISWM retained earnings; and \$185,200.00 from the Waterways Improvement Fund. We further move to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$2,101,500.00 under and pursuant to Chapter 44, Sections 7(3A), 7(9), 7(25), 7(28), 7(29) of the General Laws, as amended, and supplemented, or any other enabling authority and to issue bonds or notes of the Town therefore.

VOTED: AYES 289; NAYS 6; declared the MOTION PASSES.

ARTICLE 10: To see if the Town will vote to hear **reports and recommendations** of Committees and Town Officers, or take any other action in relation thereto.

Sponsor - Board of Selectmen

MOTION: We move the Town so vote.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 11: To see if the Town will vote to rescind the authorization for **unissued debt** that has been determined is no longer needed for the completion of various projects, or otherwise act thereon.

Sponsor – Finance Director

Debt Authorized & Unissued		
		AUTHORIZATION
Article 16, 2009 STM	Land Acquisition - Mashnee Island	3,200,000.00
Article 10, 2010 ATM	ISWM-Replace Cat D250 Truck	200,000.00
	GRAND TOTAL	3,400,000.00

MOTION: We move the Town vote to rescind the authorization for unissued debt.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 12: To see if the Town will vote, upon the recommendation of the **Community Preservation Committee**, to appropriate a sum of money for the purposes of the administrative and operating expenses of the Community Preservation Committee, or take any other action in relation thereto.

Sponsor – Community Preservation Committee

MOTION: We move that the Town vote to appropriate from the Community Preservation Undesignated Fund Balance, upon the recommendation of the Community Preservation Committee, the sum of \$30,000.00 for the purposes of the administrative and operating expenses of the Community Preservation Committee.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 13: To see if the Town will vote, upon recommendation of the **Community Preservation Committee**, to appropriate a sum of money for the following Community Preservation Fund purposes, and to meet said appropriation, to transfer from available funds, or reserve from the FY2013 Estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action relative thereto.

Sponsor – Community Preservation Committee

Item	Sponsor	Project Description	CPA Purpose	Community Preservation Committee Recommended
A	Open Space Committee	Main St. parcel: clearing, trimming, upgrade trails	Open Space	\$110,000 Open Space Estimated Revenues
B	Open Space Committee	Purchase of sundry parcels of land	Open Space	\$262,904 Open Space Estimated Revenues. 1,137,096 Open Space Reserves
C	Habitat for Humanity	6 Flintlock Lane – new home	Community Housing	\$30,000 Community Housing Revenues
D	Bourne Housing Partnership & Housing Trust	Affordable Housing Specialist services and administrative support	Community Housing	\$54,600 Community Housing Revenues
E	Bourne Housing Authority	Exterior decking, stairs and railings at the Continental apartments	Community Housing	\$49,131 Community Housing Revenues \$50,869 CPA Undesignated Fund Balance
F	Bourne Society for Historic Preservation Inc	Briggs-McDermott House sash restoration	Historic Preservation	\$4,680 Historic Revenues
G	Bourne Fire Dept	Restore and rehabilitate the outdoor wall clock at the Main St. station	Historic Preservation	\$6,000 Historic Revenues
H	Bourne Historic Commission	Scanning of Bournedale burial site	Historic Preservation	\$6,000 Historic Revenues
I	Cataumet Schoolhouse Preservation Group	Restore the stove and chimney	Historic Preservation	\$8,700 Historic Revenues
J	Bourne Historical Society	Restoration of Joseph Jefferson windmill	Historic Preservation	\$14,575 Historic Revenues
K	Town Clerk	Bind, re-bind permanent birth, death, marriage records; install shelving in the clerk's vaults, purchase proper archival storage containers	Historic Preservation	\$20,000 Historic Revenues
L	Bourne Archives	Organize and preserve the Archives' scrapbook collection	Historic Preservation	\$20,500 Historic Revenues
M	Bourne Public Schools	Roof replacement at School Administration Building	Historic Preservation	\$25,000 Historic Revenues

N	Town Clerk	Electronic document management system (Laserfiche) for the Clerk, Inspection, Board of Health, Archives and Historic Commission	Historic Preservation	\$28,276 Historic Revenues \$11,724 Historic Preservation Reserves
O	Bourne Historic Society	Replace, repair, restore windows in Historical Center	Historic Preservation	\$75,000 Historic Preservation Revenues
P	Community Preservation Committee	Reserve for Open Space	Open Space	\$0
Q	Community Preservation Committee	Reserve for Community Housing	Community Housing	\$0
R	Community Preservation Committee	Reserve for Historic Resources	Historic Resources	\$0
S	Community Preservation Committee	2012 Budgeted Reserve	All CPA Purposes	\$0
			Total	\$1,915,055.00

MOTION: We move that the Town vote to appropriate , upon recommendation of the Community Preservation Committee, the sum of \$1,777,462.00 for the Community Preservation Fund Projects and special purposes reserves listed in the Community Preservation Fund Committee Report as printed in the Voter's Handbook less items E., L. & O; and to meet this appropriation and reserve, to appropriate the sum of \$640,366.00 from the FY 2013 estimated CPA revenues & transfer \$1,137,096.00 from CPA Open Space Reserves.

AMENDMENT TO THE MAIN MOTION AS OFFERED BY DONALD ELLIS: I move to amend the main motion on Article 13 by restoring Item L "organize and preserve the archives scrapbook collection" in the amount of \$20,500.00, and to meet this appropriation I move that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$20,500.00 from the Community Preservation Fund Projects and special purpose reserves, and to amend the main motion accordingly. Take \$8,776.00-Historic Revenues; \$11,724.00-Historic Resources Reserves; Total \$20,500.00.

VOTE ON THE AMENDMENT: declared the Ayes have it; the Motion passes.

THE MAIN MOTION AS AMENDED: We move that the town vote to appropriate, upon recommendation of the community Preservation Committee, the sum of \$1,789,186.00 for the Community Preservation Fund Projects and special purpose reserves listed in the Community Preservation Fund Committee report as printed in the Voter's Handbook less items E, & O; and to meet this appropriation and reserve, to appropriate the sum of \$640,366.00 from the FY2013 estimated CPA revenues, transfer \$1,137,096 from CPA Open Space Reserves, \$11,724.00 from Historic Resources Reserves.

VOTE ON THE MAIN MOTION: declared the Ayes have it; the Motion passes.

Project Schedule Voted as Amended

Item	Sponsor	Project Description	CPA Purpose	Community Preservation Committee Recommend
A	Open Space Committee	Main St. parcel: clearing, trimming, upgrade trails Map 23.2 Parcel 122	Open Space	\$110,000 Open Space Estimated Revenues
B	Open Space Committee	Purchase of sundry parcels of land Map 23.2 Parcel 123 Map 24.3 Parcel 6 Map 31 Parcel 7 Map 34 Parcel 57	Open Space	\$262,904 Open Space Estimated Revenues 1,137,096 Open Space Reserves
C	Habitat for Humanity	6 Flintlock Lane – new home	Community Housing	\$30,000 Community Housing Revenues
D	Bourne Housing Partnership & Housing Trust	Affordable Housing Specialist services and administrative support	Community Housing	\$54,600 Community Housing Revenues
E	Bourne Housing Authority	Exterior decking, stairs and railings at the Continental apartments	Community Housing	\$49,131 Community Housing Revenues \$50,869 CPA Undesignated Fund Balance
F	Bourne Society for Historic Preservation Inc	Briggs-McDermott House sash restoration	Historic Preservation	\$4,680 Historic Revenues
G	Bourne Fire	Restore and rehabilitate the	Historic	\$6,000 Historic Revenues

	Dept	outdoor wall clock at the Main St. station	Preservation	
H	Bourne Historic Commission	Scanning of Bournedale burial site	Historic Preservation	\$6,000 Historic Revenues
I	Cataumet Schoolhouse Preservation Group	Restore the stove and chimney	Historic Preservation	\$8,700 Historic Revenues
J	Bourne Historical Society	Restoration of Joseph Jefferson windmill	Historic Preservation	\$14,575 Historic Revenues
K	Town Clerk	Bind, re-bind permanent birth, death, marriage records; install shelving in the clerk's vaults, purchase proper archival storage containers	Historic Preservation	\$20,000 Historic Revenues
L	Bourne Archives	Organize and preserve the Archives' scrapbook collection	Historic Preservation	\$8,776 Historic Revenues, \$11,724 Historic Resources Reserves
M	Bourne Public Schools	Roof replacement at School Administration Building	Historic Preservation	\$25,000 Historic Revenues
N	Town Clerk	Electronic document management system (Laserfiche) for the Clerk, Inspection, Board of Health, Archives and Historic Commission	Historic Preservation	\$28,276 Historic Revenues \$11,724 Historic Preservation Reserves
O	Bourne Historic Society	Replace, repair, restore windows in Historical Center	Historic Preservation	\$75,000 Historic Preservation Reserves
P	Community Preservation Committee	Reserve for Open Space	Open Space	\$0
Q	Community Preservation Committee	Reserve for Community Housing	Community Housing	\$49,131 Community Housing Revenues
R	Community Preservation Committee	Reserve for Historic Resources	Historic Resources	\$0
S	Community Preservation Committee	2012 Budgeted Reserve	All CPA Purposes	\$0

			Total	<u>\$1,789,186.00</u>
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ARTICLE 14: To see if the town will vote to add to the Bourne Zoning Bylaw **Appendix 1 Architectural Design Standards and Guidelines** to be used in union with Section 2815- Design Review Committee under Section 2800 –Downtown District, for the purposes of advancing the revitalization of the Downtown, by adding the following, or take any other action relative thereto.

Sponsor – Planning Board

**Bourne’s Downtown - Architectural Design Standards and Guidelines -
APPENDIX 1**

TABLE OF CONTENTS	
1.0 OVERVIEW	
1.1 How to Use Design Guidelines and Standards	
1.2 Creativity Clause	
2.0 ADMINISTRATION	
2.1 Applicability	
• Figure 2.1	
• Table 2.1	
2.2 The Design Review Committee	
2.3 Procedure	
2.4 Definitions	
2.5 References - Zoning Bylaw Sections, Tables and Figures	
3.0 GENERAL PROVISIONS FOR ALL DEVELOPMENT	
3.1 Purpose	
3.2 Site Design	
3.3 Architecture	
• Building Design	
• Materials and Color	
• Scale and Proportion	
• Roof Form and Height	
	<ul style="list-style-type: none"> • Doors and Windows • Walkways • Outdoor Seating • Canopies – Gas Station
	3.4 Landscaping & Site Amenities
	4.0 SPECIAL PROVISIONS
	4.1 Corporate and Franchise Developments
	★ 4.2 Altering Existing Structures
	4.3 Energy Efficient Design
	5.0 SIGNAGE
	5.1 Building Signage
	5.2 Site Signage
	5.3 Examples
	6.0 SOURCES
	6.1 Documents
	6.2 Online Images

1.0 OVERVIEW OF ARCHITECTURAL DESIGN STANDARDS & GUIDELINES

These standards and guidelines are intended to implement the previously approved document: ***A Vision Plan for Bourne's Downtown: The Village of Buzzards Bay,*** March 2008, by encouraging high quality building design which improves the aesthetic character of the Downtown District, to allow diversity of building design and architectural styles, and to minimize conflicts between residential and commercial uses. In keeping with the intent of the Town of Bourne Zoning Bylaws, Section 2800 - Downtown District, the review procedures are intended to:



- a) Enhance the Downtown District's cultural, economic and architectural characteristics by providing for a preliminary review of changes in land use, the appearance of structures and the appearance of sites which may affect these attributes;
- b) Enhance the social and economic viability of the Downtown District by enhancing property values and promoting the attractiveness of the area as a place to live, work and visit;
- c) Encourage conservation of specific buildings and groups of buildings that have aesthetic or historic significance;
- d) Prevent alterations that are of inferior quality or appearance;
- e) Encourage flexibility and variety in future development;
- f) Create a high quality public realm with a framework of public streetscapes, open spaces, and roadway network that reinforces and enhances the traditional development patterns of a small downtown; and

- g) Enhance waterfront connections and activity and recognize the Cape Cod Canal as a major cultural, historic and economic asset of downtown and the community.

The overall objective is to foster a blend of traditional and contemporary design principles that represent the best match between the needs of human users, and the natural environmental assets within the Town of Bourne's Downtown Zoning District.

1.1 How to Use These Design Guidelines and Standards

In the provisions that follow, Standards are identified as "S" and Guidelines identified as "G". "Standards" are mandatory; "Guidelines" are not mandatory, but are provided in order to educate planners, design consultants, developers and Town staff about the design objectives for Downtown Bourne. The green star ★ indicates a suggestion for Energy Efficient Design. They are found throughout the document in addition to Section 4.3. These standards and guidelines are to be used in conjunction with all the other sections of

STANDARD OR GUIDELINE	STYLE AND FEATURES
★ G	General Style — The overall style and building proportion should be consistent. Green Building Design is

the Site Plan Regulations, Subdivision Regulations, Streetscape Plan and Zoning Bylaws.

1.2 Creativity Clause

These principles and guidelines shall not be regarded as inflexible requirements and they are not intended to discourage creativity, invention or innovation. The Design Review Committee (DRC) is specifically precluded from mandating any official, aesthetic style for the Downtown District or from imposing the style of any particular historical period.

2.0 ADMINISTRATION

2.1 Applicability

The Town of Bourne has adopted the Downtown Architectural Design Standards and Guidelines to supplement the development review process for eligible projects. They are intended to guide both the applicant in the development of site, building and sign design, and to guide the Permitting Authorities* in their review of proposed actions.

Eligible projects include signage, new construction and the adaptive reuse, alteration, expansion or exterior modification of existing buildings within Bourne's Downtown Zoning District (DTD) in accordance with Zoning Bylaw 1233 (see Figure 2.1). Site plans should reflect a comprehensive proposal integrating signage, building design, site layout, lighting, landscaping, parking, access, and screening of utilities and services.

2.2 The Design Review Committee (DRC)

The DRC is a Town of Bourne committee responsible for reviewing development and sign applications for compliance with these Architectural and Design Standards and Guidelines. Upon their careful review and a properly noticed public meeting, they will issue an advisory opinion to the applicable Permitting Authority hereafter referred to as the Board*.

The DRC is a five (5) member board with one (1) alternate. Preference for appointment will be given to those with current experience as a -

- Registered Architect,
- Landscape Architect or Civil Engineer,
- Member of the Main Street Steering Committee,
- Downtown Bourne Business or Property Owner,
- Bourne Citizen At Large.

The enabling legislation for the DRC is contained within section 2815 of the Town of Bourne Zoning Bylaws.

2.3 Procedure

The design review process shall not unreasonably delay the special permit/site plan review process for development applications in the Downtown District. The Planning Board shall have authority for administering all aspects of site planning and exterior architecture, including aesthetic appropriateness and any other site-specific matters not delineated herein.

Applicants for downtown development projects are required to meet with the DRC prior to the first hearing of the "Board." The Applicant is responsible for filing the necessary materials to the DRC and to each applicable board. The DRC will issue a written advisory opinion that is then forwarded to the appropriate reviewing Board. (See Table 2.1).

Applications for signage within the Downtown District must be reviewed and approved by the DRC before a sign permit can be issued by the Inspector of Buildings. This applies to all new signage as well as the alteration of existing signs. All appeals of the decision of the DRC shall be according to the procedures outline within the Zoning Bylaw.

OPTIONAL - Applicants may meet informally with town staff prior to a formal meeting with the DRC to ask questions and receive recommendations regarding development and sign ideas.

***Boards** - The following Permitting Authorities shall take in consideration the recommendations of the DRC on applications to the respective board(s):

- Board of Selectmen
- Planning Board
- Zoning Board of Appeals
- Building Inspector – Signage Applications

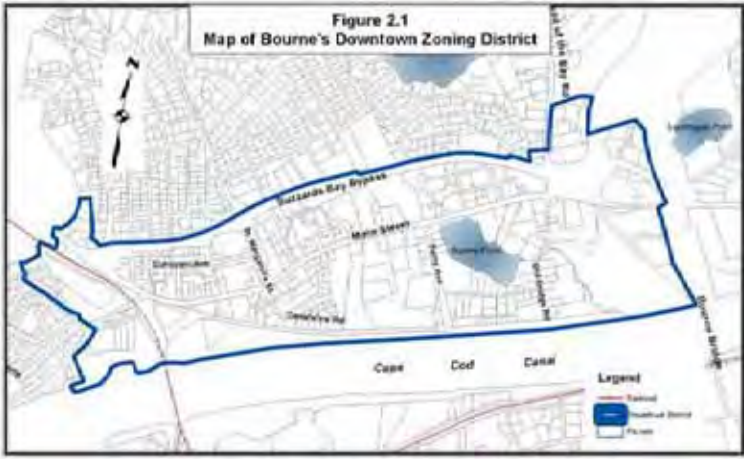


TABLE 2.1 – EXAMPLE OF AN APPLICATION LIFE CYCLE								
All applications will be processed in accordance with Massachusetts General Laws, Special Permits - Chapter 40A. Timelines are affected by the completeness of applications, thresholds for regional and State reviews, and discussions that extend over a span of multiple meetings. Time extensions could be granted by consent of both parties. This timeline has been developed as an informal guide for applications and should not be construed as legal advice.								
Informal meeting with DRC and/or Town Planner (optional)								
File complete application with DRC								
Public Notice of Meeting								
Formal meeting and review with DRC								
DRC issues Advisory Opinion to Board(s)								
File complete application(s) with Board(s)								
Public Notice of Hearing								
Formal hearing with Board(s)								
Board(s) issues Decision								
File for building permits								
	0 – 30 days		31-65 days		66-130 days		91-180 days	

2.3 Definitions

Capitalized terms not otherwise defined in these Design Standards and Guidelines shall have the meanings ascribed to such terms in the Bylaws. All terms used in these Design Standards and Guidelines that are defined in the Bylaws shall have the meanings ascribed to such terms in the Bylaws.

APPURTENANCES: Architectural features added to the main body of a building, including awnings, marquees, balconies, turrets, cupolas, colonnades, arcades, spires, belfries, dormers and chimneys.

BALUSTER: A short vertical member used to support a railing or coping.

BALUSTRADE: A railing together with its supporting balusters or posts, often used at the front of a parapet.

BELFRY: A tower attached to a building that rises above the roof, in which bells are hung.

BLANK (BUILDING) WALL: A side of a building lacking any windows or architectural features.

BUILDING FRONTAGE: The vertical side of a building that faces the lot's frontage and is built to the setback.

BUSINESS SIGN: A sign setting forth the name of the building occupant(s) or indicating the use of the building.

CAP: The protective top layer of a brick structure exposed to weather from above.

CHIMNEY: A vertical structure that rises above a roof of a building and contains the passage through which smoke and gases escape from a fire or furnace.

CIVIC BUILDING: A building used primarily for general public purposes. Uses may include Educational Use, Government Offices, Religious Use, cultural performances, gatherings and displays administered by non-profit cultural, educational, governmental, community service and religious organizations.

COLONNADE: A roofed structure, extending over the sidewalk and open to the street except for supporting columns or piers.

CORNICE: A projecting horizontal decorative molding along the top of a wall or building.

CUPOLA: A domelike structure surmounting a roof or dome, often used as a lookout or to admit light and air. Cupolas are often used to create a visual focal point.

CURB RADIUS: The curved edge of street paving at an intersection used to describe the sharpness of a corner.

EXPRESSION LINE: A horizontal line, the full length of a façade, expressed by a material change or by a continuous projection, such as a molding or cornice. Expression lines delineate the transition between the floor levels.

FREESTANDING BRICK PIER: A pillar of brickwork not connected to a wall.

GARDEN WALL: A freestanding wall along the property line dividing private areas from streets, alleys and or adjacent lots. Garden walls sometimes occur within private yards.

GLAZING: The portion of a wall or window made of glass.

GROCERY STORE: A building containing greater than 20,000 square feet of gross floor area which involves the display and sale to the general public of food and other commodities.

HEADER: The horizontal member spanning the top of an opening.

LARGE FOOTPRINT BUILDING: Any building that has a footprint area equal to or greater than 20,000 square feet.

LINER BUILDING: A functional building built in front of Structured Parking, Movie/Playhouse, Theater, Grocery Store, Anchor Retail building or other Large Footprint Buildings to conceal large expanses of blank wall area and to front the street with a façade that has doors and windows opening onto the sidewalk.

LINTEL: A horizontal structural beam that spans an opening, such as between the posts of a door or window or between two columns or piers.

MARQUEE: A permanently roofed architectural projection, the sides of which are vertical and are intended for the display of signs and which is supported entirely from an exterior wall of a building.

MULLION: Structural supports within a window opening made of wood or metal that also separate and hold in place the glass panes of a window.

MUNTIN: A strip of wood or metal used to either separate larger panes of glass into smaller ones or to hold small panes of glass within a window.



NEW URBANISM: A set of urban design principles that advocate for walkable neighborhoods containing a variety of transit oriented housing and job options, regional planning and respect for the environment. Advocacy for these pre-automobile villages emerged in the early 1980's. They have been adapted through the Charter of New Urbanism to consider more modern issues such as historic preservation, green building and brownfield redevelopment to name a few.

OPEN SPACE: Parks, squares, plazas, golf courses and other land used for passive or active recreational, conservation or civic use.

PARAPET: A low wall at the edge of a roof, terrace, or balcony.

PILASTER: An upright, rectangular element of a building that projects slightly from a wall or surface to resemble a flat column. A pilaster is non-structural and may or may not conform to one of the classical orders in design.

PRIMARY ACCESS: The main entry point of a building.

PRINCIPAL FAÇADE (For the purpose of placing buildings along setbacks): The front plane of a building not including stoops, porches, or other appurtenances.

REVEAL: The horizontal distance between a window or door opening and the exterior façade, measured from the dominant building surface to the window or door frame.

ROOFTOP EQUIPMENT: Equipment placed on top of the building which is mechanical in nature for the purpose of supporting the operational needs of the building and site. Includes but is not limited to

HVAC units and ductwork, antennae, energy generators, exhaust fans and vents.

SECONDARY ACCESS: Entry points of buildings which are not the Primary Access.

SHARED PARKING: A system of parking areas shared by multiple users, where each user has peak parking demands at different times within a 24 hour period or within a weekly or other relevant period, thereby allowing some parking spaces to be shared.

SILL: The horizontal member at the base of a door or window opening.

SPIRE: A vertical structure attached to a building that rises above the roof and tapers to a point.



STEPBACK: A recession in the vertical expanse of the building or structure made above the first floor continuing at consistent intervals between floors up to the permitted height a minimum depth from the exterior facade of such building or structure which faces a street. Steppedbacks reduce shadowing and allow for more sunlight onto the streetscape and in public open spaces.

STOOP: A small platform and entrance stairway at a building entrance, commonly covered by a secondary roof or awning.

STOREFRONT: The portion of a building at the first story that is made available for retail use.

TURRET: A small tower or tower- shaped projection on a building used to create a visual focal point.

WATER TABLE: The horizontal reveal marking the height of the first finished floor level in masonry construction.

4 **References**

The Town of Bourne Downtown District Zoning bylaw Section 2800 is hereby included by reference.

Zoning Bylaws

An outline of the bylaw sections follows:

Section 2810	General Provisions and Description.
Section 2820	Allowable Uses
Section 2830	Dimensional Standards
Section 2840	Performance & Functional Standards
Section 2850	Off-Street Parking and Loading Standards
Section 2860	Streetscape Design & Pedestrian Amenities
Section 2870	Landscaping
Section 2880	Signs

PLEASE NOTE:

Every effort has been made to eliminate any contradiction between these Design Guidelines and the Zoning Bylaws. In the event of conflict, the Zoning Bylaw will prevail.

Zoning Bylaw Tables and Figures

Table DTD-1:	Allowable Uses in the Downtown District
Table DTD-2:	Site and Building Dimensional Standards for the Downtown District
Table DTD-3:	Required Parking Spaces in the Downtown District
Figure DTD-1:	Ground Floor Limitations
Figure DTD-2:	General Building and Lot Layout Standards
Figure DTD-3:	Public and Private Thoroughfares and Frontages
Figure DTD-4:	Building Setbacks from Main Street
Figure DTD-5:	Building Height Stepback from Main Street
Figure DTD-6:	Parking Integration into Building and Liner Building Diagram
Figure DTD-7:	Shared Parking Reduction Factor
Figure DTD-8:	Examples of Allowed Private Frontage Overlaps of Public Frontage




3.0 GENERAL PROVISIONS FOR ALL DEVELOPMENT

3.1 Purpose






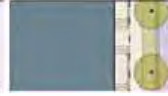

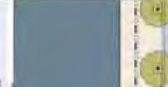
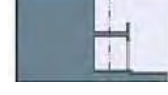

The provisions of this section apply to all buildings, open spaces and streets located in the Downtown Zoning District. The goal is to create high quality public spaces within the community. Buildings, open spaces and streets should also use materials that are appropriate to local climate and use. Building forms and design should be appropriate to the intended use.

3.2 Site Design

The flow of activity to, from and within Bourne's downtown is significantly impacted by the arrangement of its buildings and parking. In support of those standards set by the Zoning Bylaws, the following are suggestions for placement of buildings and their relationship to the street.

YARD ALTERNATIVES / BUILDING PLACEMENT (S = Standard G = Guideline)		
G	Sideyard: A building that occupies one side of the lot with the setback to the other side. The visual opening of the side yard on the street frontage causes this building type to appear freestanding. A shallow frontage setback defines a more urban condition. This type permits systematic climatic orientation in response to the sun or the wind.	
G	Rearyard: A building that occupies the full frontage, leaving the rear of the lot as the sole yard. This is an urban type as continuous façade steadily defines the public street. The rear elevations may be articulated for functional purposes. In its residential form, this type is the rowhouse. In its commercial form, the rear yard can accommodate substantial parking.	
G	Courtyard: A building that occupies the boundaries of its lot while internally defining one or more private patios. Because of its ability to accommodate incompatible activities, masking them from all sides, it is recommended for workshops, lodging and schools. The high security provided by the continuous enclosure is useful for busy urban areas.	


NOTE: All developments are required to meet dimensional standards per the Zoning Bylaw section 2830. The illustrations below suggest various frontage alternatives that could be built within the set-back. They also propose how the frontage might relate to the public right of way if permission to overlap is granted by way of Special Permit – Zoning Bylaw section 2868.



	FRONTAGE ALTERNATIVES (S = Standard G = Guideline)	SECTION PRIVATE FRONTAGE + ROW PUBLIC FRONTAGE	PLAN PRIVATE FRONTAGE + ROW PUBLIC FRONTAGE
G	Terrace or Light Court: A frontage wherein the façade is set back from the frontage line by an elevated terrace or a sunken light court. This type buffers residential use from urban sidewalks and removes the private yard from public encroachment. The terrace is suitable for conversion to outdoor cafes.		
G	Forecourt: A frontage wherein a portion of the façade is close to the frontage line and the central portion is set back. The forecourt created is suitable for vehicular drop-offs. This type should be allocated in conjunction with other frontage types. Large trees within the forecourts may overhang the sidewalks.		
G	Stoop: A frontage wherein the façade is aligned close to the frontage line with the first story elevated from the sidewalk sufficiently to secure privacy for the windows. The entrance is usually an exterior stair and landing.		
G	Storefront & Awning: A frontage wherein the façade is aligned close to the frontage line with the building entrance at sidewalk grade. This type is conventional for retail use. It has a substantial glazing on the sidewalk level and an awning that may overlap the sidewalk to the maximum extent possible.		
G	Gallery: A frontage wherein the façade is aligned close to the frontage line with an attached cantilevered shed or a lightweight colonnade overlapping the sidewalk. This is conventional for retail use. The gallery shall be no less than 10 feet wide.		




3.3 ARCHITECTURE






The architectural palette of coastal New England covers a broad spectrum of building styles, from the more conservative early Colonial homes to elaborate Second Empire mansions. Collectively they are the story of development along America’s Northeastern Atlantic shore. The vision for Bourne’s downtown is that of a modern day village architecturally influenced by its own maritime industry and styles from throughout coastal New England.


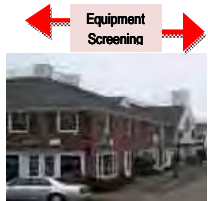

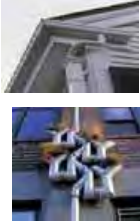

ENCOURAGED




Pitched roof or flat roof with architectural trim	
2 or more stories	
Vertical windows on all stories with architectural trim and sills	
Separation between levels	
Colonnades, Balconies, Awnings, Porticos, Projecting Signs	
Doors encased in trim, Generous glazing at pedestrian level	
Utilities underground	






STYLE AND FEATURES (S = Standard G = Guideline)		
S	<p>General Style – Design details should be consistent with the overall style and proportion of the building design. Green Building Design is encouraged where appropriate. Exterior design considerations shall not be forgone to accommodate internal functions.</p>	
G	<p>Features - A building's features should accentuate the building as a whole and provide visual interest at the scale of the pedestrian, reduce massive aesthetic effects, recognize the local maritime industry and reflect architectural styles found throughout coastal New England.</p> <p>Features include, but are not limited to balconies, decks, covered porches, columns, dormers, turrets, towers, skylights, arches, roofs, windows, doors, signs and other architectural design elements.</p> <p>Shapes and relationships of height and width between elements should be in proportion with the building and compatible with the architectural style and character of a building or site.</p>	

G	<p>Materials – Exteriors of new buildings should utilize quality materials appropriate for the character of the building. Exterior building materials differentiating design elements, should be consistent with the rhythm and proportion of the building design.</p> <p>All exterior surfaces visible to the public shall be covered with a siding material and long term maintenance characteristics of all materials should be considered during the selection process. Exterior building materials should be natural or quality synthetic materials presenting the appearance of natural materials. The following are materials of acceptable kind and texture:</p> <ul style="list-style-type: none"> • Stone • Brick • Wood • Clapboards • Cedar shingles • Smooth/Lightly textured stucco • Architectural Concrete Block 	 
G	<p>Color - A building's color shall be complimentary to a buildings trim and accents as well as to its surroundings. Attention grabbing, loud colors are not permissible.</p> <ul style="list-style-type: none"> • Subtle colors should be used on larger and very plain buildings, while smaller buildings with elaborate detailing can use more colors. • Colors should reflect traditional coastal New England colors with accenting trim work. • Colors that are disharmonious with other colors used on the building or found on adjacent structures should be avoided. • Paint colors should relate to the natural material colors found on the building such as brick, terracotta, stone or ceramic tile and existing elements such as signs or awnings. • Contrasting colors, which accent architectural details and entrances, are encouraged. 	



SCALE AND PROPORTION OF BUILDINGS (S = Standard G = Guideline)		
S	<p>Horizontal Expanses – Facades should be articulated to reduce the massive scale and the uniform, impersonal appearances of large buildings. Articulating features should also provide visual interest that will be consistent with the Downtown identity, character, and scale. The intent is to encourage community interaction by creating a more human scale environment for residents and visitors.</p> <ul style="list-style-type: none"> • Uninterrupted facades should not exceed the length specified in Zoning Bylaw 2836. • Examples of encouraged façade divisions include building jogs, architectural detailing, changes in surface materials, colors, textures and rooflines. • Ground floor facades that face public streets should have articulating features and significant glazing. Examples include but are not limited to offsets, display windows, recessed entrances, arcades, covered walkways, awnings and canopies, multiple entrances, roof overhangs, shadow lines, courtyards, and balconies. 	 
S	<p>Façade Extensions - All facades of a building which are visible from adjoining properties and/or public streets should contribute to the pleasing scale features of the building and encourage community integration by featuring characteristics similar to the front façade. The rear and side elevations shall incorporate the materials, design details and theme when exposed to public view. Where side façades are built of a different material than the front façade, the building corners shall be treated in such a way as to cover the transition between surfaces.</p>	
S	<p>Foundations - Exposed foundation walls (below the first floor elevation) should be concrete (painted and/or stuccoed concrete block system ("C.B.S.")), brick, or natural/ manufactured stone. Foundation walls should not be exposed to more than 3 feet in height from grade or to 1 foot above the Base Flood Elevation, whichever is less. Refer also to Zoning Bylaw 2831.</p>	
S	<p>Vertical Expanse - In order to modulate their scale, multi-story buildings should articulate the base, middle and top, separated by cornices, string cornices, step-backs or other articulating features.</p>	
G	<p>Vertical Material Use - Buildings should use materials that are durable, economically maintained and of a quality that will retain their appearance over time. Where more than one material is used, traditionally heavier materials (stone, brick, concrete with stucco, etc.) shall be located below lighter materials (wood, fiber cement board, siding, etc). The change in material shall occur along a horizontal line, preferably at the floor level.</p>	

	ROOF FORM AND HEIGHT (S = Standard G = Guideline)	
G	Roof Forms - Roof forms should be of various pitch variety including gable, hip roofs, shed, and gambrel.	
G	Roof Proportions - Long unbroken expanses of roofs should be avoided through the use of dormers, chimneys, and changes in ridgeline. All roofs should have appropriate overhangs. Multiple roof plane slopes are acceptable, but should be limited.	
G	Chimneys - All chimneys should be finished with brick, stucco or natural or manufactured stone.	
G	<p>Roof Materials - Pitched roofs should be constructed of materials which are common to the coastal New England style. Acceptable roofing materials consist of:</p> <ul style="list-style-type: none"> • Architectural-grade composition shingles • Wood shingles • Slate or slate composition • Standing seam metal roofs <p>Shingled roofs constructed of asphalt or wooden shingles are preferred. Standing seam, copper, or metal roofs are acceptable under certain circumstances.</p>	
S	Rooftop Equipment - All rooftop mechanical/ventilation equipment shall be placed in such a manner so that it is not visibly apparent at the nearest street right-of-way. This may be accomplished by using architectural treatment/camouflaging (walls, parapets, false chimneys, etc.) or by other appropriate means. Refer to Zoning Bylaws 2836d and 2869a.	
G	Downspouts - Downspouts should match gutters in material and finish. Gutters: Copper, galvanized steel or aluminum.	
G	<p> Low Impact Design - To prevent adverse impacts of stormwater runoff all roof drains should be recharged into the site with the use of structural and/or non-structural low impact development drainage systems. Green Roofs are highly encouraged.</p>	 

DOORS AND WINDOWS (S = Standard G = Guideline)		
G	Size and Placement - Openings should be proportional to facade length and height and placed in a balanced manner.	  
G	Materials and Style <ul style="list-style-type: none"> All windows (except storefront windows) should be operable and shall meet the requirements of the Energy Star Program. All windows and doors should be of high quality materials and consistent with the architectural style. Windows that block two-way visibility such as darkly tinted and mirrored glass or colored metal panels are discouraged. Upper story horizontal windows should be avoided. Particular emphasis shall be made for vertical window openings. <p>Recommended materials include:</p> <ul style="list-style-type: none"> Windows, Skylights & Storefronts: Wood, aluminum, copper, steel, vinyl clad wood or glass Doors: Wood, metal or glass 	
G	Sills, Trim and Design Elements <ul style="list-style-type: none"> Windows shall be adorned with projecting sills, lintel and/or crowns for added definition. Ground floor windows should have a sill no more than four (4) feet above grade. Where interior floor levels prohibit such placement, the sill should be raised to no more than two (2) feet above the finished floor level, up to a maximum sill height of six (6) feet above grade. Doorways should be encased with trim. 	
S	Transparency - Windows shall be kept clean, transparent and free of visual clutter. See also DG Section 5.0 Signage.	

WALKWAYS (S = Standard G = Guideline)		
G	<p>Colonnades and Arcades - Colonnades and arcades are encouraged within the setback. Overlap into the public right of way requires a Special Permit in accordance with Section 2868 of the Zoning Bylaws.</p>	
G	<p>Columns and Piers - Columns and piers should be spaced no farther apart than they are tall. Column proportions and configurations should be consistent traditional construction patterns.</p> <p>Recommended Finish Materials:</p> <ul style="list-style-type: none"> • Columns: Wood (termite resistant), painted or natural, cast iron, concrete with smooth finish, brick or stone. • Arches, Lintels, Sills and Piers: Concrete masonry units with stucco (C.B.S.), reinforced concrete with stucco, brick or stone. • Railings & Balusters: Wood (termite resistant), painted or natural, or wrought iron. 	  
G	<p>Alleyways - The construction of any new buildings should provide for the creation of pedestrian alleyways, where appropriate, in order to allow for passageways to parking at the rear of the lots and adjoining streets.</p>	
G	<p>Awnings – Fabric awnings should be scaled and proportioned with building façade elements and functional in providing shade. Arched awnings over individual windows and as door canopies are encouraged. See also Section 5.0 Signage.</p>	

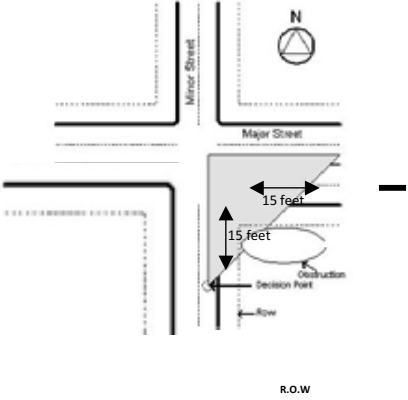
OUTDOOR SEATING (S = Standard G = Guideline)		
G	<p>Courtyards, Terraces, Sidewalk Dining and Rooftops – Interior courtyards, terraces in front or sideyard areas, and designated sidewalk dining areas using high quality materials are highly encouraged per Zoning Bylaw 2835. Rooftop patios and restaurant seating areas are desirable in accordance with Zoning Bylaws 2836 (c) and (f).</p>	
	  	




CANOPIES (S = Standard G = Guideline)		
G	<p>Gas Station Canopies – Standard franchise gas station canopies are strongly discouraged. As an alternative, Gas Station Canopies should include the following design elements:</p> <ul style="list-style-type: none"> • Canopies should have pitched roof and should be compatible with the building architecture. • Signage should be placed within the gable of the roof structure. • Architectural details should be incorporated into the structure as feasible. 	 




3.4 Landscaping & Site Enhancements

Standards for landscaping are mentioned in Sections 2860, 2870, 3300, and 3500 of the Zoning Bylaw. Below are additional suggestions for the Downtown District. It is expected that all sites will comply with standards for accessibility as recommended by the Americans with Disabilities Act.

Site enhancements including signs, lighting, pedestrian furniture, planting and paving, along with materials, colors, textures and grade shall be treated so as to be compatible with the architectural structure and to preserve and enhance the character of the surrounding area. In the Downtown Zoning District, these details should blend with their surroundings to create a diverse, functional and unified streetscape.


	SITE DETAILS (S = Standard G = Guideline)
S	<p>Sight Obstructions - No parking, wall, fence, sign, structure or any plant growth other than grasses shall be placed or maintained within the Sight Triangle so as not to impede vision between a height of two and one half (2 1/2) feet and ten (10) feet above the center line grades of the intersecting streets and/or drives.</p> <p>The "Sight Triangle" is defined as the area within a triangle formed by two (2) lines measured along the center of the nearest lane of traveled way of intersecting streets/or drives from the point of intersection for a distance of fifteen (15) feet and a third line connecting the points on the two (2) legs. The height restrictions shall designate the distance above each point in the plane of the "sight triangle".</p> 

SITE DETAILS (S = Standard G = Guideline)		
G	<p>Vegetation – Planting arrangements on site should not obstruct views for vehicle and pedestrian traffic but instead enhance travel pathways or assembly areas.</p>	
G	<p>Paving – Stable walking, driving and parking surfaces should be created using high quality materials. Preferred materials include stamped concrete and brick pavers for walkways and patios; asphalt, stamped concrete or brick pavers for parking lots.</p>	
G	<p>Low Impact Design (LID) - LID Best Management Practices are encouraged for all driveways, parking and other disturbed areas in order to preserve natural features on the site, reduce impervious surfaces, and to utilize the natural features of the site for source control and stormwater management. Existing and native materials should be incorporated into the landscape design as much as possible. To minimize water consumption, low water vegetative ground cover (other than turf) should be used. For a comprehensive listing of plants suitable and native to Southeastern Massachusetts, please refer to p.27 in the Cape Cod Commission's publication - <i>Design Guidelines for Cape Cod.</i></p>	

SITE DETAILS (S = Standard G = Guideline)		
G	<p>Lighting – Dark sky friendly lighting is required per Zoning Bylaw 2867. Illumination and lighting fixtures should complement the building's architecture and consider vehicle and pedestrian traffic patterns within the parking area and around the building.</p>	
S	<p>Fences and Walls – Low walls and fences may be used to accommodate changes in topography, provide for screening/separation between uses, or enhance landscaping. Preferred materials are wood and stone.</p> <p>Chain link fences are strictly prohibited.</p>	
G	<p>Amenities –Placement of benches, waste receptacles, bike racks or sculpture throughout the site within setbacks can aid in the creation of intimate pedestrian oriented spaces.</p>	
G	<p>Arts and Culture – Any site amenity or architectural feature can become a functional work of art such as benches, bike racks, sign posts, downspouts, etc... Placement of sculpture reflecting the local maritime heritage not only enhances the character of the downtown, but can also serve as a landmark aiding in business identification.</p>	




4.0 SPECIAL DEVELOPMENT PROVISIONS

4.1 Corporate and Franchise Development

CORPORATE AND FRANCHISE DEVELOPMENT (S = Standard G = Guideline)		
S	Franchise Buildings - Large franchise buildings should adapt to local development patterns and styles but follow standard site plans.	
G	Corporate Logos and Graphics - Company logos should be incorporated into the overall sign and not become the sign itself.	 

4.2 Altering Existing Structures







Expansions and additions of existing structures should aim to develop a structural design that embodies the traditional architecture styles and development patterns commonly found in the region. This should be achieved while adhering to the most recent standards for new construction.

Building Details (S = Standard G = Guideline)		
S	Historic Buildings - Accurate restoration of existing detail is encouraged. However, use of historical details on contemporary structures should be included only when appropriate to the overall design.	
S	Existing, Non-Historic Buildings - Existing buildings should be altered in a manner compatible with the design standards for a new building and consistent with the subject building's architectural style. Appropriate adaptive reuse of existing buildings should enhance the quality of development within the Downtown District.	
G	Replacement Buildings - Damaged buildings that are replaced in accordance with the Massachusetts Building Code are encouraged to follow these design standards and guidelines.	



Energy Efficient Design

Energy efficient design considers every aspect of a building's life-cycle from siting structures to materials, energy systems and waste generation. The use of passive solar building design, geothermal electricity, greywater systems and recycling programs are just a few examples. In addition to the qualitative benefits such as better air quality and more pleasant working environments, the quantitative long-term savings of an energy efficient building can be significant. Along with the suggestions found in earlier sections of this document, general development guidance is offered below to create a more energy efficient and sustainable Downtown Bourne.

ENERGY EFFICIENT DESIGN (S = Standard G = Guideline)		
	<p>Redevelopment should seek consultation on energy efficient retrofit opportunities.</p> 	 
	<p>New Development should, at a minimum, be designed to earn the ENERGY STAR through the US Environmental Protection Agency and the Department of Energy Resources. Conformance with energy components of green building rating systems, such as LEED or Passive House, and the Advanced Buildings Core Performance Guide are strongly encouraged.</p>	

5.0 SIGNAGE (Please note: In the event of any contradiction between the language of the following signage standards and the zoning bylaw, the zoning bylaw shall prevail.)

Part of the revitalization of Downtown Bourne is to create an active and attractive pedestrian environment. Signs reflect the overall image and success of a business and can contribute color, variety and detail to the character of a downtown area making it a vibrant public place. Signs in the downtown area should have pedestrian orientation and scale, artistic quality and unique creative design that reflects the individual character of the business. These proposed standards and guidelines along with specific recommendations made by the Design Review Committee will help to achieve the purpose and the goals of Bourne's Downtown Action Plan.

5.1 Applicability

- A. The standards and guidelines set forth in this section shall apply to all properties located within the Bourne Downtown District (see Figure 2.1).
- B. Upon adoption of these guidelines, the Downtown will continue to have many non-conforming signs. The intent of this ordinance is not to require that the existing signs be updated but instead to encourage them to come into compliance to provide a better experience in the downtown.
- C. No person shall erect, modify or move any signs without first obtaining a permit from the Inspector of Buildings. The Inspector of Buildings shall not issue a sign permit without first receiving the approval of the Design Review Committee.
- D. Signage should be carefully planned and comply with Section 2880 of the Town of Bourne's Zoning Bylaws.
- E. Permit Applications shall be accompanied by a site plan showing the location of the sign(s), sign elevation drawings showing the proposed size, supporting structure, materials, and color.

5.2 Intent and Purpose

- A. To help guide the business owners in the Downtown to install well designed and well constructed signs that compliment the business and the area.
- B. To encourage creative and innovative approaches to signage within an established framework.
- C. To enhance overall property values and the visual environment in the Downtown by discouraging signs which contribute to the visual clutter of the streetscape.
- D. To ensure that the signs on the façade of buildings reinforce the existing character and are integrated into the architectural scheme of the building.
- E. To promote a quality visual environment by allowing signs that are compatible with their surroundings and which effectively communicate their message.

5.3 Sign Permit Process

- A. All signs must follow the review and approval procedures as set forth in the Bourne Zoning Bylaw Section 2880.
 B. The Inspector of Buildings shall not issue a sign permit without first receiving approval of the Design Review Committee.

5.4 General Sign Construction

	GENERAL SIGN CONSTRUCTION (S = Standard G = Guideline)
S See § 2883¹	Construction and Maintenance <ul style="list-style-type: none"> • Sign switches conduits and panel boxes shall be concealed from view. • Sign shall be designed to be vandal and weather resistant. • Signs shall be properly maintained so that they are in proper working order and do not endanger public. • When a sign is removed due to replacement or termination of the lease, the tenant or owner shall fill and paint any holes caused by the removal of the sign. • Once a business has vacated the premises the sign shall be removed within 30 days, to the satisfaction of the Inspector of Buildings
G	Design <ul style="list-style-type: none"> • The design of signs should reflect the scale and character of the structure or site and its surroundings. • Preferred signs are flat against the façade, or mounted projecting from the façade. • A simple and direct message, with upper and lowercase lettering is most effective. Signs should simply and clearly identify individual establishments, buildings, locations and uses, while remaining subordinate to the architecture and larger streetscape. • Retail signs along sidewalks should be located a minimum of 8 feet above the pedestrian sidewalk. • Individual tenant signs may be located on individual storefronts, over display windows and/or at entries.
G	Content – Traffic speeds should be considered when determining content by limiting text, colors and graphics to the essential nature of the business. More signage is often less effective. Automobile passengers can only identify an average of four words or symbols when passing a site at 25 miles per hour. This number decreases depending upon other visual distractions from on-site or adjacent properties, or if speed limits are higher.
S	Materials and Color <ul style="list-style-type: none"> • All signs should harmonize with the building's design and be professionally constructed using high-quality durable materials such as hardwood (painted or natural), glass, stone, copper, brass, galvanized steel, painted canvas or paint/engraved on the façade surface, or any other material approved by the Design Review Committee. • Excessive Use of bright colors or over scaled letters shall not be used as a means to attract attention.

¹ Refers to a section in the Bourne Zoning Bylaw


	GENERAL SIGN CONSTRUCTION (S = Standard G = Guideline)
S	Illumination <ul style="list-style-type: none"> Light should be contained within the sign frame and not spill over onto other portions of the building or site and will not shine into adjacent properties, pedestrian, bicyclists or motorists. Lighting types that are <u>encouraged</u> include: back-lit, halo-lit or reverse channel letters with halo illumination, gooseneck light fixtures and other decorative light fixtures. Lighting types that are <u>prohibited</u> include internally illuminated signs, exposed neon tubing, signs that use blinking or flashing lights.
G	Coordination <ul style="list-style-type: none"> All signage on site should be coordinated by using similar materials, lettering, styles, colors, and overall sign sizes to ensure sign continuity and a uniform appearance throughout the development. The design of signs for multi-tenant structures and centers should be consistent so individual signs complement each other and fit into the overall scheme of the site or center.
S	Placement <ul style="list-style-type: none"> Signage throughout the site shall be placed appropriately and not obstruct views for pedestrians and vehicles (see 3.4 Sight Obstructions). On-site directional and parking signs must comply with section 3210.b.2 of the Zoning Bylaw. Off-site directional and parking signs must comply with section 3250 of the Zoning Bylaw.
S	Right of Way Overlap - Awning signs or projecting signs are permitted, those encroaching on the Public Right of way must obtain approval from the Board of Selectmen according to section 2868 of the Zoning Bylaw.
G	Scale and Proportion - Every sign should be an integral, subordinate element within the overall building and site design. The scale and proportion of the signage shall not overpower the building or obscure the building's architectural features.
S	Building Numbers - Building numbers should be located on all buildings in accordance with requirements for emergency services and the Bourne General Bylaw Section 4.5.1.

5.5 Signage Styles

	PERMANENT SIGNS (S = Standard G = Guideline)
<p>S</p> <p>See</p> <p>§ 2885 a</p>	<p>Primary Occupancy Signs. The primary sign is the main sign used to identify a business. A primary sign is any sign painted on or attached parallel to the face of the building, including individually mounted letters, painted signs, and awning signs.</p> <ul style="list-style-type: none"> One primary sign for each storefront or building facade that fronts a public street or alley is permitted. The primary sign shall not exceed one (1) square foot per 1 foot of frontage, subject to meeting other sign design criteria. The design of the primary sign shall be integrated with and compliment the overall design of the facade. The location of the sign shall be centered above the storefront and below the second floor windows. The primary sign may be a projecting sign or awning sign to enhance pedestrian visibility.
<p>S</p> <p>See</p> <p>§ 2885 b</p>	<p>Pedestrian Signs. Pedestrian signs are small signs, typically projecting signs supported by a decorative bracket, which are located above the storefront entry and are oriented to the pedestrian.</p> <ul style="list-style-type: none"> One pedestrian sign for each storefront is permitted. The pedestrian sign shall be no larger than 2 feet by 3 feet, subject to meeting the other design criteria. The bottom of pedestrian signs shall be located at least 8 feet above the sidewalk, and be rigidly supported. The pedestrian sign shall be supported by decorative chain or bracket, designed and constructed with a high level of craftsmanship and detail. Creative signs that "symbolize" the business are encouraged.
<p>S</p> <p>See</p> <p>§ 2885 c</p>	<p>Monument Signs are -</p> <ul style="list-style-type: none"> Free-standing signs located adjacent to the right of way and independent of the building. In compliance with these guidelines with regard to Design, Materials and Lighting Requirements and section 2880 of the Zoning Bylaws. Only allowed for developments whose primary building facade is 15 feet or less from the property frontage line. Consistent with the sign designs shown in the Idea Gallery included in this document. Placed outside of the Sight Triangle so that it does not obstruct views entering and exiting the site. (see 3.4 Sight Obstructions) A maximum of 6 feet high with an area no larger than 30 square feet per sign face, subject to meeting other design criteria. Set onto a base or frame, presenting a solid attractive and well-proportioned appearance that complements the building design and materials.

	PERMANENT SIGNS (S = Standard G = Guideline)
<p>S</p> <p>See § 2885 d</p>	<p>Directory and Upper Floor Signs.</p> <ul style="list-style-type: none"> For two or more story multiple-tenant buildings, one small directory sign with nameplates of the individual tenants is permitted on the ground floor. The maximum letter height for tenant names is 2 inches. Where a second or third story tenant has a separate entry door on the street, a small projecting pedestrian sign is permitted, in keeping with the guidelines for pedestrian signs. Such signs shall be placed near the tenant street entry. Commercial uses on second floor of multiple story buildings that do not have ground floor occupancy may have window signs in addition to otherwise permitted building-mounted or free-standing signs. One window sign is permitted per framed window area and cannot exceed 15% of the total second floor glass area. Window signs above the second floor are not permitted. The maximum letter height for window signs is 12 inches. Second floor window signs shall be non-illuminated, and shall consist of paint, gold-leaf or similar high-quality graphic material on the glass surface.
<p>S</p> <p>See § 2885 e</p>	<p>Window Signs are -</p> <ul style="list-style-type: none"> Any sign placed within a window facing the street either directly on the window glass or behind it. These signs typically give the name of the store, a logo, or other decorative feature. Only permitted on the first floor level. To be designed to attractively promote the business while still allowing for the customer to view the interior of the business. Placed or painted on the interior or exterior glass windows or doors provided that such signs cover no more than 30 percent of the glass area of the entire storefront, nor more than 50 percent of the window in which it is placed. Mounted only in the interior of the storefront if they are neon signs. Window signs above the second floor are not permitted. The maximum letter height for window signs is 12 inches. Second floor window signs shall be non-illuminated, and shall consist of paint, gold-leaf or similar high-quality graphic material on the glass surface. One window sign is permitted per enterprise on the ground floor. Window signage shall not cover more than 25% of the window area, excluding the area of any glass doors, or one square foot per one foot of frontage, whichever is less. Permanent Interior window and door signage shall be professionally designed and constructed. Signs made of gold leaf and other high-quality graphic materials that compliment the storefront display are permitted. Window signs constructed of paper, cardboard, plastic, chalk- or white-board signs are prohibited. Except one (1) civic or charitable poster/flyer may be placed in a storefront window at a maximum of 11"x 17". Any graphics, displays, or sign panels with lettering more than one inch high, mounted within four feet of a window shall be considered a window sign, except for the following: <ul style="list-style-type: none"> Displays with lettering less than one inch high; Products on shelves for sale to the public; and Or signs posting hours maximum size 11 x 17

PERMANENT SIGNS (S = Standard G = Guideline)	
G	<p>Wall signs are –</p> <ul style="list-style-type: none"> • Mounted directly to the building façade in locations that respect the design of the building. • Subject to height and size requirements in section 3210 of the Zoning Bylaw. • Must either be a minimum of 1.5 inches thick or included within a 1.5-2 inch border. • Made of sign board, metal or channel letters mounted directly to a wall or via a raceway, or painted directly on brick (wall signs painted directly on brick must be artistically and professionally done to meet the intent of these guidelines). <p>Wall signs may not -</p> <ul style="list-style-type: none"> • Project no more than 12 inches from the building wall. Any sign that is affixed to a building and projects more than 12 inches in a perpendicular manner is considered a projecting sign and is subject to those requirements. • Extend beyond the front façade of any suite in the case of a multitenant building. • Cover architectural or ornamental features.
G	<p>Awning and Canopy Signs are –</p> <ul style="list-style-type: none"> • Signs that are painted or printed directly onto an awning or canopy. • Made of matte finish canvas, glass or metal. • Printed onto an awning or canopy of a single, solid color. Striped awnings are not encouraged. • Mounted on the wood or metal framing within a door or window opening, not on the wall surrounding the opening. • Allowed for the purpose of adding color and dimension over the entrance on the front façade of a building as well as providing shelter for pedestrians entering and exiting the building. • Kept in good condition and well maintained at all times.




	PERMANENT SIGNS (S = Standard G = Guideline)
G	<p>Projecting Signs are –</p> <ul style="list-style-type: none"> • Affixed to the face of a building and projected in a perpendicular manner <u>more than</u> 12 inches from the wall surface. • Strongly encouraged and should be designed to match the architectural style of the building or structure to which the sign is affixed. • Only permitted for uses located on the first floor of a building. • Within the set-back unless permitted to overlap the Right of Way per section 2868 of the Zoning Bylaws. • Oriented to the pedestrian passing on the sidewalk in front of the building and not to the vehicles traveling on the road or to the pedestrians on the opposite side of the road. • Limited to a maximum area of 6 square feet per side. • No more than 2 feet in distance from the building to the outer edge of the sign per section 3210g of the Zoning Bylaw. • No less than 8* feet in distance from the sidewalk to the bottom edge of the sign. • Not to exceed 20 feet in overall height from ground/sidewalk to the top part of the sign (see diagram). 
G	<p>Hanging Signs are -</p> <ul style="list-style-type: none"> • Similar to projecting signs except that they are suspended below a marquee or under a canopy. Hanging signs are generally smaller than projecting signs due to their low mounting height. • A maximum of 4 square feet of sign area per side. • Treated similar to projecting signs in their regulations. • Only permitted for uses located on the first floor of a building • Within the set-back unless permitted to overlap the Right of Way per section 2868 of the Zoning Bylaws. • No less than 8* feet in distance from the sidewalk to the bottom edge of the sign.
G	<p>Restaurant Menu Signs are -</p> <ul style="list-style-type: none"> • Signs that display menu items and pricing. • Located within a display box permanently mounted to the front building façade adjacent to the entrance. • A maximum size of 3 square feet. • Made of high-quality materials and use artistic designs. • Appropriate in size, location, and design to the character and architectural detail of the building as well as to the character of the restaurant.









	<p>SPECIAL SIGNAGE (S = Standard G = Guideline)</p> <p>Additional artistic signs that identify the business and convey a message through the use of a pictorial or graphic image, and may include a limited amount of wording that is clearly secondary to the artistic quality of the sign.</p>
<p>S</p> <p>See § 2886</p>	<p>Flags</p> <ul style="list-style-type: none"> One (1) flag per storefront not exceeding 3 feet by 5 feet that conveys the message of "open" or "sale" is permitted. The lowest point of the flag must be at least 8 feet above the surface of the sidewalk or pedestrian way. Flags must be removed daily at the close of business. Flags must be mounted on a decorative bracket attached perpendicular to the building face.
S	<p>Murals</p> <ul style="list-style-type: none"> Life-size murals painted on the wall surface of a building may be permitted upon approval of the Design Review Committee to ensure the artwork complements the design of the building in color, shape and location on the building. A free-standing menu holder is permitted on the exterior storefront of a restaurant.
S	<p>Menu Holders</p> <ul style="list-style-type: none"> An exterior menu holder is permitted on the facade of a restaurant. The menu holder shall be limited to the size of two pages of the menu utilized by the establishment. A menu holder shall be located so as not to cause a safety hazard to pedestrians. The menu holder shall not be used for additional business identification or additional signage. Free standing "A" Frame menu boards may be allowed on a limited basis upon approval of the Design Review Committee. Placement of the "A" frame sign shall be solely on the applicants property and must be removed daily at the close of business.
S	<p>Off-Site Signs</p> <ul style="list-style-type: none"> Off-site directory signs on buildings or free-standing that direct pedestrians to businesses down side streets and/or alleys are permitted with the permission of the building/site owner. Initial directory sign shall be approved by the Design Review Committee via a sign program, thereafter directory signs that are consistent with the sign program may be approved by the Town Planner. Signs shall be professionally designed and constructed. Directory signs shall not count against the signage allotment for building or site owner.
S	<p>Sidewalk Café Signage</p> <ul style="list-style-type: none"> A sidewalk cafe may have signage on the cafe umbrella(s) in addition to the main occupancy frontage signs may be permitted. Signage is limited to the name of the cafe business. The maximum letter height is 6 inches and the business logo shall not exceed 1 square foot in area. The total signage on an umbrella shall not exceed 10% of the area of the umbrella. Generic advertising, such as a product name is not allowed. Sidewalk Café signs must be approved by the Design Review Committee.

















	<p>TEMPORARY SIGNS (S = Standard G = Guideline)</p> <p>Temporary signs must comply with section 3210 of the Zoning Bylaw. It is strongly suggested that temporary signs be artistically and professionally done. Please refer to the Idea Gallery in these guidelines for examples of temporary signs.</p>
<p>S</p> <p>See § 2887</p>	<p>Grand Opening Banner</p> <ul style="list-style-type: none"> • Banners of not more than 12 square feet advertising a new business opening are permitted for a maximum of 30 days. • The banner shall include a date visibly noted on the sign and be removed within 30 days of the posted date. • No other types of banners or flags are permitted. • "A" Frame signs may be permitted on a limited temporary basis for special events upon approval of the Design Review Committee. Placement of the "A" frame sign shall be solely on the applicant's property.
<p>S</p>	<p>Construction Signs:</p> <ul style="list-style-type: none"> • One temporary sign, advertising the various construction trades participating in the project is allowed. • Sign shall not exceed 50 square feet in sign area or 6 feet in height. • The sign shall not extend beyond the subject property nor interfere with any traffic safety visibility area of the parcel. • The sign may remain on the property until occupancy, unless an extension has been granted by the Inspector of Buildings.
<p>S</p>	<p>Real Estate Signs</p> <ul style="list-style-type: none"> • No more than one real estate sign per property shall be permitted, however it may remain until the entire project or tenant space is leased or sold. • Maximum sign area per sign is 9 square feet, and shall be located flat against the building wall or within a window, and shall not project above the eave line. • Vacant lots may mount the sign on a free-standing monument, located outside of any sight visibility area; no portion of the sign may extend across the property line.









	SIGNS NOT PERMITTED (S = Standard G = Guideline)
S See § 2888	<ul style="list-style-type: none"> • Rooftop signs, cabinet signs, including neon or digital/LED, banners (except for grand opening and civic event signs), balloons, flashing signs, billboards, plastic flags, whiteboards, chalkboards and blackboards, wire framed yard signs (except for temporary construction signs) are prohibited. • Any exterior sign advertising or publicizing an activity, service or product not conducted on the premises upon which the sign is maintained, except for public events and as otherwise allowed by the guidelines. • Internally illuminated signs of any kind or style. • Single pole signs, aka : "lollipop" signs (see idea galley)
	EXEMPTIONS
S See §2889	<p>The following signs shall be exempt from the requirements of the DTD sign regulations:</p> <ol style="list-style-type: none"> Flags or emblems of government, political, civic, philanthropic, educational or religious organizations, displayed on private property, as long as such flag or emblem does not exceed 15 square feet; Signs of a duly constituted governmental body, including traffic or similar regulatory devices, legal notices, warnings at railroad crossings, and other instructional or regulatory signs having to do with health, hazard, parking, swimming, dumping, etc.; Address numerals and other signs required to be maintained by law or governmental order, rule or regulation; provided, the content and size of the sign do not exceed the requirements of such law, order, rule or regulation; Small signs, not exceeding five square feet in area, displayed on private property identifying entrance and exit drives, parking areas, one-way drives, restrooms, freight entrances and the like; Holiday decorations, clearly incidental and customary and commonly associated with any national, local or religious holiday; provided such signs shall be displayed for a period of not more than 45 consecutive days nor more than 60 days in any one year. Special Community/Civic Event Signage is subject to the review by the DRC.

5.6 Idea Gallery

Sign Style	YES	NO
OUTDOOR MENU BOARDS	  	 
CAFÉ, "A" MENU BOARDS & READER BOARDS	 	  
BANNERS & FLAGS	  	 

Sign Style	YES	NO
AWNINGS & CANOPIES	<p>Solid color awnings create a clean and inviting characteristic of small villages.</p>  	<p>Lettering is hard to read on striped background.</p>   <p>Vinyl awnings create a harsher, more industrial feel which is not compatible with a small village environment.</p>
WALL SIGNS	   	 <p>Internally lit signs are prohibited.</p>
WINDOW SIGNS	 	 

Sign Style	YES	NO
PROJECTING SIGNS	 	 
HANGING SIGNS	 	
MONUMENT, POLE & LADDER	    	   

Sign Style	YES	NO
BUILDING NUMBERS	   	 
TEMPORARY	  	  

6.0 SOURCES

In addition to original work by the Committee, the sources used in the development of these Standards and Guidelines include those listed below.

6.1 Documents

Cape Cod Commission et al. *Designing the Future to Honor the Past: Design Guidelines for Cape Cod, 2nd Edition*. March 1998.

Cape Cod Commission. *Contextual Design on Cape Cod: Design Guidelines for Large-scale Development*. 1 October, 2009.

Cecil Group, Inc. *Buzzards Bay Village Center Revitalization Strategy*. Funded by the Massachusetts Department of Housing and Community Development. 25 March, 2004.

Stantec Planning & Landscape Architecture, PC. *Downtown Buzzards Bay Zoning District: The Village of Buzzard's Bay Design Guidelines*, Town of Bourne, MA. September, 2008.

Town of Bedford, MA. *Architectural Design Review Guidelines for Commercial and Mixed-Use Developments*. No date.

Town of Bourne, MA. *Town of Bourne Bylaws*. Approved Town Meeting, 2011.

Town of Bourne, MA. *Town of Bourne Zoning Bylaw*. Approved Town Meeting, 2010.

Town of Glenview, IL. *Signs in the Downtown: Appearance Code and Design Guidelines*. No date.

Town of Portland, OR. *Portland Main Street Design Handbook: A guide to neighborhood commercial district revitalization*. October 2011.

University of Pennsylvania School of Design, Department of City and Regional Planning. *The Town of Bourne Village Centers Action Plan*. Spring, 2005.

6.2 Online Images

In addition to images and information taken from the documents listed in 6.1, images were also retrieved from several public and private internet sites including those listed below.

Café . . . Boards	Copper Dreams Sidewalk Sign	http://blog.fawny.org/category/typesnap/page/51/	6-Jan-12
Definitions	Stepback	http://www.buildinggreentv.com/taxonomy/term/1023/all	12-Jan-12
Efficient Energy Design	Sink-toilet	http://www.nachi.org/greywater-inspection.htm	13-Jan-12
Efficient Energy Design	Redevelopment – lighting	http://www.mountain-news.com/business/article_17169f54-0641-11e1-ab2d-001cc4c002e0.html	13-Jan-12
Efficient Energy Design	New Development	http://patternguide.advancedbuildings.net/	12-Jan-12
Front Cover	Bourne Bridge – modified from original retrieved at:	http://www.mvmorninglight.net/how-to-find-us/	19-Dec-12
Hanging Sign	Coffee Shop	http://www.absolutesignsuk.co.uk/pavement-projecting-signs.php	6-Jan-12
Hanging Sign	Old City Hall	http://ulrichsigns.com/portfolio/Old-City-Hall-1.jpg	6-Jan-12
Idea Gallery	Neon House Numbers	http://st.houzz.com/simages/25832_0_4-2100--exterior.jpg	6-Jan-12
Landscaping and Site Enhancements	Sight Triangle (adapted from original retrieved)	http://www.ctre.iastate.edu/pubs/tech_news/2005/jan-feb/line_of_sight.htm	9-Jan-12
Outdoor Seating	Rooftop Restaurant	http://www.hawaiiidermatology.com/el/el-azteco-east-lansing-menu.htm	9-Jan-12
Projecting Signs	Bytes & Slices	http://www.roscommonsigns.ie/projecting.php	6-Jan-12
Projecting Signs	Geshunt Tandoori	http://www.forefrontsigns.co.uk/category/illuminated	6-Jan-12
Projecting Signs	Bottle Revolution	http://www.harrellsign.com/Galleries/signs-blade-undercanopy-hanging-storefront.html	6-Jan-12
Projecting Signs	Neon Paradise Valley	http://www.danitesign.com/signage.6.0/projecting.aspx	6-Jan-12
Replacement Buildings	Mezza Luna	www.mezzalunarestaurant.com	9-Jan-12
Roof Form and Height	Downspout Planters	http://dornob.com/creative-downspouts-double-as-water-recycling-planters/?ref=search	9-Jan-12
Signs	Ladder/Pole	http://mysanfordherald.com/printer_friendly/11136068	13-Jan-12
Window Signs	Dog Café & Spa	http://www.thesignsaid.com/blog/tag/window-lettering	13-Jan-12

MOTION: We move that the Town vote to amend the Bourne Zoning Bylaw by adopting Appendix 1 Architectural Design Standards and Guidelines to be used in conjunction with Section 2815- Design Review Committee under Section 2800- Downtown District, for the purpose of advancing the revitalization of the Downtown as printed in Article 14 of the Warrant.

VOTED: AYES 152; NAYS 8; declared the MOTION PASSES.

ARTICLE 15: To see if the town will vote to amend the Bourne Zoning Bylaw **Section 2814** - Relationship to Other Bylaws, by deleting 3200 – Sign Regulations and add a new subsection “e)” as shown in the following, or take any other action relative thereto.

Sponsor – Planning Board

2814. Relationship to Other Bylaws

Due to the critical importance of the revitalization of the Downtown District this section of the Zoning Bylaw shall be used and interpreted primarily on its own. Certain other general sections of the Bylaw shall continue to apply to this District including the following:

- 1230 – Site Plan Review
- 2600 – Development scheduling
- 3100 – Lowland regulations
- ~~3200 – Sign Regulations~~
- 3400 – Environmental controls
- 4400 – Earth removal
- 4500 – Motor vehicle services
- 4900 – Seasonal Conversions
- Section V – Definitions

Applicability of this Section

e) The Planning Board shall refer all developments applications in the DTD to the Design Review Committee for review of the proposal in accordance with §2815. The findings of the Design Review Committee shall be available to the Planning Board at the scheduled public hearing on the application for site plan review.

MOTION: We move the Town so vote.

VOTED: AYES 160; NAYS 0; declared the MOTION PASSES.

ARTICLE 16: To see if the town will vote to amend the Bourne Zoning Bylaws by deleting **Section 2880 Signs**, in its entirety and add a new Section 2880 Downtown Sign Regulations, for the purposes of advancing the revitalization of the Downtown; by adding the following, or take any other action relative thereto.

Existing Language:

2880. SIGNS

All development shall comply with the applicable signage requirements contained in Section 3200, Sign Regulations, of the Bourne Zoning Bylaws except that internally illuminated signs are prohibited in the Downtown Zoning District.

Proposed Language:

2880. DOWNTOWN (DTD) SIGN REGULATIONS

2881. General DTD Sign Regulations.

- a) No person shall erect, modify or move any signs within the DTD without first obtaining a permit from the Inspector of Buildings. The Inspector of Buildings shall not issue a sign permit without first receiving the approval of the Design Review Committee.
- b) Permit Applications shall be accompanied by six (6) copies of a site plan showing the location of the sign, sign elevation drawings showing the proposed size, supporting structure, materials, and color.
- c) Upon receipt of an application for a sign permit the Inspector of Buildings shall immediately forward all materials to the Design Review Committee. (See §2815)
- d) No signs shall be located in any public right of way, except for awnings or projecting signs with the approval of the Board of Selectmen; after receiving a recommendation from the Design review Committee.
No sign shall be attached to a tree or utility pole whether on public or private property.

Signs shall not flash, blink or fluctuate.

This sign bylaw shall be used in conjunction with the Architectural Design Standards and Guidelines incorporated herein as Appendix 1.

2882. Non-Conforming Signs

- a) When a business with a nonconforming sign is replaced with a new business, the nonconforming sign shall be removed and replaced with a permitted conforming sign.
- b) Any sign that is erected, modified or moved must conform to these regulations; non-conforming signs must be removed and replaced upon the occupancy of a new business.
- c) If any nonconforming sign or portion thereof that is damaged or destroyed by any means shall not be reconstructed except in conformity with this bylaw.

2883. Sign Construction and Maintenance

- a) All permanent signs shall be professionally constructed of high quality durable materials.
- b) Sign switches, conduits and panel boxes shall be concealed from view.
- c) Signs shall be designed to be vandal and weather resistant.
- d) Signs shall be properly maintained so that they are in proper working order and do not endanger the public.
- e) Signs must be removed within 30 days of a business or tenant vacating the premises. The sign shall be removed to the satisfaction of the Inspector of Buildings.
- f) When a sign is removed due to replacement or termination of the lease, the tenant or owner shall fill and paint any holes caused by the removal of the sign.

2884. Multi-Tenant Projects

- a) Multi-tenant structures or multiple structures which display more than one exterior sign shall implement an exterior sign program. Sign programs serve to create a coordinated project theme of uniform design elements including: color, lettering style, material, and placement. Each business should have a consistent palette of signs designed in a similar character and style.

- b) The sign program shall be initially approved by the Design Review Committee.
- c) Once a sign program is approved, the Inspector of Buildings may issue a sign permit upon receiving approval from the Town Planner. Signs must conform with these guidelines, and to the previously approved sign program.

2885. Permanent Signs

- a) **Primary Occupancy Signs.** The primary sign is the main sign used to identify a business. A primary sign is any sign painted on or attached parallel to the face of the building, including individually mounted letters, painted signs, and awning signs.
 - 1) One primary sign for each storefront or building facade that fronts a public street or alley is permitted. The primary sign shall not exceed one (1) square foot per 1 foot of frontage, subject to meeting other sign design criteria.
 - 2) The design of the primary sign shall be integrated with and compliment the overall design of the facade. The location of the sign shall be centered above the storefront and below the second floor windows.
 - 3) The primary sign may be a projecting sign or awning sign to enhance pedestrian visibility.
 - b) **Pedestrian Signs.** Pedestrian signs are small signs, typically projecting signs supported by a decorative bracket, which are located above the storefront entry and are oriented to the pedestrian.
 - 1) One pedestrian sign for each storefront is permitted. The pedestrian sign shall be no larger than 2 feet by 3 feet, subject to meeting the other design criteria.
 - 2) The bottom of pedestrian signs shall be located at least 8 feet above the sidewalk, and be rigidly supported.
 - 3) The pedestrian sign shall be supported by decorative chain or bracket, designed and constructed with a high level of craftsmanship and detail. Creative signs that "symbolize" the business are encouraged.
 - c) **Monument or Freestanding Signs.** Monument and free-standing signs are located adjacent to the right of way independent of the building. Monument and free-standing signs must be located outside the sight triangle area so as not to obstruct views of vehicles at the intersection.
-

- 1) Monument or freestanding signs are allowed in addition to the primary and pedestrian signs when a building's front entrance is set back at least 15 feet from the street. The sign shall not exceed a height of 6 feet with an area no larger than 30 square feet per sign face, subject to meeting other design criteria.
 - 2) A monument sign shall be set onto a base or frame, presenting a solid, attractive and well-proportioned appearance that complements the building design and materials.
 - 3) A freestanding sign is a sign supported by two or more columns, uprights or braces in, or upon the ground.
- d) **Directory and Upper Floor Signs.**
- 1) For two or more story multiple-tenant buildings, one small directory sign with nameplates of the individual tenants is permitted on the ground floor. The maximum letter height for tenant names is 2 inches.
 - 2) Where a second or third story tenant has a separate entry door on the street, a small projecting pedestrian sign is permitted, in keeping with the guidelines for pedestrian signs. Such signs shall be placed near the tenant street entry.
 - 3) Commercial uses on second floor of multiple story buildings that do not have ground floor occupancy may have a window sign in addition to otherwise permitted building-mounted or free-standing signs. One window sign is permitted per framed window area and cannot exceed 15% of the total second floor glass area.
- e) **Window Signs.** Any sign placed within a window facing the street.
- 1) Window signs above the second floor are not permitted. The maximum letter height for window signs is 12 inches. Second floor window signs shall be non-illuminated, and shall consist of paint, gold-leaf or similar high-quality graphic material on the glass surface.
 - 2) One window sign is permitted per enterprise on the ground floor. Window signage shall not cover more than 25% of the window area, excluding the area of any glass doors, or one square foot per one foot of frontage, whichever is less.
 - 3) Permanent Interior window and door signage shall be professionally designed and constructed. Signs made of gold leaf and other high-quality graphic materials that compliment the storefront display are permitted.

- 4) Window signs constructed of paper, cardboard, plastic, chalk- or white-board signs are prohibited. Except that one 11"x 17" civic or charitable poster or flyer may be placed in a storefront window.
- 5) Any graphics, displays, or sign panels with lettering more than one inch high, mounted within four feet of a window shall be considered a window sign, except for the following:
 - Displays with lettering less than one inch high;
 - Products on shelves for sale to the public, or
 - Signs depicting hours of operation. (11" x 17" maximum)

2886. Special Signage

Special signage are additional artistic signs that identify the business and convey a message through the use of a pictorial or graphic image, and may include a limited amount of wording that is clearly secondary to the artistic quality of the sign.

a) Flags

- 1) One flag per storefront, not exceeding 3 feet by 5 feet that conveys a message of "open" or "sale" is permitted. The lowest point of the flag must be at least 8 feet above the surface of the sidewalk or pedestrian way. Flag must be removed daily at the close of business.
- 2) Flags must be mounted on a decorative bracket attached perpendicular to the building face.

b) Murals

- 1) Life-size murals painted on the wall surface of a building may be permitted upon approval of the Design Review Committee to ensure the artwork complements the design of the building in color, shape and location on the building.

c) Menu Holders

- 1) An exterior menu holder is permitted on the facade of a restaurant.
- 2) The menu holder shall be limited to the size of two pages of the menu utilized by the establishment.
- 3) A menu holder shall be located so as not to cause a safety hazard to pedestrians.
- 4) The menu holder shall not be used for additional business identification or additional signage.
- 5) Free standing "A" Frame menu boards may be allowed upon approval of the Design Review Committee. Must be removed at the close of business.

d) Off-Site Signs

- 1) Off-site directory signs on buildings or free-standing ladder signs that direct pedestrians to businesses down side streets and/or alleys are permitted with the permission of the building/site owner. Initial directory or ladder signs shall be approved by the Design Review Committee via a sign program; thereafter directory signs that are consistent with the sign program may be added upon the approval of the Town Planner.
- 2) Directory and ladder sign panels shall not exceed 4 feet by 8 inches.
- 3) Directory signs shall not count against the signage allotment for building or site signs.
- 4) Signs shall be professionally designed and constructed.

e) Sidewalk Café Signage

- 1) A sidewalk café may have signage on a café umbrella(s) in addition to the main occupancy frontage signs. Signage shall be limited to the name of the café business. The maximum letter height is 6 inches and the business logo shall not exceed 1 square foot in area.
- 2) The total signage on an umbrella shall not exceed 10% of the area of the umbrella.
- 3) Generic advertising, such as a product name is not allowed.
- 4) Sidewalk Café signs must be approved by the Design Review Committee.

2887 Temporary Signs.

a) Grand Opening Banner

- 1) Banners advertising a new business opening are permitted for a maximum of 30 days.
- 2) The banner shall include a date visibly noted on the sign and be removed within 30 days of the posted date.
- 3) No other types of banners or flags are permitted.
- 4) “A” Frame signs may be permitted on a limited temporary basis for special events upon approval of the Design Review Committee. Placement of the “A” frame sign shall be solely on the applicant’s property.

b) Construction Signs:

1. One temporary sign, advertising the various construction trades participating in the project is allowed.
2. Sign shall not exceed 50 square feet in sign area or 6 feet in height.
3. The sign shall not extend beyond the subject property nor interfere with any traffic safety visibility area of the parcel.
4. The sign may remain on the property until occupancy, unless an extension has been granted by the Inspector of Buildings.

c) Real Estate Signs

- 1) No more than one real estate sign per property shall be permitted, however it may remain until the entire project or tenant space is leased or sold.
- 2) Maximum sign area per sign is 9 square feet, and shall be located flat against the building wall or within a window, and shall not project above the eave line.
- 3) Vacant lots may mount the sign on a free-standing monument, located outside of any sight visibility area; no portion of the sign may extend across the property line.

2888. Signs Not Permitted

- a) Rooftop signs, cabinet signs, including neon or digital/LED, banners (except for grand opening and civic event signs), balloons, flashing signs, billboards, plastic flags, whiteboards, chalkboards and blackboards, wired framed yard signs (except for temporary political or construction signs).
- b) Any exterior sign advertising or publicizing an activity, service or product not conducted on the premises upon which the sign is maintained, except for public events and as otherwise allowed by the guidelines.
- c) Internally illuminated signs of any kind or style.
- d) Single pole centered signs, aka “lollipop” signs. (See idea galley in Appendix 1)

2889. Exemptions

The following signs shall be exempt from the requirements of the DTD sign regulations:

- a) Flags or emblems of government, political, civic, philanthropic, educational or religious organizations, displayed on private property, as long as such flag or emblem does not exceed 15 square feet;

- b) Signs of a duly constituted governmental body, including traffic or similar regulatory devices, legal notices, warnings at railroad crossings, and other instructional or regulatory signs having to do with health, hazard, parking, swimming, dumping, etc.;
- c) Address numerals and other signs required to be maintained by law or governmental order, rule or regulation; provided, the content and size of the sign do not exceed the requirements of such law, order, rule or regulation;
- d) Small signs, not exceeding five square feet in area, displayed on private property identifying entrance and exit drives, parking areas, one-way drives, restrooms, freight entrances and the like;
- e) Holiday decorations, clearly incidental and customary and commonly associated with any national, local or religious holiday; provided such signs shall be displayed for a period of not more than 45 consecutive days nor more than 60 days in any one year.
- f) Special Community/Civic Event Signage is subject to the review by the DRC.

2890 Appeal.

Any person aggrieved by the decision of the Design Review Committee may appeal said decision to the Board of Appeals in accordance with Section 1320 of this Bylaw. Any such appeal must be filed within (30) days after the receipt of the decision of the Design Review Committee.

MOTION: We move the Town so vote.

ARTICLE 17: To see if the Town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.

Sponsor – Planning Board

Delete **Section 3530** in its' entirety and replace with the following

3530. Screening. Exposed storage areas, machinery, garbage “dumpsters,” service areas, the storage of vehicles including boats, recreational vehicles, trucks, utility trailers, utility buildings or structures, contractor's yards, open storage and loading or service yards shall be screened from view of abutting properties by a wall, stockade fence, or densely planted trees, or be equivalently obscured by natural vegetation, and shall not be located within any required front yard.

Existing Language

3530. Screening. All outdoor sales display areas, and all commercial outdoor recreation must be screened from any adjacent residential use or district and from any state numbered highway or MacArthur Boulevard by a wall, fence, or densely planted trees, or by shrubs three feet or more in height, or be equivalently obscured by natural vegetation. Contractor's yards, open storage and loading or service yards shall be similarly screened from any adjacent Residential District or use and from any public way from which they would otherwise be visible, and shall not be located within any required front yard.

MOTION: We move that the Town to strike amend the Town of Bourne Zoning By-Law Section 3530 in its entirety and replace with the following:
3530 Screening. Exposed storage areas, machinery, garbage “dumpsters,” service areas, the storage of vehicles including boats, recreational vehicles, trucks, utility trailers, utility buildings or structures, contractor's yards, open storage and loading or service yards shall be screened from view of abutting properties by a wall, stockade fence, or densely planted trees, or be equivalently obscured by natural vegetation, and shall not be located within any required front yard.

VOTED: AYES 131; NAYS 12; declared the MOTION PASSES.

ARTICLE 18: To see if the town will vote to add to the Bourne Zoning Bylaw a new **Section 2815- Design Review Committee** under Section 2800 –Downtown District, for the purposes of advancing the revitalization of the Downtown, by adding the following, or take any other action relative thereto.

Sponsor – Planning Board

ZONING BYLAW SECTION 2800 – DOWNTOWN DISTRICT

1. New Section 2815 – Design Review Committee (DRC)

- a. A Design Review Committee is hereby established to review development and sign applications in the Downtown District. The Design Review Committee shall make recommendations to the Planning Board, Zoning Board of Appeals, and Board of Selectmen on matters of architectural and design concerns in the review of applications for special permits~~/~~ and site plan review within the Downtown District. Architectural and design concerns shall include but not be limited to site design, building size and placement, design compatibility, exterior appearance, construction materials, finishes, landscaping, sign design and placement. The Design Review Committee shall also hear and issue a decision on all sign applications and forward their decision to the Inspector of Buildings.
- b. Committee Composition:
 - i. The DRC membership shall consist of five members and one alternate, preference shall be given so that the membership of the committee will include an architect, a landscape or civil engineer, a Downtown District property or business owner, a member of the Main Street Steering Committee, and a citizen at large.
 - ii. The Planning Board shall appoint all members of the Design Review Committee for a term of three years, except that when the Committee is established, two appointments shall be for a two year term and the remaining appointments shall be for a one year term.
- c. Applicability:
 - i. The DRC shall be an advisory to the Planning Board, Zoning Board of Appeals, and Board of Selectmen for the purposes of site development.
 - ii. The DRC shall hear and issue a decision on all sign applications~~.~~ before a sign permit is issued by the Inspector of Buildings the

application must be accompanied by a decision approved by the DRC.

d. Procedure:

- i. Development applications in the Downtown District shall be submitted to the Design Review Committee simultaneously with any application submitted to the Planning Board, Zoning Board of Appeals, or Board of Selectmen. Within 20 days of the receipt of the application the DRC shall hold a public meeting. The DRC shall transmit its recommendations in writing to the Applicant and the appropriate reviewing Board within 40 days of the receipt of the application.

Failure by the Design Review Committee to transmit its decision within the 40 day period allocated shall be considered a recommendation of approval of the application submitted, unless the applicant has granted an extension in a public meeting or in writing.

- ii. Upon receipt of an application for a sign permit, the Inspector of Buildings shall immediately forward a copy thereof to the DRC. Within fourteen (14) days the DRC shall hold a public meeting. Within seven (7) days of the public meeting, the DRC shall notify the Inspector of Buildings, in writing, of its determination. Upon receipt of such notice, or upon the expiration of seven (7) days from the date of the public meeting, without having received any notification from the DRC, the Building Inspector may, subject to the requirements of the DTD sign regulations, issue the sign permit.

e. Design Standards and Guidelines:

The Architectural Design Standards and Guidelines are hereby incorporated into this Bylaw as Appendix 1. These standards and guidelines are intended to guide the applicant and the DRC in the development of site and building design. The purpose and intent of the Design Guidelines are to conserve the value of the land and buildings and for the prevention of slum and blight. The Design Guidelines are

not to be regarded as inflexible requirements and they are not intended to discourage creativity, invention or innovation. Strict compliance with the Design guidelines is not required unless so noted as a “Standard”.

MOTION: We move the town so vote.

VOTED: AYES 153; NAYS 8; declared the MOTION PASSES.

ARTICLE 19: To see if the Town will vote to amend **Section 3.1.31 Blocking Fire Hydrants and Fire Department Connections** of the Town of Bourne Bylaws, by adding the following sentence: “ Anyone who refuses to remedy the situation after notification by the Police shall be subject to a fine of \$300.”or take any other action in relation thereto.

Sponsor – Bylaw Committee

MOTION: We move that the town vote to amend SECTION 3.1.31 of the Town of Bourne By-laws by adding the following sentence; “Anyone who refuses to remedy the situation after notification by the police shall be subject to a fine of \$300.00.”

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 20: To see if the Town will vote to amend **Section 3.4.4** of the Town of Bourne Bylaws by striking subsections b. and c. which currently read: “b. Except as may otherwise be provided by law, whoever violated any provision of Section 3.4.4, shall be punished by a fine of Fifty (\$50.00) Dollars for each offense. In case of any continuing violation, each day said violation continues shall constitute a separate offense. Said section shall be enforced by the Board of Health, its agent, or its duly authorized designee as well as by Town Officers having police powers.

c. In addition to procedures otherwise provided bylaw for enforcement of this Section, the provisions of this section 3.4.4 may be Massachusetts General Laws, Chapter 40, Section 21D.”
and substitute new subsections b. and c. as follows:

“b. . Except as may otherwise be provided by law, whoever violated any provision of Section 3.4.4, shall be punished by a fine of \$50.00 for the first offense, \$100.00 for a second offense, \$200.00 for a third offense and \$300.00 for subsequent offenses within any 12 month period of time. In case of any continuing violation, each day said violation continues shall constitute a separate offense. Said section shall be enforced by the Board of Health, its agent, or its duly authorized designee as well as by Town Officers having police powers.

c. In addition to procedures otherwise provided by law for enforcement of this Section, the provisions of Section 3.4.4 may be enforced pursuant to Massachusetts General Laws, Chapter 40, Section 21D.”
or take any action in relation thereto.

Sponsor – Bylaw Committee

MOTION: We move the Town vote so vote

VOTED: The Ayes have it; declared the MOTION PASSES.

ARTICLE 21. To see if the Town will vote to amend **Section 3.1.35 Motor Vehicle Junkyards** of the Town of Bourne Bylaws by adding a new subsection h. which reads as follows: “h. Violation of this Bylaw shall be subject to a fine of \$300.00 per day.” or take any action in relation thereto.

Sponsor – Bylaw Committee

MOTION: We move the town vote to amend Section 3.1.35 of the Town of Bourne by-laws by adding a new section h. Violation of this Bylaw shall be subject to a fine of \$300.00 per day.

VOTED: The Ayes have it; declared the MOTION PASSES.

ARTICLE 22: To see if the Town will vote to amend **Chapter 3 General Regulations** of the Town Bylaws by adding the following specific fines for violation of various Sections in the proposed amounts as printed in the Warrant or take any other action in relation thereto.

Sponsor – Bylaw Committee

Town of Bourne Fines
Section

Proposed Fine

3.1.2 Digging on Public Land	\$150.00
3.1.3 Littering	\$300.00
3.1.5 Advertising on Public Ways	\$ 50.00
3.1.6 Signs	\$ 50.00
3.1.9 Fires	\$300.00
3.1.10 Emergency Vehicle Right of Way	\$300.00
3.1.18 Interference with Police	\$300.00
3.1.22 Loitering	\$ 50.00
3.1.26 Yard, Garage & Barn Sales	\$ 50.00

Sponsor – Bylaw Committee

MOTION: We move the Town so vote.

VOTED: The Ayes have it; declared the MOTION PASSES.

ARTICLE 23: To see if the Town will vote to amend the Town of Bourne Bylaws by adding a new Section, **Section 3.1.41 Police Details** to read as follows, or take any action in relation thereto:

Sponsor - Police Department

Section 3.1.41

Police Details

a. Police Traffic Details

1. The Chief of Police or his or her designee shall have the authority to require police traffic details where the passage or flow of pedestrian or vehicle traffic will be impeded, delayed, disturbed, backed-up or rerouted on any public way, alley, highway, lane, court, public square, public place, or sidewalk in the Town of Bourne, and/or where the safety, health and welfare of the general public is concerned.

2. Any establishment, entity or individual operating under a license, and any individual or private entity which produces and operates an event, within the Town of Bourne whose event or operation affects traffic flow in a manner as described in paragraph 1. Above, shall procure at his or her own expenses police details furnished by the Bourne Police Department as the Chief of Police or his or her designee may require in his or her reasonable discretion and shall pay such officers at the prevailing rate.

3. The Chief of Police shall adopt a written criteria consistent with law and these Bylaws for the government, disposition and applicability of this bylaw, including, without limitation, for determining when the safety, health and welfare of the general public is affected by pedestrian and/or traffic flow, and the process to be implemented for procurement of such details.

b. Police Protection Required at Certain Gatherings

The owner, lessee, occupant or person in charge of a public hall, which for the purposes of this Section shall include, but not be limited to, any restaurant, night club, function hall, entertainment or sporting venue or arcade who leases, rents, causes or permits use of such public hall for compensation or otherwise for the purposes of public or private entertainment, at which alcoholic beverages are served or consumed, whether or not such alcoholic beverages are sold, whether or not an admission fee is charged; or public gatherings of any description whether or not an admission fee is charged, and where the safety and general welfare of the public, fans or participants is concerned, for any group of two hundred persons or cumulative group of three hundred and twenty-five persons or more shall file an application for Police Detail and cause to be I attendance a number of Bourne Police Officers as determined by the Bourne Police Chief to be necessary.

Application for a police detail shall be made to the Bourne Police Department not less than seventy-two hours before the holding of an event requiring such application. Applications shall be in a form approved by the Police Chief, and payment for the Police detail shall be made at a rate of pay established by the Chief or by collective bargaining agreement.

Group definition – individual party of 200 people.

Cumulative group - This is applicable to businesses holding multiple separate functions. When individual parties of 5 people or more in the same business constitute a group gathering of 325 persons or greater the detail requirement goes into effect.

MOTION: We move the Town so vote.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 24: To see if the Town will vote to amend **Section 3.4.3 Prohibiting Feeding of Waterfowl** of the Town Bylaws by increasing the fine for violation of this Bylaw from \$50.00 to \$100.00 or take any other action in relation thereto.

Sponsor – Bylaw Committee

MOTION: We move the town vote to amend **Section 3.4.3 Prohibiting Feeding of Waterfowl** of the Town Bylaws by increasing the fine for violation of this Bylaw from \$50.00 to \$100.00.

VOTED: The Ayes have it; declared the MOTION PASSES.

ARTICLE 25: To see if the Town will vote to amend the Town Bylaws by deleting “**Article 3.1.4 Railroad and Auto Overpasses**” in its entirety or take any other action in relation thereto.

Sponsor – Susan Baracchini

ARTICLE 26: To see if the Town will vote to amend **Section 3.1.34 Sidewalk Sales** of the Town Bylaws by striking the current subsection c. which reads: “The non-criminal procedures of Section 6.1.2 of the Town of Bourne Bylaws may be used for the enforcement of the provisions of this Bylaw.” and substituting in its place a new subsection c. which reads: “Violation of this Bylaw shall be subject to a fine of \$100 for the first offense and \$300 for each subsequent offense.” or take any other action in relation thereto.

Sponsor – Bylaw Committee

MOTION: We move the town vote to amend **Section 3.1.34 Sidewalk Sales** of the Town Bylaws by striking the current subsection c. and replacing it with the following: “Violation of this Bylaw shall be subject to a fine of \$100 for the first offense and \$300 for each subsequent offense.”

VOTED: The Ayes have it; declared the MOTION PASSES.

ARTICLE 27: To see if the Town will vote to amend the Town of Bourne Bylaws by adding a new Section, **Section 1.1.11 Two-thirds Votes** to read as follows, or act anything in relation thereto:

Section 1.1.11

Two-thirds votes: If a two-thirds vote of the Town Meeting is required by statute a count shall not be taken unless it is deemed necessary in the discretion of the Moderator.

Request of the Moderator

MOTION: We move that the Town vote to indefinitely postpone this Article.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 28: To see if the Town will vote to amend **Section 3.4.2 Unsanitary Conditions** of the Town Bylaws by striking the sentence “The maintenance of any nuisance source of sickness is prohibited, and for that purpose due regard shall be paid to the cleanliness of cellars, wells, privy vaults and cesspools.” And substituting in its place the sentence: “The creation and/or maintenance of any nuisance, source of filth, or cause of sickness is prohibited. For that purpose due regard shall be paid to the proper maintenance of all septic systems (Title 5 or cesspools), swimming pools, garbage collection areas, and storage units. Any violation of this section will result in a fine of \$300.00 and each day of offense shall be considered a separate violation.” or take any other action in relation thereto.

Sponsor – Bylaw Committee

MOTION: We move the Town so vote.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 29: To see if the Town will vote to amend the Town of Bourne Bylaws **Section 1.1.7 Vote by Ballot** by striking said Section in its entirety, and substituting the following new Section in its place, or act anything thereon:

Section 1.1.7

Vote by Ballot. Upon request of 30 registered voters a vote on a main motion shall be taken by secret ballot. The provisions of this Section shall not apply to parliamentary motions.

Request of the Moderator

MOTION: We move the Town vote to amend the Town of Bourne Bylaw by adding a new section 1.1.7, “**Vote by Ballot** Upon request of 30 registered voters a vote on a main motion shall be taken by secret ballot. The provisions of this Section shall not apply to parliamentary motions.”

VOTED: AYES 102; NAYS 164; declared the MOTION FAILS.

ARTICLE 30: To see if the Town will vote to appropriate a sum of money for the purpose of accepting **proceeds from insurance** for a loss at the Department of Integrated Solid Waste and, to meet this appropriation, to transfer said sum from the insurance recovery fund, or action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move the town so vote. We further move to transfer the sum of \$21,600.00 from the insurance recovery fund to ISWM’s Expenditure budget for Repairs and Maintenance Heavy Equipment.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 31: To see if the Town will vote to transfer any sums of money received from the **ISWM Host Community Fees** in excess of the budgeted amount into a fund entitled the Capital Expenditure Stabilization Reserve Fund, or take any other action in relation thereto:

Sponsor - Board of Selectmen

MOTION: We move that the Town vote to direct and dedicate any additional monies received from the ISWM Host Community Fees in excess of \$475,000.00 to the fund entitled “Capital Expenditure Stabilization Fund”, or take any other action in relation thereto.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 32: To see if the Town will vote to amend the Town of Bourne Bylaws by adding a new Section, **Section 3.1.42 Unregistered Vehicles** to read as follows:

Section 3.1.42 Unregistered Vehicles

a. No person shall permit more than one unregistered motor vehicle or trailer or major part thereof, except for farm vehicles, to remain ungaraged on any lot owner, occupied or controlled by him/her at any time, unless under a Class 1 or Class 2, or Class 3 license for sale of Motor Vehicles authorized by the Board of Selectmen, or a Department of Public Utility Towing permit. In no event shall an unregistered

motor vehicle or trailer or parts thereof, be stored in a front yard, or in the case of a corner lot, in any visible side or rear yard.

b. This Bylaw shall be administered by the Chief of Police. Any person violating any of the provisions of this bylaw shall be fined one hundred dollars (\$100.00) for each offense, and each day of violation shall be considered a separate offense.

Sponsor – Bylaw Committee

MOTION: We move the Town so vote.

VOTED: AYES 134; NAYS 33; declared the MOTION PASSES.

ARTICLE 33: To see if the Town will vote to amend the Town Bylaws by adding a new **Section Mooring Permits** to read as follows, or act anything in relation thereto.

Section 3.6.5

Mooring Permits: Mooring permits are transferable to the spouse upon the death of the current holder. The current holder may transfer one and only one mooring permit to his or her sibling, child or grandchild. If a current holder of multiple mooring permits transfers a mooring permit to a sibling, child or grandchild and subsequently transfers mooring permits to his or her spouse the spouse may not transfer further permits to anyone.

Sponsor – John Fisher and others

ARTICLE 34: To see if the Town will vote to authorize the Town Administrator, on behalf of the Town of Bourne, to execute long term **solid waste related AGREEMENTS** with terms up to 20 years with participating municipalities and companies for the disposal and other disposition of waste as approved by the Massachusetts Department of Environmental Protection and the Town of Bourne Board of Health, through the Department of Integrated Solid Waste Management, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move the Town vote to authorize the Town Administrator, on behalf of the Town of Bourne, to execute long term solid waste related AGREEMENTS with terms up to 20 years with participating municipalities and companies for the disposal and other disposition of waste as approved by the Town of Bourne Board of Health, through the Department of Integrated Solid Waste Management.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 35: To amend the Town of **Bourne Zoning Map** to include the following Lots, Map 24.3 parcels 15, 16 and 23, et al in the Bourne Village, Village Business District, or act anything in relation thereto.

Sponsor –Gregory Siroonian

ARTICLE 36: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to **repair and resurface Cheryl Lane, Pocasset** pursuant to petitions submitted by abutters under Section 3.1.28 of the Town of Bourne By-laws, said funds to be repaid to the Town through betterment assessments to abutters as provided in Section 3.1.28 of the Town of Bourne By-laws and under Massachusetts General Laws, or take any other action in relation thereto.

Sponsor - Board of Selectmen

MOTION: We move that the sum of \$35,000.00 be appropriated to repair and resurface Cheryl Lane, Pocasset and to meet this appropriation to transfer \$35,000.00 from Free Cash, said funds to be repaid to the Town through betterment assessments to abutters as provided in Section 3.1.28 of the Town of Bourne Bylaws and under provisions of Massachusetts General Laws.

VOTED: The Ayes have it; motion passes; declared a UNANIMOUS VOTE.

ARTICLE 37: To see if the Town will vote to accept the provisions of **MGL chapter 40 Section 22F**, relative to allowing any municipal board or officer to fix reasonable charges to be paid for the services rendered or work performed.

Sponsor – Finance Director

MOTION: We move the Town vote to accept the provisions of MGL Ch 40 Section 22F.

VOTED: The Ayes have it; declared the MOTION PASSES.

ARTICLE 38: To see if the town will vote to raise and appropriate, borrow or transfer from available funds the sum of \$25,000.00 for the purpose of conducting a **wage and classification study** to include all employee groups or take any action in relation thereto.

Sponsor – Town Administrator

MOTION: We move the Town vote to transfer the sum of \$25,000.00 from Free Cash for the purpose of conducting a wage and classification study.

VOTED: The Ayes have it; declared the MOTION PASSES.

APPROVED: April 17, 2012

BOARD OF SELECTMEN

Donald J. Pickard

John A. Ford, Jr.

Peter J. Meier

Earl V. Baldwin

Barnstable, ss.

Bourne, Massachusetts

By virtue of the Authority vested in me, I have this day posted a true and attested copy of this warrant in the Bourne Veterans' Memorial Community Center, Bourne Town Hall and in all the post offices in the Town of Bourne viz: Buzzards Bay Post Office, Bourne Post Office, Monument Beach Post Office, Pocasset Post Office, Cataumet Post Office, Sagamore Post Office, and the Sagamore Beach Post Office.

Dated this _____ day of _____, 2012

Constable

Received in the Town Clerk's Office _____

Barry H. Johnson, Town Clerk

ARTICLES OF THE WARRANT
FOR THE
BOURNE SPECIAL TOWN MEETING
MONDAY, JULY 25, 2011
7:00 P.M.
BOURNE HIGH SCHOOL AUDITORIUM



ARTICLE INDEX

1. Lifeguards at certain designated town beaches
2. Payment of unpaid bills
3. Home Rule Petition - Upper Cape Cod Regional Vocational Technical School Committee

STATEMENT OF THE MODERATOR

TOWN MEETING PROCEDURES

1. At the beginning of the meeting the Moderator designates rows of seats in the left rear section of the auditorium for seating of *non-voters*.
2. Moderator rulings and procedure at the Town meeting are governed by Federal and Massachusetts laws, the Town Charter, Town Bylaws, and “Roberts Rules of Order” as interpreted in the book entitled *Town Meeting Time*.
3. The Moderator will not entertain shouted motions from the floor to Move the Question, or to challenge a quorum, or for any other purpose. Any person wishing to speak must rise and be first recognized by the Moderator. If a person is physically challenged, please so advise the Moderator, and the tellers will provide a portable microphone so that person can speak from his/her seat.
4. Large print town meeting handbooks are available for individuals with limited eyesight. Individuals with hearing difficulty need to contact the selectmen’s office at town hall at least three business days prior to the town meeting so that language signers can be made available for the meeting.
5. Before speaking, state your name clearly for the record. Speak concisely and speak to the motion on the floor. Speak only long enough to make your point. Do not repeat what prior speakers have already said.
6. The Moderator will not tolerate personal attacks, cat-calling, applause, booing, heckling, or any other form of disruption during the meeting. Pursuant to Massachusetts law, any person disrupting the town meeting may be caused by the Moderator to be removed from the meeting by the Sergeant-at-Arms or a Constable.
7. The meeting is video taped by the local cable television company for later re-broadcast on the local cable access channel.

8. There is a stenographer keeping an official written transcript of the meeting.
9. If there is a counted, standing vote, or a secret ballot, voters must have their voter tag visible and be in a seat in the voter's section in order to be counted. The tellers will not count anyone not in a seat in the voter's section or anyone without a voter tag.
10. Fifteen or more registered voters may request a secret ballot. In the event of a secret ballot, the doorkeepers will call everyone into the auditorium, and close the doors. You may leave the auditorium at any time, but you will not be allowed to return until the Moderator declares that vote casting is concluded.
11. All motions, other than strictly parliamentary or procedural motions, must be in writing, and must be in proper legal form. If you need assistance, please ask for it, and the deputy moderator will help you.
12. Pursuant to Bourne Town Bylaw, notice of intention to reconsider action on an article may only be given *within one hour of continuous meeting time*. Depending on the hour the vote is taken and officially recorded by the Town Clerk, this one hour may carry over to a subsequent session of the same town meeting in which the original vote is taken. The subsequent session of town meeting may reconvene several days after the original vote is taken.
13. Because it is a matter of long time custom and practice in the Town of Bourne, the Moderator will not allow notice of intention to reconsider or a motion to reconsider a vote except from a voter *who voted on the prevailing side of the original vote*.
14. It is solely within the discretion of the Moderator to allow non-voters to address the town meeting. It has been a matter of long time custom and practice in Bourne that the Moderator will allow non-voters to address the town meeting.
15. A town meeting is a public meeting. There are no expectations of privacy at a public meeting. A transcript of the meeting is kept. The meeting is video-taped by the local cable access channel. Press photographers are present taking photographs, including photographs of

standing, counted votes. The Moderator does not allow photography *at the ballot boxes* of person's casting votes during a secret ballot.

16. Persons running for public office, and their supporters, must remain not less than 50 feet from the outside entrance to the auditorium, except when they themselves are entering the town meeting for the purpose of attending the meeting, or when they are actually in attendance at the meeting.

Robert W. Parady
Town Meeting Moderator

Special Town Meeting
2011

RESOLUTION – BOURNE RULE

Mr. Moderator, on behalf of the Board of Selectmen, I move the following Resolution:

RESOLUTION: Be It Resolved that, at the commencement of this special town meeting, the Moderator shall ask the Finance Committee and the Board of Selectmen to certify whether or not the total of all Finance Committee funding recommendations on all matters voted at the May 2011 annual town meeting, and contained in the warrant for this special town meeting if voted are equal to the maximum property tax levy limit for the Town of Bourne established by law for FY 2012. If the answer is in the negative, the Finance Committee and the Board of Selectmen shall certify the dollar amount which exceeds the Finance Committee dollar recommendations on all of the articles in the warrant, but is less than the maximum tax levy limit, which certified dollar amount shall be available for appropriation by this special town meeting. If the answer is in the affirmative, then during this special town meeting any motion to raise and appropriate funds in order to increase any appropriation recommended by the Finance Committee must state an equal dollar reduction in another recommended appropriation or appropriations. A recommendation of indefinite postponement by the Finance Committee shall be construed as a zero dollar funding recommendation.

VOTED: the AYES have it; the motion passes; Unanimous Vote to adopt this Resolution.

ARTICLE 1: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money to provide **lifeguards** at designated Town beaches, or take any action in relation thereto.

Sponsor – Roberta A. Dwyer and others

MOTION: The following motion was offered by Roberta A. Dwyer: I move that the sum of \$23,380.00 be transferred from the Stabilization Fund, for the purpose of this article.

VOTED: AYES 147; NAYS 136; the motion FAILS due to the fact that to transfer monies from the Stabilization requires a 2/3rds vote.

ARTICLE 2: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money for the payment of **unpaid bill(s)**, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: Mr. John Redman, on behalf of the Finance Committee, made the following motion: I move the sum of \$2,013.18 be transferred from the Stabilization Fund to Cape Cod Oil Company for the purpose of satisfying a bill of a prior year.

VOTED: the Ayes have it; motion passes; Unanimous vote.

ARTICLE 3: To see if the Town will vote to authorize the Board of Selectmen to file a **Home Rule Petition** with the Massachusetts General Court for the purpose of amending the Bourne Home Rule Charter as described below, or take any other action in relation thereto.

Sponsor – Town Clerk

Change Article 6 Section 6-12: Upper Cape Cod Regional Vocational Technical School Committee

There shall be two (2) Bourne residents elected to the Upper Cape Cod Regional Vocational Technical School Committee. Members shall serve for a term of three (3) years so arranged that terms of all members of said School Committee shall overlap.

to

Section 6-12: Upper Cape Cod Regional Technical School Committee
There shall be two (2) Bourne residents elected to the Upper Cape Cod Regional Technical School Committee. Members shall serve for a term of four (4) years so arranged that terms of all members of said School Committee shall overlap.

MOTION; Mr. William Grant on behalf of the Finance Committee made the following motion: I move the town so vote as printed in the Warrant.

VOTED: AYES have it; motion passes; declared a UNANIMOUS vote.



ARTICLES OF THE WARRANT

FOR THE

BOURNE SPECIAL TOWN MEETING

MONDAY, OCTOBER 17, 2011

7:00 P.M.

BOURNE HIGH SCHOOL AUDITORIUM

**Special Town Meeting
October 17, 2011**

RESOLUTION – BOURNE RULE

Mr. Moderator, on behalf of the Board of Selectmen, I move the following Resolution:

RESOLUTION: Be It Resolved that, at the commencement of this special town meeting, the Moderator shall ask the Finance Committee and the Board of Selectmen to certify whether or not the total of all Finance Committee funding recommendations on all matters voted at the May 2011 annual town meeting and prior special town meetings, and contained in the warrant for this special town meeting if voted are equal to the maximum property tax levy limit for the Town of Bourne established by law for FY 2012. If the answer is in the negative, the Finance Committee and the Board of Selectmen shall certify the dollar amount which exceeds the Finance Committee dollar recommendations on all of the articles in the warrant, but is less than the maximum tax levy limit, which certified dollar amount shall be available for appropriation by this special town meeting. If the answer is in the affirmative, then during this special town meeting any motion to raise and appropriate funds in order to increase any appropriation recommended by the Finance Committee must state an equal dollar reduction in another recommended appropriation or appropriations. A recommendation of indefinite postponement by the Finance Committee shall be construed as a zero dollar funding recommendation.

VOTED: the Ayes have it; motion passes; declared a unanimous vote.

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13. Because it is a matter of long time custom and practice in the Town of Bourne, the Moderator will not allow notice of intention to reconsider or a motion to reconsider a vote except from a voter *who voted on the prevailing side of the original vote*.
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Robert W. Parady
Town Meeting Moderator

SOME ABC'S ABOUT TOWN MEETING

THE PLAYERS

As you face the front of the auditorium, you see before you various officials and resource people in the following approximate positions: In the middle is the Moderator, an elected town official who conducts the meeting. Beside and behind him is the Town Clerk and staff who record the proceedings. Seated from left to right: Finance Committee; School Committee; Planning Board; Town Counsel; Town Administrator and Board of Selectmen.

WHO MAY VOTE

All registered voters of the Town of Bourne who have been checked in at the registration desks, and display their identification tag.

THE QUORUM

Two hundred (200) voters present constitute a quorum required for commencing the business of Town Meeting.

THE WARRANT

The official listing of articles compiled, publicly posted and distributed to voters at Town Meeting.

ARTICLES

Articles are the individual subjects to be acted on by Town Meeting. They have been submitted by Town Boards and Departments, by the Selectmen, and by private petition endorsed by ten or more registered voters (for an annual town meeting).

ORDER OF BUSINESS

The Moderator determines when a quorum is present and calls the meeting to order. Following the pledge of allegiance and invocation, the Moderator reviews the basic rules under which the meeting will be conducted. Special Resolutions are presented and acted upon. The Moderator then proceeds with the reading of the first article drawn at random by the Town Clerk, invites motions, discussion and vote. This procedure is followed for each article until the warrant has been

completed. If necessary, due to time constraints, additional meetings will be scheduled.

MOTIONS

Following the reading of each article by the Moderator, he will usually ask if the Finance Committee has a recommendation and a motion to offer. This is because Town Bylaw requires the Finance Committee to review and make recommendations on all articles in the warrant. On articles presented by the Planning Board, the Moderator will ask them to present a report, recommendation and motion. Motions not related to subjects in the warrant or to the conduct of the meeting are not permitted.

INDEFINITE POSTPONEMENT

A motion to indefinitely postpone action on an article is a motion not to take positive action at this town meeting.

NEGATIVE RECOMMENDATIONS

If the action recommended by the Finance Committee on an article other than zoning bylaw articles is negative, the Moderator will ask if any voter present wishes to make a positive motion. If so, the person making the motion must also be prepared to submit the motion in writing to the Moderator.

AMENDMENTS

Any voter present may request to be recognized by the Moderator for purposes of offering an amendment to any motion under discussion. The motion must be in writing and include the specific words to be deleted in the original motion as well as **those to be substituted**.

PARTICIPATION

If you have a question of clarification concerning an article or motion under discussion, or wish to participate in such discussion, please do so. To be recognized by the Moderator, raise your hand or if necessary, stand in place. When recognized, step to the nearest microphone as quickly as possible and state your name. Speak slowly and clearly into the microphone. Be as concise and brief as possible, and by all means stick to the point at hand.

VOTING

Generally, after appropriate motion and discussion, if any, the Moderator will call for a voice vote. If he is not clear as to which response constitutes a majority, he will call for a show of hands, which will be counted by designated checkers. On votes requiring other than a majority, if the result is not unanimous, a show of hands is required. On certain occasions, a secret ballot may be taken if requested by at least 15 voters.

DEFINITIONS

For the benefit of those who may not be familiar with some of the financial terms appearing in or used in the course of considering various articles, the following much simplified definitions maybe helpful:

GENERAL FUND

The account in which general and/or undesignated revenues are deposited for use in paying the general expenses of the Town.

STABILIZATION FUND

Monies appropriated by the Town to fund capital expenditures for equipment, land, or large-scale projects or for any other lawful purposes. An appropriation both into and from the Stabilization Fund requires a 2/3 vote.

RESERVE FUND

Monies appropriated by the Town to cover extraordinary or unforeseen expenses during the fiscal year as approved by the Finance Committee.

FREE CASH

The amount of the Town's surplus revenue over and above uncollected taxes of prior years.

RAISE AND APPROPRIATE

The authority voted by the Town to raise by taxation and spend Town Funds for purposes stated in various articles in the warrant. The dollar amount, which can be raised by taxation, is limited by Proposition 2-1/2. After the

setting of the tax rate, no funds may be raised and appropriated by taxation at a special town meeting.

TAX LEVY

The maximum amount of money that by State law may be raised through property taxes in any given year. The Tax Levy is by far the largest of a number of revenue sources for the Town, accounting for over half of the total. The maximum tax levy is limited by Proposition 2 1/2.

TAX RATE

The dollar amount per \$1000 of property valuation required to collect the Tax Levy through property tax bills.

THE BOURNE RULE

The "Bourne Rule" controls unlimited spending by town meeting in violation of Proposition 2-1/2. The rule, adopted at the beginning of town meeting by resolution, requires any amendment seeking funding in excess of the amount recommended by the Finance Committee to state an equal dollar reduction in another appropriation or appropriations in order to maintain all spending in balance so that the tax levy will not exceed the maximum levy limit imposed by Proposition 2-1/2.

ARTICLE 1: To see if the Town will vote, upon the recommendation of the **Community Preservation Committee**, to appropriate a sum of money for the following Community Preservation Fund purpose(s): to engage the services of an individual, company or non-profit organization to provide Conservator Services on the methods that should be used in preserving an historic painting located at 36 County Road, Bourne MA, 02532, including costs incidental and related thereto; to see if the Town will vote to authorize the acquisition of the historic ceiling upon approval from the property owner; to see if the Town will vote to authorize permission to utilize any method available for the preservation of the historic ceiling; and further the Historic Commission and the Community Preservation Committee are hereby authorized and directed to take any and all acts necessary to implement this vote, or take any other action in relation thereto.

Sponsor – Community Preservation Committee

MOTION: We move that the Town vote, on the recommendation of the Community Preservation Committee, to appropriate the sum of \$2,000.00 from the Historic Resources reserves of the Community Preservation Fund for the purpose of engaging an individual, company or non-profit organization to provide Conservator Services on the methods that should be used in preserving an historic painting located at 36 County Road including costs incidental and related thereto; and further the Historic Commission and the Community Preservation Committee are hereby directed and authorized to take any and all acts necessary to implement this vote.

VOTED: the AYES have it; motion passes.

ARTICLE 2: To see if the Town vote to accept the provisions of Massachusetts **General Laws, Chapter 41, Section 108P**, relative to additional compensation for Collectors or Treasurers, or take any other action in relation thereto.

Sponsor – Town Administrator

MOTION: We move the town so vote.

VOTED: the AYES have it; motion passes; declared a Unanimous VOTE.

ARTICLE 3: To see if the Town will vote to authorize the Board of Selectmen to grant to Norman and Katherine Wagner, and their successors in title, a **perpetual easement** to maintain, repair and replace a subsurface sewage disposal system serving 135 Circuit Avenue as shown on the plan on file with the Town Clerk's Office, or take any other

action relative thereto.

Sponsor – Board of Selectmen

MOTION: We move that the Town authorize the Board of Selectmen to grant a perpetual easement to Norman and Katherine Wagner, their heirs and successors, to maintain, repair and replace a subsurface sewage disposal system serving 135 Circuit Avenue as shown on a plan on file in the Town Clerk's Office.

VOTED: AYES 229; NAYS 4; declared the motion passes.

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to **repair and resurface Club House Drive, Vesper Drive and Fairway Circle, Pocasset** pursuant to petitions submitted by abutters under Section 3.1.28 of the Town of Bourne By-laws, said funds to be repaid to the Town through betterment assessments to abutters as provided in Section 3.1.28 of the Town of Bourne By-laws and under Massachusetts General Laws, or take any other action in relation thereto.

Sponsor: Board of Selectmen

MOTION: We move that the sum of \$580,000.00 be appropriated to repair and resurface Clubhouse Drive, Vesper Drive and Fairway Circle, Pocasset; and we further move that the Town vote to authorize the Town Treasurer with the approval of the Board of Selectmen to borrow the sum of \$580,000.00 under and pursuant to Chapter 44, Sections 7(5) and 7(6) of the General Laws, as amended, and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefore, said funds to be repaid to the Town through betterment assessments to abutters as provided in Section 3.1.28 of the town of Bourne Bylaws and under provisions of Massachusetts General Laws.

VOTED: AYES 244; NAYS 4; declared the motion passes.

ARTICLE 5: To see if the Town will vote to transfer any sums of money received from the **ISWM Host Community Fees** in excess of \$450,000.00 to a fund entitled "Capital Expenditure Stabilization Reserve Fund", or take any other action in relation thereto.

Sponsor: Board of Selectmen

MOTION: We move that the Town vote to direct and dedicate any additional monies received from the ISWM Host Community Fee in excess of \$450,000.00 per year into a fund entitled the Capital Stabilization Fund.

VOTED: the AYES have it; motion passes; declared a unanimous vote.

ARTICLE 6: To see if the Town will vote to authorize a revolving fund account pursuant to **MGL Chapter 44, §53E1/2** for the Council on Aging into which monies received by the Town from Council on Aging activities, are deposited and from which the Council on Aging shall expend funds solely for the Council on Aging activities, not to exceed \$150,000 in the fiscal year 2012, or to take any other action relative thereto.

Sponsor: *Board of Selectmen*

MOTION: We move this article be indefinitely postponed.

VOTED: the AYES have it; motion passes.

ARTICLE 7: To see if the town will vote to raise and appropriate, transfer from available funds or borrow, a sum of money to **supplement the Town of Bourne Fiscal Year 2012 annual budget** as voted at the 2011 Annual Town Meeting, to the following line items in the Budget as identified herein, or take any other action in relation thereto.

Selectmen Expenses
Town Administrator Expenses
Human Resource Expenses
Community Building Expenses
Fire Department Expenses
Fire Department Wages
Emergency Preparedness Wages
Lifeguard Wages
Lifeguard Expenses
Police Expenses
DPW Expenses
Human Service Organizations
Fuel & Gasoline Expenses

Sponsor: *Board of Selectmen*

MOTION: We move that the Town vote to appropriate the sum of \$144,395.00 to supplement the following budgets and to meet this appropriation to transfer \$144,395.00 from Free Cash.

Selectmen Expenses	\$3,000.00
Town Administrator Expenses	\$2,000.00
Human Resource Expenses	\$6,000.00
Community Building Expenses	\$7,500.00
Fire Department Expenses	\$17,500.00
Fire Department Wages	\$6,000.00
Emergency Preparedness Wages	\$7,000.00
Lifeguard Wages	\$10,000.00
Lifeguard Expenses	\$20,000.00
Police Expenses	\$2,500.00
DPW Expenses	\$2,500.00
Human Service Organizations	\$5,395.00
Fuel & Gasoline Expenses	\$55,000.00
	\$144,395.00

VOTED: the AYES have it; motion passes; declared a unanimous vote.

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding **capital improvements and capital projects**, or take any other action in relation thereto.

Sponsor: Capital Outlay Committee

MOTION: We move that the Town vote to appropriate the sum of \$395,000.00 for the capital projects listed below and to meet this appropriation we move to transfer \$20,000.00 from free cash and \$375,000.00 from ISWM Phase 2A/3A Closure Fund.

ITEM	DEPARTMENT	PROJECT/DESCRIPTION	AMOUNT	MGL BORROW STATUTE	FUNDING SOURCE
1.	Library	Heating System	\$ 20,000.00		Free Cash
2.	ISWM	Installation of 8 Vertical Gas Collection Wells	\$ 375,000.00		Transfer from Phase 2A/3A Closure Fund
			\$ 395,000.00		

VOTED: the AYES have it; motion passes; declared a unanimous vote.

ARTICLE 9: To see if the Town will vote to amend the Bourne Zoning Bylaw by adding the following **Section 3390 relative to Storage Trailers & Storage Containers**, or take any other action relative thereto.

Sponsor: Planning Board

3390 STORAGE TRAILERS & STORAGE CONTAINERS

Storage trailers and storage containers are permitted in residential districts or residentially used properties located in a commercial district only if they comply with the following restrictions, requirements and limitations.

Storage Trailer Storage Container definition: a container, including what is sometimes referred to as storage “pod” or “portable on demand units”; any box van that has been disconnected from a chassis; and similar intermodal type shipping/cargo containers, that are (a) designed and commonly used for storing, shipping or transporting products and materials, and (b) are typically transported by a separate motorized vehicle or upon a trailer.

3391. Short-Term Loading and Unloading.

- a) Up to three (3) trailers or containers may be placed on a property to be loaded or unloaded at the same time.
- b) The trailers or containers shall not be on the property for a period of more than seventy-two (72) hours.
- c) The trailers or containers shall be sited on a hard surface and meet all other requirements for placement of containers.
- d) The use of trailers or containers for loading and unloading shall not be counted towards the 60-day limitation set below.

3392. Short-term Storage.

- a) Before placement of storage trailers or storage containers a building permit must be obtained from the Inspector of Buildings.
- b) Only one (1) one storage trailer or storage container may be located on a property at any given time.
- c) No storage trailer or storage container shall be located on a property for a period of more than sixty (60) consecutive days. No property shall be permitted to have a storage trailer or storage container more than two (2) 60-day periods in any 12-month period.
- d) The storage trailer or storage container shall be located in a legal parking space on the property.
- e) No storage trailer or storage container shall be located within fifteen (15) feet of the edge of pavement or back of curb of any street.

- f) No storage trailer or storage container shall be used in conjunction with or associated with a home occupation.(See §4110)
- g) No hazardous materials shall be stored in a storage trailer or storage container placed on the property.

3393. Construction Projects. Storage trailers and storage containers are permitted in conjunction with construction projects subject to the following restrictions, requirements and limitations.

- a) The use of storage trailers and storage containers is limited to the storage of tools or building supplies needed for a construction project or personal property of the owner or tenant of the building on the property that is being built on or remodeled.
- b) All storage trailers and storage containers shall be located on the property where the work is being performed.
- c) In non-residential zoning districts, storage trailers and storage containers used in conjunction with construction projects must be located on the property in such a manner so as to not occupy:
 - i. open space:
 - ii. easements:
 - iii. stormwater detention facilities:
 - iv. perimeter landscaping areas
 - v. required parking
- d) No storage trailer or storage container may be stacked one on top of another storage trailer or storage container or on top of any building.
- e) All storage trailers or storage containers shall be removed from the property within fourteen (14) days of completing the construction project; removal time may be extended at the discretion of the Inspector of Buildings.
- f) No hazardous materials shall be stored in the storage trailer or storage container placed on the property.

3394. Nonconforming Storage Trailers and Storage Containers.

Storage trailers and storage containers that are not lawfully conforming at the time of the adoption of this bylaw must come into compliance or be removed by April 17, 2011.

MOTION: We move the Town so vote.

The following Amendment to the main motion was offered by George Slade of the Finance Committee: I move to amend Article 9 by changing the date in Section 3394 from April 17, 2011 to April 17, 2012.

VOTE ON THE AMENDMENT: the AYES have it; motion passes; declared a unanimous vote.

VOTE ON THE MAIN MOTION AS AMENDED: AYES 196; NAYS 16; declared the motion as amended passed by more than a 2/3rds vote.

ARTICLE 10: To see if the Town will vote to amend the **Bourne Zoning Bylaw** relative to Solar Photovoltaic Systems as follows, or take any other action relative thereto.

Sponsor – Planning Board

1. SECTION 2100. ESTABLISHMENT OF DISTRICTS

Amend subsection 2110 “Type of Districts” by adding a new “SOLAR PHOTOVOLTAIC OVERLAY DISTRICT at the end of the list of type of districts after Marine Overlay District” as follows:

2110. Types of Districts. For Purposes of the Bylaw, the Town of Bourne is hereby divided into the following types of districts:

SOLAR PHOTOVOLTAIC OVERLAY DISTRICT SPOD

2. SECTION 2140. District Purposes. District purposes are as follows:

Add the new Solar Photovoltaic purpose after the “Marine Center Overlay District” as follows;

SOLAR PHOTOVOLTAIC OVERLAY DISTRICT SPOD: To promote the goals of the Local Comprehensive Plan and the Commonwealth of Massachusetts Green Communities Act, by providing expedited project plan review and design standards for large-scale, ground-mounted solar photovoltaic systems.

3. SECTION 2220. Use Regulation Schedule

Add a new other principal use “Ground-Mounted Solar Photovoltaic Systems” in the use regulation schedule after “All other uses” as follows:

DISTRICT	R40 R80	V-B B-1	B-2 B-4	B-3	GD
OTHER PRINCIPAL USES					
All other uses	No	No	No	No	No
Solar Photovoltaic Systems Ground-Mounted	No¹³	No	No¹³	SPR¹²	No

4. SECTION 2220 FOOTNOTES Use Regulation Schedule

Add a new footnote number “13” to Section 2220 Use Regulation Schedule as follows:

12. Site Plan Review (SPR) shall adhere to the same requirements of Section 1230 excluding special permit criteria

13. Except “Yes” in the Solar Photovoltaic Overlay District, as permitted under the provisions of Section 3470

5. SECTION 3470. SOLAR PHOTOVOLTAIC SYSTEM (SPS) Ground Mounted

Add a new section 3470 Solar Photovoltaic System (SPS) Ground mounted as follows:

3470. SOLAR PHOTOVOLTAIC SYSTEM (SPS) Ground Mounted

3471. Purpose. The purpose of this section is to promote the goals of the Local Comprehensive Plan and the Commonwealth of Massachusetts Green Communities Act, by providing expedited project plan review and design standards for large-scale, ground-mounted solar photovoltaic systems.

The provisions set forth in this section provide standards for the placement, design, construction, operation, monitoring, modification and removal of large-scale ground-mounted solar systems that address public safety, minimize impacts on scenic, natural and historic resources and for providing adequate financial assurance for the eventual decommissioning of such installations.

3472. Applicability. This section applies to large-scale (250 kW or larger), ground-mounted solar photovoltaic systems. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

3473. District Established. A Solar Photovoltaic Overlay District (SPOD) is hereby established, and shall be considered as superimposed over any other districts established by this section, and as shown on the map entitled “Solar Photovoltaic System Overlay Districts” dated August 26, 2011, included herein.

3474. Definitions. These definitions shall apply to Section 3470 exclusively:

a) Solar Photovoltaic System (SPS)

A large-scale solar photovoltaic system that is structurally mounted on the ground, not roof-mounted, and has a nameplate capacity of at least 250 kW direct current (DC).

b) Off-Grid System

A solar photovoltaic system where all energy generated on the installation site is consumed on that site and does not send any energy into the electrical grid for distribution.

c) Rated Nameplate Capacity

The maximum rated output of electric power production of the photovoltaic system in direct current (DC).

3475. Application and Review.

(1) Before being approved or disapproved by the Inspector of Buildings, the SPS of 250 kW or larger of rated nameplate capacity shall undergo Site Plan Review (SPR) by the Planning Board.

(2) Required Submittals. The project proponent shall provide the following:

A. A site plan prepared by a registered professional engineer licensed to practice in Massachusetts; in addition the site plan shall include the following:

- 1) Property lines and physical features, including roads, for the project site;
 - 2) Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures;
 - 3) Drawings of the SPS signed by a professional engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures;
 - 4) One- or three-line electrical diagram detailing the solar photovoltaic system, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
 - 5) Documentation of the major system components to be used, including the photovoltaic (PV) panels, mounting system, and inverter;
 - 6) Name, address, and contact information for proposed system installer;
 - 7) Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any;
 - 8) The name, contact information and signature of any agents representing the project proponent; and
- B.** Documentation of control of the project site (see § 3476 below);
- C.** An operation and maintenance plan (also §3477 below);
- D.** Zoning district designation for the parcel(s) of land comprising the project site;
- E.** Description of financial surety that satisfies §3484 (3) below.

3476. Site Control. The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic system.

3477. Operation and Maintenance Plan. The project proponent shall submit a plan for the operation and maintenance of the ground-mounted solar photovoltaic system, which shall include specific measures for maintaining safe access to the installation, a stormwater management plan, and general procedures for and frequency of operational maintenance of the installation.

3478. Utility Notification. No ground-mounted solar photovoltaic system shall receive a building permit until an executed interconnect agreement with the utility company operating the electrical grid, has been submitted to the Inspector of Buildings. Off-grid systems are exempt from this requirement.

3479. Dimensional Requirements. SPS are subject to the front, side and rear yard setbacks as set forth in the underlying zoning district(s), however a fifty (50) foot setback is required when adjacent to conservation lands or residentially zoned or used lands.

3480. Design Standards.

- a) **Lighting.** Lighting shall be consistent with Section 3450. Lighting of other parts of the system, such as accessory structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties.
- b) **Signage.** Signs on SPS are restricted as provided in Section 3200 for the underlying district. A sign shall be required to identify the owner and provide a twenty-four-hour emergency contact phone number. SPS shall not be used for displaying any advertising.
- c) **Accessory Structures.** All structures accessory to SPS shall be subject to regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. To avoid adverse visual impacts, all such accessory structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally

compatible with each other, multiple accessory structures shall be clustered to the greatest extent feasible and views of such structures to residential properties and roadways shall be screened with landscaping.

3481. Utility Connections. All utility connections from the SPS shall be placed underground. In performing site plan review, the Planning Board may waive this requirement, taking in consideration of the soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

3482. Safety and Environmental Standards.

- a) **Emergency services.** The owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Fire Chief. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the SPS shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.
- b) **Land clearing, soil erosion and habitat impacts.** Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the SPS or otherwise prescribed by applicable laws, regulations, and bylaws.

3483. Monitoring and Maintenance.

- a) **Conditions.** The owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained at the level approved during site plan review. The owner or operator shall be responsible for the cost of maintaining the SPS.
- b) **Modifications.** All material modifications made after site plan review approval or the issuance of the required building permit shall require an amended site plan review approval.

3484. Abandonment or decommissioning.

- 1) Removal requirements.** Any SPS which has reached the end of its useful life or has been abandoned consistent with this section shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Inspector of Buildings by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

 - a) Physical removal of all components of the SPS, including but not limited to structures, equipment, security barriers and transmission lines from the site.
 - b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
 - c) Stabilization or revegetation of the site as necessary to minimize erosion. The Inspector of Buildings may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- 2) Abandonment.** Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the SPS shall be considered abandoned when it fails to operate for more than one year without the written consent of the Planning Board. If the owner or operator of the SPS fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the Town may enter the property and physically remove the installation.
- 3) Financial Surety.** A form of surety shall be provided, either through escrow account, bond or otherwise, to cover the cost of removal and disposal in the event the Town must remove the SPS and remediate the landscape, in an amount and in a form acceptable to the Town Counsel but in no event to exceed more than 125% of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The

amount shall include a mechanism for pro rating removal costs as they may be affected by inflation or changes to disposal regulations.

MOTION: We move that the Town vote to Amend the Bourne Zoning By-Law by adopting provisions regulating Solar Photovoltaic Systems as printed in the Warrant and further to adopt a Zoning Map entitled “Town of Bourne Solar photovoltaic System Overlay Districts” dated August 26,2011, on file at the Office of the Town Clerk and as printed on Pages 28 through 31 of the Voters Handbook.

THE FOLLOWING AMENDMENT TO THE MAIN MOTION WAS PRESENTED BY CHRISTOPHER FARRELL, CHAIRMAN OF THE PLANNING BOARD, AS FOLLOWS:

Section 3478. Utility Notification

No large-scale ground-mounted solar photovoltaic installation shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator’s intent to install an interconnected customer-owned generator. Off-grid systems are exempt from this requirement.

VOTED: the Ayes have it; declared the motion passes.

A SECOND AMENDMENT TO THE MAIN MOTION AS AMENDED WAS PRESENTED BY CHRISTOPHER FARRELL, CHAIRMAN OF THE PLANNING BOARD AS FOLLOWS:

3478 UTILITY NOTIFICATION

In the first sentence of this Section: delete the word ”installation” and insert the word “system”.

VOTED: the Ayes have it; the motion passes; declared a unanimous vote.

The Main Motion as amended now reads:

3478. Utility Notification

No large-scale ground-mounted solar photovoltaic system shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems are exempt from this requirement.

VOTED: Ayes 170; Nays 45; declared the motion passes.

ARTICLE 11: To see if the Town will vote to authorize the Board of Selectmen to transfer and **convey Town owned parcels of land**, to the Conservation Commission, said parcels to be held under the care, custody and control of the Conservation Commission pursuant to General Laws Chapter 40, Section 8C, for open space and related purposes, or take any action in relation thereto.

Sponsor: Board of Selectmen, Planning Board and Conservation Commission

Assessors Map Parcel	Loc #	Loc Street	Acres	SF	Voted at 6/21/2011 Joint Meeting (all votes unanimous)
43.3 018.00	0	CIRCUIT AVE	0.060	2,570	Retain and Transfer to ConCom
44.1 146.01	0	DOLLINS RD	0.320	14,000	Retain and Transfer to ConCom

26.1_034.00	20	LAMONT RD	0.212	9,213	Retain and Transfer to ConCom
23.4_015.00	0	MONUMENT NECK aka BELL RD	0.180	8,000	Retain and Transfer to ConCom
44.1_146.00	0	RICE AVE	0.110	4,966	Retain and Transfer to ConCom
07.4_058.00	50	SACHEM DR	0.540	23,630	Retain and Transfer to ConCom
Assessors Map_Parcel	Loc #	Loc Street	Acres	SF	Voted at 6/21/2011 Joint Meeting (all votes unanimous)
38.3_375.00	792	SHORE RD	0.147	6,403	Retain and Transfer to ConCom
38.3_359.00	796	SHORE RD	0.144	6,273	Retain and Transfer to ConCom
19.3_122.00	15	STUDIO DR	0.240	10,275	Retain and Transfer to ConCom
19.3_123.00	11	VAN BUMMEL RD	0.240	10,298	Retain and Transfer to ConCom

MOTION: We move the Town so vote.

VOTED: the Ayes have it; motion passes; declared a unanimous vote.

ARTICLE 12: To see if the Town will vote to appropriate or transfer from available funds a sum of money as matching funds to anticipated federal grant

funding from the National Resources and Conservation Service of the United States Department of Agriculture for the purpose of the restoration of the **Bournedale Herring Run**, so called, or take any action in relation thereto.

Sponsor: Town Administrator

MOTION: We move that the town vote to transfer the sum of \$150,000 from the Stabilization Fund for the purpose of this article.

VOTED: the AYES have it; motion passes; declared a unanimous vote.

ARTICLE 13: To see if the Town will vote to authorize the Board of Selectmen to transfer and convey, on terms deemed to be in the best interest of the Town, 143 **Old Plymouth Road, Map 7.3, Parcel 18.01**, to the Affordable Housing Trust for the purposes of providing affordable housing. As shown on a plan on file at the office of the Town Clerk, or take any other in relation thereto.

Sponsor: Board of Selectmen, Planning Board and Conservation Commission

MOTION: We move that the Town vote to authorize the Board of Selectmen to convey, on terms and conditions deemed to be in the best interest of the Town, town owned land located at 143 Old Plymouth Road, shown on Assessors Map 7.3 as Parcel 18.01, as shown on a plan on file at the office of the Town Clerk to the Affordable Housing Trust for the purposes of providing affordable housing.

VOTED: the AYES have it; motion passes; declared a unanimous vote.

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow, a sum of money to continue the consulting services of the **Energy Coordinator**, previously funded by grant funds, or take any action in relation thereto.

Sponsor: Board of Selectmen

MOTION: We move that the Town vote to appropriate the sum of \$15,000.00 to continue the consulting services of the Energy Coordinator and to meet this appropriation to transfer the sum of \$15,000.00 from Free Cash.

VOTED: the AYES have it; declared the motion passes.

ARTICLE 15: To see if the Town will vote to designate any funds derived from the Town of Bourne's **surplus property and equipment auction** to be conducted in the current fiscal year to an account earmarked for the future construction of a new Public Works Facility, or take any action in relation thereto.

Sponsor: Town Administrator

MOTION: We move the town indefinitely postpone this article.

VOTED: the AYES have it; motion passes; declared the motion passes.

ARTICLE 16: To see if the Town will vote to designate any funds derived from the sale of the **Coady School** to an account earmarked for the future construction of a new Public Works Facility, or take any action in relation thereto.

Sponsor: Town Administrator

MOTION: We move the town indefinitely postpone this article.

VOTED: the AYES have it; motion passes; declared a unanimous vote.

ARTICLE 17: To see if the Town will vote to authorize the Board of Selectmen to issue a **Request for Proposals** to lease Town owned parcels of land and a building, on portions of the property shown as Parcel 9 on Bourne Assessor's Map 32, and shown on a Plan, a copy of which is on file at the office of the Town Clerk, for the purpose of developing alternative, integrated solid waste management facilities, for a period of up to 25 years on terms and conditions established by the Board of Selectmen and further to authorize the Board of Selectmen to enter into and negotiate a lease of said parcels and building for the purposes of this Article, or take any action in relation thereto.

Sponsor: Board of Selectmen

MOTION: We move the Town vote to authorize the Board of Selectmen to issue a Request for Proposals to lease Town owned parcels of land and a building, identified as Parcel 9 on Bourne Assessor's map 32, for the purpose of developing alternative, integrated solid waste management facilities, for a period of up to 25 years on terms and conditions established by the Board of Selectmen and further to authorize the Board of Selectmen to enter into and negotiate a lease of said parcels and building.

VOTED: AYES 156; NAYS 3: declared the motion passes by more than a 2/3rds vote.

ARTICLE 18: To see the if the Town will vote to authorize the Board of Selectmen to issue a **Request for Proposals** to lease a Town owned parcel of land, on portions of the property shown as Parcel 13 on Bourne Assessor's Map 28, and shown on a Plan, a copy of which is on file at the office of the Town Clerk, for the purpose of developing a landfill gas utilization facility for a period of up to 25 years on terms and conditions established by the Board of Selectmen and further to authorize the Board of Selectmen to enter into and negotiate a lease of said parcel for the purposes of this Article, or take any action in relation thereto.

Sponsor: Board of Selectmen

MOTION: We move the Town vote to authorize the Board of Selectmen to issue a Request for Proposals to lease a Town owned parcel of land, identified as Parcel 13 on Bourne Assessor's Map 28, for the purpose of developing a landfill gas utilization facility for a period of up to 25 years on terms and conditions established by the Board of Selectmen and further to authorize the Board of Selectmen to enter into and negotiate a lease of said parcel.

VOTED: AYES 238; NAYS 2; declared the motion passes by more than a 2/3rds vote.

ARTICLE 19: To see if the town will vote to appropriate, borrow or transfer from available funds a sum of money to fund the costs related to payment of **accrued contractual compensated absences** upon retirement, or take any other action in relation thereto.

Sponsor: Board of Selectmen

MOTION: We move that the Town vote to appropriate the sum of \$100,000.00 to help fund costs related to payment of accrued contractual compensated absences upon retirement and to meet this appropriation to transfer the sum of \$100,000.00 from Free Cash.

VOTED: the AYES have it; declared the motion passes.

ARTICLE INDEX

Article 1.	Community Preservation Committee
Article 2.	Add'l Compensation Treasurer & Collector

Article 3.	Perpetual Easement – Circuit Avenue
Article 4.	Repairs to Private Ways
Article 5.	ISWM Host Community Fees
Article 6.	Revolving Fund COA
Article 7.	Budget Supplement
Article 8.	Capital Improvements
Article 9.	Planning Board Storage Trailers & Containers
Article 10.	Planning Board Solar Photovoltaic Systems
Article 11.	Convey Town Owned Land
Article 12.	Bournedale Herring Run
Article 13.	Affordable Housing Trust
Article 14.	Energy Coordinator
Article 15.	Surplus Property and Equipment Auction
Article 16.	Coady School
Article 17.	RFP’s Landfill
Article 18.	RFP’s Landfill
Article 19.	Accrued Contractual Compensate Absences

Report of the Town Treasurer

To the Honorable Board of Selectmen
And the Citizens of the Town of Bourne:

Included in the following pages for the Fiscal Year Ending June 30, 2012 are:

Schedule of Treasurer's Cash
Schedule of Trust Funds
Schedule of Tax Title Activity
Summary of Long Term Debt
Detailed Schedule of Long Term Debt
Schedule of Temporary Borrowing Activities

Respectfully submitted

Karen Girouard
Treasurer

**SCHEDULE OF TREASURER'S CASH
JUNE 30, 2012**

GENERAL CASH SUMMARY

CASH BALANCE - JULY 1, 2011		\$39,573,730.26
RECEIPTS - 7/1/2011 - 6/30/2012	101,574,704.71	101,574,704.71
DISBURSEMENTS 7/1/2011 - 6/30/2012		
PAYROLL WARRANTS	30,172,016.09	
VENDOR WARRANTS	<u>67,937,927.35</u>	
		<u>98,109,943.44</u>
CASH BALANCE - JUNE 30, 2012		<u><u>\$43,038,491.53</u></u>

MUNICIPAL BONDS & NOTES

SEWER (NOTE 1)*** - Not Grossed Up

Dated 7/14/93 for \$393,650.06 at zero interest to the year 2014

Interest paid in fiscal 2012	\$	-
Admin Fee paid in fiscal 2012	\$	273.35
Principal paid in fiscal 2012	\$	30,548.21
Balance due on loan	\$	50,409.36
Balance of interest due over life of loan	\$	-

SEWER (NOTE 2) *** - Not Grossed Up

Dated 6/01/95 for \$131,042.08 at 3.60% interest to the year 2015

Interest paid in fiscal 2012	\$	981.02
Admin Fee paid in fiscal 2012	\$	61.46
Principal paid in fiscal 2012	\$	9,406.73
Balance due on loan	\$	31,467.06
Balance of interest due over life of loan	\$	1,249.19

SEPTIC LOAN PROGRAM (NOTE 3)***

Dated 8/01/02 for \$197,403.08 to the year 2020

Interest paid in fiscal 2012	\$	-
Principal paid in fiscal 2012	\$	10,400.00
Balance due on loan	\$	93,400.00
Balance of interest due over life of loan	\$	-

TENNIS COURT

Dated 5/15/00 for \$30,000 AT 5.02349% NIC to the year 2012

Interest paid in fiscal 2012	\$	102.00
Principal paid in fiscal 2012	\$	2,000.00
Balance due on loan	\$	-
Balance of interest due over life of loan	\$	-

LANDFILL WATER MAIN

Dated 5/15/00 for \$105,000 AT 5.04931% NIC to the year 2016

Interest paid in fiscal 2012	\$	1,377.00
Principal paid in fiscal 2012	\$	7,000.00
Balance due on loan	\$	20,000.00
Balance of interest due over life of loan	\$	2,550.00

TOWN HALL REPAIR

Dated 5/15/00 for \$1,540,000 AT 5.05522% NIC to the year 2016

Interest paid in fiscal 2012	\$	24,276.00
Principal paid in fiscal 2012	\$	96,000.00
Balance due on loan	\$	380,000.00
Balance of interest due over life of loan	\$	48,450.00

MIDDLE SCHOOL - BOND REFUNDING

Dated 05/09/2011 for \$960000.0 AT 1.457117 % NIC to the year 2016

Interest paid in fiscal 2012	\$	24,632.78
Principal paid in fiscal 2012	\$	275,000.00
Balance due on loan	\$	685,000.00
Balance of interest due over life of loan	\$	29,600.00

COMMUNITY CENTER

Dated 7/15/03 for \$4,730,926.00 AT 3.578882% NIC to the year 2023

Interest paid in fiscal 2012	\$	102,270.25
Principal paid in fiscal 2012	\$	257,000.00
Balance due on loan	\$	2,664,000.00
Balance of interest due over life of loan	\$	540,443.12

LAND FOR COMMUNITY CENTER

Dated 7/15/03 for \$328,148.00 AT 3.504927% NIC to the year 2021

Interest paid in fiscal 2012	\$	6,521.75
Principal paid in fiscal 2012	\$	19,000.00
Balance due on loan	\$	171,000.00
Balance of interest due over life of loan	\$	29,414.37

POLICE REMODELING

Dated 7/15/03 for \$60,000.00 AT 2.975000% NIC to the year 2014

Interest paid in fiscal 2012	\$	472.50
Principal paid in fiscal 2012	\$	6,000.00
Balance due on loan	\$	12,000.00
Balance of interest due over life of loan	\$	386.25

LIBRARY ROOF

Dated 7/15/03 for \$200,000.00 AT 3.204528% NIC to the year 2018

Interest paid in fiscal 2012	\$	2,547.50
Principal paid in fiscal 2012	\$	14,000.00
Balance due on loan	\$	68,000.00
Balance of interest due over life of loan	\$	6,738.75

LAND ACQUISITION

Dated 7/15/03 for \$1,315,000.00 AT 3.556534% NIC to the year 2022

Interest paid in fiscal 2012	\$	27,742.25
Principal paid in fiscal 2012	\$	73,000.00
Balance due on loan	\$	724,000.00
Balance of interest due over life of loan	\$	139,098.12

LAND ACQUISITION

Dated 7/15/03 for \$2,215,000.00 AT 3.560449% NIC to the year 2022

Interest paid in fiscal 2012	\$	47,139.75
Principal paid in fiscal 2012	\$	123,000.00
Balance due on loan	\$	1,230,000.00
Balance of interest due over life of loan	\$	237,159.37

LAND ACQUISITION

Dated 7/15/03 for \$1,000,000.00 AT 3.600570% NIC to the year 2023

Interest paid in fiscal 2012	\$	22,157.25
Principal paid in fiscal 2012	\$	53,000.00
Balance due on loan	\$	576,000.00
Balance of interest due over life of loan	\$	122,375.62

SEPTIC LOAN PROGRAM (NOTE 4) ***

Dated 8/1/04 for \$186,632.00 to the year 2024

Interest paid in fiscal 2012	\$	-
Principal paid in fiscal 2012	\$	9,842.00
Balance due on loan	\$	117,048.00
Balance of interest due over life of loan	\$	-

SEPTIC LOAN PROGRAM

Dated 11/16/05 for \$200,000.00 AT .075% to the year 2026

ADMIN FEE paid in fiscal 2012 - NOT INTEREST	\$	-
Principal paid in fiscal 2012	\$	10,000.00
Balance due on loan	\$	140,000.00
Balance of admin fee due over life of loan- NOT INTEREST	\$	1,920.00

LAND ACQUISITION

Dated 1/15/06 for \$2,800,000.00 AT 3.877942% NIC to the year 2025

Interest paid in fiscal 2012	\$	80,053.75
Principal paid in fiscal 2012	\$	150,000.00
Balance due on loan	\$	1,900,000.00
Balance of interest due over life of loan	\$	521,532.50

LANDFILL LINER

Dated 1/15/06 for \$3,000,000.00 AT 3.786321% NIC to the year 2016

Interest paid in fiscal 2012	\$	58,500.00
Principal paid in fiscal 2012	\$	300,000.00
Balance due on loan	\$	1,200,000.00
Balance of interest due over life of loan	\$	120,000.00

SCHOOL PLANS

Dated 1/15/06 for \$350,000.00 AT 3.864726% NIC to the year 2025

Interest paid in fiscal 2012	\$	9,741.25
Principal paid in fiscal 2012	\$	20,000.00
Balance due on loan	\$	230,000.00
Balance of interest due over life of loan	\$	59,220.00

BHS WINDOW REPLACEMENT

Dated 07/01/07 for \$500,000.00 AT 4.166595% NIC to year 2025

Interest paid in fiscal 2012	\$	16,513.75
Principal paid in fiscal 2012	\$	29,000.00
Balance due on loan	\$	382,000.00
Balance of interest due over life of loan	\$	110,425.75

ELEMENTARY SCHOOL

Dated 07/01/07 for \$2,500,000.00 AT 4.181358% NIC to year 2027

Interest paid in fiscal 2012	\$	86,093.75
Principal paid in fiscal 2012	\$	125,000.00
Balance due on loan	\$	2,000,000.00
Balance of interest due over life of loan	\$	669,031.25

BHS ROOF

Dated 07/01/07 for \$255,250.00 AT 4.165930% NIC to year 2025

Interest paid in fiscal 2012	\$	8,452.50
Principal paid in fiscal 2012	\$	14,000.00
Balance due on loan	\$	196,000.00
Balance of interest due over life of loan	\$	57,081.50

BHS BATHROOMS

Dated 07/01/07 for \$75,000.00 AT 4.172192% NIC to year 2026

Interest paid in fiscal 2012	\$	2,542.50
Principal paid in fiscal 2012	\$	4,000.00
Balance due on loan	\$	59,000.00
Balance of interest due over life of loan	\$	18,157.75

SCHOOL TECHNOLOGY HARDWARE

Dated 07/01/07 for \$245,250.00 AT 4.249834% NIC to year 2015

Interest paid in fiscal 2012	\$	5,758.75
Principal paid in fiscal 2012	\$	31,000.00
Balance due on loan	\$	120,000.00
Balance of interest due over life of loan	\$	10,200.00

SCHOOL TECHNOLOGY PLAN

Dated 07/01/07 for \$238,000.00 AT 4.249702% NIC to year 2011

Interest paid in fiscal 2012	\$	1,232.50
Principal paid in fiscal 2012	\$	58,000.00
Balance due on loan	\$	-
Balance of interest due over life of loan	\$	-

BHS ROOF

Dated 07/01/07 for \$264,000.00 AT 4.173038% NIC to year 2026

Interest paid in fiscal 2012	\$	8,962.50
Principal paid in fiscal 2012	\$	14,000.00
Balance due on loan	\$	208,000.00
Balance of interest due over life of loan	\$	64,476.50

DPW DUMP TRUCK

Dated 07/01/07 for \$100,000.00 AT 4.249704% NIC to year 2011

Interest paid in fiscal 2012	\$	531.25
Principal paid in fiscal 2012	\$	25,000.00
Balance due on loan	\$	-
Balance of interest due over life of loan	\$	-

MARINA RENOVATION

Dated 07/01/07 for \$75,000.00 AT 4.249832% NIC to year 2015

Interest paid in fiscal 2012	\$	1,721.25
Principal paid in fiscal 2012	\$	9,000.00
Balance due on loan	\$	36,000.00
Balance of interest due over life of loan	\$	3,060.00

LADDER TRUCK

Dated 07/01/07 for \$725,000.00 AT 4.249835% NIC to year 2015

Interest paid in fiscal 2012	\$	17,233.75
Principal paid in fiscal 2012	\$	91,000.00
Balance due on loan	\$	360,000.00
Balance of interest due over life of loan	\$	30,600.00

FIRE EQUIPMENT

Dated 07/01/07 for \$35,000.00 AT 4.249688% NIC to year 2011

Interest paid in fiscal 2012	\$	148.75
Principal paid in fiscal 2012	\$	7,000.00
Balance due on loan	\$	-
Balance of interest due over life of loan	\$	-

FIRE RESCUE VEHICLE

Dated 07/01/07 for \$140,000.00 AT 4.249702% NIC to year 2011

Interest paid in fiscal 2012	\$	722.50
Principal paid in fiscal 2012	\$	34,000.00
Balance due on loan	\$	-
Balance of interest due over life of loan	\$	-

ISWM BULLDOZER

Dated 07/01/07 for \$300,000.00 AT 4.29704% NIC to year 2011

Interest paid in fiscal 2012	\$	1,593.75
Principal paid in fiscal 2012	\$	75,000.00
Balance due on loan	\$	-
Balance of interest due over life of loan	\$	-

ISWM SCALE

Dated 07/01/07 for \$250,000.00 AT 4.249703% NIC to year 2011

Interest paid in fiscal 2012	\$	1,317.50
Principal paid in fiscal 2012	\$	62,000.00
Balance due on loan	\$	-
Balance of interest due over life of loan	\$	-

ISWM LANDFILL PHASE 3 STAGE 3

Dated 07/01/07 for \$425,000.00 AT 4.180966% NIC to year 2027

Interest paid in fiscal 2012	\$	14,400.00
Principal paid in fiscal 2012	\$	22,000.00
Balance due on loan	\$	334,000.00
Balance of interest due over life of loan	\$	111,122.25

LANDFILL PROCESSING CENTER

Dated 09/15/09 for \$350,000.00 AT 3.291561% NIC to year 2029

Interest paid in fiscal 2012	\$	9,945.00
Principal paid in fiscal 2012	\$	19,000.00
Balance due on loan	\$	312,000.00
Balance of interest due over life of loan	\$	95,651.25

ELEMENTARY SCHOOL

Dated 09/15/09 for \$5,000,000.00 AT 3.313248% NIC to year 2029

Interest paid in fiscal 2012	\$	144,375.00
Principal paid in fiscal 2012	\$	250,000.00
Balance due on loan	\$	4,500,000.00
Balance of interest due over life of loan	\$	1,419,375.00

ISWM RESIDENTAL RECYCLING CENTER

Dated 09/15/09 for \$1,050,000.00 AT 3.306150% NIC to year 2029

Interest paid in fiscal 2012	\$	30,157.50
Principal paid in fiscal 2012	\$	54,000.00
Balance due on loan	\$	942,000.00
Balance of interest due over life of loan	\$	294,363.75

TURF FIELDS

Dated 09/15/09 for \$1,550,000.00 AT 2.772397% NIC to year 2022

Interest paid in fiscal 2012	\$	37,366.25
Principal paid in fiscal 2012	\$	120,000.00
Balance due on loan	\$	1,310,000.00
Balance of interest due over life of loan	\$	218,151.87

WIRELESS NETWORK

Dated 09/15/09 for \$70,000.00 AT 2.308551% NIC to year 2017

Interest paid in fiscal 2012	\$	1,332.50
Principal paid in fiscal 2012	\$	9,000.00
Balance due on loan	\$	51,000.00
Balance of interest due over life of loan	\$	4,046.25

FIRE PICK-UP TRUCK

Dated 09/15/09 for \$40,000.00 AT 1.497645% NIC to year 2012

Interest paid in fiscal 2012	\$	390.00
Principal paid in fiscal 2012	\$	13,000.00
Balance due on loan	\$	13,000.00
Balance of interest due over life of loan	\$	130.00

FIRE DEPARTMENT FLOORS

Dated 09/15/09 for \$20,000.00 AT 1.752616% NIC to year 2014

Interest paid in fiscal 2012	\$	290.00
Principal paid in fiscal 2012	\$	4,000.00
Balance due on loan	\$	12,000.00
Balance of interest due over life of loan	\$	385.00

FIRE RESCUE TRUCK 135

Dated 09/15/09 for \$145,000.00 AT 1.502208% NIC to year 2012

Interest paid in fiscal 2012	\$	1,440.00
Principal paid in fiscal 2012	\$	48,000.00
Balance due on loan	\$	48,000.00
Balance of interest due over life of loan	\$	480.00

DNR PUMP OUT BOAT

Dated 09/15/09 for \$40,000.00 AT 1.497645% NIC to year 2012

Interest paid in fiscal 2012	\$	390.00
Principal paid in fiscal 2012	\$	13,000.00
Balance due on loan	\$	13,000.00
Balance of interest due over life of loan	\$	130.00

DNR TAYLOR POINT BOILER REPLACEMENT

Dated 09/15/09 for \$24,000.00 AT 1.795242% NIC to year 2015

Interest paid in fiscal 2012	\$	345.00
Principal paid in fiscal 2012	\$	5,000.00
Balance due on loan	\$	14,000.00
Balance of interest due over life of loan	\$	565.00

SCHOOL TECHNOLOGY PLAN

Dated 09/15/09 for \$200,000.00 AT 2.342022% NIC to year 2017

Interest paid in fiscal 2012	\$	3,937.50
Principal paid in fiscal 2012	\$	25,000.00
Balance due on loan	\$	150,000.00
Balance of interest due over life of loan	\$	12,343.75

SCHOOL WATER HEATER REPLACEMENT

Dated 09/15/09 for \$50,000.00 AT 2.533245% NIC to year 2019

Interest paid in fiscal 2012	\$	1,087.50
Principal paid in fiscal 2012	\$	5,000.00
Balance due on loan	\$	40,000.00
Balance of interest due over life of loan	\$	4,568.75

SCHOOL MINI BUS REPLACEMENT

Dated 09/15/09 for \$42,000.00 AT 1.503925% NIC to year 2012

Interest paid in fiscal 2012	\$	420.00
Principal paid in fiscal 2012	\$	14,000.00
Balance due on loan	\$	14,000.00
Balance of interest due over life of loan	\$	140.00

DPW 1/2 TON PICKUP

Dated 09/15/09 for \$30,000.00 AT 1.503925% NIC to year 2012

Interest paid in fiscal 2012	\$	300.00
Principal paid in fiscal 2012	\$	10,000.00
Balance due on loan	\$	10,000.00
Balance of interest due over life of loan	\$	100.00

DPW DUMP TRUCK

Dated 09/15/09 for \$122,768.00 AT 1.500327% NIC to year 2012

Interest paid in fiscal 2012	\$	1,210.00
Principal paid in fiscal 2012	\$	41,000.00
Balance due on loan	\$	40,000.00
Balance of interest due over life of loan	\$	400.00

DPW DUMP TRUCK

Dated 09/15/09 for \$122,768.00 AT 1.500327% NIC to year 2012

Interest paid in fiscal 2012	\$	1,210.00
Principal paid in fiscal 2012	\$	41,000.00
Balance due on loan	\$	40,000.00
Balance of interest due over life of loan	\$	400.00

DPW PACKER TRUCK

Dated 09/15/09 for \$160,000.00 AT 1.502369% NIC to year 2012

Interest paid in fiscal 2012	\$	1,590.00
Principal paid in fiscal 2012	\$	53,000.00
Balance due on loan	\$	53,000.00
Balance of interest due over life of loan	\$	530.00

SEWER TRUCK

Dated 09/15/09 for \$25,000.00 AT 1.493801% NIC to year 2012

Interest paid in fiscal 2012	\$	240.00
Principal paid in fiscal 2012	\$	8,000.00
Balance due on loan	\$	8,000.00
Balance of interest due over life of loan	\$	80.00

SEWER PUMP AND PANELS

Dated 09/15/09 for \$20,000.00 AT 1.491205% NIC to year 2012

Interest paid in fiscal 2012	\$	190.00
Principal paid in fiscal 2012	\$	7,000.00
Balance due on loan	\$	6,000.00
Balance of interest due over life of loan	\$	60.00

ADDITIONAL PUMP OUT BOAT

Dated 09/15/09 for \$10,000.00 AT 1.568630% NIC to year 2013

Interest paid in fiscal 2012	\$	110.00
Principal paid in fiscal 2012	\$	3,000.00
Balance due on loan	\$	4,000.00
Balance of interest due over life of loan	\$	80.00

POLICE CRUISERS

Dated 09/15/09 for \$111,000.00 AT 1.600963% NIC to year 2013

Interest paid in fiscal 2012	\$	1,380.00
Principal paid in fiscal 2012	\$	28,000.00
Balance due on loan	\$	55,000.00
Balance of interest due over life of loan	\$	1,090.00

DEPUTY CAR

Dated 09/15/09 for \$46,000.00 AT 1.592509% NIC to year 2013

Interest paid in fiscal 2012	\$	560.00
Principal paid in fiscal 2012	\$	12,000.00
Balance due on loan	\$	22,000.00
Balance of interest due over life of loan	\$	420.00

REPAIR GREENHOUSE & BHS ENTRANCE ROOF

Dated 09/15/09 for \$91,370.00 AT 3.188124% NIC to year 2028

Interest paid in fiscal 2012	\$	2,473.75
Principal paid in fiscal 2012	\$	6,000.00
Balance due on loan	\$	79,000.00
Balance of interest due over life of loan	\$	21,742.72

UPGRADE BHS SECURITY SYSTEM

Dated 09/15/09 for \$150,000.00 AT 3.195534% NIC to year 2028

Interest paid in fiscal 2012	\$	4,055.00
Principal paid in fiscal 2012	\$	10,000.00
Balance due on loan	\$	130,000.00
Balance of interest due over life of loan	\$	35,706.25

COMPUTER HARDWARE TECH PLAN

Dated 09/15/09 for \$227,250.00 AT 2.430914% NIC to year 2018

Interest paid in fiscal 2012	\$	4,645.00
Principal paid in fiscal 2012	\$	26,000.00
Balance due on loan	\$	174,000.00
Balance of interest due over life of loan	\$	16,745.00

T5 DUMP TRUCK

Dated 09/15/09 for \$125,000.00 AT 1.601226% NIC to year 2013

Interest paid in fiscal 2012	\$	1,550.00
Principal paid in fiscal 2012	\$	31,000.00
Balance due on loan	\$	62,000.00
Balance of interest due over life of loan	\$	1,240.00

T8 DUMP TRUCK

Dated 09/15/09 for \$125,000.00 AT 1.601226% NIC to year 2013

Interest paid in fiscal 2012	\$	1,550.00
Principal paid in fiscal 2012	\$	31,000.00
Balance due on loan	\$	62,000.00
Balance of interest due over life of loan	\$	1,240.00

SWEEPER

Dated 09/15/09 for \$185,000.00 AT 1.601848% NIC to year 2013

Interest paid in fiscal 2012	\$	2,300.00
Principal paid in fiscal 2012	\$	46,000.00
Balance due on loan	\$	92,000.00
Balance of interest due over life of loan	\$	1,420.00

CATCH BASIN CLEANER

Dated 09/15/09 for \$125,000.00 AT 1.597341% NIC to year 2013

Interest paid in fiscal 2012	\$	1,530.00
Principal paid in fiscal 2012	\$	31,000.00
Balance due on loan	\$	61,000.00
Balance of interest due over life of loan	\$	1,210.00

SEWER REPLACE PUMP & PANELS

Dated 09/15/09 for \$100,000.00 AT 1.595040% NIC to year 2013

Interest paid in fiscal 2012	\$	1,210.00
Principal paid in fiscal 2012	\$	25,000.00
Balance due on loan	\$	48,000.00
Balance of interest due over life of loan	\$	960.00

PHASE IIA/IIIA LANDFILL AREA 1 CAPPING

Dated 09/15/09 for \$2,200,000.00 AT 3.313248% NIC to year 2029

Interest paid in fiscal 2012	\$	63,525.00
Principal paid in fiscal 2012	\$	110,000.00
Balance due on loan	\$	1,980,000.00
Balance of interest due over life of loan	\$	624,525.00

LANDFILL KOMATSU DOZER

Dated 09/15/09 for 600,000.00 AT 1.603140% NIC to year 2013

Interest paid in fiscal 2012	\$	7,500.00
Principal paid in fiscal 2012	\$	150,000.00
Balance due on loan	\$	300,000.00
Balance of interest due over life of loan	\$	6,000.00

LANDFILL ELECTRIC/GAS GENERATOR OI & APPURTENANCES

Dated 09/15/09 for \$345,000.00 AT 1.600593% NIC to year 2013

Interest paid in fiscal 2012	\$	4,270.00
Principal paid in fiscal 2012	\$	87,000.00
Balance due on loan	\$	170,000.00
Balance of interest due over life of loan	\$	3,400.00

ELEMENTARY SCHOOL

Dated 09/15/2011 for \$1,550,000.00 AT 2.859128% NIC to year 2031

Interest paid in fiscal 2012	\$	23,521.88
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	1,550,000.00
Balance of interest due over life of loan	\$	489,890.62

ROAD RESURFACE

Dated 09/15/2011 for \$140,000.00 AT 2.364104% NIC to year 2024

Interest paid in fiscal 2012	\$	1,975.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	140,000.00
Balance of interest due over life of loan	\$	25,615.00

POLICE CRUISERS

Dated 09/15/2011 for \$70,000.00 AT 1.032675% NIC to year 2014

Interest paid in fiscal 2012	\$	930.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	70,000.00
Balance of interest due over life of loan	\$	3,000.00

POLICE PORTABLE GENERATORS

Dated 09/15/2011 for \$75,000.00 AT 1.051489% NIC to year 2014

Interest paid in fiscal 2012	\$	1,000.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	75,000.00
Balance of interest due over life of loan	\$	3,250.00

FIRE AMBULANCE

Dated 09/15/2011 for \$150,000.00 AT 1.051489% NIC to year 2014

Interest paid in fiscal 2012	\$	2,000.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	150,000.00
Balance of interest due over life of loan	\$	6,500.00

FIRE LIFEPAK REPLACEMENT

Dated 09/15/2011 for \$130,000.00 AT 1.041392% NIC to year 2014

Interest paid in fiscal 2012	\$	1,730.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	130,000.00
Balance of interest due over life of loan	\$	5,600.00

DNR FUEL SYSTEM REPLACE

Dated 09/15/2011 for \$146,000.00 AT 2.859374% NIC to year 2031

Interest paid in fiscal 2012	\$	2,215.63
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	146,000.00
Balance of interest due over life of loan	\$	45,391.87

UPGRADE HIGH SCHOOL SECURITY SYSTEM

Dated 09/15/2011 for \$150,000.00 AT 2.849074% NIC to year 2031

Interest paid in fiscal 2012	\$	2,268.13
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	150,000.00
Balance of interest due over life of loan	\$	46,269.37

SCHOOL TECHNOLOGY

Dated 09/15/2011 for \$202,000.00 AT 1.869474% NIC to year 2019

Interest paid in fiscal 2012	\$	2,712.50
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	202,000.00
Balance of interest due over life of loan	\$	21,367.50

DPW DUMP TRUCK

Dated 09/15/2011 for \$60,000.00 AT 1.051489% NIC to year 2014

Interest paid in fiscal 2012	\$	800.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	60,000.00
Balance of interest due over life of loan	\$	2,600.00

DPW T9 DUMP SANDER

Dated 09/15/2011 for \$127,000.00 AT 1.041152% NIC to year 2014

Interest paid in fiscal 2012	\$	1,690.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	127,000.00
Balance of interest due over life of loan	\$	5,470.00

DPW T11 DUMP SANDER

Dated 09/15/2011 for \$127,000.00 AT 1.041152% NIC to year 2014

Interest paid in fiscal 2012	\$	1,690.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	127,000.00
Balance of interest due over life of loan	\$	5,470.00

DPW ROADSIDE MOWER

Dated 09/15/2011 for \$80,000.00 AT 1.037138% NIC to year 2014

Interest paid in fiscal 2012	\$	1,065.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	80,000.00
Balance of interest due over life of loan	\$	3,435.00

SALT MARSH HERRING RUN RESTORATION

Dated 09/15/2011 for \$125,000.00 AT 2.733178% NIC to year 2030

Interest paid in fiscal 2012	\$	1,858.75
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	125,000.00
Balance of interest due over life of loan	\$	33,808.75

FIRE JAWS OF LIFE

Dated 09/15/2011 for \$20,000.00 AT 1.874524% NIC to year 2015

Interest paid in fiscal 2012	\$	300.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	20,000.00
Balance of interest due over life of loan	\$	1,350.00

SCHOOL SPED MINI BUSES

Dated 09/15/2011 for \$93,000.00 AT 1.859640% NIC to year 2015

Interest paid in fiscal 2012	\$	1,390.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	93,000.00
Balance of interest due over life of loan	\$	6,220.00

SCHOOL TECHNOLOGY HARDWARE

Dated 09/15/2011 for \$212,255.00 AT 2.212748% NIC to year 2020

Interest paid in fiscal 2012	\$	3,005.05
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	212,255.00
Balance of interest due over life of loan	\$	27,710.05

DPW DUMP SANDER

Dated 09/15/2011 for \$132,000.00 AT 1.848908% NIC to year 2015

Interest paid in fiscal 2012	\$	1,970.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	132,000.00
Balance of interest due over life of loan	\$	8,780.00

ISWM ROAD REPAIR

Dated 09/15/2011 for \$250,000.00 AT 2.443795% NIC to year 2025

Interest paid in fiscal 2012	\$	3,561.25
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	250,000.00
Balance of interest due over life of loan	\$	50,533.75

ISWM FLARE SKID

Dated 09/15/2011 for \$335,000.00 AT 1.857168% NIC to year 2015

Interest paid in fiscal 2012	\$	5,010.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	335,000.00
Balance of interest due over life of loan	\$	22,380.00

ISWM CAT MINI-LOADER

Dated 09/15/2011 for \$95,000.00 AT 1.002417% NIC to year 2014

Interest paid in fiscal 2012	\$	1,260.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	95,000.00
Balance of interest due over life of loan	\$	3,990.00

ISWM FORD 550 CONTAINER TRUCK

Dated 09/15/2011 for \$72,000.00 AT 1.017003% NIC to year 2014

Interest paid in fiscal 2012	\$	955.00
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	72,000.00
Balance of interest due over life of loan	\$	3,055.00

ISWM NORTH SLOPE CAP & ODOR MITIGATION

Dated 09/15/2011 for \$220,000.00 AT 2.871315% NIC to year 2031

Interest paid in fiscal 2012	\$	3,348.13
Principal paid in fiscal 2012	\$	-
Balance due on loan	\$	220,000.00
Balance of interest due over life of loan	\$	70,819.37

NOTE 1 - The original principal amount of this issue was \$1,146,266 with interest in the amount of \$725,424.34. The loan is part of a pool with Mass Water Pollution Abatement Trust and is presently being subsidized in the amount of \$1,478,000.28. The Town would be responsible for the balance outstanding if the trust could not subsidize the payments at any time.

NOTE 2 - The original principal amount of this issue was \$131,042.08 with interest in the amount of \$80,405.42. The loan is part of a pool with Mass Water Pollution Abatement Trust and is presently being subsidized in the amount of \$39,343.60. The Town would be responsible for the balance outstanding if the trust could not subsidize the payments at any time.

NOTE 3 - The original principal amount of this issue was \$197,403.08 with interest in the amount of \$100,146.90. The loan is part of a pool with Mass Water Pollution Abatement Trust and is presently being subsidized in the amount of \$100,146.90. The Town would be responsible for the balance outstanding if the trust could not subsidize the payments at any time.

NOTE 4 - The original principal amount of this issue was \$186,632.00 with interest in the amount of \$96,103.00. The loan is part of a pool with Mass Water Pollution Abatement Trust and is presently being subsidized in the amount of \$96,103.00. The Town would be responsible for the balance outstanding if the trust could not subsidize the payments at any time.

TOWN OF BOURNE SUMMARY OF LONG-TERM DEBT				
Purpose of Debt	Balance 07/01/2011	New Issues	Principal Reductions	Balance 06/30/2012
Sewer MWPAT * Note 1	80,957.57		30,548.21	50,409.36
Sewer MWPAT * Note 2 ***	40,873.79		9,406.73	31,467.06
Septic Loan MWPAT* Note 3	103,800.00		10,400.00	93,400.00
Tennis Courts	2,000.00		2,000.00	0.00
Landfill Water Main	27,000.00		7,000.00	20,000.00
Town Hall Repair	476,000.00		96,000.00	380,000.00
Middle School Refunding	960,000.00		275,000.00	685,000.00
Community Center	2,921,000.00		257,000.00	2,664,000.00
Community Center Land	190,000.00		19,000.00	171,000.00
Police Remodeling	18,000.00		6,000.00	12,000.00
Library Roof	82,000.00		14,000.00	68,000.00
Land Acquisition-Land Bank	797,000.00		73,000.00	724,000.00
Land Acquisition-Land Bank	1,353,000.00		123,000.00	1,230,000.00
Land Acquisition-Land Bank	629,000.00		53,000.00	576,000.00
Septic Loan MWPAT* Note 4	126,890.00		9,842.00	117,048.00
Septic Loan	150,000.00		10,000.00	140,000.00
Land Acquisition	2,050,000.00		150,000.00	1,900,000.00
Landfill Liner	1,500,000.00		300,000.00	1,200,000.00
School Plans	250,000.00		20,000.00	230,000.00
BHS Window Replacement	411,000.00		29,000.00	382,000.00
Elementary School	2,125,000.00		125,000.00	2,000,000.00
BHS Roof	210,000.00		14,000.00	196,000.00
BHS Bathrooms	63,000.00		4,000.00	59,000.00
School Technology Hardware	151,000.00		31,000.00	120,000.00
School Technology Plan	58,000.00		58,000.00	0.00
BHS Roof	222,000.00		14,000.00	208,000.00
DPW Dump Truck	25,000.00		25,000.00	0.00
Marina Renovation	45,000.00		9,000.00	36,000.00
Ladder Truck	451,000.00		91,000.00	360,000.00
Fire Equipment	7,000.00		7,000.00	0.00
Fire Rescue Vehicle	34,000.00		34,000.00	0.00
ISWM Bulldozer	75,000.00		75,000.00	0.00
ISWM Scale	62,000.00		62,000.00	0.00
ISWM Landfill Phase 3 Stage 3	356,000.00		22,000.00	334,000.00
Landfill Processing Center	331,000.00		19,000.00	312,000.00
Elementary School	4,750,000.00		250,000.00	4,500,000.00
ISWM Residential Recycling Center	996,000.00		54,000.00	942,000.00
Turf Fields	1,430,000.00		120,000.00	1,310,000.00
Wireless Network	60,000.00		9,000.00	51,000.00
Fire Pick-Up Truck	26,000.00		13,000.00	13,000.00
Fire Department Floors	16,000.00		4,000.00	12,000.00
Fire Rescue Truck 135	96,000.00		48,000.00	48,000.00
DNR Pump Out Boat	26,000.00		13,000.00	13,000.00
DNR Taylor Point Boiler Replacement	19,000.00		5,000.00	14,000.00
School Technology Plan	175,000.00		25,000.00	150,000.00
School Water Heater Replacement	45,000.00		5,000.00	40,000.00
School Mini Bus Replacement	28,000.00		14,000.00	14,000.00
DPW 1/2 ton Pick-Up	20,000.00		10,000.00	10,000.00
DPW Dump Truck	81,000.00		41,000.00	40,000.00
DPW Dump Truck	81,000.00		41,000.00	40,000.00
DPW Packer Truck	106,000.00		53,000.00	53,000.00
Sewer Truck	16,000.00		8,000.00	8,000.00
Sewer Pump and Panels	13,000.00		7,000.00	6,000.00
Additional Pump Out Boat	7,000.00		3,000.00	4,000.00
Police Cruisers	83,000.00		28,000.00	55,000.00
Deputy Car	34,000.00		12,000.00	22,000.00
Repair Greenhouse & HS Entrance Roof	85,000.00		6,000.00	79,000.00
Upgrade HS Security System	140,000.00		10,000.00	130,000.00
Computer Hardware Tech Plan	200,000.00		26,000.00	174,000.00
T5 Dump Truck	93,000.00		31,000.00	62,000.00
T8 Dump Truck	93,000.00		31,000.00	62,000.00
Sweeper	138,000.00		46,000.00	92,000.00
Catch Basin Cleaner	92,000.00		31,000.00	61,000.00
Sewer Replace Pump and Panels	73,000.00		25,000.00	48,000.00
Phase IIA/IIIA Landfill Area 1 Capping	2,090,000.00		110,000.00	1,980,000.00

TOWN OF BOURNE SUMMARY OF LONG-TERM DEBT				
Purpose of Debt	Balance 07/01/2011	New Issues	Principal Reductions	Balance 06/30/2012
Landfill Komatsu Dozer	450,000.00		150,000.00	300,000.00
Landfill Elec / Gas Generator OI & Appurtenances	257,000.00		87,000.00	170,000.00
Elementary School		1,550,000.00		1,550,000.00
Road Resurface		140,000.00		140,000.00
Police Cruisers		70,000.00		70,000.00
Police Portable Generator		75,000.00		75,000.00
Fire Ambulance		150,000.00		150,000.00
Fire Lifepac		130,000.00		130,000.00
DNR Fuel System		146,000.00		146,000.00
Upgrade HS Security System		150,000.00		150,000.00
School Technology		202,000.00		202,000.00
DPW Dump Truck		60,000.00		60,000.00
DPW T9 Dump Sander		127,000.00		127,000.00
DPW T11 Dump Sander		127,000.00		127,000.00
DPW Roadside Mower		80,000.00		80,000.00
Salt Marsh Herring Run Restoration		125,000.00		125,000.00
Fire Jaws of Life		20,000.00		20,000.00
School Sped Mini Bus		93,000.00		93,000.00
School Technology Hardware		212,255.00		212,255.00
DPW Dump Sander		132,000.00		132,000.00
ISWM Road Repair		250,000.00		250,000.00
ISWM Flare Skid		335,000.00		335,000.00
ISWM Cat Mini-Loader		95,000.00		95,000.00
ISWM Ford 550 Container Truck		72,000.00		72,000.00
ISWM North Slope Cap & Odor Mitigation		220,000.00		220,000.00
				0.00
				0.00
Totals	28,202,521.36	4,561,255.00	3,400,196.94	29,363,579.42

* See notes under Municipal Bonds & Notes

TAX TITLE ACTIVITY
JULY 1, 2011 - JUNE 30, 2012

TAX TITLE RECEIPTS

Tax title redemptions	\$236,415.48	
Tax title interest	40,028.74	
Recording/Redemption/Legal Fees	<u>15,927.83</u>	
Total tax title receipts		<u><u>292,372.05</u></u>

STATEMENT OF ACCOUNTS

Beginning Balance July 1, 2011	\$359,748.69	
New Turnovers	\$93,849.20	
Subsequent taxes added	145,269.26	
Less: Foreclosures	(17,434.43)	
Less: Tax Title Redemptions	<u>(236,415.48)</u>	
Ending Balance June 30, 2012		<u><u>\$345,017.24</u></u>

SCHEDULE OF TEMPORARY BORROWING ACTIVITIES	BAN'S Outstanding 6/30/11	Bonded or not renewed	BAN New Issue 12/19/2011	BAN New Issue 04/25/2012	BAN New Issue 06/22/2012	BAN'S Outstanding 6/30/12
	BAN-MULTI-PURPOSE Dated 09/29/10 - 09/29/11 Number of Bids - 7 Purchaser Jefferies & Company @ 1.25% plus \$56863.00 premium NIC .439% \$7,011,255.00					
ELEMENTARY SCHOOL PROJECT	\$4,000,000.00	\$4,000,000.00				\$0.00
ROAD RESURFACING	\$140,000.00	\$140,000.00				\$0.00
POLICE CRUISERS	\$70,000.00	\$70,000.00				\$0.00
POLICE PORTABLE GENERATOR	\$75,000.00	\$75,000.00				\$0.00
FIRE AMBULANCE 136	\$150,000.00	\$150,000.00				\$0.00
FIRE LIFEPAK REPLACEMENT	\$130,000.00	\$130,000.00				\$0.00
DNR FUEL SYSTEM UPGRADE	\$146,000.00	\$146,000.00				\$0.00
SCHOOL TECHNOLOGY PLAN	\$150,000.00	\$150,000.00				\$0.00
DPW DUMP TRUCK - M5	\$202,000.00	\$202,000.00				\$0.00
DPW DUMP/SANDER TRUCK - T 9	\$60,000.00	\$60,000.00				\$0.00
DPW DUMP/SANDER TRUCK - T 11	\$127,000.00	\$127,000.00				\$0.00
DPW ROADSIDE MOWER	\$127,000.00	\$127,000.00				\$0.00
ISWM REPLACE CAT 906 MINI-LOADER	\$80,000.00	\$80,000.00				\$0.00
ISWM REPLACE CONTAINED TRUCK	\$95,000.00	\$95,000.00				\$0.00
ISWM FORD 550 - TRUCK	\$72,000.00	\$72,000.00				\$0.00
ISWM FLARE SKID	\$335,000.00	\$335,000.00				\$0.00
ISWM FRONT ENTERANCE & ROAD	\$250,000.00	\$250,000.00				\$0.00
ISWM NORTH SLOPE CAP & ODOR MIT	\$220,000.00	\$220,000.00				\$0.00
SCHOOL COMPUTER HARDWARE	\$212,255.00	\$212,255.00				\$0.00
DPW DUMP SANDER	\$132,000.00	\$132,000.00				\$0.00
SALT MARSH & HERRING RUNS REST.	\$125,000.00	\$125,000.00				\$0.00
SPED MINI BUS	\$93,000.00	\$93,000.00				\$0.00
JAWS OF LIFE	\$20,000.00	\$20,000.00				\$0.00
			BAN-MULTI-PURPOSE Dated 12/19/11 - 12/19/12 Number of Bids - 9 Purchaser TD Securities @ 1.25% plus \$48,982.36 premium NIC .2908% \$5,121,000.00			
SERVER UPDATE			\$80,000.00			\$80,000.00
POLICE CRUISERS			\$110,000.00			\$110,000.00
UPDATE IN-HOUSE COMPUTERS			\$26,000.00			\$26,000.00
BREAKER 127			\$55,000.00			\$55,000.00
AMBULANCE 134			\$170,000.00			\$170,000.00
SCHOOL TECHNOLOGY PLAN			\$205,000.00			\$205,000.00
BHS CONVERT BURNERS TO GAS			\$100,000.00			\$100,000.00
BHS REMOVE UNDERGROUND TANK			\$25,000.00			\$25,000.00
DPW 10 WHEEL DUMP TRUCK (T10)			\$150,000.00			\$150,000.00
DPW GARAGE REPAIRS			\$50,000.00			\$50,000.00
ISWM PHASE 4 LINER CONST.			\$4,150,000.00			\$4,150,000.00

MIDDLE SCHOOL PROJECT

\$312,500.00

ROADS

\$580,000.00

\$6,013,500.00

TOWN OF BOURNE TRUST FUNDS						
PERPETUAL CARE OF CEMETERY FUNDS	BALANCE 07/01/2011	INTEREST EARNED	FISCAL 2012 EXPENDED	FISCAL 2012 DEPOSITS	BALANCE 06/30/2012	
Cataumet Cemetery	\$ 1,354.21	\$ 94.43	\$ 98.20	\$ -	\$ 1,350.44	
Albert C. Cobb Cemetery	\$ 928.82	\$ 64.83	\$ 67.31	\$ -	\$ 926.34	
Gray Gables Cemetery	\$ 1,303.43	\$ 90.92	\$ 94.48	\$ -	\$ 1,299.87	
Oakland Grove Cemetery	\$ 1,564.61	\$ 109.13	\$ 113.48	\$ -	\$ 1,560.26	
Old Bourne Cemetery	\$ 789.22	\$ 55.06	\$ 57.16	\$ -	\$ 787.12	
Old Bourne Cemetery Lots	\$ 5,805.93	\$ 404.96	\$ 421.00	\$ -	\$ 5,789.89	
Pocasset Cemetery	\$ 3,610.67	\$ 251.86	\$ 261.83	\$ -	\$ 3,600.70	
Stillman Ryder Cemetery	\$ 284.05	\$ 19.81	\$ 20.61	\$ -	\$ 283.25	
Sagamore Cemetery	\$ 6,290.54	\$ 438.77	\$ 456.16	\$ -	\$ 6,273.15	
TOTALS	\$ 21,931.48	\$ 1,529.77	\$ 1,590.23	\$ -	\$ 21,871.02	
	= = = = =	= = = = =	= = = = =	= = = = =	= = = = =	


SCHOLARSHIP FUNDS	BALANCE 07/01/2011	INTEREST EARNED	FISCAL 2012 EXPENDED	FISCAL 2012 DEPOSITS	BALANCE 06/30/2012
BHS Scholarship Fund	\$ 19,716.57	\$ 2,189.96	\$ 1,000.00	\$ 16,652.78	\$ 37,559.31
Josephine V. Lewis Scholarship	\$ 10,754.64	\$ 777.70	\$ 600.00	\$ -	\$ 10,932.34
Harry & Irene Walker Scholarship	\$ 2,302.81	\$ 172.49	\$ -	\$ -	\$ 2,475.30
Estate of Georgetta Nye Waterhouse Scholarship	\$ 18,277.53	\$ 1,366.95	\$ 100.00	\$ -	\$ 19,544.48
Grace Swift Nye Trust Fund	\$ 29,347.80	\$ 3,340.83	\$ 135,711.91	\$ 151,029.00	\$ 48,005.72
TOTALS	\$ 80,399.35	\$ 7,847.93	\$ 137,411.91	\$ 167,681.78	\$ 118,517.15
	= = = = =	= = = = =	= = = = =	= = = = =	= = = = =
MISCELLANEOUS	BALANCE 07/01/2011	INTEREST EARNED	FISCAL 2012 EXPENDED	FISCAL 2012 DEPOSITS	BALANCE 06/30/2012
Conservation Trust	\$ 36,211.50	\$ 2,711.95	\$ -	\$ -	\$ 38,923.45
Emily Howland Bourne Fund	\$ 20,894.29	\$ 1,564.84	\$ -	\$ -	\$ 22,459.13
Mary Susan Cobb Fund	\$ 5,623.76	\$ 421.13	\$ -	\$ -	\$ 6,044.89
Stabilization Fund	\$ 3,604,838.66	\$ 22,651.67	\$ 152,013.18	\$ -	\$ 3,475,477.15
Capital Stabilization Fund	\$ 451,335.10	\$ 955.79	\$ -	\$ -	\$ 452,290.89
Carol Ann Swift Memorial	\$ 809.58	\$ 60.29	\$ 100.00	\$ -	\$ 769.87
TOTALS	\$ 4,119,712.89	\$ 28,365.67	\$ 152,113.18	\$ -	\$ 3,995,965.38
	= = = = =	= = = = =	= = = = =	= = = = =	= = = = =

INSURANCE FUNDS	BALANCE 07/01/2011	INTEREST EARNED	FISCAL 2012 EXPENDED	FISCAL 2012 DEPOSITS	BALANCE 06/30/2012
Employee Insurance Fund	\$ 861,485.17	\$ 39,957.48	\$ 2,418,093.40	\$ 2,246,456.13	\$ 729,805.38
Self Insurance Claims Fund	\$ 2,589,960.01	\$ 119,872.46	\$ 7,282,004.93	\$ 6,769,368.39	\$ 2,197,195.93
	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
TOTALS	\$ 3,451,445.18	\$ 159,829.94	\$ 9,700,098.33	\$ 9,015,824.52	\$ 2,927,001.31
	= = = = =	= = = = =	= = = = =	= = = = =	= = = = =

Index

Affordable Housing Trust Fund	23
Appeals Board	34
Archives Committee	25
Assembly of Delegates	26
Assessors	35
Barnstable County Dredge Advisory Committee	33
Barnstable County Human Rights Commission	29
Bourne at a Glance	3
Building Inspector	48
Buzzards Bay Action Committee	49
Bylaw Committee	50
Cape Cod Commission	51
Cape Cod Regional Transit Authority	136
Cape Light Compact	55
Capital Outlay	57
Community Preservation Committee	62
Conservation Commission	69
Council on Aging	60
Cultural Council	71
Education/Scholarship Committee	78
Electrical Inspector	79
Emergency Management	80
Energy Advisory Committee	151
Finance Committee	81
Finance Director	181
Fire Department	83
Gas Inspector	109
Board of Health	37
Historic Commission	89
Housing Authority	90
Housing Partnership Committee	45
Human Resources	92
Human Services Committee	47
Information Technology Department	96
Integrated Solid Waste Management Department	94
Library - Jonathan Bourne Public Library	97
Natural Resources Department	72
Nye Enrichment Grants	102
Open Space Committee	106

Pending Litigation	100
Planning Board	108
Plumbing Inspector	109
Police Department	110
Public Works Building Committee	118
Public Works Department	116
Recreation Authority	121
Recreation Committee	119
Recycling Committee	135
Route 6A Advisory Committee	137
Salaries	240
School Report	138
High School Graduates	149
Superintendent's Report	138
Selectmen's Report	152
Sewer Department	160
Shore & Harbor Committee	162
Task Force on Local Pollution and Phase II Stormwater Management	158
Telephone Numbers	Outside Back Cover
Town Administrator	164
Town Clerk	255
Elections	260
Fees	256
Vital Statistics	257
Warrant for Town Meetings	266
Town Collector	166
Town Officers	4
Town Planner	171
Treasurer's Report	391
Upper Cape Cod Regional Technical School	175
Veterans Memorial Community Center	177
Veterans Services Department	179
Wastewater Advisory Committee	180
Wire Inspector	79

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